



**COMMUNITY SERVICES**  
**Orange County Great Park**

# ATHLETIC FIELD APPLICATION & AGREEMENT

<b>INSTRUCTIONS:</b> 1. Read and observe all policies (See CS Policy/Procedures, Section IV). 2. Submit at least five (5) days prior to event. 3. This reservation is valid only upon receipt of approved permit.	<b>MAIL:</b> City of Irvine Community Services Department - OCGP Facilities P.O. Box 19575 Irvine, CA 92623-9575	MUDD Line/Inclement Weather: 949-724-6598 Field Reservations: 949-724-6584 <b>EMAIL:</b> <a href="mailto:facilities@ocgp.org">facilities@ocgp.org</a>	On-site Athletic Staff: 949-724-6957
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CUSTOMER NAME	ORGANIZATION / BUSINESS NAME	PARK AND FIELD(S) REQUESTED	
ADDRESS	CITY	ZIP	DATE(S) REQUESTING FROM _____ TO _____
HOME PHONE	WORK PHONE	CONCESSION STAND(S)	HOURS (MUST include set-up and clean-up) START <input type="checkbox"/> A.M. <input type="checkbox"/> P.M. END <input type="checkbox"/> A.M. <input type="checkbox"/> P.M.
MOBILE PHONE	EMAIL	DAY(S) OF WEEK <input type="checkbox"/> SUNDAY <input type="checkbox"/> MONDAY <input type="checkbox"/> TUESDAY <input type="checkbox"/> WEDNESDAY <input type="checkbox"/> THURSDAY <input type="checkbox"/> FRIDAY <input type="checkbox"/> SATURDAY	HOURS (Must include set-up and clean-up) START <input type="checkbox"/> A.M. <input type="checkbox"/> P.M. END <input type="checkbox"/> A.M. <input type="checkbox"/> P.M.

EVENT INFORMATION		ADDITIONAL NOTES	
TYPE OF EVENT	ATTENDANCE		
BASE LENGTH NEEDED <input type="checkbox"/> FULL PREP <input type="checkbox"/> DRAG AND BASES ONLY	SOCCER GOALS NEEDED <input type="checkbox"/> YES <input type="checkbox"/> NO		
NOTES			
ADDITIONAL REQUIREMENTS			
FOOD VENDOR(S) # _____ <input type="checkbox"/> NO <input type="checkbox"/> YES	MERCHANDISE VENDOR(S) # _____ <input type="checkbox"/> NO <input type="checkbox"/> YES	DISPLAY VENDOR(S) # _____ <input type="checkbox"/> NO <input type="checkbox"/> YES	EXP. DATE _____ EXTRA TRASH PICKUP <input type="checkbox"/> NO <input type="checkbox"/> YES BUSINESS LICENSE <input type="checkbox"/> NO <input type="checkbox"/> YES _____ PORTER SERVICE <input type="checkbox"/> NO <input type="checkbox"/> YES INS. & ENDORSEMENT <input type="checkbox"/> NO <input type="checkbox"/> YES _____ SITE MEETING <input type="checkbox"/> NO <input type="checkbox"/> YES BY _____

**FACILITY USERS AGREEMENT:** The undersigned, both individually and on behalf of the above-named applicant, agrees to indemnify, defend and hold the City of Irvine and its officers, employees, and agents harmless and free from any liability of any nature, including, but not limited to, liability for damage or injury to any persons or property, costs and attorney's fees, arising out of or in connection with the use of City recreational facilities regardless of whether the City was actively or passively negligent, either solely or contributorily in connection with such liability.

I CERTIFY THAT WE HAVE RECEIVED AND READ THE RULES AND REGULATIONS IN THE PUBLIC RESERVATION AND FEE POLICY. I, THE UNDERSIGNED, DO HEREBY AGREE THAT WE WILL ABIDE BY THE POLICIES GOVERNING THE USE OF THIS FACILITY AND WILL BE RESPONSIBLE FOR ANY DAMAGES TO THE FACILITY, FURNITURE, OR EQUIPMENT CAUSED BY OUR OCCUPANCY OF THE PREMISES. I UNDERSTAND THAT ANY VIOLATION OF THE ALCOHOL USE PERMIT POLICIES WILL RESULT IN IMMEDIATE TERMINATION OF OUR EVENT. I ALSO UNDERSTAND THAT FALSIFICATION OF ANY INFORMATION RELATED TO THIS APPLICATION IS A VIOLATION OF CITY ORDINANCE #113, SUBJECT TO THE PENALTIES STATED THEREIN. **(THE CITY OF IRVINE RESERVES THE RIGHT TO CLOSE FIELDS BEFORE OR DURING INCLEMENT WEATHER. CHECK MUDD LINE TO DETERMINE IF YOUR RESERVED FIELD IS OPEN).**

APPLICANT SIGNATURE _____	DRIVER'S LICENSE NO. _____	DATE _____	FOR OFFICE USE ONLY	COMMUNITY SERVICES STAFF _____	DATE APPROVED _____
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