

MINUTES FINANCE COMMISSION REGULAR MEETING May 20, 2013

City Council Chamber
One Civic Center Plaza
Irvine, CA 92606

CALL TO ORDER – 5:31p.m.

ROLL CALL

Present:	5	Commissioner:	Bartlett
		Commissioner:	Ezzeldine
		Commissioner:	Wong
		Vice Chair:	Bollard
		Chair:	Duong

PLEDGE OF ALLEGIANCE

Commissioner Wong led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

PRESENTATIONS

There were no presentations.

COMMITTEE REPORTS

There were no committee reports.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

ACTION: Moved by Commissioner Ezzeldine, seconded by Commissioner Bartlett, and unanimously carried to approve Consent Calendar items.

1. MINUTES

ACTION:

Approved the minutes of an adjourned regular meeting of the Finance Commission held on May 13, 2013.

2. ACCEPTANCE OF PROPOSITION 69 FUNDS RELATED TO THE PRESERVATION OF DNA EVIDENCE

RECOMMENDED ACTION:

- 1) Recommended that the City Council accept Proposition 69 Funds in the amount of \$41,406.
- 2) Recommended that the City Council approve a budget adjustment request, reflecting \$30,340 in revenues and appropriations for DNA equipment and installation costs, and \$11,066 in revenues for reimbursement related to the cost of collecting DNA evidence.

COMMISSION BUSINESS

3. BOND ISSUANCE FOR ASSESSMENT DISTRICT NO. 10-23

Valaya Chitchakkol, Finance Administrator, presented the staff report and answered questions. Paul Pender, Fieldman Rolapp & Associates and Robert Lang, the Irvine Company, were also present and answered questions.

Commission discussion included: authorized bond amount; project stage; unit assessment range of fees; timing of bond purchase; overview of project size; availability of future sample drawings; and price range of homes.

RECOMMENDED ACTION: Moved by Commissioner Bartlett, seconded by Vice Chair Bollard and unanimously carried to:

Recommend that the City Council Adopt – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE AUTHORIZING THE ISSUANCE OF CITY OF IRVINE ASSESSMENT DISTRICT NO. 10-23 LIMITED OBLIGATION IMPROVEMENT BONDS, SERIES B APPROVING THE EXECUTION AND DELIVERY OF A FIRST SUPPLEMENTAL INDENTURE, A BOND PURCHASE AGREEMENT AND OTHER MATTERS RELATED THERETO

4. FISCAL YEAR 2013-14 LANDSCAPE, LIGHTING AND PARK MAINTENANCE ASSESSMENTS

Valaya Chitchakkol, Finance Administrator, presented the staff report and answered questions. Mark Risco, Wildan Financial Services; Mike Cribbin, Senior Management Analyst, Community Services; and Jay Ponce, Management Analyst II, Public Works; were also present and answered questions.

Commission discussion included: no rate increase; percentage of increase for previous five years; aspects of assessed rate, use of General Funds; process change; and revenue sources.

RECOMMENDED ACTION: Moved by Commissioner Bartlett, seconded by Vice Chair Bollard to:

Recommend that the City Council adopt – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS, APPROVING THE ENGINEER'S ANNUAL LEVY REPORT AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE IRVINE LANDSCAPE, LIGHTING AND PARK MAINTENANCE ASSESSMENT, FISCAL YEAR 2013-14

The motion carried as follows:

AYES:	3	COMMISSIONERS:	Bartlett, Bollard, and Duong
NOES:	2	COMMISSIONERS:	Ezzeldine and Wong
ABSENT:	0	COMMISSIONERS:	None

5. FISCAL YEAR 2013-14 BUDGET

-COMMUNITY DEVELOPMENT PRESENTATION

Eric Tolles, Director of Community Development, presented the Community Development Budget for 2013-14 and answered questions. Susan Wheelock, Senior Management Analyst, was also present and answered questions.

Commission discussion included: tenant improvements; quality of businesses moving to Irvine; square footage vacancies and rates; timeline of building projects; developer fees and increases; affordable housing; and multi-generational housing.

-GREAT PARK PRESENTATION

Mike Ellzey, CEO, Orange County Great Park Corporation, presented an overview of the Great Park Budget for 2013-14 and answered questions. Marie Dickens, Great Park Senior Management Analyst, presented the Great Park Budget for 2013-14. Debbie Gunderson, Great Park Finance Administrator, and Kim Mahon, Great Park Management Analyst II, were present and answered questions.

Commission discussion included: Original master plan and update; waterpark feature; Solar Decathlon expenses, sponsorships, hiring a project manager and an events coordinator; economic impact to region; programs/fees charged; eliminated programs and securing private entities; Farmers Market, direct/indirect costs of carousel and balloon; Aeromobile contract; insurance and custodial cost breakdown; policy direction of previous/present Council; percentage of Irvine carousel and balloon ridership; sole source contracts; Fund 286 Planning and Engineering; cost/responsibility of removing runaways; original plan for multi-cultural center and metropolitan library; timeline and cost for planning and engineering projects; WRNS projects; community use of developed park; park in lieu fees; development of park during recession; staffing numbers; and Great Park mailers.

RECESS

Chair Duong recessed the meeting at 8:33 p.m.

RECONVENE

Chair Duong reconvened the meeting at 8:45 p.m.

6. FISCAL YEAR 2013-14 BUDGET DELIBERATIONS AND RECOMMENDATIONS BY THE FINANCE COMMISSION

Commission discussion included: Great Park RFP update; unfunded liability; new officer hires vs. lateral transfers; traffic presentation; Irvine Barclay Theatre funding cuts; 20 percent reserves; development of tools to better evaluate budget performance; personnel and resource allocation; Strategic Business Plan information; and carryover funds.

The Finance Commission recommended the City Council approve the proposed Fiscal Year 2013-14 Budget with the following recommendations:

ACTION: Moved by Vice Chair Bollard, seconded by Commissioner Bartlett to:

1. Restore funding to the Barclay Theatre to a level of the City Council's discretion, but that it be made clear to the Barclay that the funding will be eliminated within two years.

The motion carried as follows:

AYES:	4	COMMISSIONERS:	Bartlett, Bollard, Duong and Ezzeldine
NOES:	1	COMMISSIONERS:	Wong
ABSENT:	0	COMMISSIONERS:	None

ACTION: Moved by Chair Duong, seconded by Commissioner Bartlett to:

2. Recommend the City Council immediately restore reserves to the 20% level, as we have the capacity to do so.

The motion carried as follows:

AYES:	3	COMMISSIONERS:	Bartlett, Bollard, and Duong
NOES:	2	COMMISSIONERS:	Ezzeldine and Wong
ABSENT:	0	COMMISSIONERS:	None

ACTION: Moved by Vice Chair Bollard, seconded by Commissioner Bartlett to:

3. Recommend that except in cases where the Chief in his discretion requires experience or seniority, the Department will hire academy recruits for all sworn vacancies to reduce the unfunded pension liability.

The motion carried as follows:

AYES:	4	COMMISSIONERS:	Bartlett, Bollard, Duong, and Wong
NOES:	1	COMMISSIONERS:	Ezzeldine
ABSENT:	0	COMMISSIONERS:	None

ACTION: Moved by Chair Duong, seconded by Vice Chair Bollard, and unanimously carried to approve recommendations 4, 5, and 6, with the exception of any funding for Public Works projects in the Fiscal Year 2013-14 Budget:

4. Commend staff, particularly the City Manager and each department, for a job well done weathering the economic downturn.
5. Require any project or CIP project over \$3 million to include a detailed budget and timeline for project implementation.
6. Require Great Park proposed budget items of \$700,000 for Engineering and Planning to Develop CIP, and \$300,000 for Non-Program Engineering, any expenditure in excess of \$50,000 to a single vendor/source must come to the Finance Commission for review and recommendation to the City Council, and approval by the City Council.

The motion carried as follows:

AYES:	5	COMMISSIONERS:	Bartlett, Bollard, Duong, Ezzeldine, and Wong
NOES:	0	COMMISSIONERS:	None
ABSENT:	0	COMMISSIONERS:	None

Chair Duong left the dais at 10:47 p.m.

ACTION: Moved by Commissioner Ezzeldine, seconded by Commissioner Bartlett, and unanimously carried by those members present to:

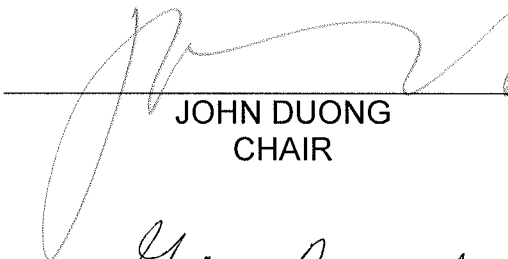
7. Approve the Public Works portion of the Fiscal Year 2013-14 Budget,

The motion carried as follows:

AYES:	4	COMMISSIONERS:	Bartlett, Bollard, Ezzeldine, and Wong
NOES:	0	COMMISSIONERS:	None
ABSTAINED	1	COMMISSIONERS:	Duong

ADJOURNMENT – 10:51p.m.

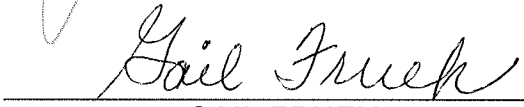
By consensus, Vice Chair Bollard adjourned at 10:51 p.m.



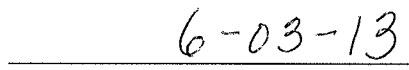
JOHN DUONG
CHAIR



GARY BURTON
DIRECTOR OF ADMINISTRATIVE SERVICES



GAIL FRUEH
RECORDING SECRETARY



DATE APPROVED