



LOCAL VENDOR PREFERENCE AFFIDAVIT OF ELIGIBILITY

The City extends a preference to responsive Local Vendors, as that term is defined below, in the competitive solicitation process for the procurement of supplies, equipment, and services. For the purposes of this policy, "Local Vendor" shall mean a business entity that meets all of the following criteria:

- a. The entity's place of business is a physical location within the City at which the entity has lawfully conducted business for a continuous period of not less than three months prior to the initial or publication of bids or quotes by the City. A post office box shall not constitute the requisite physical presence.
- b. The entity also shall possess and must show evidence of a valid Irvine business license.

For Request for Quotes or Invitation for Bids, a five percent price advantage will be calculated for competitive bids to determine the lowest bid. The bid from a Local Vendor will be tabulated as if it were five percent below the figure actually set forth in the total bid price.

For Requests for Proposals, five points will be added to the proposal evaluation score. The evaluation score from a Local Vendor will reflect the additional five points on top of the possible 100 point proposal evaluation score.

The supplies and/or equipment proposed by the Local Vendor shall be at least equal in quality to those of other competing bidders and meet all bid specifications.

This policy shall not apply to authorized sole source contracts, to emergency procurements, or where legal constraints on the expenditure of contract funds prohibit the giving of local vendor preference, which includes public works projects.

BUSINESS INFORMATION			
LEGAL NAME OF FIRM		CITY OF IRVINE BUSINESS LICENSE NUMBER	
PHYSICAL ADDRESS		CITY	STATE
EMAIL ADDRESS		SOLICITATION NUMBER	

In the event that a preference was received under this policy through an intentional misstatement by or on behalf of a business entity, as determined by the Director of Administrative Services, the recipient of any such preference shall be ineligible to bid or propose on City contracts for a period determined by the Director of Administrative Services.

Under the penalty of perjury, the undersigned states that the foregoing statements are true and correct. The undersigned also acknowledges that any person, firm, corporation or entity intentionally submitting false information to the City in an attempt to qualify for local preference shall be prohibited from bidding on City of Irvine procurements for a period of one (1) year, and shall promptly reimburse the City for the full amount of the price preference.

AUTHORIZED SIGNATURE

DATE

PRINTED NAME AND TITLE

PHONE