IRVINE POLICE DEPARTMENT
Regulatory Affairs

HOME OCCUPATION LICENSE APPLICATION

This application must be filed with the completed Business License Application.

BUSINESS NAME	BUSINESS PHONE
APPLICANT NAME	
HOME ADDRESS	
TYPE OF BUSINESS/PRODUCTS	

NOTICE TO ALL APPLICANTS: Issuance of this license shall not entitle you to transact or to carry on any business covered by this license unless you comply with all requirements of this chapter and any other applicable Federal, State, or Local regulations pertaining to such business, including any applicable restrictions contained in private Covenants, Conditions & Restrictions (CC&R's) governing your property. Home Occupation Permits shall be approved by the City of Irvine provided the following standards are met:

1. The home occupation shall be an incidental and accessory use and shall not change the principal character of the dwelling unit.
2. The residence shall not be the primary point of customer pickup or delivery, nor shall the home occupation cause a significant increase in vehicular traffic in the neighborhood.
3. A sexually oriented business shall not be permitted to be conducted as a home occupation business.
4. There shall be no signs or other exterior evidence relating to the home occupation.
5. The home occupation may be conducted in the garage, but shall not use any space required for off-street parking.
6. Only the residents of the dwelling unit may be employed in the home occupation.
7. Electrical or mechanical equipment which creates visible or audible interference in radio, television or telephone or causes fluctuations in line voltage outside the dwelling unit shall be prohibited.
8. The home occupation shall not create noise or odors in excess of that normally associated with a residential use.

I UNDERSTAND THAT IN THE EVENT IT IS DETERMINED THAT MY BUSINESS DOES NOT COMPLY WITH CITY REQUIREMENTS, MY BUSINESS LICENSE MAY BE REVOKED. I DO HEREBY CERTIFY THAT, UNDER PENALTY OF PERJURY, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT.

SIGNATURE _____ DATE _____

If you have any questions, please contact the Development Assistance Center at (949) 724-6308. If we are unable to approve your request for a home-based business, you will be invited to attend a hearing pursuant to City Council Ordinance 93-06, Sections II.M-217 and II.M-218, prior to denying your business license. If you are not satisfied with the decision made following your hearing, you may file a Notice of Appeal with the City Clerk within thirty (30) days of receipt of the written decision to deny the license.

FOR OFFICE USE ONLY

COMMUNITY DEVELOPMENT DEPARTMENT PLANNING RECOMMENDATION ☐ APPROVE ☐ DENY

PLANNER _____ DATE _____ BUSINESS LICENSE # _____