

**MINUTES
FINANCE COMMISSION
REGULAR MEETING
May 5, 2014**

City Council Chamber
One Civic Center Plaza
Irvine, CA 92606

CALL TO ORDER – 5:32 p.m.

ROLL CALL

PRESENT: 5	Commissioner:	King
	Commissioner:	Stein
	Commissioner:	Wong
	Vice Chair:	Bartlett
	Chair:	Duong

PLEDGE OF ALLEGIANCE

Commissioner Stein led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

PRESENTATIONS

There were no presentations.

COMMITTEE REPORTS

There were no committee reports.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions and deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

The consent calendar consisted of items 1 through 3.

ACTION: Moved by Commissioner King, seconded by Vice Chair Bartlett, and unanimously carried, to approve Consent Calendar Items 1 through 3.

1. MINUTES

ACTION:

Approved the minutes of a regular meeting of the Finance Commission held on April 7, 2014.

2. ACCEPTANCE OF MARUCHAN, INCORPORATED DONATION

RECOMMENDED ACTION:

- 1) Recommended that the City Council accept a \$100,000 donation from Maruchan, Incorporated.
- 2) Recommended that the City Council approve a budget adjustment appropriating \$100,000, reflecting an increase in revenues and appropriations.

3. ACCEPTANCE OF FUNDS FROM ORANGE COUNTY FIRE AUTHORITY

RECOMMENDED ACTION:

- 1) Recommended the City Council accept \$200,000 in funds from the Orange County Fire Authority.
- 2) Recommended the City Council approve a budget adjustment appropriating \$200,000, reflecting an increase in revenues and appropriations.

COMMISSION BUSINESS

4. APPROVAL OF A LETTER OF AGREEMENT TO PROCEED WITH THE COUNTY OF ORANGE FOR FUNDING THE 800 MHZ COUNTYWIDE COORDINATED COMMUNICATIONS SYSTEM

Michael Sherwood, Acting Deputy Director of Public Safety, presented the staff report and answered questions. Chief Maggard, Director of Public Safety/Chief of Police was also present and answered questions.

Commission discussion included: funding from technology plan; opportunities to find matching grants; improvements over current system; total program costs for the entire

region; regional participation; maintenance and operation contract; and the three year breakdown.

RECOMMENDED ACTION: Moved by Commissioner King, seconded by Commissioner Wong, and unanimously carried to:

Recommend the City Council authorize the City Manager to execute a Letter of Agreement committing the City of Irvine to allocate \$5,944,780 to the County of Orange to proceed with the Next Generation 800MHz Countywide Coordinated Communications System.

5. FISCAL YEAR 2014-15 BUDGET

-OVERVIEW PRESENTATION & LONG TERM FISCAL FORECAST

Donna Mullally, Manager of Budget & Business Planning, presented the Budget Overview for 2014-15 & Long Term Fiscal Forecast and answered questions. Ken Brown, Acting Director of Administrative Services, also answered questions.

Commission discussion included: contingency reserve funding level; infrastructure and rehabilitation funding; population growth in relation to expenditures; year-end carryover; and general fund surplus at year end.

-CITY MANAGER'S PRESENTATION

Peter Hong, Management Analyst II, presented the City Manager's Budget for 2014-15 and answered questions. Ken Brown, Acting Director of Administrative Services, and Donna Mullally, Manager of Budget & Business Planning, also answered questions.

Commission discussion included: citywide allocation of facilities maintenance; and unfunded pension liability and cost certainty on compensation issues.

-PUBLIC SAFETY PRESENTATION

Chief Maggard, Director of Public Safety/Chief of Police, presented the Public Safety Budget for 2014-15 and answered questions. Lieutenant Bill Whalen was present and also answered questions. Michael Sherwood, Acting Deputy Director of Public Safety, Tom Roberts, Information Technology Administrator, and Kristin Beam, Senior Management Analyst, were also present.

Commission discussion included: emergency management needs; recruitment process and training timeline; low juvenile delinquency rate and DARE program; upgrading and replacing fleet vehicles; efforts to reduce overtime expenditures; current emergency communication to on-duty personnel; and facility needs.

6. STRATEGIC TECHNOLOGY PLAN

Michael Sherwood, Acting Deputy Director of Public Safety, presented the staff report and answered questions.

Commission discussion included: facility specific and citywide Wi-Fi; disaster recovery preparation; implementing cloud components of offsite storage; printing needs assessment; and information technology support contract.

RECOMMENDED ACTION: Moved by Commissioner Stein, seconded by Commissioner Wong, and unanimously carried to:

Recommend the City Council receive and file the Strategic Technology Plan 2014-19.

8:01 RECESS

Chair Duong recessed the meeting at 8:01 p.m. and Vice Chair Bartlett departed the meeting.

8:12 RECONVIENE

Chair Duong reconvened the meeting at 8:12 p.m.

7. FISCAL YEAR 2014-15 BUDGET (CONTINUED)

-COMMUNITY DEVELOPMENT PRESENTATION

Eric Tolles, Director of Community Development, presented the Community Development Budget and answered questions. Susan Wheelock, Senior Management Analyst, was also present and answered questions.

Commission discussion included: permanent staff versus contract staff; electronic plan submission and cost savings; in-house fire authority staffing; general plan update; number of inspectors and average number of inspections per day; and the Regional Housing Needs Assessment.


By consensus, Chair Duong adjourned the meeting at 8:57 p.m.



JOHN DUONG
CHAIR



KEN BROWN
ACTING DIRECTOR OF ADMIN. SERVICES



MELINDA NEUMANN
RECORDING SECRETARY



DATE APPROVED