



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

September 9, 2013
8:30 AM

Conference Room L102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, September 9, 2013 at 8:34 a.m. in Conference Room L102 at Irvine City Hall, One Civic Center Plaza, Irvine, by Vice President Loughrey.

ROLL CALL

BOARDMEMBER:	LARRY AGRAN
BOARDMEMBER:	LAUREN BROOKS
CLERK:	ALAN BATTENFIELD
VICE PRESIDENT:	DARIN LOUGHREY
ABSENT	
PRESIDENT:	RUTH ANDERSON

PLEDGE OF ALLEGIANCE

INTRODUCTIONS None

ANNOUNCEMENTS None

PRESENTATIONS None

ADDITIONS/DELETIONS TO AGENDA None

PUBLIC COMMENTS None

CONSENT CALENDAR

ACTION: Moved by Clerk Battenfield, seconded by Boardmember Brooks, and unanimously carried to approve Consent Calendar Item Nos. 1 through 15, with the exception of Item No. 10, which was removed for separate discussion.

Ayes: 4 Agran, Battenfield, Brooks, Loughrey
Noes: 0
Absent: 1 Anderson

1. **APPROVAL OF ICCP MINUTES**

ACTION: Approved minutes of the regular meeting of June 10, 2013.

2. **WARRANT REQUEST – CHILD DEVELOPMENT CENTERS**

ACTION: Approved payment of \$64,969.92 to Child Development Centers, Inc. for child care development services for July 1-31, 2013.

3. **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

ACTION: Approved payments for warrants totaling the amount of \$6,939.00 for ICF Scholarships during the month of July 2013.

- \$2,836.00 to Rainbow Rising
- \$ 702.50 to Kids Stuff
- \$ 987.00 to Koala Klub
- \$1,673.50 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 740.00 to Dolphin Club

4. **WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

ACTION: Approved payment of \$49,838.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of July 2013.

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$25,064.33 for Custodial Services
- \$ 671.80 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

5. **WARRANT REQUEST – IUSD REHAB AND REPAIR CHARGE BACKS**

ACTION: Approved payment of \$15,630.56 for ICCP Rehab and Repair charges. Work Order charge backs and Building Improvement charges for the 4th Quarter of FY 2012-13.

- \$3,495.88 for Rehab and Repair charges
- \$6,972.57 for Work Order charge backs
- \$5,162.11 for Building Improvement charges

6. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$10,709.82 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of July 2013.

- \$9,955.82 for Program Administration
- \$ 754.00 for Grant Administration

7. ICCP PAYMENTS FOR JULY 2013

ACTION: Reviewed and approved July 2013 payments.

8. ICCP PAYMENTS FOR AUGUST 2013

ACTION: Reviewed and approved August 2013 payments.

9. ICCP PORTABLE REPLACEMENT EXPENSES PAID BY IUSD

ACTION: Review and accept the attached checks in the total amount of \$20,231.35 paid by IUSD on behalf of ICCP.

10. ICCP EXPENSES PAID BY IUSD

ACTION: Moved by Boardmember Brooks, seconded by Clerk Battenfield and unanimously carried to review and accept checks in the total amount of \$26,478.25 paid by IUSD on behalf of ICCP.

11. DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 40,694.37 01-005-712-00-8689

12. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

- \$ 50,601.00 01-005-50100-8290
- \$ 22,987.00 01-005-50100-8290
- \$ 75,680.00 01-005-50100-8590

13. CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FY 2013-14

ACTION: Received and filed.

14. SUBCONTRACT AGREEMENT WITH CHILD DEVELOPMENT CENTERS, INC. FOR CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING

ACTION: Received and filed.

15. ICF SCHOLARSHIP FUNDING ALLOCATION TO ICCP FOR FY 2013-14

ACTION: Accepted the allocation from the ICF.

BOARD BUSINESS

None

REPORTS

1. **FACILITIES AND BUDGET REPORT – JOHN FOGARTY**

Chief Financial Officer John Fogarty, Irvine Unified School District (IUSD) presented the ICCP Budget Report and responded to questions. He announced a meeting is scheduled with The Irvine Company on October 2, 2013 to discuss funding options for ICCP portable buildings at new school sites slated to open in Fall 2015 and beyond.

2. **ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER**

Traci Stubbler, ICCP Program Administrator, presented the ICCP Administrator’s Report and responded to questions.

ADJOURNED at 8:52 a.m. on Monday, September 9, 2013.



DARIN LOUGHREY
Vice President
Irvine Child Care Project


Athena Martinez
Recording Secretary

Date 11-18-13