



**MINUTES
FINANCE COMMISSION
REGULAR MEETING
December 17, 2012**

City Council Chamber
One Civic Center Plaza
Irvine, CA 92606

CALL TO ORDER – 5:30 p.m.

ROLL CALL

Present:	4	Commissioner	Bartlett
		Commissioner:	Wong
		Vice Chair:	Duong
		Chair:	Ezzeldine
Absent	1	Commissioner:	Bollard

PLEDGE OF ALLEGIANCE

Vice Chair Duong led the Pledge of Allegiance.

INTRODUCTIONS

Chair Ezzeldine introduced new Finance Commissioner, Allan Bartlett, who introduced himself to the Commission and staff members.

PRESENTATIONS

There were no presentations.

COMMITTEE REPORTS

There were no committee reports.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

COMMISSION BUSINESS

1. MINUTES

ACTION: Moved by Vice Chair Duong, seconded by Commissioner Wong, and unanimously carried by those members present to:

Approve the minutes of a regular meeting of the Finance Commission held on November 19, 2012.

2. ACCEPTANCE OF CALIFORNIA HIGHWAY PATROL GRANTS FOR THE EVERY 15 MINUTES PROGRAM AT BECKMAN AND UNIVERSITY HIGH SCHOOLS

Bill Russell, Police Sergeant, presented the staff report and answered questions. Kristin Beam, Senior Management Analyst, was also present and answered questions.

Commission discussion included: how often report comes to the Commission; dedicated City funding; deliverable services; selection of students; and addition of general safety to program.

RECOMMENDED ACTION: Moved by Chair Ezzeldine, seconded by Commissioner Bartlett, and unanimously carried by those members present to:

- 1) Recommend that the City Council accept a California Highway Patrol grant award in the amount of \$9,999.99 for an Every 15 Minutes program at Beckman High School.
- 2) Recommend that the City Council accept a California Highway Patrol grant award in the amount of \$9,999.99 for an Every 15 Minutes program at University High School.
- 3) Recommend that the City Council approve a budget adjustment request in the amount of \$19,999.98 reflecting \$19,999.98 in revenues and appropriations.

3. FISCAL YEAR 2012-13 OCTOBER BUDGET UPDATE

Lori Fisher, Senior Management Analyst, presented the staff report and answered questions. Ken Brown, Manager of Budget and Business Planning, was also present and answered questions.

Commission discussion included: low expenditures; vacancies; yearly revenue variances; sales tax; Utility User Tax projections; approval process for office supply vendors; and costs involved for CIP projects.

RECOMMENDED ACTION: Moved by Commissioner Wong, seconded by Vice Chair Duong, and unanimously carried by those members present to:

Receive and file the Fiscal Year 2012-13 October Budget Update.

ADJOURNMENT – 6:05 p.m.

By consensus, Chair Ezzeldine adjourned the meeting at 6:05 p.m.



OMAR EZZELDINE
CHAIR



GARY BURTON
DIRECTOR OF ADMINISTRATIVE SERVICES



GAIL FRUEH
RECORDING SECRETARY

2-19-13
DATE APPROVED