



## **Local Vendor Preference**

### **Bidding Incentive for Irvine Businesses To Provide Supplies and Equipment**

#### **What is a Local Vendor Preference?**

A Local Vendor Preference provides an advantage to qualified Irvine businesses that bid on City of Irvine competitive procurements for supplies and equipment.

#### **How does this Make a Difference?**

Eligible Irvine businesses get a 5% advantage, up to \$2,000 per procurement, when submitting a competitive quote to provide supplies or equipment to the City of Irvine, for the purpose of determining the lowest bid.

#### **How Do I Become an Eligible Local Vendor?**

Register on the City's website (below); and when submitting a quote, complete the Eligibility Affidavit included in the bid packet, certifying:

- Your business has been physically located in Irvine for at least 3 months, and
- Provide proof of a valid Irvine business license.

#### **How Will the Local Vendor Preference Be Implemented?**

The City will calculate an Eligible Local Vendor's "preferred" quote as if 5% lower (up to a \$2,000 maximum difference per procurement). The preferred quote will be ranked with all quotes, to determine the lowest bidder. Only if the Local Vendor's "preferred" quote is/becomes the lowest bid, will the City award the order to the Local Vendor. The award would then be based on the 5% price preference (\$2,000 maximum), but the City would pay the full price of the quote as submitted.

#### **Why have a Local Vendor Preference?**

A Local Vendor Preference for City competitive procurements for supplies and equipment can enhance and maintain a healthy economic base. The 5% (\$2,000 maximum) preference limit balances the City's commitment to support Irvine businesses, while limiting the City's program costs.

#### **Penalty Provision**

Intentional misstatements by a vendor will require reimbursement to the City for the price preference, and the vendor will be ineligible to submit quotes to City for 1 year.

#### **How Do I Register as a Vendor and Learn about Doing Business with the City of Irvine?**

Look for web links at: [www.cityofirvine.org/purchasing](http://www.cityofirvine.org/purchasing)