

**MINUTES
FINANCE COMMISSION
REGULAR MEETING
June 4, 2012**

City Council Chamber
One Civic Center Plaza
Irvine, CA 92606

Speaker's Card/Request to Speak: If you would like to address the Finance Commission on a scheduled agenda item, please complete the Request to Speak Form. The card is at the table at the entrance to the Council Chamber. Please identify on the card your name, address, and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Commission are recognized. Your name will be called at the time the matter is heard by the Commission. City policy is to limit public testimony to three minutes per speaker (unless extended by the Chair) which includes the presentation of electronic or audio visual information

CALL TO ORDER – 5:36 p.m.

ROLL CALL

Present:	3	Commissioner:	Frank
		Vice Chair:	Duong
		Chair:	Ezzeldine
Absent:	2	Commissioner:	Bollard
		Commissioner:	Chai

PLEDGE OF ALLEGIANCE

Chair Ezzeldine led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

PRESENTATIONS

There were no presentations.

COMMITTEE REPORTS

There were no committee reports.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions and deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

COMMISSION BUSINESS

1. MINUTES

ACTION: Moved by Chair Ezzeldine, seconded by Vice Chair Duong, and unanimously carried by those members present to:

Approve the minutes of a regular meeting of the Finance Commission held on May 21, 2012.

2. FISCAL YEAR 2012-2013 LANDSCAPE, LIGHTING AND PARK MAINTENANCE ASSESSMENTS

Gary Burton, Director of Administrative Services, gave a recap of the item.

Commission discussion included: ten-year recovery period; lack of surplus; long-term implications; policy change; and use of assessment.

ACTION: Moved by Chair Ezzeldine, seconded by Commissioner Frank, to:

Recommend that the City Council adopt - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS, APPROVING THE ENGINEER'S ANNUAL LEVY REPORT AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE IRVINE LANDSCAPE, LIGHTING AND PARK MAINTENANCE ASSESSMENT, FISCAL YEAR 2012- 2013

The motion carried as follows:

AYES:	2	COMMISSIONERS:	Frank and Ezzeldine
NOES:	1	COMMISSIONERS:	Duong

3. FISCAL YEAR 2011-2012 APRIL BUDGET UPDATE

Lori Fisher, Senior Management Analyst, presented the staff report. Ken Brown, Manager of Budget and Business Planning, was present and answered questions.

Commission discussion included: transfer estimates; development funds; and reserves from Special Funds.

ACTION: Moved by Vice Chair Duong, seconded by Commissioner Frank, and unanimously carried by those members present to:

Receive and file.

4. BUDGET ADJUSTMENTS FOR THE IRVINE BUSINESS COMPLEX AND THE IRVINE BUSINESS COMPLEX VISION PLAN FUNDS FOR FISCAL YEARS 2011-2012 AND 2012-2013

Susan Wheelock, Senior Management Analyst, presented the staff report and answered questions.

Commission discussion included: initial set up and intent of funds; original IBC Plan vs. new IBC Vision Plan; development fees; and length of IBC Vision Plan.

ACTION: Moved by Vice Chair Duong, seconded by Chair Ezzeldine, and unanimously carried by those members present to:

- 1) Recommend that the City Council approve a budget adjustment request in the amount of \$1,144,186 to increase Irvine Business Complex Vision Plan Fund (150) revenues and decrease Irvine Business Complex Fund (123) revenues for FY 11-12.
- 2) Recommend that the City Council approve a budget adjustment request in the amount of \$40,000 to increase Irvine Business Complex Vision Plan Fund expenditures and reduce General Fund expenditures for FY 11-12.
- 3) Recommend that the City Council approve a budget adjustment in the amount of \$1,638,388 to the proposed FY 12-13 budget to increase Irvine Business Complex Vision Plan Fund revenues and decrease Irvine Business Complex Fund revenues.
- 4) Recommend that the City Council approve a budget adjustment request in the amount of \$40,000 to the proposed FY 12-13 budget to increase Irvine Business Complex Vision Plan expenditures and reduce General Fund expenditures.

5. FISCAL YEAR 2012-2013 BUDGET DELIBERATIONS AND RECOMMENDATIONS BY THE FINANCE COMMISSION

Commission discussion included: legal fees; General Fund revenues; contingency plan for Great Park; funds for future capital development projects; distribution of Irvine Hotel Improvement District funds; and policy changes.

ACTION: Moved by Chair Ezzeldine, seconded by Commissioner Frank, and unanimously carried by those members present to:

Acknowledge the great work of City staff and leadership of the City Manager and recommend the City Council approve the Fiscal Year 2012-2013 Budget, as proposed, to include the following recommendations.

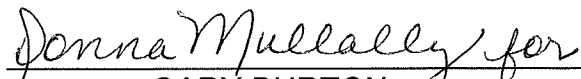
- 1) Recommend that the City Council encourage and support the City Manager in his practice of only replacing positions that are vacated when those positions are deemed critical.
- 2) Utilize savings from the current fiscal year to replenish reserves and immediately develop a strategic plan for restoring reserves at or above the level prior to activation of the Bridge Plan.
- 3) Determine which projects in the CIP, previously deferred, will begin to receive priority in the next fiscal year.
- 4) Develop a contingency plan, or plans, to alternatively fund current and future capital development plans at the Great Park.
- 5) Irvine Hotel Improvement District budgets and plans should be incorporated into the City's budget review and approval process subject to confirmation from City Council that this recommendation is consistent with prevailing Irvine Hotel Improvement District ordinances and resolutions.

ADJOURNMENT – 7:10 p.m.

Moved by Chair Ezzeldine and unanimously carried by those members present to adjourn at 7:10 p.m.



OMAR EZZELDINE
CHAIR



GARY BURTON
DIRECTOR OF ADMINISTRATIVE SERVICES



GAIL FRUEH
RECORDING SECRETARY

7-16-12

DATE APPROVED