



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

March 12, 2012

8:30 a.m.

Conference Room L102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, March 12, 2012 at 8:34 a.m., at Irvine City Hall, Conference Room L102, 1 Civic Center Plaza, Irvine, by President Anderson.

ROLL CALL

BOARDMEMBER:
CLERK:
VICE PRESIDENT:
PRESIDENT:

SUE KUWABARA
ALAN BATTENFIELD
DARIN LOUGHREY
RUTH ANDERSON

ABSENT

BOARDMEMBER:

JEFFREY LALLOWAY

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

Irvine Child Care Project Administrator McClintic introduced Irvine Unified School District Chief Financial Officer John Fogarty.

ANNOUNCEMENTS

None

PRESENTATIONS

None

ADDITIONS AND DELETIONS TO THE AGENDA

None

PUBLIC COMMENTS

None

CONSENT CALENDAR

Consent Calendar items consist of Items Nos. 1 through 13.

ACTION: Moved by Boardmember Kuwabara, seconded by Vice President Loughrey, and unanimously carried to approve Consent Calendar Item Nos. 2 through 13. Item 1 was pulled by President Anderson for a separate discussion.

1. APPROVAL OF ICCP MINUTES

This item was pulled by President Anderson who stated she would abstain from voting on approval of the minutes since she was not in attendance at the January 9 meeting, and she noted the signatory on the minutes should be changed to Vice President Loughrey as he presided over the January 9, 2012 meeting in her absence.

ACTION: Moved by Vice President Loughrey, seconded by Clerk Battenfield, to approve minutes of the regular meeting of January 9, 2012 with the noted signature change.

Motion carried as follows:

AYES: 3 BOARDMEMBERS: Battenfield, Kuwabara and Loughrey

ABSTENTION: 1 BOARDMEMBER: Anderson

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS

ACTION: Approved payment of \$43,884.02 to Child Development Centers, Inc. for child care development services for January 1 – 31, 2012.

3. **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

ACTION: Approved payments for warrants totaling the amount of \$6,146.00 for ICF Scholarships during the month of January 2012.

- \$3,128.50 to Rainbow Rising
- \$ 577.50 to Kids Stuff
- \$ 212.50 to Creekers Club
- \$ 350.00 to Dolphin Club
- \$1,877.50 to Koala Klub

4. **WARRANT REQUESTS – IRVINE CHILD CARE PROJECT (ICCP) SCHOLARSHIPS**

ACTION: Approved payments for warrants totaling the amount of \$257.50 for ICCP Scholarships during the month of January 2012.

- \$ 257.50 to Kids Stuff

5. **WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

ACTION: Approved payment of \$49,838.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of January 2012.

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$25,064.33 for Custodial Services
- \$ 671.80 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

6. **WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD) REHAB AND REPAIR CHARGE BACKS**

ACTION: Approved payment of \$6,001.22 for ICCP Site Improvement, Work Order charge backs, and Rehab/Repair charges for the 2nd Quarter of FY 2011-2012.

- \$ 5,017.91 for Work Order charge backs
- \$ 983.31 for Site Improvements

7. **WARRANT REQUEST – CITY OF IRVINE**

ACTION: Approved payment of \$10,467.48 to the City of Irvine for Program Administration and Grant Administration for the month of January 2012.

- \$9,634.15 for Program Administration
- \$ 833.33 for Grant Administration

8. **ICCP EXPENSES PAID BY IUSD**

ACTION: Reviewed and approved attached invoices in the total amount of \$46,633.00 paid by IUSD on behalf of ICCP.

9. **ICCP PAYMENTS FOR FEBRUARY 2012**

ACTION: Reviewed and approved February 2012 payments attached.

10. **DEPOSIT OF STATE GRANT APPORTIONMENT**

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

\$127,610.00 01-005-50100-8530

11. **DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND**

ACTION: Authorized the deposit of funds from the Irvine Children's Fund (ICF) into the appropriate accounts as follows:

- \$ 9,617.60 for ICF scholarships to account #01-005-712-00-8689
- \$10,138.50 for ICF/CDBG scholarships to account #01-005-712-00-8699

12. **PARC REVIEW VISITS**

ACTION: Approved PARC recommendation that the Board approve lease renewals for Alderwood Rainbow Rising, Bonita Canyon Rainbow Rising, Brywood Kids Stuff, College Park Rainbow Rising, Deerfield CDC, Plaza Vista CDC, Springbrook CDC, Stonegate CDC, Turtle Rock CDC, and Vista Verde CDC.

13. **CORRESPONDENCE**

ACTION: Submitted for the Board's information.

BOARD BUSINESS

1. IRVINE CHILD CARE PROJECT PORTABLE REPLACEMENT FOR FY11-12

Architect Paul Lentz from Lentz Morrissey Architecture, Inc. (LMA) presented an overview of the proposed portable replacement project for Stone Creek and Northwood elementary schools during summer 2012. Mr. Lentz responded to questions regarding details of the project.

Moved by Vice President Loughrey, seconded by Boardmember Kuwabara to:

ACTION: Authorize staff to proceed with the portable replacement process at a cost not to exceed \$500,000.

MOTION UNANIMOUSLY CARRIED BY THOSE PRESENT.

2. BOARD NOMINATIONS

ACTION: Conduct nominations and voting by the Board for the positions of ICCP Board President, Vice President, and Clerk.

ICCP Administrator McClintic opened the floor for nominations of ICCP Board President.

Selection of Irvine Child Care Project President

Boardmember Kuwabara nominated President Anderson to serve as President. Vice President Loughrey seconded the motion.

NOMINATION UNANIMOUSLY CARRIED BY THOSE MEMBERS PRESENT.

Selection of Irvine Child Care Project Vice President

President Anderson nominated Vice President Loughrey to serve as Vice President. Clerk Battenfield seconded the motion.

NOMINATION UNANIMOUSLY CARRIED BY THOSE PRESENT.

Selection of Irvine Child Care Project Clerk

Boardmember Kuwabara nominated Clerk Battenfield to serve as Clerk. President Anderson seconded the motion.

NOMINATION UNANIMOUSLY CARRIED BY THOSE PRESENT.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY, CFO – IUSD

Chief Financial Officer John Fogarty, Irvine Unified School District, presented the Irvine Child Care Project Budget Report and stated the budget is trending according to plan.

2. IRVINE CHILD CARE PROJECT ADMINISTRATOR'S REPORT – SUSAN MCCLINTIC

Susan McClintic, Irvine Child Care Project Administrator, presented the ICCP Administrator's Report and responded to the Board's questions.

ADJOURNMENT at 9:13 a.m., Monday, March 12, 2012.



RUTH ANDERSON

President

Irvine Child Care Project



CHERYL HANSEN

Recording Secretary

Irvine Child Care Project

Date May 7, 2012