MINUTES
FINANCE COMMISSION
REGULAR MEETING
November 18, 2013

City Council Chamber
One Civic Center Plaza
Irvine, CA 92606

CALL TO ORDER – 5:30 p.m.

ROLL CALL

PRESENT:	5	Commissioner:	Bartlett
		Commissioner:	King
		Commissioner:	Wong
		Vice Chair:	Bollard
		Chair:	Duong

PLEDGE OF ALLEGIANCE

Vice Chair Bollard led the Pledge of Allegiance.

INTRODUCTIONS

Chair Duong announced that Gail Frueh, Recording Secretary, will retire soon and this was her last meeting. The Commissioners thanked Gail for her service to the Commission.

PRESENTATIONS

1. OCFA INFORMATIONAL PRESENTATION

Ken Brown, Acting Director of Administrative Services, introduced Dan Jung, Special Assistant to the Chief of Police, who provided information on the Orange County Fire Authority Equity Proposal and what it means for the City of Irvine. Ken Brown also answered questions from the Commission.

COMMITTEE REPORTS

There were no committee reports.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions and deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

COMMISSION BUSINESS

2. MINUTES

Moved by Vice Chair Bollard, seconded by Commissioner Bartlett and unanimously carried to:

Approve the minutes of a regular meeting of the Finance Commission held on November 4, 2013.

3. CITY OF IRVINE INVESTMENT POLICY FOR CALENDAR YEAR 2014

Michele Lund, City Treasurer, presented the staff report and answered questions.

Commission discussion included: draft policy version with updates; explanation of non-mandatory changes; frequency of policy updates; liquidity management; timeline for broker/dealer RFP renewal; staff selection of broker/dealer; and Commission Bartlett's attendance at Investment Advisory Committee meetings.

RECOMMENDED ACTION: Moved by Commissioner Bartlett, seconded by Commissioner King, and unanimously carried to:

Recommend the City Council adopt - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE ADOPTING THE CITY'S ANNUAL INVESTMENT POLICY FOR CALENDAR YEAR 2014

4. TREASURER'S REPORT FOR THE QUARTER ENDED SEPTEMBER 30, 2013

Michele Lund, City Treasurer, presented the staff report and answered questions.

Commission discussion included: comparison between book value and market value; property tax revenues; bond market and interest rate environment; gains on the portfolio; movement of securities into different asset classes; commercial paper vs. corporate bonds; and allocation changes.

RECOMMENDED ACTION: Moved by Vice Chair Bollard, seconded by Commissioner Wong, and unanimously carried to:

Recommend the City Council receive and file the Treasurer's Report for the Quarter Ended September 30, 2013.

5. FISCAL YEAR 2013-14 FIRST QUARTER BUDGET UPDATE

Peter Hong, Management Analyst II, presented the staff report and answered questions. Ken Brown, Acting Director of Administrative Services, and Michael Sherwood, Public Safety Manager of Business Services, also answered questions.

Commission discussion included: Public Safety overtime and the Solar Decathlon; impact of unemployment on the City; and job vacancies.

RECOMMENDED ACTION: Moved by Vice Chair Bollard, seconded by Commissioner Bartlett, and unanimously carried to:

Receive and file the Fiscal Year 2013-14 First Quarter Budget Update.

6. BUDGET ADJUSTMENT FOR THE AMENDMENT TO CONSTRUCTION AND MAINTENANCE AGREEMENT WITH THE SOUTHERN CALIFORNIA REGIONAL RAIL AUTHORITY FOR THE SAND CANYON GRADE SEPARATION PROJECT

Shohreh Dupris, Deputy Director of Public Works, and Jacki Scott, Manager of Engineering, presented the staff report and answered questions. Ross Lew, Orange County Transportation Authority (OCTA) Project Manager was also present and answered questions.

Commission discussion included: OCTA timeline for reimbursement; Cooperative Agreement with Southern California Regional Rail Authority (SCRRA); City's role as a pass-through agency; early 2014 pipeline adjustment costs; and percentage of project completed.

RECOMMENDED ACTION: Moved by Vice Chair Bollard, seconded by Commissioner King, and unanimously carried to:

Recommend the City Council approve a Budget Adjustment and corresponding contract amendment in the amount of $766,840 to increase the reimbursement amount to Southern California Regional Rail Authority (SCRRA) and the related reimbursement to the City for the Sand Canyon Grade Separation Project.

ADJOURNMENT

By consensus, Chair Duong adjourned at 7:23 p.m.

12/2/13 12/2/13

JOHN DUONG
CHAIR

KEN BROWN
ACTING DIRECTOR OF ADMIN. SERVICES

Gail Frueh

GAIL FRUEH
RECORDING SECRETARY

12-02-13

DATE APPROVED