

MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

June 10, 2013
8:30 AM

Conference Room L102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, June 10, 2013 at 8:33 a.m., at Irvine City Hall, Conference Room L102, One Civic Center Plaza, Irvine, by Vice President Loughrey.

ROLL CALL

BOARDMEMBER:	LARRY AGRAN
CLERK:	ALAN BATTENFIELD
VICE PRESIDENT:	DARIN LOUGHREY

ABSENT:	
BOARDMEMBER:	LAUREN BROOKS
PRESIDENT:	RUTH ANDERSON

PLEDGE OF ALLEGIANCE	Vice President Loughrey
INTRODUCTIONS	None
ANNOUNCEMENTS	None
PRESENTATIONS	None
ADDITIONS/DELETIONS TO AGENDA	None
PUBLIC COMMENTS	None

CONSENT CALENDAR

ACTION: Moved by Clerk Battenfield, seconded by Boardmember Agran, and unanimously carried by Board Members present to approve Consent Calendar item Nos. 1 through 12.

1. APPROVAL OF ICCP MINUTES

ACTION: Approved minutes of a regular meeting held on May 13, 2013.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS

ACTION: Approved payment of \$43,674.19 to Child Development Centers, Inc. for child care development services for April 1 - 30, 2013.

3. WARRANT REQUESTS – IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$10,575.50 for ICF Scholarships during the month of April 2013.

- \$3,707.50 to Rainbow Rising
- \$1,049.25 to Kids Stuff
- \$2,687.50 to Koala Klub
- \$1,752.50 to Child Development Centers, Inc.
- \$ 225.00 to Creekers Club
- \$1,153.75 to Dolphin Club

4. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$49,838.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of April 2013.

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$25,064.33 for Custodial Services
- \$ 671.80 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD) REHAB AND REPAIR CHARGE BACKS

ACTION: Approved payment of \$13,933.26 for ICCP work order charge backs and FY 2012-13 Rehab/Repair Plan charge backs for the 3rd Quarter of FY 2012-13.

- \$6,223.82 for Work Order charge backs
- \$7,709.44 for FY 2012-13 Rehab/Repair Plan

6. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$11,357.18 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of April 2013.

- \$10,328.84 for Program Administration
- \$ 754.00 for Grant Administration
- \$ 274.34 for Supplies

7. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted attached checks in the total amount of \$13,513.25 paid by IUSD on behalf of ICCP.

8. ICCP PORTABLE REPLACEMENT EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted the attached check in the total amount of \$65.00 paid by IUSD on behalf of ICCP.

9. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

- \$12,507.00 01-005-50100-8290
- \$ 6,880.00 01-005-50100-8290
- \$18,919.00 01-005-50100-8590

10. DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$9,941.00 01-005-712-00-8689

11. IRVINE CHILD CARE PROJECT (ICCP) FY 2012-13 GENERAL CHILD CARE AND DEVELOPMENT (CCTR) SCHOOL AGE GRANT PROGRAM SELF-EVALUATION

ACTION: Received and filed.

12. IRVINE CHILD CARE PROJECT (ICCP) PROPOSED GOALS FOR FY 2013-14

ACTION: Approved ICCP proposed goals for FY 2013-14.

BOARD BUSINESS

1. **IRVINE CHILD CARE PROJECT (ICCP) FACILITY REPAIR AND REHAB PLAN FOR FY 2013-14**

ACTION: Moved by Clerk Battenfield, seconded by Boardmember Agran and unanimously approved by Board Members present to approve the Plan to spend \$190,500 of the budgeted \$250,000 and directed staff to return to the Board for approval of allocating the remaining unallocated \$59,500 for any amount above \$10,000 per site, per project, unless the project is a health and safety issue.

2. **IRVINE CHILD CARE PROJECT PROPOSED BUDGET FOR FY 2013-14**

ACTION: Moved by Boardmember Agran, seconded by Clerk Battenfield and unanimously carried by Board Members present to approve the Irvine Child Care Project Budget for FY 2013-14.

REPORTS

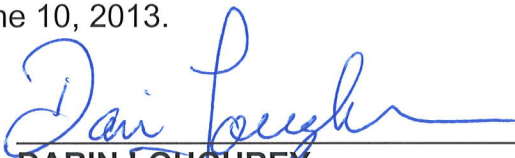
1. **FACILITIES AND BUDGET REPORT – JOHN FOGARTY**

John Fogarty, Irvine Unified School District (IUSD), presented the ICCP Budget Report and responded to questions.

2. **ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER**

Traci Stubbler, ICCP Program Administrator, presented the ICCP Administrator’s Report and responded to questions.

ADJOURNMENT at 8:50 a.m. on Monday, June 10, 2013.



DARIN LOUGHREY
Vice President
Irvine Child Care Project



Athena Martinez
Recording Secretary

Date 9/9/13