

**MINUTES
FINANCE COMMISSION
ADJOURNED REGULAR MEETING
May 14, 2012**

City Council Chamber
One Civic Center Plaza
Irvine, CA 92606

Speaker's Card/Request to Speak: If you would like to address the Finance Commission on a scheduled agenda item, please complete the Request to Speak Form. The card is at the table at the entrance to the Council Chamber. Please identify on the card your name, address, and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Commission are recognized. Your name will be called at the time the matter is heard by the Commission. City policy is to limit public testimony to three minutes per speaker (unless extended by the Chair) which includes the presentation of electronic or audio visual information

CALL TO ORDER – 5:31 p.m.

ROLL CALL

Present:	4	Commissioner:	Bollard
		Commissioner:	Chai
		Commissioner:	Frank
		Vice Chair:	Duong
Absent:	1	Chair:	Ezzeldine

PLEDGE OF ALLEGIANCE

Commissioner Frank led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

PRESENTATIONS

There were no presentations.

COMMITTEE REPORTS

There were no committee reports.

ADDITIONS AND DELETIONS TO THE AGENDA

The Public Works presentation was taken out of order and heard first.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

ACTION: Moved by Commissioner Bollard, seconded by Commissioner Frank to approve the Consent Calendar with the exception of the item noted below:

2. **TREASURER'S REPORT FOR THE QUARTER ENDED MARCH 31, 2012**

1. **MINUTES**

ACTION:

Approved the minutes of a regular meeting of the Finance Commission held on May 7, 2012.

2. **TREASURER'S REPORT FOR THE QUARTER ENDED MARCH 31, 2012**

This item was removed for separate discussion by Commissioner Frank. Michele Lund, City Treasurer, was present and answered questions.

Commission discussion included: book value decline and steps to reverse.

RECOMMENDED ACTION: Moved by Commissioner Frank, seconded by Commissioner Chai, and unanimously carried by those members present to:

Receive and file.

COMMISSION BUSINESS

At 5:37 p.m. Vice Chair Duong left the Dias and Commissioner Chai assumed the role of Presiding Officer.

At 6:14 p.m. Vice Chair Duong returned to the Dias and resumed the role of Presiding Officer.

3. FISCAL YEAR 2012-2013 BUDGET

- COMMUNITY SERVICES PRESENTATION

Brian Fisk, Director of Community Services, and Mike Cribbin, Senior Management Analyst, presented the staff report and answered questions.

Commission discussion included: staff and revenue increases; implementation of an animal license canvassing program; ADA compliance and increases in Infrastructure and Rehabilitation Fund; Landscape, Lighting, and Park Maintenance Assessment (LLPMA) adjustment relating to Cypress Community Park; historical background of the LLPMA allocation from Public Works and Community Services; percentage of increase and timeline for building Cypress Community Park; new multigenerational community center at Trabuco and Jeffrey; Special Fund appropriations; Strategic Senior Plan; open space planning; and grant programs still in place.

- PUBLIC WORKS PRESENTATION*

Manuel Gomez, Director of Public Works, introduced staff and Jay Ponce, Management Analyst, presented the staff report and answered questions. Dennis Chiotti, Landscape Maintenance Superintendent, Mike Apodaca, Manager of Public Service, and Shohreh Dupuis, Manager of Transit and Transportation, also answered questions.

Commission discussion included: salaries and staffing levels; Landscape, Lighting, and Park Maintenance Assessment Fund and use of outside contractors; Increased insurance costs; difference between General and Special funds; cost allocations; street resurfacing cycle and goals; cost saving measures during recovery period; *Shuttle* ridership and future resources; Spectromotion; alternative fuel fleet vehicles; and landscape maintenance contracts regarding City growth.

RECESS

Vice Chair Duong recessed the meeting at 7:07 p.m.

RECONVENE

Vice Chair Duong reconvened the meeting at 7:15 p.m.

- CAPITAL IMPROVEMENT PROJECTS PRESENTATION

Kalesha Kennedy, Budget Officer, presented the staff report and answered questions. Ken Brown, Manager of Budget and Business Planning, and Stacy

Blackwood, Community Services Manager, were also present and answered questions.

Commission discussion included: Adventure Playground design allocation; breakdown of costs; Capital Improvement Projects (CIP) fund division; accounting and approval of multi-year projects; and typical project length.

4. COMMUNITY SERVICES DEPARTMENT FY2012-13 PROPOSED FEE CHANGES

Mike Cribbin, Senior Management Analyst, presented the staff report and answered questions.

Commission discussion included: new programs being added and staffing comparison of previous years; private party events and equipment; coordination of new activities and additional opportunities at Great Park; definition of residency for use of City facilities; total number of programs offered by Community Services; fee comparison with other cities; decision makers for new programs; cost recovery; profit and Proposition 26.

RECOMMENDED ACTION: Moved by Commissioner Chai, seconded by Commissioner Bollard, and unanimously carried by those members present to:

- 1) Review and comment on Community Services Department FY 2012-13 Proposed New or Increased Fees and Service Charges.
- 2) Recommend City Council adopt - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE SETTING FEES FOR VARIOUS COMMUNITY SERVICES DEPARTMENT ACTIVITIES FOR THE FISCAL YEAR 2012-13.

5. FISCAL YEAR 2012-2013 LANDSCAPE, LIGHTING AND PARK MAINTENANCE ASSESSMENTS

Valaya Chitchakkol, Finance Administrator, presented the staff report. Mark Risco, President and CEO of Wildan Financial Services, was also presented and answered questions.

Commission discussion included: methodology of setting fees; proximity to parks and street lighting; how other cities pay for lighting; percentage of assessment being raised; length of time assessment has been levied; how often formula is reviewed and using money from General Fund or current fund balance reserve to offset 2.02% increase.

Moved by Vice Chair Duong to: Take money from the General Fund or current fund balance reserves to offset the 2.02% increase.

Motion failed for lack of a second.

**Moved by Commissioner Chai, seconded by Commissioner Frank, and
unanimously carried by those members present to:**

Continue this item to the May 21, 2012 meeting.

ADJOURNMENT – 8:40 p.m.

Moved by Vice Chair Duong and unanimously carried by those members present to
adjourn at 8:40 p.m.



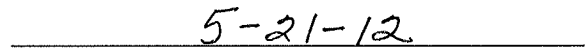
JOHN DUONG
VICE CHAIR



GARY BURTON
DIRECTOR OF ADMINISTRATIVE SERVICES



GAIL FRUEH
RECORDING SECRETARY



DATE APPROVED