



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

May 7, 2012

8:30 a.m.

**Conference Room L102
One Civic Center Plaza
Irvine, California**

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, May 7, 2012 at 8:33 a.m., at Irvine City Hall, Conference Room L102, 1 Civic Center Plaza, Irvine, by President Anderson.

ROLL CALL

BOARDMEMBER:
BOARDMEMBER:
CLERK:
VICE PRESIDENT:
PRESIDENT:

JEFFREY LALLOWAY
SUE KUWABARA
ALAN BATTENFIELD
DARIN LOUGHREY
RUTH ANDERSON

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

None

ANNOUNCEMENTS

None

PRESENTATIONS

President Anderson presented photos to Sharon Wellikson from the City Council meeting on March 27 when Irvine Children's Fund received a commendation for twenty-five years of fundraising for ICCP scholarships.

ADDITIONS AND DELETIONS TO THE AGENDA

None

PUBLIC COMMENTS

None

CONSENT CALENDAR

Consent Calendar items consist of Items Nos. 1 through 12.

ACTION: Moved by Boardmember Lalloway, seconded by Vice President Loughrey, and unanimously carried to approve Consent Calendar Item Nos. 1 through 12.

1. APPROVAL OF ICCP MINUTES

RECOMMENDED ACTION: Approved minutes of the regular meeting of March 12, 2012.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS

RECOMMENDED ACTION: Approved payment of \$35,340.37 to Child Development Centers, Inc. for child care development services for March 1 – 31, 2012.

3. WARRANT REQUESTS – IRVINE CHILDREN'S FUND SCHOLARSHIPS

RECOMMENDED ACTION: Approved payments for warrants totaling the amount of \$6,432.00 for ICF Scholarships during the month of March 2012.

- \$3,455.50 to Rainbow Rising
- \$ 577.50 to Kids Stuff
- \$ 212.50 to Creekers Club
- \$ 350.00 to Dolphin Club
- \$1,836.50 to Koala Klub

4. WARRANT REQUESTS – IRVINE CHILD CARE PROJECT (ICCP) SCHOLARSHIPS

RECOMMENDED ACTION: Approved payments for warrants totaling the amount of \$257.50 for ICCP Scholarships during the month of March 2012.

- \$ 257.50 to Kids Stuff

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION: Approved payment of \$49,838.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of March 2012.

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$25,064.33 for Custodial Services
- \$ 671.80 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

6. WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION: Approved payment of \$14,715.96 to the City of Irvine for Program Administration and Grant Administration for the month of March 2012.

- \$13,882.63 for Program Administration
- \$ 833.33 for Grant Administration

7. CALIFORNIA DEPARTMENT OF EDUCATION FINAL EARNINGS CALCULATION AND INVOICE FOR ICCP'S CENTER BASED (CCTR) #0188 CONTRACT FOR FY 2010-11

RECOMMENDED ACTION: Approved payment of \$13,684.00 to California Department of Education for Child Care and Development contract funds received, but not earned, and unearned interest for FY 2010-11.

8. ICCP EXPENSES PAID BY IUSD

RECOMMENDED ACTION: Reviewed and approved attached invoices in the total amount of \$13,275.00 paid by IUSD on behalf of ICCP.

9. ICCP PAYMENTS FOR APRIL 2012

RECOMMENDED ACTION: Reviewed and approved April 2012 payments attached.

10. DEPOSIT OF STATE GRANT APPORTIONMENT

RECOMMENDED ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 84,734.00 01-005-50100-8530

11. DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND

RECOMMENDED ACTION: Authorized the deposit of funds from the Irvine Children's Fund (ICF) into the appropriate accounts as follows:

- \$ 6,146.00 for ICF scholarships to account #01-005-712-00-8689

12. PEER ASSESSMENT REVIEW COMMITTEE (PARC) REVIEW VISITS

RECOMMENDED ACTION: Approved PARC recommendation that the Board approve lease renewals for Culverdale Koala Klub, Eastshore Dolphin Club, Greentree Rainbow Rising, Meadowpark Rainbow Rising, Northwood Rainbow Rising, Stone Creek Creekers Club, University Park Child Development Center and Woodbury Child Development Center.

BOARD BUSINESS

1. DETERMINATION OF FY12-13 CHILD CARE PROVIDER RENTAL RATE

ICCP Administrator McClintic presented a request to approve the current rental rate plus a 3 percent increase for child care provider lease agreements for FY12-13. If approved, these lease increases would take effect July 1, 2012.

A discussion followed regarding: a) the pros and cons to increasing the lease agreement rental rates and the financial impact on families with child care needs of this action; b) the need for ICCP to have funds available for future new construction; and c) looking at alternatives to help provide financial support to ICCP other than increasing rent lease agreements. Administrator McClintic responded to the Board's questions and concerns.

Boardmember Lalloway suggested the ICCP work with developers in the future to explore options to help cover the cost of new facilities. John Fogarty, Chief Financial Officer (CFO) – IUSD, stated he would work with the ICCP Board to explore opportunities for financial support from development partners.

In addition, Boardmember Lalloway made the two following requests:

1. Asked that CFO John Fogarty provide a more detailed ICCP budget/financial projection for the next three years at the ICCP meeting on June 11; and
2. Requested that in the future, financial considerations such as this one be brought to the Board with a longer lead time.

ACTION: Moved by Boardmember Kuwabara, seconded by Clerk Battenfield by a vote of 3-2 to approve the current rental rate plus a 3% increase for the FY12-13.

Yays:	3	Battenfield, Kuwabara, Loughrey
Noes:	2	Anderson, Lalloway

2. IRVINE CHILD CARE PROJECT PROPOSED BUDGET FOR FY 2012-13

The Board reviewed and discussed the ICCP proposed budget for FY 2012-13.

ACTION: Submitted for the Board's review and discussion.

3. IRVINE CHILD CARE PROJECT PROPOSED GOALS FOR 2012-13

The Board reviewed and discussed the ICCP proposed Goals/Action Plan for FY 2012-13. President Anderson requested the following be added under the Board category to the Goals/Action Plan 2012-13

"Explore opportunities for financial support of ICCP from development partners."
John Fogarty will work with the ICCP Board on this goal.

ACTION: ICCP Board discussion and direction.

REPORTS

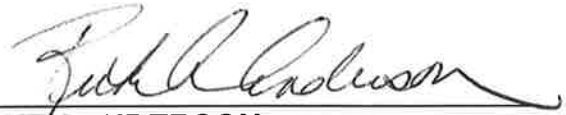
1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY, CFO - IUSD

Chief Financial Officer (CFO) John Fogarty, Irvine Unified School District (IUSD), presented the Irvine Child Care Project Budget Report and responded to questions.

2. ICCP ADMINISTRATOR'S REPORT – SUSAN MCCLINTIC

Susan McClintic, Irvine Child Care Project Administrator, presented the ICCP Administrator's Report as written.

ADJOURNMENT at 9:36 a.m., Monday, May 7, 2012.



RUTH ANDERSON

President

Irvine Child Care Project



CHERYL HANSEN

Recording Secretary

Irvine Child Care Project

Date

