

MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

January 13, 2014

Conference Room L102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, January 13, 2014 at 8:34 a.m. in Conference Room L102 at Irvine City Hall, One Civic Center Plaza, Irvine, by Vice President Loughrey.

ROLL CALL	BOARDMEMBER:	LARRY AGRAN
	BOARDMEMBER:	LAUREN BROOKS
	CLERK:	ALAN BATTENFIELD
	VICE PRESIDENT:	DARIN LOUGHREY
	ABSENT:	
	PRESIDENT:	RUTH ANDERSON

PLEDGE OF ALLEGIANCE

INTRODUCTIONS - None

ANNOUNCEMENTS - None

PRESENTATIONS - None

ADDITIONS/DELETIONS TO AGENDA - None

PUBLIC COMMENTS - None

CONSENT CALENDAR

ACTION: Moved by Boardmember Brooks, seconded by Boardmember Agran and carried unanimously to approve the Consent Calendar Items 1 through 10.

AYES: 4 Agran, Battenfield, Brooks, Loughrey

NOES: 0

ABSENT: 1 Anderson

1. **APPROVAL OF ICCP MINUTES**

ACTION: Approved minutes of the regular meeting of November 18, 2013.

2. **WARRANT REQUEST – CHILD DEVELOPMENT CENTERS**

ACTION: Approved payment of \$37,789.31 to Child Development Centers, Inc. for child care development services for November 1-30, 2013.

3. **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

ACTION: Approved payments for warrants totaling the amount of \$9,758.24 for ICF Scholarships during the month of November 2013.

- \$4,811.74 to Rainbow Rising
- \$ 767.00 to Kids Stuff
- \$2,414.50 to Koala Klub
- \$1,202.50 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 562.50 to Dolphin Club

4. **WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

ACTION: Approved payment of \$49,838.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of November 2013.

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$25,064.33 for Custodial Services
- \$ 671.80 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

5. **WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD) REHAB AND REPAIR CHARGE BACKS**

ACTION: Approved payment of \$9,735.21 for ICCP Rehab and Repair charges and Work Order charge backs for the 1st Quarter of FY 2013-14.

- \$6,709.65 for Work Order charge backs
- \$3,025.56 for Rehab and Repair charges

6. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$12,507.83 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of November 2013.

- \$11,753.83 for Program Administration
- \$ 754.00 for Grant Administration

7. ICCP PAYMENTS FOR DECEMBER 2013

ACTION: Reviewed and approved December 2013 payments.

8. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted invoices in the total amount \$59,906.33 paid by IUSD on behalf of ICCP.

9. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

- \$25,346.00 01-005-50100-8290
- \$13,958.00 01-005-50100-8290
- \$37,770.00 01-005-50100-8590

10. DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND (ICF)

ACTION: Authorized the deposit of funds from ICF into the appropriate accounts as follows:

- \$ 3,893.96 01-005-712-00-8689
- \$ 6,361.79 01-005-712-00-8699

BOARD BUSINESS

1. IRVINE CHILD CARE PROJECT FY 2012-13 FINANCIAL YEAR-END AUDIT

ACTION: Moved by Boardmember Brooks, seconded by Clerk Battenfield and carried unanimously to receive and file the Irvine Child Care Project FY 2012-13 Financial Year-end Audit and presented.

AYES: 4 Agran, Battenfield, Brooks, Loughrey
NOES: 0
ABSENT: 1 Anderson

REPORTS

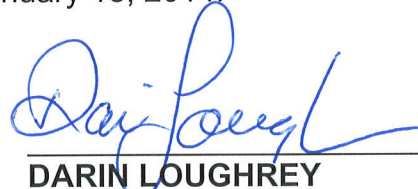
1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

It was reported that Westwood Basics Elementary has been identified as the interim site for the new Portola Springs Elementary opening in Fall 2014. The program will operate at the temporary site through Summer 2015 and will open at the Portola Springs Elementary permanent site in Fall 2015. A Request for Proposal will be issued to select a provider and will include interim language.

2. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Report included in packet was reviewed and discussed.

ADJOURNMENT at 8:47 a.m. on Monday, January 13, 2014.



DARIN LOUGHREY
Vice President
Irvine Child Care Project



Athena Martinez
Recording Secretary

Date 3/10/14