



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

March 10, 2014

**Conference Room L102
One Civic Center Plaza
Irvine, California**

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, March 10, 2014 at 8:34 a.m. in Conference Room L102 at Irvine City Hall, One Civic Center Plaza, Irvine, by President Anderson.

ROLL CALL

BOARDMEMBER:
CLERK:
VICE PRESIDENT:
PRESIDENT:

LAUREN BROOKS
ALAN BATTENFIELD
DARIN LOUGHREY
RUTH ANDERSON

ABSENT:

BOARDMEMBER:

LARRY AGRAN

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

John Fogarty introduced Becky Myers, Irvine Unified School District Fiscal Services Financial Analyst who prepares the ICCP budget and financial reports.

ANNOUNCEMENTS

- None

PRESENTATIONS

- None

ADDITIONS/DELETIONS TO AGENDA

- None

PUBLIC COMMENTS

- None

CONSENT CALENDAR

ACTION: Moved by Boardmember Brooks, seconded by Vice President Loughrey and carried unanimously to approve the Consent Calendar Items 1 through 14.

AYES: 4 Anderson, Battenfield, Brooks, Loughrey
NOES: 0
ABSENT: 1 Agran

1. APPROVAL OF ICCP MINUTES

ACTION: Approve minutes of the regular meeting of January 13, 2014.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS

ACTION: Approve payment of \$42,677.49 to Child Development Centers, Inc. for child care development services for January 1-31, 2014.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approve payments for warrants totaling the amount of \$9,324.24 for ICF Scholarships during the month of January 2014.

- \$4,224.74 to Rainbow Rising
- \$ 472.50 to Kids Stuff
- \$2,809.50 to Koala Klub
- \$1,292.50 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 525.00 to Dolphin Club

4. WARRANT REQUEST–IRVINE CHILD CARE PROJECT (ICCP) SCHOLARSHIPS

ACTION: Approve payments for warrants totaling the amount of \$150.00 for ICCP Scholarships during the month of January 2014.

- \$ 0.00 to Rainbow Rising
- \$ 0.00 to Child Development Centers, Inc.
- \$ 150.00 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 0.00 to Koala Klub
- \$ 0.00 to Kids Stuff

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approve payment of \$49,838.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of January 2014.

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$25,064.33 for Custodial Services
- \$ 671.80 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

6. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approve payment of \$16,730.54 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of January 2014.

- \$15,928.70 for Program Administration
- \$ 754.00 for Grant Administration
- \$ 47.84 for Supplies

7. ICCP PAYMENTS FOR FEBRUARY 2014

ACTION: Review and approve February 2014 payments attached.

8. ICCP EXPENSES PAID BY IUSD

ACTION: Review and accept attached invoices in the total amount \$16,202.60 paid by IUSD on behalf of ICCP.

9. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorize the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

- | | |
|---------------|-------------------|
| • \$25,193.00 | 01-005-50100-8290 |
| • \$13,874.00 | 01-005-50100-8290 |
| • \$37,545.00 | 01-005-50100-8590 |

10. PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS

ACTION: PARC recommends the Board approve lease renewal for:

Child Development Center Sites: Deerfield, Oak Creek, Springbrook, Stonegate, Turtle Rock, Vista Verde and Woodbury.

Rainbow Rising Sites: Alderwood, Bonita Canyon, College Park, Greentree, Meadow Park and Westpark.

Additional Sites: Brywood Kids Stuff, Culverdale Koala Klub and Eastshore Dolphin Club.

11. APPOINTMENT PROCEDURE FOR PROVIDER SELECTION AT CYPRESS VILLAGE

ACTION: Receive and file.

12. APPOINTMENT PROCEDURE FOR PROVIDER SELECTION AT PORTOLA SPRINGS

ACTION: Receive and file.

13. CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FY 2013-14 AMENDMENT 01

ACTION: Receive and file.

14. CORRESPONDENCE

ACTION: Receive and file.

BOARD BUSINESS

1. IRVINE CHILD CARE PROJECT ELECTIONS

ACTION: Conduct elections for the positions of ICCP Board President, Vice President and Clerk.

ICCP Administrator Stubbler opened the floor for nominations of ICCP Board President.

Selection of Irvine Child Care Project President

Boardmember Brooks motioned to nominate President Anderson to serve as President. Motion seconded by Vice President Loughrey and carried unanimously.

AYES: 4 Anderson, Battenfield, Brooks, Loughrey

NOES: 0

ABSENT: 1 Agran

Selection of Irvine Child Care Project Vice President

Boardmember Brooks motioned to nominate Vice President Loughrey to serve as Vice President. Motion seconded by Clerk Battenfield and carried unanimously.

AYES: 4 Anderson, Battenfield, Brooks, Loughrey

NOES: 0

ABSENT: 1 Agran

Selection of Irvine Child Care Project Clerk

Vice President Loughrey motioned to nominate Clerk Battenfield to serve as Clerk. Motion seconded by Boardmember Brooks and carried unanimously.

AYES: 4 Anderson, Battenfield, Brooks, Loughrey

NOES: 0

ABSENT: 1 Agran

2. IRVINE CHILD CARE PROJECT PROPOSED BUDGET FOR FY 2014-15 WITH MULTI-YEAR BUDGET PROJECTION

ACTION: Review and discuss.

Discussion included: Trends in school growth/demands; including additional revenues from new providers in the multi-year budget; Portola Springs Elementary to open temporarily at Westwood Basics site Fall 2014 and at the permanent site Fall 2015; Cypress Village Elementary to open Fall 2014, Heritage Fields Elementary to open Fall 2016; PA 5B to open the Fall of 2017.

REPORTS

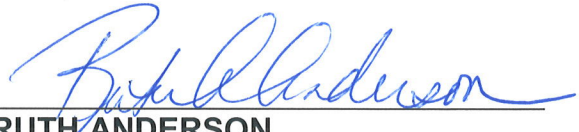
1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Subject discussed under New Business, Item 2.

2. ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER

Report included in packet was reviewed and discussed.

ADJOURNMENT at 8:55 a.m. on Monday, March 10, 2014.



RUTH ANDERSON

President

Irvine Child Care Project



Athena Martinez

Recording Secretary

Date 5/12/14