



INFORMATIONAL BULLETIN

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Chief Building Official

WORKERS' COMPENSATION REQUIREMENTS **FOR PERMIT ISSUANCE**

Contractors are required to show their valid Workers' Compensation Insurance Certificate at the time of permit issuance. The City of Irvine does not maintain a file of Workers' Compensation Certificates.

Each applicant also is required to sign a workers' Compensation Declaration under penalty of perjury on each permit obtained.

Failure to secure workers' compensation coverage is unlawful and could subject an employer to criminal penalties and substantial fines.

The City of Irvine has the following requirements for Workers' Compensation Certificates:

- The certificate must have an effective and an expiration date.
- It must clearly name the workers' compensation insurance carrier.
- It must name the insured contractor.
- It must have a policy number.