



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

June 11, 2012

8:30 a.m.

Conference Room L102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, June 11, 2012 at 8:30 a.m., at Irvine City Hall, Conference Room L102, 1 Civic Center Plaza, Irvine, by Vice President Loughrey.

ROLL CALL

BOARDMEMBER
CLERK
VICE PRESIDENT

SUE KUWABARA
ALAN BATTENFIELD
DARIN LOUGHREY

ABSENT

BOARDMEMBER
PRESIDENT

JEFFREY LALLOWAY
RUTH ANDERSON

PLEDGE OF ALLEGIANCE

ADDITIONS AND DELETIONS TO THE AGENDA

Consent Calendar Item 1 – Approval of Irvine Child Care Project Minutes pulled from the agenda by Vice President Loughrey.

CONSENT CALENDAR

Consent Calendar items consist of Items Nos. 1 through 11.

ACTION: Moved by Boardmember Battenfield, seconded by Boardmember Kuwabara, and unanimously carried to approve Consent Calendar Items 2 through 11. Item 1 pulled from Consent Calendar for further clarification, will be submitted for approval at the September 10, 2012 meeting

1. APPROVAL OF IRVINE CHILD CARE PROJECT MINUTES

RECOMMENDED ACTION: Approve minutes of the regular meeting of May 7, 2012.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS

ACTION: Approved payment of \$35,421.75 to Child Development Centers, Inc. for child care development services for April 1 – 30, 2012.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$6,400.00 for scholarships during the month of April 2012.

- \$3,355.00 to Rainbow Rising
- \$ 577.50 to Kids Stuff
- \$ 212.50 to Creekers Club
- \$ 350.00 to Dolphin Club
- \$1,905.00 to Koala Klub

4. WARRANT REQUESTS – IRVINE CHILD CARE PROJECT (ICCP) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$257.50 for ICCP scholarships during the month of April 2012.

- \$ 257.50 to Kids Stuff

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$49,838.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of April 2012.

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$25,064.33 for Custodial Services
- \$ 671.80 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

6. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT REHAB AND REPAIR CHARGE BACKS

ACTION: Approved payment of \$14,096.71 for ICCP Rehab/Repair charges and Work Order charge backs for the 3rd Quarter of FY 2011-12.

- \$ 7,068.14 for Rehab and Repair charges
- \$ 7,028.57 for Work Order charge backs

7. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$9,712.46 for City of Irvine for Program Administration and Grant Administration for the month of April 2012.

- \$ 8,879.13 for Program Administration
- \$ 833.33 for Grant Administration

8. ICCP EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Reviewed and approved attached invoices in the total amount of \$9,936.00 paid by IUSD on behalf of ICCP.

9. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

- \$ 9,493.00 01-005-50100-8290
- \$ 5,223.00 01-005-50100-8290
- \$28,161.00 01-005-50100-8590

10. IRVINE CHILD CARE PROJECT (ICCP) FY 2011-12 GENERAL CHILD CARE AND DEVELOPMENT (CCTR) SCHOOL AGE GRANT PROGRAM SELF-EVALUATION

ACTION: Submitted for the Board's information.

11. IRVINE CHILD CARE PROJECT PROPOSED GOALS FOR FY 2012-13

ACTION: Approved Irvine Child Care Project proposed goals for FY 2012-13.

BOARD BUSINESS

1. IRVINE CHILD CARE PROJECT (ICCP) PROPOSED BUDGET FOR FY 2012-13

Chief Financial Officer John Fogarty, Irvine Unified School District, presented the Irvine Child Care Project Proposed Budget for FY 2012-13 and responded to Boardmember questions.

ACTION: Moved by Boardmember Kuwabara, seconded by Boardmember Battenfield to approve ICCP Budget for FY 2012-13.

MOTION UNANIMOUSLY CARRIED BY THOSE PRESENT.

2. IRVINE CHILD CARE PROJECT (ICCP) MULTI-YEAR BUDGET PROJECTION

The Board reviewed and discussed the ICCP multi-year budget projection and discussed possible options to pay for child care buildings on new school sites.

Clerk Battenfield requested that the Board continue these discussions and asked that the Board receive updates to help them make informed decisions regarding future budgets.

ACTION: Irvine Child Care Project Multi-Year Budget Projection received for ICCP Board discussion and direction.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY, CHIEF FINANCIAL OFFICER – IRVINE UNIFIED SCHOOL DISTRICT

Chief Financial Officer John Fogarty, Irvine Unified School District, presented the Irvine Child Care Project Budget Report and responded to questions.


2. ICCP ADMINISTRATOR'S REPORT – SUSAN MCCLINTIC, IRVINE CHILD CARE PROJECT ADMINISTRATOR

Susan McClintic, Irvine Child Care Project Administrator, presented the ICCP Administrator's Report and responded to the Board's questions.

ADJOURNMENT at 9:04 a.m., Monday, June 11, 2012.



DARIN LOUGHREY
Vice President
Irvine Child Care Project



BARBARA BELFIELD
Recording Secretary
Irvine Child Care Project

Date 9/10/12