



AGENDA

IRVINE CHILD CARE PROJECT REGULAR MEETING

January 12, 2015
8:30 AM

Conference Room L102
One Civic Center Plaza
Irvine, California

Speaker's Form/Request to Speak - If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the Conference Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) will be called to order on Monday, January 12, 2015 at 8:30 a.m. in Conference Room L102 at Irvine City Hall, One Civic Center Plaza, Irvine.

ROLL CALL

BOARDMEMBER:
BOARDMEMBER:
CLERK:
VICE PRESIDENT:
PRESIDENT:

VACANT
IRA GLASKY
ALAN BATTENFIELD
DARIN LOUGHREY
RUTH ANDERSON

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ANNOUNCEMENTS

PRESENTATIONS

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person.

CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Board request specific items to be removed from the Consent Calendar for separate discussion. Any member of the public may address the Board on items on the Consent Calendar. Public comments on any item or items on the consent calendar are limited to three minutes per speaker. If you wish to speak to a particular item or items, please complete a Speakers Form and submit to Recording Secretary.

1. APPROVAL OF ICCP MINUTES

RECOMMENDED ACTION: Approve minutes of the regular meeting of November 10, 2014.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS

RECOMMENDED ACTION: Approve payment of \$33,054.33 to Child Development Centers, Inc. for child care development services for November 1-30, 2014.

3. WARRANT REQUESTS – IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS

RECOMMENDED ACTION: Approve payments for warrants totaling the amount of \$10,218.00 for ICF Scholarships during the month of November 2014.

- \$6,348.00 to Rainbow Rising
- \$ 265.00 to Kids Stuff
- \$2,452.50 to Koala Klub
- \$ 977.50 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 175.00 to Dolphin Club

4. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION: Approve payment of \$53,520.63 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of November 2014.

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$28,743.42 for Custodial Services

- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

5. WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION: Approve payment of \$14,190.56 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of November 2014.

- \$13,374.16 for Program Administration
- \$ 773.00 for Grant Administration
- \$ 43.40 for Supplies

6. IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS FOR DECEMBER 2014

RECOMMENDED ACTION: Review and approve December 2014 payments attached.

7. ICCP EXPENSES PAID BY IUSD

RECOMMENDED ACTION: Review and accept attached invoices in the total amount of \$58,336.10 paid by IUSD on behalf of ICCP.

8. DEPOSIT OF STATE GRANT APPORTIONMENT

RECOMMENDED ACTION: Authorize the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

- \$25,538.00 01-005-50100-8290
- \$12,180.00 01-005-50100-8290
- \$41,266.00 01-005-50100-8590

9. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

RECOMMENDED ACTION: Authorize the deposit of funds from ICF into the appropriate accounts as follows:

- \$ 5,082.05 01-005-712-00-8689
- \$13,866.00 01-005-712-00-8699

10. PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS

RECOMMENDED ACTION: PARC recommends the Board approve lease renewal for Culverdale Koala Klub, Bonita Canyon Rainbow Rising, Canyon View Child Development Center and Westpark Rainbow Rising.

BOARD BUSINESS

1. **IRVINE CHILD CARE PROJECT FY 2013-14 FINANCIAL YEAR-END AUDIT**

RECOMMENDED ACTION: Receive and File.

REPORTS

1. **FACILITIES AND BUDGET REPORT – JOHN FOGARTY**
2. **ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER**

ADJOURNMENT

Next Regular Board Meeting: **Monday, March 9, 2015**, at 8:30 a.m., City of Irvine, One Civic Center Plaza, Conference Room L102, Irvine, California.

NOTICE TO THE PUBLIC

At 11:00 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Irvine Child Care Project meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6690.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

AMERICANS WITH DISABILITIES ACT: It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Project liaison at 949-724-6690 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

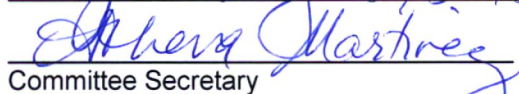
COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of each month at 8:30 a.m. unless otherwise noted. The Irvine Child Care Project Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at cityofirvine.org.

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted in the posting book located in the Public Safety Lobby of City Hall, One Civic Center Plaza, Irvine, California on January 8, 2015 by 5:30 p.m. as well as on the City's web page.


Committee Secretary

CONSENT

MINUTES

ITEM 1



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

November 10, 2014
8:30 AM

Conference Room L102
One Civic Center Plaza
Irvine, California

Speaker's Form/Request to Speak - If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the Conference Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, November 10, 2014 at 8:34 a.m. in Conference Room L102 at Irvine City Hall, One Civic Center Plaza, Irvine.

ROLL CALL	BOARDMEMBER:	LAUREN BROOKS
	CLERK:	ALAN BATTENFIELD
	VICE PRESIDENT:	DARIN LOUGHREY
	PRESIDENT:	RUTH ANDERSON
	Absent:	
	BOARDMEMBER:	LARRY AGRAN

PLEDGE OF ALLEGIANCE

INTRODUCTIONS None

ANNOUNCEMENTS None

PRESENTATIONS None

ADDITIONS/DELETIONS TO AGENDA None

PUBLIC COMMENTS None

CONSENT CALENDAR

ACTION: Moved by Boardmember Brooks, seconded by Vice President Loughrey and carried unanimously to approve Consent Calendar items 1 through 11.

Ayes: 4 Anderson, Battenfield, Brooks, Loughrey

Noes: 0

Absent: 1 Agran

1. APPROVAL OF ICCP MINUTES

ACTION: Approved minutes of the regular meeting of September 8, 2014.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS

ACTION: Approved payment of \$34,092.89 to Child Development Centers, Inc. for child care development services for September 1-30, 2014.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$9,594.55 for ICF Scholarships during the month of September 2014.

- \$6,277.05 to Rainbow Rising
- \$ 0.00 to Kids Stuff
- \$2,465.00 to Koala Klub
- \$ 677.50 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 175.00 to Dolphin Club

4. WARRANT REQUESTS – IRVINE CHILD CARE PROJECT SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$405.00 for ICCP Scholarships during the month of September 2014.

- \$ 405.00 to Rainbow Rising
- \$ 0.00 to Kids Stuff
- \$ 0.00 to Koala Klub
- \$ 0.00 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$54,191.96 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and

payment for sale of IUSD-owned portables to ICCP for the month of September 2014.

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$28,743.42 for Custodial Services
- \$ 1,346.33 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

6. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD) REHAB AND REPAIR CHARGE BACKS

ACTION: Approved payment of \$9,367.12 for ICCP Rehab and Repair charges, Work Order charge backs and Building Improvement charges for the 1st Quarter of FY 2014-15.

- \$ 4,446.67 for Work Order charge backs
- \$ 4,000.68 for Rehab and Repair charges
- \$ 919.77 for Building Improvement charges

7. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$15,146.89 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of September 2014.

- \$14,373.89 for Program Administration
- \$ 773.00 for Grant Administration

8. IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS FOR OCTOBER 2014

ACTION: Reviewed and approved October 2014 payments attached.

9. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted attached invoices in the total amount \$26,208.00 paid or accrued by IUSD on behalf of ICCP.

10. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

- \$12,696.00 01-005-50100-8290
- \$ 6,060.00 01-005-50100-8290
- \$20,513.00 01-005-50100-8590

11. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION: Authorized the deposit of funds from ICF into the appropriate accounts as follows:

- \$ 1,468.75 01-005-712-00-8689
- \$12,326.00 01-005-712-00-8699

BOARD BUSINESS

1. ICCP 2015 MEETING SCHEDULE

ACTION: Approved the ICCP 2015 meeting schedule.

AYES: 4 Anderson, Battenfield, Brooks, Loughrey

NOES: 0

ABSENT: 1 Agran

2. HERITAGE FIELDS K-8 SCHOOL UPDATE

ACTION: Received and filed.

Discussion included location of the child care facility on the school campus and feasibility of child care site providing care for 7th and 8th graders.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in packet was reviewed and discussed. Money budgeted to purchase portable child care buildings at Heritage Fields K-8 can be added back to the budget as the Heritage Fields El Toro LLC will fund a permanent building on the site.

2. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Report included in packet was reviewed and discussed. Boardmember Brooks requested follow up on the feasibility of adding licensed capacity at Stonegate Elementary.

ADJOURNMENT at 9:05 a.m. on Monday, November 10, 2014.

RUTH ANDERSON
President, Irvine Child Care Project

Date _____

Barbara Belfield
Recording Secretary

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CHILD DEVELOPMENT CENTERS

DESCRIPTION: Child Development Centers, Inc. has submitted an invoice in the amount of \$33,054.33 for child care development services for the month of November 2014. This provider served a total of 100 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$33,054.33 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$33,054.33 to Child Development Centers, Inc. for child care development services for November 1-30, 2014.

IRVINE CHILD CARE PROJECT

DATE: January 12, 2015

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CHILD DEVELOPMENT CENTERS	00550159-5810	\$33,054.33
	TOTAL	\$33,054.33

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810 \$33,054.33

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 12th day of January, 2015 BE IT RESOLVED that the above warrant for reimbursement to Child Development Centers, Inc. for Child Development services from State grant funds for November 2014 was approved for payment from the General Child Care fund of the Irvine Child Care Project.

Alan Battenfield, Clerk, Irvine Child Care Project

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

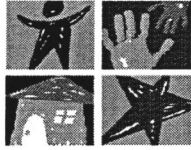
**November 2014
(17 days of service)**

CHILD DEVELOPMENT CENTERS:

Stonegate	6 children served 94 child days of enrollment
Oak Creek	25 children served 361 child days of enrollment
Vista Verde	2 children served 31 child days of enrollment
Plaza Vista	11 children served 155 child days of enrollment
Canyon View	10 children served 154 child days of enrollment
Turtle Rock	16 children served 234 child days of enrollment
Springbrook	14 children served 213 child days of enrollment
Deerfield	16 children served 246 child days of enrollment

TOTALS: **100 children served**
1,488 child days of enrollment

YEAR-TO-
DATE: **129 children served**
8,434 child days of enrollment



**Child
Development
Centers**
Continuing Development Inc.

4340 Stevens Creek Blvd., Suite 260
San Jose, CA 95129
(408)556-7300

INVOICE NUMBER
5040-NOV14

DATE: December 15, 2014

SOLD TO: Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Attention: Traci Stubbler / Barbara Belfield

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period November 1, 2014 through November 30, 2014		
Fiscal Year 2014-2015 Contract Type: CCTR-4161		
Service fees of <u>1,032.20</u> days @ \$36.10	\$37,262.42	
Less Certified Parent fees	- \$3,547.00	
Contract earnings to District	\$33,715.42	
Adjustment for District Indirect Cost $\$33,715.42 \div 1.02 =$	\$661.09	
Balance due to Child Development Centers		\$33,054.33
Billing Summary:		
Cumulative Prior Period Amount Billed	\$176,639.74	
Current Period Billing	<u>\$33,054.33</u>	
Cumulative Fiscal Year Amount Billed	<u>\$209,694.07</u>	
Contract Maximum	\$463,704.90	
Available remaining balance	\$254,010.83	

ITEM 3

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$10,218.00 are submitted for the Board’s review and approval for ICF Scholarships during the month of November 2014. The warrants to be issued are as follows:

The amounts of:

- \$6,348.00 to Rainbow Rising
- \$ 265.00 to Kids Stuff
- \$2,452.50 to Koala Klub
- \$ 977.50 to Child Development Centers, Inc.
- \$.00 to Creekers Club
- \$ 175.00 to Dolphin Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$10,218.00 for ICF Scholarships during the month of November 2014.

IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: January 12, 2015

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 6,348.00
Kids Stuff	00571259-5817	\$ 265 .00
Koala Klub	00571259-5817	\$ 2,452.50
Child Development Centers, Inc.	00571259-5817	\$ 977.50
Creekers Club	00571259-5817	\$.00
Dolphin Club	00571259-5817	\$ 175.00
	TOTAL	\$10,218.00

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$10,218.00

On motion of _____, seconded by
_____, at a regular meeting of the Irvine Child
Care Project Board on this 12th day of January 2015, BE IT RESOLVED that the above
warrants were approved for payment from the Irvine Child Care Project Fund.

Alan Battenfield, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
November 2014

<i>Alderwood</i>	3 children served
<i>Bonita Canyon</i>	0 children served
<i>Brywood</i>	0 children served
<i>Canyon View</i>	0 children served
<i>Cypress Village</i>	3 children served
<i>College Park</i>	2 children served
<i>Culverdale</i>	9 children served
<i>Deerfield</i>	1 child served
<i>Eastshore</i>	1 child served
<i>Greentree</i>	0 children served
<i>Meadow Park</i>	3 children served
<i>Northwood</i>	5 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	0 children served
<i>Portola Springs</i>	3 children served
<i>Santiago Hills</i>	1 child served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	0 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	1 child served
<i>Vista Verde</i>	0 children served
<i>Westpark</i>	4 children served
<i>Woodbury</i>	1 child served

Number of Children Served This Month: 37

Number of Sites Served This Month: 13

Funds Awarded This Month: \$10,218.00

Number of Children Served Year-to-Date: 37

Number of Sites Served Year-to-Date: 14

Funds Awarded Year-to-Date: \$42,960.80

Number of Children Added to Program This Month: 0

Number of Children Removed From Program This Month: 0

Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

November 2014

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **November 2014**, reimbursement in the amount of **\$812.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **College Park** School, Irvine, for **November 2014**, reimbursement in the amount of **\$506.75**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **November 2014**, reimbursement in the amount of **\$872.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadowpark** School, Irvine, for **November 2014**, reimbursement in the amount of **\$770.25**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **November 2014**, reimbursement in the amount of **\$1,252.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Portola Springs** School, Irvine, for **November 2014**, reimbursement in the amount of **\$958.75**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Westpark** School, Irvine, for **November 2014**, reimbursement in the amount of **\$1,175.25**.

Total amount due to Rainbow Rising is \$6,348.00.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

November 2014

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Kids Stuff** program operating at **Santiago Hills** School, Irvine, for **November 2014**, reimbursement in the amount of **\$265.00**.

Total amount due to Kids Stuff is \$265.00.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

November 2014

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Koala Klub** program operating at **Culverdale** School, Irvine, for **November 2014**, reimbursement in the amount of **\$2,452.50**.

Total amount due to Koala Klub is \$2,452.50.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

November 2014

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Child Development Centers, Inc.** program operating at **Deerfield** School, Irvine, for **November 2014**, reimbursement in the amount of **\$377.50**.

Long Term scholarships awarded to students in the **Child Development Centers, Inc.** program operating at **University Park** School, Irvine, for **November 2014**, reimbursement in the amount of **\$300.00**.

Long Term scholarships awarded to students in the **Child Development Centers, Inc.** program operating at **Woodbury** School, Irvine, for **November 2014**, reimbursement in the amount of **\$300.00**.

Total amount due to Child Development Centers, Inc. is \$977.50.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

November 2014

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Dolphin Club** program operating at **Eastshore** School, Irvine, for **November 2014**, reimbursement in the amount of **\$175.00**.

Total amount due to Dolphin Club is \$175.00.

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ITEM 4

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$53,520.63 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of November 2014.

The specific breakdown is as follows:

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$28,743.42 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

RECOMMENDATION: Approve payment of \$53,520.63 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of November 2014.

IRVINE CHILD CARE PROJECT

DATE: *January 12, 2015*

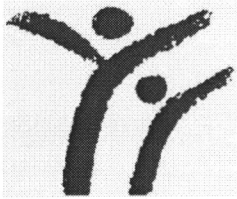
<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5861	\$ 6,250.00
IUSD	00571081-5500	\$ 7,262.79
IUSD	00571059-5862	\$28,743.42
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
	TOTAL	\$53,520.63 IUSD

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5861	\$ 6,250.00	
00571081-5500	\$ 7,262.79	
00571059-5862	\$28,743.42	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
	TOTAL	\$53,520.63

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 12th day of January 2015, BE IT
RESOLVED that the above warrants were approved for payment from the Irvine
Child Care Project Fund.

Alan Battenfield, Clerk, Irvine Child Care Project



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID: V7501158
INVOICE NUMBER: 75110024
DIVISION: 75GN
TERM: 1415
INVOICE DATE: 11/01/14
DUE DATE: 11/30/14
AMOUNT DUE **\$53,520.63**

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	28743.42		0100505400 8699	NOVEMBER 2014 CUSTODIAL SVCS	28,743.42
2	1	675.00		0100000000 8699	NOVEMBER 2014 CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	NOVEMBER 2014 SALE OF IUSD OWNED PORTABLE CLASSROOMS TO ICCP	10,589.42
4	1	7,262.79		0100000000 8650	NOVEMBER 2014 UTILITIES	7,262.79
5	1	6,250.00		0100000000 8699	NOVEMBER 2014 FACILITIES & FINANCIAL SUPPORT	6,250.00
INVOICE TOTAL						\$53,520.63

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID V7501158
Account Name IRVINE CHILD CARE PROJECT (ICC
Invoice Number 75110024
DIV: 75GN
TERM: 1415
Due Date 11/30/14
Amount Due \$53,520.63

Amount Paid \$ _____

ITEM 5

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval for Program Administration, Grant Administration and Supplies for the month of November 2014, in the total amount of \$14,190.56.

The specific breakdown is as follows:

- \$ 13,374.16 for Program Administration
- \$ 773.00 for Grant Administration
- \$ 43.40 for Supplies

RECOMMENDATION: Approve payment of \$14,190.56 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of November 2014.

January 12, 2015

IRVINE CHILD CARE PROJECT

DATE: *January 12, 2015*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$13,374.16
CITY OF IRVINE	005501-59-5810	\$ 773.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$ 43.40
	TOTAL	\$14,190.56

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 13,374.16
005501-59-5810	\$ 773.00
005710-59-5811	\$
005710-59-4305	\$ 43.40

Total \$ 14,190.56

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 12th day of January 2015, BE IT
RESOLVED that the above warrant was approved for payment from the Irvine
Child Care Project Fund.

Alan Battenfield, Clerk, Irvine Child Care Project



City of Irvine

FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CALIFORNIA 92623-9575
(949) 724-6049

INVOICE NO. 165830

INVOICE DATE 12/12/14

C4604
IRVINE CHILD CARE PROJECT
5050 BARRANCA PKWY
IRVINE, CA 92604-4652

**Terms: Please remit payment within
30 days to avoid 10% late fee and
interest charges.**

**Past due accounts are referred to a
collection agent.**

NOVEMBER 2014

STAFFING: ADMINISTRATION = \$12,889.55
STAFFING: GRANT ADMINISTRATION = \$773.00
SUPPLIES = \$43.40
DUPLICATING = \$200.00
CONTRACT SERVICES = \$144.92
LOCAL TRAVEL = \$139.69
TOTAL = \$14,190.56

AMOUNT DUE CITY OF IRVINE: \$ 14,190.56
=====

THANK YOU FOR YOUR PROMPT PAYMENT

ACC ID: C4604

REMITTANCE ADVICE

Please make check payable to: City of Irvine, include invoice#, and mail in enclosed envelope.

City of Irvine, Finance Department, P O. Box 19575, CA 92623-9575



Check Check # _____
 Credit Card
 Cash
Card # _____ Exp _____
Verification Code _____



DATE 12/12/14

INVOICE NO. 165830

\$ _____

Authorized Credit Card Holder Signature

ITEM 6

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS FOR DECEMBER 2014**

DESCRIPTION: The ICCP Board was not scheduled to meet in December 2014, therefore, the following invoices were approved by the ICCP Board Members Darin Loughrey and Alan Battenfield.

The accounting sheet is attached for your review.

RECOMMENDATION: Review and approve December 2014 payments attached.

IRVINE CHILD CARE PROJECT

Board Approval Date: January 12, 2014

Date Accounting Received:

ICCP Contact Person:

Traci Stubbler 949-724-6635

ICCP Contact Person: Richard Felix

949-936-5013

	VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE	
Child Development Centers (CDC)	V4100001	State Grants	01-005-501-59-5810	5040-Oct 2014	\$ 43,107.02	\$ 43,107.02

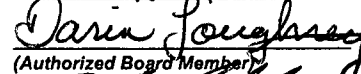
	VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE	
Rainbow Rising	V4100007	Scholarships	01-005-712-59-5817	Oct-14	\$ 5,651.50	
Kids Stuff	V4100005	Scholarships	01-005-712-59-5817	Oct-14	\$ 265.00	
Koala Klub	V4100006	Scholarships	01-005-712-59-5817	Oct-14	\$ 2,455.50	
CDC	V4100001	Scholarships	01-005-712-59-5817	Oct-14	\$ 781.50	
Creekers Club	V4100002	Scholarships	01-005-712-59-5817			
Dolphin Club	V4100003	Scholarships	01-005-712-59-5817	Oct-14	\$ 200.00	\$ 9,353.50

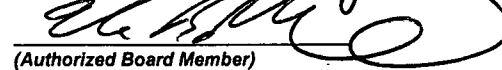
	VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE	
Rainbow Rising	V4100007	Scholarships-ICCP	01-005-710-59-5817			
CDC	V4100001	Scholarships-ICCP	01-005-710-59-5817			
Kid's Stuff	V4100005	Scholarships-ICCP	01-005-710-59-5817			
Koala Klub	V4100006	Scholarships-ICCP	01-005-710-59-5817	Oct-14	\$ 500.00	
Dolphin Club	V4100003	Scholarships-ICCP	01-005-710-59-5817			\$ 500.00

	VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE	
Irvine Unified School District	V4100011	Facilities & Financial Support	01-005-710-59-5861	Oct 14-75II0017	\$ 6,250.00	
	V4100011	Utilities	01-005-710-81-5500	Oct 14-75II0017	\$ 7,262.79	
	V4100011	Custodial Service	01-005-710-59-5862	Oct 14-75II0017	\$ 28,743.42	
	V4100011	Debt Service on Portable Purchase	01-005-710-91-7439	Oct 14-75II0017	\$ 10,589.42	
	V4100011	Custodial Equip-5 yr amortization	01-005-710-91-7439	Oct 14-75II0017	\$ 675.00	
	V4100011	Work Order Charges	01-005-710-81-4306			
	V4100011	Site Improvement	01-005-710-85-6110			
	V4100011	Rehab & Repair	01-005-710-85-5601			\$ 53,520.63
	V4100011	Portable Replacement	01-005-710-85-6230			

	VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE	
CITY OF IRVINE	V4100010	Program Administration	01-005-710-59-5864	Oct 14-165086	\$ 10,952.44	
	V4100010	Grant Administration	01-005-501-59-5810	Oct 14-165086	\$ 773.00	
	V4100010	Program Supplies	01-005-710-59-4305			\$ 11,725.44

This is to certify that the above items were approved for payment on 12-15-14


(Authorized Board Member)


(Authorized Board Member)

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CHILD DEVELOPMENT CENTERS**

DESCRIPTION: Child Development Centers, Inc. has submitted an invoice in the amount of \$43,107.02 for child care development services for the month October 2014. This provider served a total of 100 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$43,107.02 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$43,107.02 to Child Development Centers, Inc. for child care development services for October 1-31, 2014.

ICCP/Stubler
Board Agenda
No Meeting

IRVINE CHILD CARE PROJECT

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CHILD DEVELOPMENT CENTERS	00550159-5810	\$43,107.02
	TOTAL	\$43,107.02

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810 \$43,107.02

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 12th day of January, 2015 BE IT RESOLVED that the above warrant for reimbursement to Child Development Centers, Inc. for Child Development services from State grant funds for October 2014 was approved for payment from the General Child Care fund of the Irvine Child Care Project.

Alan Battenfield, Clerk, Irvine Child Care Project

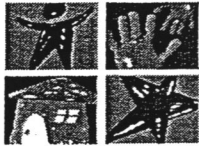
**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**October 2014
(23 days of service)**

CHILD DEVELOPMENT CENTERS:

Stonegate	4 children served 92 child days of enrollment
Oak Creek	26 children served 516 child days of enrollment
Vista Verde	2 children served 37 child days of enrollment
Plaza Vista	12 children served 244 child days of enrollment
Canyon View	9 children served 207 child days of enrollment
Turtle Rock	16 children served 339 child days of enrollment
Springbrook	13 children served 251 child days of enrollment
Deerfield	18 children served 338 child days of enrollment
<u>TOTALS:</u>	100 children served 2,024 child days of enrollment
<u>YEAR-TO- DATE:</u>	123 children served 6,946 child days of enrollment



**Child
Development
Centers**
Continuing Development Inc.

4340 Stevens Creek Blvd., Suite 260
San Jose, CA 95129
(408)556-7300

INVOICE NUMBER
5040-OCT14

DATE: November 17, 2014

SOLD TO: Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Attention: Traci Stubbler / Barbara Belfield

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>October 1, 2014</u> through <u>October 31, 2014</u>		
Fiscal Year 2014-2015 Contract Type: CCTR-4161		
Service fees of <u>1,375.95</u> days @ \$34.38	\$47,305.16	
Less Certified Parent fees	\$3,336.00	
Contract earnings to District	\$43,969.16	
Adjustment for District Indirect Cost $\$43,969.16 \div 1.02 =$	\$862.14	
Balance due to Child Development Centers		\$43,107.02
Billing Summary:		
Cumulative Prior Period Amount Billed	\$133,532.72	
Current Period Billing	<u>\$43,107.02</u>	
Cumulative Fiscal Year Amount Billed	<u>\$176,639.74</u>	
Contract Maximum	\$463,704.90	
Available remaining balance	\$287,065.16	

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$9,353.50 are submitted for the Board’s review and approval for ICF Scholarships during the month of October 2014. The warrants to be issued are as follows:

The amounts of:

- \$5,651.50 to Rainbow Rising
- \$ 265.00 to Kids Stuff
- \$2,455.50 to Koala Klub
- \$ 781.50 to Child Development Centers, Inc.
- \$.00 to Creekers Club
- \$ 200.00 to Dolphin Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$9,353.50 for ICF Scholarships during the month of October 2014.

IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 5,651.50
Kids Stuff	00571259-5817	\$ 265 .00
Koala Klub	00571259-5817	\$ 2,455.50
Child Development Centers, Inc.	00571259-5817	\$ 781.50
Creekers Club	00571259-5817	\$.00
Dolphin Club	00571259-5817	\$ 200.00
	TOTAL	\$9,353.50

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$9,353.50

On motion of _____, seconded by
_____, at a regular meeting of the Irvine Child
Care Project Board on this 12th day of January 2015, BE IT RESOLVED that the above
warrants were approved for payment from the Irvine Child Care Project Fund.

Alan Battenfield, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
October 2014

<i>Alderwood</i>	3 children served
<i>Bonita Canyon</i>	0 children served
<i>Brywood</i>	0 children served
<i>Canyon View</i>	0 children served
<i>Cypress Village</i>	3 children served
<i>College Park</i>	2 children served
<i>Culverdale</i>	9 children served
<i>Deerfield</i>	1 child served
<i>Eastshore</i>	1 child served
<i>Greentree</i>	0 children served
<i>Meadow Park</i>	3 children served
<i>Northwood</i>	5 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	0 children served
<i>Portola Springs</i>	3 children served
<i>Santiago Hills</i>	1 child served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	0 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	1 child served
<i>Vista Verde</i>	0 children served
<i>Westpark</i>	4 children served
<i>Woodbury</i>	1 child served

Number of Children Served This Month: 37

Number of Sites Served This Month: 13

Funds Awarded This Month: \$9,353.50

Number of Children Served Year-to-Date: 37

Number of Sites Served Year-to-Date: 14

Funds Awarded Year-to-Date: \$32,742.80

Number of Children Added to Program This Month: 5

Number of Children Removed From Program This Month: 0

Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

October 2014

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **October 2014**, reimbursement in the amount of **\$742.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **College Park** School, Irvine, for **October 2014**, reimbursement in the amount of **\$506.75**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **October 2014**, reimbursement in the amount of **\$872.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadowpark** School, Irvine, for **October 2014**, reimbursement in the amount of **\$770.25**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **October 2014**, reimbursement in the amount of **\$932.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Portola Springs** School, Irvine, for **October 2014**, reimbursement in the amount of **\$753.25**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Westpark** School, Irvine, for **October 2014**, reimbursement in the amount of **\$1,073.75**.

Total amount due to Rainbow Rising is \$5,651.50.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

October 2014

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Kids Stuff** program operating at **Santiago Hills** School, Irvine, for **October 2014**, reimbursement in the amount of **\$265.00**.

Total amount due to Kids Stuff is \$265.00.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

October 2014

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Koala Klub** program operating at **Culverdale** School, Irvine, for **October 2014**, reimbursement in the amount of **\$2,455.50**.

Total amount due to Koala Klub is \$2,455.50.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

October 2014

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Child Development Centers, Inc.** program operating at **Deerfield** School, Irvine, for **October 2014**, reimbursement in the amount of **\$377.50**.

Long Term scholarships awarded to students in the **Child Development Centers, Inc.** program operating at **University Park** School, Irvine, for **October 2014**, reimbursement in the amount of **\$104.00**.

Long Term scholarships awarded to students in the **Child Development Centers, Inc.** program operating at **Woodbury** School, Irvine, for **October 2014**, reimbursement in the amount of **\$300.00**.

Total amount due to Child Development Centers, Inc. is \$781.50.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

October 2014

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Dolphin Club** program operating at **Eastshore** School, Irvine, for **October 2014**, reimbursement in the amount of **\$200.00**.

Total amount due to Dolphin Club is \$200.00.

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE CHILD CARE PROJECT SCHOLARSHIPS

DESCRIPTION: Warrant requests in the amount of \$500.00 are submitted for the Board's review and approval for ICCP Scholarships during the month of October 2014. The warrants to be issued are as follows:

The amounts of:

- \$ 0.00 to Rainbow Rising
- \$ 0.00 to Child Development Centers, Inc.
- \$ 0.00 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 500.00 to Koala Klub
- \$ 0.00 to Kids Stuff

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$500.00 for ICCP Scholarships during the month of October 2014.

**IRVINE CHILD CARE PROJECT
SCHOLARSHIP PROGRAM**

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 0.00
Child Development Centers, Inc	00571259-5817	\$ 0.00
Creekers Club	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
Koala Klub	00571259-5817	\$ 500.00
Kids Stuff	00571259-5817	\$ 0.00
	TOTAL	\$ 500.00

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$500.00

On motion of _____, seconded by
_____, at a regular meeting of the Irvine Child
Care Project Board on this 12th day of January 2015, BE IT RESOLVED that the above
warrants were approved for payment from the Irvine Child Care Project Fund.

Alan Battenfield, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILD CARE PROJECT SCHOLARSHIP PROGRAM
October 2014

<i>Alderwood</i>	0 children served
<i>Bonita Canyon</i>	0 children served
<i>Brywood</i>	0 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	1 child served
<i>Cypress Village</i>	0 children served
<i>Deerfield</i>	0 children served
<i>Eastshore</i>	0 children served
<i>Greentree</i>	0 children served
<i>Meadow Park</i>	0 children served
<i>Northwood</i>	0 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	0 children served
<i>Portola Springs</i>	0 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	0 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	0 children served
<i>Vista Verde</i>	0 children served
<i>Westpark</i>	0 children served
<i>Westwood</i>	0 children served
<i>Woodbury</i>	0 children served

Number of Children Served This Month: 1
Number of Sites Served This Month: 1
Funds Awarded This Month: \$500.00
Number of Children Served Year-to-Date: 2
Number of Sites Served Year-to-Date: 2
Funds Awarded Year-to-Date: \$905.00
Number of Children Added to Program This Month: 1

**IRVINE CHILD CARE PROJECT
SCHOLARSHIP PROGRAM
INVOICE**

October 2014

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Transitional scholarships awarded to students in **Koala Klub** program operating at **Culverdale** School, Irvine, for **October 2014**, reimbursement in the amount of **\$500.00**.

Total amount due to Koala Klub is \$500.00.

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$53,520.63 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of October 2014.

The specific breakdown is as follows:

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$28,743.42 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

RECOMMENDATION: Approve payment of \$53,520.63 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of October 2014.

ICCP/Stubler
Board Agenda
No Meeting

IRVINE CHILD CARE PROJECT

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5861	\$ 6,250.00
IUSD	00571081-5500	\$ 7,262.79
IUSD	00571059-5862	\$28,743.42
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
	TOTAL	\$53,250.63 IUSD

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5861	\$ 6,250.00	
00571081-5500	\$ 7,262.79	
00571059-5862	\$28,743.42	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
	TOTAL	\$53,250.63

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 12th day of January 2015, BE IT
RESOLVED that the above warrants were approved for payment from the Irvine
Child Care Project Fund.

Alan Battenfield, Clerk, Irvine Child Care Project



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID: V7501158
INVOICE NUMBER: 75110017
DIVISION: 75GN
TERM: 1415
INVOICE DATE: 10/01/14
DUE DATE: 10/31/14
AMOUNT DUE \$53,520.63

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	28743.42		0100505400 8699	OCTOBER 2014 CUSTODIAL SVCS	28,743.42
2	1	675.00		0100000000 8699	OCTOBER 2014 CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	OCTOBER 2014 SALE OF IUSD OWNED PORTABLE CLASSROOMS TO ICCP	10,589.42
4	1	7,262.79		0100000000 8650	OCTOBER 2014 UTILITIES	7,262.79
5	1	6,250.00		0100000000 8699	OCTOBER 2014 FACILITIES & FINANCIAL SUPPORT	6,250.00
INVOICE TOTAL						\$53,520.63

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID V7501158
Account Name IRVINE CHILD CARE PROJECT (ICC
Invoice Number 75110017
DIV: 75GN
TERM: 1415
Due Date 10/31/14
Amount Due \$53,520.63

Amount Paid \$ _____

IRVINE CHILD CARE PROJECT

TOPIC:

WARRANT REQUEST – CITY OF IRVINE

DESCRIPTION:

The City of Irvine has submitted an invoice for the Board's review and approval for Program Administration, Grant Administration and Supplies for the month of October 2014, in the total amount of \$11,725.44.

The specific breakdown is as follows:

- \$ 10,952.44 for Program Administration
- \$ 773.00 for Grant Administration

RECOMMENDATION:

Approve payment of \$11,725.44 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of October 2014.

IRVINE CHILD CARE PROJECT

DATE: *No Meeting*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$10,952.44
CITY OF IRVINE	005501-59-5810	\$ 773.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$11,725.44

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 10,952.44
005501-59-5810	\$ 773.00
005710-59-5811	\$
005710-59-4305	\$

Total \$ 11,725.44

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 12th day of January 2015, BE IT
RESOLVED that the above warrant was approved for payment from the Irvine
Child Care Project Fund.

Alan Battenfield, Clerk, Irvine Child Care Project



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CALIFORNIA 92623-9575
 (949) 724-6049

INVOICE NO. 165086

INVOICE DATE 11/12/14

C4604
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

**Terms: Please remit payment within
 30 days to avoid 10% late fee and
 interest charges.**

**Past due accounts are referred to a
 collection agent.**

OCTOBER 2014

STAFFING: ADMINISTRATION \$10,325.30
 STAFFING: GRANT ADMINISTRATION \$773.00
 DUPLICATING \$200.00
 CONTRACT SERVICES \$427.14
 TOTAL \$11,725.44

AMOUNT DUE CITY OF IRVINE: \$ 11,725.44
 =====

THANK YOU FOR YOUR PROMPT PAYMENT




ACC ID: C4604

REMITTANCE ADVICE

Please make check payable to: City of Irvine, include invoice#, and mail in enclosed envelope.

City of Irvine, Finance Department, P.O. Box 19575, CA 92623-9575



<input type="radio"/> Check <input type="radio"/> Credit Card <input type="radio"/> Cash Card # _____ Exp _____ Verification Code _____ _____ Authorized Credit Card Holder Signature	  
---	--

DATE 11/12/14
 INVOICE NO. 165086
 \$ _____

ITEM 7

IRVINE CHILD CARE PROJECT

TOPIC: **ICCP EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: The following invoices, in the total amount of \$58,336.10 have been paid by IUSD on behalf of ICCP:

- \$1,088.10 to Pringles Draperies and Blinds for mini blinds at ICCP sites.
- \$5,880.00 to Vavrinek, Trine, Day & Co., LLP for the ICCP 2014 Audit.
- \$51,368.00 to Philadelphia Insurance Companies for the 2014-15 Property and Liability and Umbrella insurance.

RECOMMENDATION: Review and accept attached invoices in the total amount of \$58,336.10 paid by IUSD on behalf of ICCP.

LEDGER: 41 DATE ISSUED: 11/05/14 VENDOR NAME: PRINGLES DRAPERIE VENDOR: V4100065 CHECK: 41003016

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
10/02/14	122432	I41R0013	505.80
TOTAL AMOUNT OF INVOICES			505.80

COPY

PAID BY:
IRVINE CHILD CARE PROJECT
5050 BARRANCA PARKWAY
IRVINE, CA 92604-4698
949-651-0444

SUMMARY
0100571059 5601 505.80

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

56-382
412

Sub Fund
0101

No. 41003016
Date: 11/05/14
Acct#: 9600058619

Pay FIVE Hundred FIVE Dollars and EIGHTY Cents

\$*****505.80

To The
Order
of
PRINGLES DRAPERIES AND BLINDS
12020 WESTERN AVENUE
GARDEN GROVE, CA 92841

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

LEDGER: 41 DATE ISSUED: 12/03/14 VENDOR NAME: PRINGLES DRAPERIE VENDOR: V4100065 CHECK: 41003023

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
10/16/14	122673	I41R0012	173.66
TOTAL AMOUNT OF INVOICES			173.66

COPY

PAID BY:
IRVINE CHILD CARE PROJECT
5050 BARRANCA PARKWAY
IRVINE, CA 92604-4698
949-651-0444

SUMMARY
0100571059 5601 173.66

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

Sub Fund
0101

No. 41003023
Date: 12/03/14
Acct#: 9600058619
56-382
412

Pay ONE Hundred SEVENTY THREE Dollars and SIXTY SIX Cents

To The
Order
of
PRINGLES DRAPERIES AND BLINDS
12020 WESTERN AVENUE
GARDEN GROVE, CA 92841

\$*****173.66

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

LEDGER: 41 DATE ISSUED: 12/05/14 VENDOR NAME: PRINGLES DRAPERIE VENDOR: V4100065 CHECK: 41003024

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
10/02/14	122431	I41R0013	408.64
TOTAL AMOUNT OF INVOICES			408.64

COPY

PAID BY:
IRVINE CHILD CARE PROJECT
5050 BARRANCA PARKWAY
IRVINE, CA 92604-4698
949-651-0444

SUMMARY
0100571059 5601 408.64

Sub Fund
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

56-382
412

No. 41003024
Date: 12/05/14
Acct#: 9600058619

Pay FOUR Hundred EIGHT Dollars and SIXTY FOUR Cents

To The
Order
of
PRINGLES DRAPERIES AND BLINDS
12020 WESTERN AVENUE
GARDEN GROVE, CA 92841

\$*****408.64

COPY

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

COPY

COPY

LEDGER: 41 DATE ISSUED: 12/10/14 VENDOR NAME: VAVRINEK TRINE DA VENDOR: V4100016 CHECK: 41003025

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
10/31/14	0109428-IN		5,880.00
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 5838 5,880.00	TOTAL AMOUNT OF INVOICES 5,880.00

COPY

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

56-382
412

Sub Fund
0101

No. 41003025
Date: 12/10/14
Acct#: 9600058619

Pay FIVE Thousand EIGHT Hundred EIGHTY Dollars and ZERO Cents

\$*****5,880.00

To The Order of VAVRINEK TRINE DAY AND COMPANY
8270 ASPEN STREET
RANCHO CUCAMONGA, CA 91730


COPY

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

NON-NEGOTIABLE

LEDGER: 41 DATE ISSUED: 12/17/14 VENDOR NAME: PHILADELPHIA INSU VENDOR: V4100044 CHECK: 41003033

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
12/05/14	04022108662		51,368.00
			
TOTAL AMOUNT OF INVOICES			51,368.00

PAID BY:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698
 949-651-0444

SUMMARY
 0100571059 5450 51,368.00

NON-NEGOTIABLE

▼ DETACH CHECK ALONG PERFORATION ▼

THIS DOCUMENT BACKGROUND PATTERN MUST CHANGE COLOR FROM GREEN TO PURPLE TO GREEN - LEFT TO RIGHT.

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
 IRVINE CHILD CARE PROJECT

Sub Fund
 0101

No. 41003033
 Date: 12/17/14
 Acct#: 9600058619

Pay FIFTY ONE Thousand THREE Hundred SIXTY EIGHT Dollars and ZERO Cents

\$*****51,368.00

To The Order of PHILADELPHIA INSURANCE COMPANIES
 P O BOX 70251
 PHILADELPHIA, PA 19176-0251

John Fogarty

Examined and Approved
 Al Mijares, Ph.D, Co. Supt. of Schools

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 WELLS FARGO BANK, N.A.
 115 HOSPITAL DRIVE
 VAN WERT, OH. 45891

⑈41003033⑈ ⑆041203824⑆ 9600058619⑈

ITEM 8

IRVINE CHILD CARE PROJECT

TOPIC: DEPOSIT OF STATE GRANT APPORTIONMENT

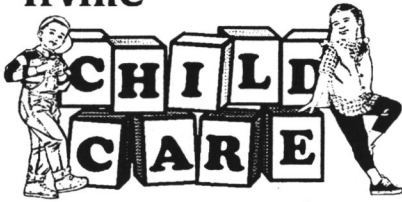
DESCRIPTION: The Irvine Child Care Project has received 2 checks in the total amount of \$78,984.00 from the State Department of Education, Child Development Division.

- \$39,253.00 represents the 3rd apportionment received for the FY 2014-15 State Grant
- \$39,731.00 represents the 4th apportionment received for the FY 2014-15 State Grant

RECOMMENDATION: Authorize the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

\$ 25,538.00	01-005-50100-8290
\$ 12,180.00	01-005-50100-8290
\$ 41,266.00	01-005-50100-8590

Irvine



Project

BOARD
RUTH ANDERSON, President
DARIN LOUGHREY, Vice President
ALAN BATTENFIELD, Clerk
LARRY AGRAN, Member
LAUREN BROOKS, Member

October 29, 2014

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR4161

I have enclosed a check from the State of California to deposit as the 3rd State Grant Apportionment, for FY 2014-15, in the amount \$39,253.00.

Please deposit into the following accounts:

3rd Apportionment:

\$ 12,692.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 6,053.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 20,508.00 Grant CDD-deposit to account # 01-005-50100-8590

Submitted for your action.

Thank you for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

bb

REMITTANCE ADVICE

STD. 404C (REV. 4-95)

VENDOR-ID
0000000553-00

PAGE 1

STATE OF CALIFORNIA
DOF

THE ENCLOSED WARRANT IS IN PAYMENT OF THE INVOICES SHOWN BELOW

DEPARTMENT NAME	ORG. CODE	INVOICE DATE	INVOICE NUMBER	RPI	INVOICE AMOUNT
DEPARTMENT OF EDUCATION	6100	10/06/14	13609 CCTR4161		12692.00
DEPARTMENT ADDRESS	CLAIM SCHED. NO.	10/06/14	15136 CCTR4161		6053.00
1430 N ST STE 2213	1490049C	10/06/14	23254 CCTR4161		20508.00
SACRAMENTO CA 95814					
VENDOR					
IRVINE CHILD CARE PROJECT ONE CIVIC CENTER PLAZA PO BOX 19575 IRVINE CA 92623-9575					
PYMT INQUIRIES: (916)445-3497					
FEDERAL TAX ID NO. OR SSAN	RP TYPE	TAX YR	TOTAL REPORTED TO IRS	TOTAL PAYMENT	39253.00
			.00		

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - VIEW AT AN ANGLE



STATE OF CALIFORNIA 05-302607

WARRANT NUMBER

H THE TREASURER OF THE STATE WILL PAY OUT OF THE
IDENTIFICATION NO.

FUND NO. FUND NAME
0001 GENERAL FUND

MO. | DAY | YR.
6100 10 | 20 | 2014

90-1342/1211
05302607

TO: 302607
--- IRVINE CHILD CARE PROJECT

DOLLARS CENTS
\$***39253.00

John Chiang
JOHN CHIANG
CALIFORNIA STATE CONTROLLER



1211134231 053026074

FORM 04-08 (2-97) CONTROLLERS WARRANT

Irvine



Project

BOARD
RUTH ANDERSON, President
DARIN LOUGHREY, Vice President
ALAN BATTENFIELD, Clerk
LARRY AGRAN, Member
LAUREN BROOKS, Member

December 9, 2014

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR4161

I have enclosed a check from the State of California to deposit as the 4th State Grant Apportionment, for FY 2014-15, in the amount \$39,731.00.

Please deposit into the following accounts:

4th Apportionment:

\$ 12,846.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 6,127.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 20,758.00 Grant CDD-deposit to account # 01-005-50100-8590

Submitted for your action.

Thank you for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

bb

REMITTANCE ADVICE

VENDOR-ID

PAGE 1

STATE OF CALIFORNIA
DOF

STD. 404C (REV. 4-95)

000000Q553-00

THE ENCLOSED WARRANT IS IN PAYMENT OF THE INVOICES SHOWN BELOW

DEPARTMENT NAME	ORG. CODE	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT	RPI
DEPARTMENT OF EDUCATION	6100	11/05/14	13609 CCTR4161	12846.00	
DEPARTMENT ADDRESS	CLAIM SCHED. NO.	11/05/14	15136 CCTR4161	6127.00	
1430 N ST STE 2213	1490066D	11/05/14	23254 CCTR4161	20758.00	
SACRAMENTO CA 95814					
VENDOR					
IRVINE CHILD CARE PROJECT ONE CIVIC CENTER PLAZA PO BOX 19575 IRVINE CA 92623-9575					
PYMT INQUIRIES: (916)445-3497					
FEDERAL TAX ID NO. OR SSAN	RP TYPE	TAX YR	TOTAL REPORTED TO IRS	TOTAL PAYMENT	
			.00	39731.00	

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - VIEW AT AN ANGLE



STATE OF CALIFORNIA 05-382527

WARRANT NUMBER

H THE TREASURER OF THE STATE WILL PAY OUT OF THE

FUND NO. FUND NAME
0001 GENERAL FUND

IDENTIFICATION NO.

6100 11 20 2014

MO. DAY YR.

90-1342/1211

05382527

TO:

382527
IRVINE CHILD CARE PROJECT

DOLLARS	CENTS
\$***39731	00

John Chiang

JOHN CHIANG
 CALIFORNIA STATE CONTROLLER

⑆121113423⑆ 053825274⑈

ITEM 9

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF SCHOLARSHIP FUNDS FROM
IRVINE CHILDREN'S FUND (ICF)**

DESCRIPTION: The Irvine Child Care Project has received checks in the total amount of \$18,948.05 from ICF for scholarships awarded in September and October 2014.

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 5,082.05 01-005-712-00-8689
- \$ 13,866.00 01-005-712-00-8699



BOARD
RUTH ANDERSON, President
DARIN LOUGHREY, Vice President
ALAN BATTENFIELD, Clerk
LARRY AGRAN, Member
LAUREN BROOKS, Member

November 3, 2014

TO: Becky Meyers
FROM: Traci Stubbler
ICCP Administrator
SUBJECT: Deposit of ICF Check

I have enclosed 1 check from the Irvine Children's Fund (ICF) in the amount of \$9,594.55 for the month of September 2014.

Please deposit into the following account as follows:

\$ 1,713.05 ICF – deposit to account # 01-005-712-00-8689
\$ 7,881.50 ICF/CDBG - deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,

A handwritten signature in black ink that reads "Traci Stubbler".

Traci Stubbler
ICCP Administrator

bb



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
 14301 YALE AVENUE
 IRVINE, CA 92604
 (949) 786-6454

ARGENT BANK
 4040 MacArthur Blvd, Suite 100
 Newport Beach, CA 92660
 90-4110/1211

5624

10/16/2014

PAY TO THE ORDER OF Irvine Child Care Project

\$ **9,594.55

Nine Thousand Five Hundred Ninety-Four and 55/100*****

DOLLARS

Traci Stubler

Irvine Child Care Project
 14341 Yale Ave
 Irvine, CA 92604
 September 2014

Sharon Wilkinson
Mary Ann



MEMO

⑈005624⑈ ⑆121141107⑆ 0202005740⑈

IRVINE CHILDREN'S FUND

5624

Irvine Child Care Project
 ICF:PROGRAMS:SCHOLARSHIPS:CDBG 20
 ICF:PROGRAMS:SCHOLARSHIPS:ICF 2014

10/16/2014

7,881.50
 1,713.05

Umpqua Bank

September 2014

9,594.55



Irvine Children's Fund

Celebrating 28 Years

ICF Board of Directors

ICF President
Haitham Al-Sayed
 TIAA-CREF
Vice President
Marcy Brown
 Hoag Hospital Irvine
Vice President
Richard Knowland
 Brooks Street
Secretary
Susan Whittaker
 Whittaker Planning Services
Treasurer
Dov Lazarus
 HBLA
 Certified Public Accountants

Gary R. Belz
 White Nelson Diehl Evans.
 Certified Public Accountants
Dan Borland
 Opus Bank
 Commercial Real Estate
Caroline Callaway
 Bolt Public Relations
Scott Carman
 Flexstage
Mary Curren
 Past IJG Chairman
Cathy De Cou
 Community Leader
Noel Hamilton
 Wells Fargo Investments
Michael Means
 KLA-A-AM 830
Mary D. Miller
 Past ICF President
 Umpqua Bank
Rob Poetsch
 Taco Bell
Sheri Reynolds
 SPLATT Design
Patrick B. Strader
 Starpointe Ventures
Sharon Wellikson
 Past ICF President

Emeritus
Michael J. Le Blanc
 Past ICF President
 Irvine Company

Honorary
Greg Brooks
 Allergan, Retired
Lauren Brooks
 Community Leader
Beckie Desmet
 Community Leader
Dennis Gibbs
 Past IJG Chairman
Cynthia Illingworth
 Community Leader
Stan Machesky
 Irvine Unified School District
Joyce Wegner Gwidt
 JWG Consultants

Ex Officio
Mayor Steven Choi
 City of Irvine
Terry Walker
 Superintendent
 Irvine Unified School District

Theresa Collins
 Director
 Irvine Junior Games
 Irvine Children's Fund

Ruth Anderson
 President
 Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Dear Ruth:

Enclosed please find:

Check #5622 in the amount of \$9,594.55 for the before and after school child care scholarships provided in September 2014. Of this amount, \$7,881.50 is from CDBG 2014 – 2015 funds and \$1,713.05 is from ICF 2014-2015 Before and After School Child Care Funds. For September 2014, 32 children were provided scholarships at 11 child care sites.

ICF thanks the staff at ICCP for their work in adding 13 new children to the child care scholarship program.

Sincerely,

Haitham Al- Sayed
 President, Irvine Children's Fund

Sharon Wellikson
 Irvine Children's Fund

2014 – 2015 Before and After School Child Care Scholarship Funds \$120,000				
ICF Funds - \$93,802 and CDBG 2013-2014 Funds - \$26,192				
Month 2013-2014	ICF Funds	CDBG 2013-2014 Funds	Total	Check #
July 2014	\$875.00	\$6,803.50	\$7,678.50	5620
August 2014	\$593.75	\$5,522.50	\$6,116.25	5622
September 2014	\$1,713.05	\$7,881.50	\$9,594.55	5624
1 st Quarter July – September 2014	\$3,181.80	\$20,207.50	\$23,389.30	
October 2014				
November 2014				
December 2014				
2 nd Quarter Total				
January 2015				
February 2015				
March 2015				
3 rd Quarter Total				
April 2015				
May 2015				
June 2015				
4 th Quarter Total				
July – September 2014	\$3,181.80	\$20,207.50	\$23,389.30	

C: Traci Stubbler & Barbara Belfield, ICCP
 John Fogarty, ICCP Treasurer



BOARD
RUTH ANDERSON, President
DARIN LOUGHREY, Vice President
ALAN BATTENFIELD, Clerk
LARRY AGRAN, Member
LAUREN BROOKS, Member

December 9, 2014

TO: Becky Meyers
FROM: Traci Stubbler
ICCP Administrator
SUBJECT: Deposit of ICF Check

I have enclosed 1 check from the Irvine Children's Fund (ICF) in the amount of \$9,353.50 for the month of October 2014.

Please deposit into the following account as follows:

\$ 3,369.00 **ICF** – deposit to account # 01-005-712-00-8689
\$ 5,984.50 **ICF/CDBG** - deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,


Traci Stubbler
ICCP Administrator

bb



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
 14301 YALE AVENUE
 IRVINE, CA 92604
 (949) 786-6454

ARGENT BANK
 4040 MacArthur Blvd, Suite 100
 Newport Beach, CA 92660
 90-4110/1211

5629

11/20/2014

PAY TO THE ORDER OF Irvine Child Care Project

\$ ****9,353.50**

Nine Thousand Three Hundred Fifty-Three and 50/100*****

DOLLARS

Traci Stubler

Irvine Child Care Project
 14341 Yale Ave
 Irvine, CA 92604
 October 2014 Scholarships

[Handwritten Signature]



MEMO

⑈005629⑈ ⑆121141107⑆ 0202005740⑈

IRVINE CHILDREN'S FUND

5629

Irvine Child Care Project

11/20/2014

ICF:PROGRAMS:SCHOLARSHIPS:CDBG 20
 ICF:PROGRAMS:SCHOLARSHIPS:ICF 2014

5,984.50
 3,369.00

Umpqua Bank

October 2014 Scholarships

9,353.50



Irvine Children's Fund

Celebrating 28 Years

ICF Board of Directors

ICF President
Haitham Al-Sayed
 TIAA-CREF
Vice President
Marcy Brown
 Hoag Hospital Irvine
Vice President
Richard Knowland
 Brooks Street
Secretary
Susan Whittaker
 Whittaker Planning Services
Treasurer
Dov Lazarus
 HBLA
 Certified Public Accountants

Gary R. Belz
 White Nelson Diehl Evans.
 Certified Public Accountants
Dan Bortland
 Opus Bank
 Commercial Real Estate
Caroline Callaway
 Bolt Public Relations
Scott Carman
 Flexstage
Mary Curren
 Past IJG Chairman
Cathy De Cou
 Community Leader
Noel Hamilton
 Wells Fargo Investments
Michael Means
 KLAA-AM 830
Mary D. Miller
 Past ICF President
 Umpqua Bank
Rob Poetsch
 Taco Bell
Sheri Reynolds
 SPLATT Design
Patrick B. Strader
 Starpointe Ventures
Sharon Wellikson
 Past ICF President

Emeritus
Michael J. Le Blanc
 Past ICF President
 Irvine Company

Honorary
Greg Brooks
 Allergan, Retired
Lauren Brooks
 Community Leader
Beckie Desmet
 Community Leader
Dennis Gibbs
 Past IJG Chairman
Cynthia Illingworth
 Community Leader
Stan Machesky
 Irvine Unified School District
Joyce Wegner Gwidt
 JWG Consultants

Ex Officio
Mayor Steven Choi
 City of Irvine
Terry Walker
 Superintendent
 Irvine Unified School District

Theresa Collins
 Director
 Irvine Junior Games
 Irvine Children's Fund

Ruth Anderson
 President
 Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Dear Ruth:

Enclosed please find:

Check #5629 in the amount of \$9,353.50 for the before and after school child care scholarships provided in October 2014. Of this amount, \$5,984.50 is from CDBG 2014 – 2015 funds and \$3,369.00 is from ICF 2014-2015 Before and After School Child Care Funds. For October 2014, 37 children were provided scholarships at 13 child care sites. Year to date, 37 children have received scholarships 14 child care sites. This includes 30 children served by CDBG 2014-2015 funds and 12 children served by ICF Scholarship funds. As of October 2014, the \$26,192 allocated from CDBG 2014-2015 funds have been completed. The remaining scholarships will be from ICF Scholarship funds.

ICF thanks the staff at ICCP for their work in adding 5 new children to the child care scholarship program.

Sincerely,

Haitham Al-Sayed
 President, Irvine Children's Fund

Sharon Wellikson
 Irvine Children's Fund

2014 – 2015 Before and After School Child Care Scholarship Funds \$120,000				
ICF Funds - \$93,802 and CDBG 2013-2014 Funds - \$26,192				
Month 2013-2014	ICF Funds	CDBG 2013-2014 Funds	Total	Check #
July 2014	\$875.00	\$6,803.50	\$7,678.50	5620
August 2014	\$593.75	\$5,522.50	\$6,116.25	5622
September 2014	\$1,713.05	\$7,881.50	\$9,594.55	5624
1 st Quarter July – September 2014	\$3,181.80	\$20,207.50	\$23,389.30	
October 2014	\$3,369.00	\$5,984.50	\$9,353.50	5629
November 2014				
December 2014				
2 nd Quarter Total				
January 2015				
February 2015				
March 2015				
3 rd Quarter Total				
April 2015				
May 2015				
June 2015				
4 th Quarter Total				
July – October 2014	\$6,550.80	\$26,192.00	\$32,742.80	

C: Traci Stubbler & Barbara Belfield, ICCP
 John Fogarty, ICCP Treasurer

ITEM 10

IRVINE CHILD CARE PROJECT

- TOPIC:** PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS
- DESCRIPTION:** Volunteer Program Assessment Review Committee (PARC) members, accompanied by Peer Reviewers, are currently conducting comprehensive reviews at ICCP sites. The following four programs met the ICCP program quality criteria for lease renewal in November 2014:
- Culverdale, Koala Klub
Bonita Canyon, Rainbow Rising
Canyon View, Child Development Center
Westpark, Rainbow Rising
- RECOMMENDATION:** PARC recommends the Board approve lease renewal for Culverdale Koala Klub, Bonita Canyon Rainbow Rising, Canyon View Child Development Center and Westpark Rainbow Rising.

BUSINESS

**IRVINE CHILD CARE PROJECT
(A CALIFORNIA JOINT POWERS AUTHORITY)**

ANNUAL FINANCIAL REPORT

JUNE 30, 2014



Vavrinek, Trine, Day & Co., LLP

Certified Public Accountants



To the Board of Directors
Irvine Child Care Project
City of Irvine
One Civic Center Plaza
Irvine, California

We have audited the financial statements of the governmental activities and the major fund information of Irvine Child Care Project (the Authority) for the year ended June 30, 2014. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards*), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated July 2, 2014. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Authority are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during 2014. We noted no transactions entered into by the Authority during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. We evaluated the key factors and assumptions used to develop estimates in the financial statements and have determined the reasonableness in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. There were no such misstatements noted during the audit.

Disagreements With Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 14, 2014.

Management Consultations With Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Authority's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Authority's auditors. However, these discussions occurred in the normal course of our professional relationship, and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Directors and management of Irvine Child Care Project and is not intended to be and should not be used by anyone other than these specified parties.

Vannich, Trine, Day & Co., LLP

Rancho Cucamonga, California
November 14, 2014

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**TABLE OF CONTENTS
JUNE 30, 2014**

Independent Auditor's Report	1
Management's Discussion and Analysis	3
Financial Statements	
Government-Wide Financial Statements	
Statement of Net Position	10
Statement of Activities	11
Fund Financial Statements	
Governmental Funds - Balance Sheet	12
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	13
Governmental Funds - Statement of Revenues, Expenditures, and Changes in Fund Balance	14
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balance to the Statement of Activities	15
Notes to Financial Statements	16
Supplementary Information	
Schedule of Budgetary Comparison for the General Fund	24
Schedule of Expenditures of Federal and State Awards	25
Combining Statement of Activities	26
Combining Schedule of Expenditures by State Categories	27
Schedule of Reimbursable Equipment Expenditures	28
Schedule of Reimbursable Expenditures for Renovations and Repairs	29
Schedule of Administrative Costs	30
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>	31
Audited Final Attendance and Fiscal Report Forms	
AUD 9500 - Audited Final Attendance and Fiscal Report for Child Development Programs (CCTR-3162)	33
Schedule of Findings and Questioned Costs	
Summary of Auditor's Results	35
Financial Statement Findings and Recommendations	36
Summary Schedule of Prior Audit Findings	37

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Irvine Child Care Project
City of Irvine
One Civic Center Plaza
Irvine, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of Irvine Child Care Project (the Authority), a California Joint Powers Authority, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Authority's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of Irvine Child Care Project, as of June 30, 2014, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the supplementary information, such as management's discussion and analysis on pages 3 through 9 and the budgetary comparison information on page 24, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Irvine Child Care Project's basic financial statements. The supplementary information, presented on pages 24 through 30, and the audited attendance and fiscal reports as listed in the table of contents, is presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The supplementary information, presented on pages 27 and 30 and pages 33 and 34 has been audited by other independent auditors who noted no material weaknesses in their respective reports. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, in conformity with the CDE Audit Guide by the California Department of Education, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 14, 2014, on our consideration of Irvine Child Care Project's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Irvine Child Care Project's internal control over financial reporting and compliance.

Vaughn, Trine, Day & Co., LLP

Rancho Cucamonga, California
November 14, 2014

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

Introduction

The following discussion and analysis provides an overview of the financial position and activities of the Irvine Child Care Project (the Authority), a California Joint Powers Authority, for the year ended June 30, 2014. This discussion has been prepared by management and should be read in conjunction with the financial statements and notes thereto which follow this section.

The Management's Discussion and Analysis (MD&A) is an element of the reporting model adopted by the Governmental Accounting Standards Board (GASB) in its Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*, issued June 1999. Certain comparative information between the current and the prior year is required to be presented in the MD&A.

The Irvine Child Care Project was established on November 27, 1984, through a joint powers authority agreement entered into by the City of Irvine and the Irvine Unified School District.

The primary purpose of the Authority is to promote child care and child development opportunities utilizing several Irvine Unified School District sites by subleasing portable classrooms to non-profit groups that sponsor child care programs within the City.

Financial Highlights

This section provides an overview of the Authority's financial activities.

- Expenditures for the General Fund were \$39,840 more than revenues with overall revenue at \$1,826,759.

Statement of Net Position

The Statement of Net Position presents the assets and liabilities of the Authority as of the end of the fiscal year and is prepared using the accrual basis of accounting, which is similar to the accounting basis used by most private-sector organizations. The Statement of Net Position is a point of time financial statement whose purpose is to present to the readers a fiscal snapshot of the Authority. The Statement of Net Position presents end-of-year data concerning assets (current and noncurrent), liabilities (current and noncurrent), and net position (assets minus liabilities).

From the data presented, readers of the Statement of Net Position are able to determine the assets available to continue the operations of the Authority. Readers are also able to determine the amount owed by the Authority to vendors and employees. Finally, the Statement of Net Position provides a picture of the net position and the availability of those assets for expenditure.

The difference between total assets and total liabilities (net position) is one indicator of the current financial condition of the Authority, and the change in net position is an indicator of whether the overall financial condition has improved or worsened during the year. Assets and liabilities are generally measured using current values. One notable exception is capital assets, which are stated at historical cost less an allocation for depreciation expense.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

The Net Position is presented in three major categories. The first category provides the information in regards to equity amounts in property, plant, and equipment owned by the Authority. The second category provides information on amounts restricted for special purposes. The third category provides information on unrestricted net position that are available for obligations as may be approved by the Board.

The Statement of Net Position is summarized below:

	<u>2014</u>	<u>2013</u>	<u>% Change</u>
Assets			
Cash	\$ 1,916,245	\$ 1,768,419	8.4%
Accounts receivable	196,478	83,847	134.3
Capital assets, net	<u>2,838,587</u>	<u>2,687,759</u>	5.6
Total Assets	<u>4,951,310</u>	<u>4,540,025</u>	<u>9.1</u>
Liabilities			
Accounts payable	540,681	240,384	124.9
Long-term obligations	<u>1,022,891</u>	<u>1,105,686</u>	<u>(7.5)</u>
Total Liabilities	<u>1,563,572</u>	<u>1,346,070</u>	<u>16.2</u>
Net Position			
Net investment in capital assets	1,815,696	1,582,073	14.8
Unrestricted	<u>1,572,042</u>	<u>1,611,882</u>	<u>(2.5)</u>
Total Net Position	<u>\$ 3,387,738</u>	<u>\$ 3,193,955</u>	<u>6.1%</u>

- Cash with the Authority is explained in the notes to the financial statements and is invested with the Orange County Treasury to maximize interest income.
- Accounts receivable are mainly amounts due from State and Federal government sources for the operation of the child development program.
- Accounts payable consist mainly of expenditures for services and supplies received prior to June 30, but not yet invoiced or paid.
- Net investment in capital assets reflects the difference between the assets of buildings and improvements and the associated debt.
- Unrestricted net position reflects the current undesignated amounts.

Statement of Activities

Changes in total net position are presented in the Statement of Activities. The purpose of this statement is to present the results of operations and includes revenues earned, whether received or not by the Authority, and the expenses incurred, whether paid or not by the Authority.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

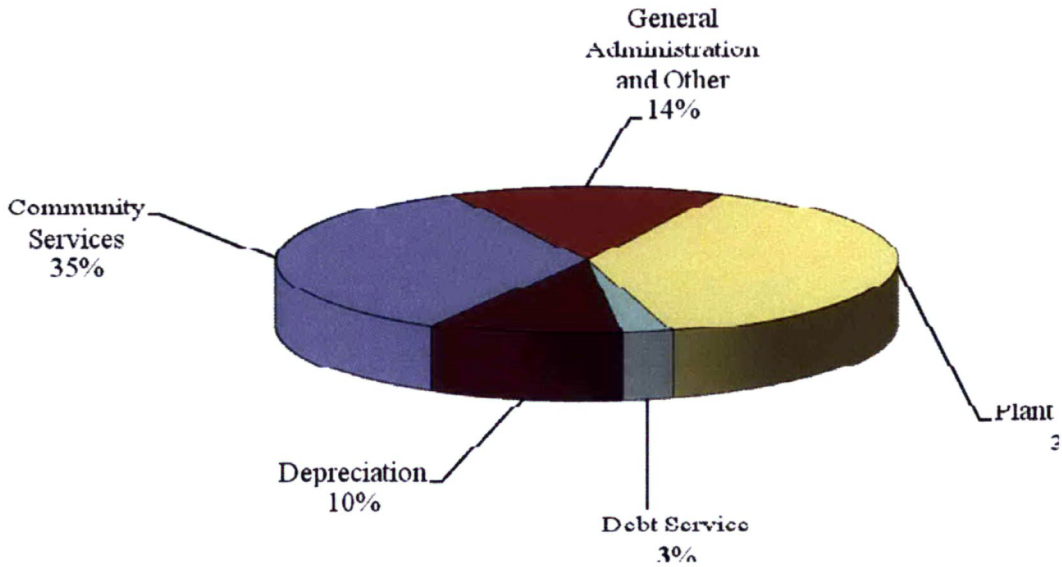
The Statement of Activities is summarized below:

	<u>2014</u>	<u>2013</u>	<u>% Change</u>
Revenues			
Program revenues:			
Grants	\$ 657,547	\$ 581,062	13.2%
Contract fees	1,163,105	1,129,234	3.0
General revenues:			
Interest and investment earnings	6,107	6,532	(6.5)
Total Revenues	<u>1,826,759</u>	<u>1,716,828</u>	<u>6.4</u>
Expenses			
Community services	685,021	591,319	15.8
Other outgo	110,835	117,953	(6.0)
General administration	173,127	145,475	19.0
Plant services	410,401	412,340	(0.5)
Debt service	52,340	55,928	(6.4)
Depreciation (unallocated)	201,252	159,374	26.3
Total Expenses	<u>1,632,976</u>	<u>1,482,389</u>	<u>10.2</u>
Change in Net Position	<u>193,783</u>	<u>234,439</u>	<u>(17.3)</u>
Net Position, Beginning of Year	<u>3,193,955</u>	<u>2,959,516</u>	<u>7.9</u>
Net Position, End of Year	<u>\$ 3,387,738</u>	<u>\$ 3,193,955</u>	<u>6.1%</u>

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

Expenses for Governmental Activities



- The activities of the Authority are fully supported by contract fees and grants and contributions.

Fund Financial Statements

More detailed information about the Authority's General Fund, not the Authority as a whole, is provided in the fund financial statements. Funds are accounting formats the Authority uses to keep track of specific sources of funding and expenditures in particular programs. Some funds are required by State law and other funds are established by the Authority to control and manage a variety of activities for particular purposes. Other funds may also address specific accounting requirements for certain revenue and expenditure classifications (such as Federal grants).

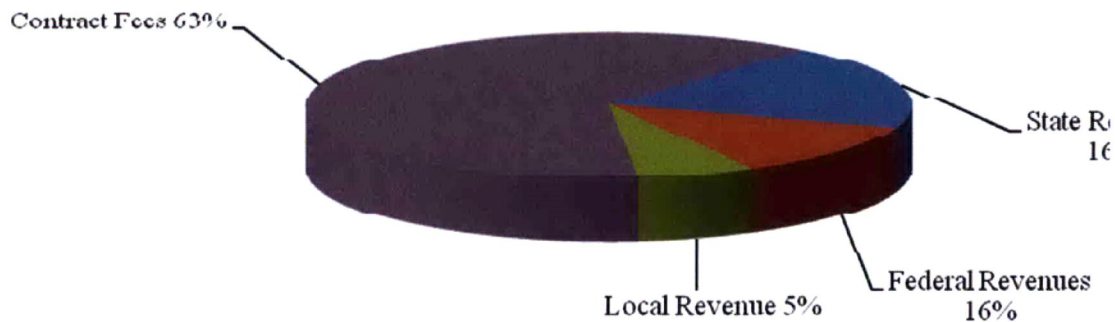
**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

The Authority maintains only one class of funds:

Governmental funds: All of the Authority's basic services are included in governmental funds, which generally focus on how cash and other financial assets can readily be converted to cash flow (in and out) and the balances left at year-end that are available for expenditure in subsequent years. A detailed short-term view is provided by the governmental fund statements. These help determine whether there are more or fewer financial resources that can be spent in the near future for financing the Authority's programs. Because this information does not encompass the additional long-term focus of the Authority-wide statements, additional information is provided in the reconciliation provided after the governmental fund statements that explains the differences (or relationships).

Revenue Sources for Governmental Activities



- Interest income of \$6,107 is considered nonoperating revenue. Interest income was primarily generated by the cash invested in the Orange County Treasury.
- The Authority's largest operating expenses are primarily for community services. The Authority expended \$685,021 of the total General Fund budget on these programs.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

General Fund Budget

During the fiscal year, the Board authorized revisions to the original budget to accommodate differences from the original budget to the actual expenditures of the Authority. A budgetary comparison schedule for the General Fund is presented below.

Variations between final budget amounts and actual results were a direct result of actions taken by the Board to reduce or defer expenditures and increase income during the fiscal year.

Variations between the original and final budget amounts were primarily created by carry over of funds and new funding for categorical programs. These amounts were unknown at the time the original budget was adopted.

	Adopted Budget July 1, 2013	Revised Budget	Actual Revenues/ Expenditures June 30, 2014	Differences
Total Revenues	<u>\$ 1,756,223</u>	<u>\$ 1,826,759</u>	<u>\$ 1,826,759</u>	<u>\$ -</u>
Supplies and services	\$ 1,613,774	\$ 1,731,464	\$ 1,731,464	\$ -
Debt service	135,135	135,135	135,135	-
Total Expenditures	<u>\$ 1,748,909</u>	<u>\$ 1,866,599</u>	<u>\$ 1,866,599</u>	<u>\$ -</u>

Capital Asset and Debt Administration

Capital Assets

GASB Statement No. 34 requires that governmental agencies account for fixed assets in the same way that private and public corporations do. This involves recognizing the value of the Authority's fixed assets, such as land, buildings, and equipment, in the fixed asset section of the Statement of Net Position. The Authority must now track annual and accumulated depreciation on major assets.

As of June 30, 2014, the Authority had \$6,024,187 invested in capital assets, primarily related to facilities and other capital improvements.

Note 4 to the financial statements provide additional information on capital assets. A summary of capital assets, net of depreciation, is presented below:

	2014
Site improvements	610,492
Buildings and improvements	5,373,387
Equipment	40,308
Less: Accumulated depreciation	(3,185,600)
Net Capital Assets	<u><u>\$ 2,838,587</u></u>

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

Long-Term Obligations

Note 9 to the financial statements provides additional information on outstanding long-term obligations. A summary of the Authority's outstanding obligations at year-end is presented below:

	2014
Notes payable	<u>\$ 1,022,891</u>

General Fund Budget Information

The Authority's budget is prepared in accordance with California law and is based on the cash basis of accounting, utilizing cash receipts, disbursements, and encumbrances.

The Authority begins the budget process in February of each year to be completed by June 30. After updating of the forecast for changes in revenue and expenditure assumptions, the operating budget begins at the program level determining service, supply, and equipment requirements based on the projected contracts and program activities.

Factors Bearing on the Authority's Future

At the time these financial statements were prepared and audited, the only known circumstance that could significantly affect its financial health in the future would be the State's continuing economic decline and its impact on the State budget.

Contacting the Authority's Financial Management

This financial report is designed to provide the community, investors, creditors, etc. with a general overview of the Authority's financial condition and to show the Authority's accountability for the funding it receives. If you have questions regarding this report or need additional financial information, contact:

Traci Stubbler
Irvine Child Care Project Administrator
P.O. Box 19575
Irvine, CA 92623-9575
(949) 724-6635

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**STATEMENT OF NET POSITION
JUNE 30, 2014**

	<u>Governmental Activities</u>
ASSETS	
Cash in county treasury	\$ 1,916,245
Accounts receivable	196,478
Capital assets, net	<u>2,838,587</u>
Total Assets	<u>4,951,310</u>
LIABILITIES	
Accounts payable	540,681
Long-term obligations	
Current portion of long-term obligations	80,516
Noncurrent portion of long-term obligations	<u>942,375</u>
Total Long-Term Obligations	<u>1,022,891</u>
Total Liabilities	<u>1,563,572</u>
NET POSITION	
Net investment in capital assets	1,815,696
Unrestricted	<u>1,572,042</u>
Total Net Position	<u><u>\$ 3,387,738</u></u>

The accompanying notes are an integral part of these financial statements.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2014**

Functions	Expenses	Program Revenues		Net (Expenses)
		Charges for Services	Operating Grants and Contributions	Revenues and Changes in Net Position
Governmental Activities:				Governmental Activities
Community services	\$ 685,021	\$ 1,163,105	\$ 547,875	\$ 1,025,959
Other outgo	110,835	-	109,672	(1,163)
General administration	173,127	-	-	(173,127)
Plant services	410,401	-	-	(410,401)
Debt service - interest	52,340	-	-	(52,340)
Depreciation - unallocated	201,252	-	-	(201,252)
Total Governmental Activities	\$ 1,632,976	\$ 1,163,105	\$ 657,547	187,676
		General Revenues:		
		Interest income		6,107
		Change in Net Position		193,783
		Net Position - Beginning		3,193,955
		Net Position - Ending		\$ 3,387,738

The accompanying notes are an integral part of these financial statements.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2014**

	<u>General Fund</u>
ASSETS	
Cash in county treasury	\$ 1,916,245
Accounts receivable	196,478
Total Assets	<u>\$ 2,112,723</u>
LIABILITIES AND FUND BALANCE	
LIABILITIES	
Accounts payable	<u>\$ 540,681</u>
FUND BALANCE	
Unassigned	<u>1,572,042</u>
Total Liabilities and Fund Balance	<u>\$ 2,112,723</u>

The accompanying notes are an integral part of these financial statements.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE
STATEMENT OF NET POSITION
FOR THE YEAR ENDED JUNE 30, 2014**

Total Fund Balance - Governmental Funds		\$ 1,572,042
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in governmental funds.		
The cost of capital assets is	\$ 6,024,187	
Accumulated depreciation is	<u>(3,185,600)</u>	
Total Capital Assets		2,838,587
Long-term obligations, including notes payable, are not due and payable in the current period and, therefore, are not reported as liabilities in the funds. Long-term obligations at year end consist of:		
Notes payable		<u>(1,022,891)</u>
Total Net Position - Governmental Activities		<u><u>\$ 3,387,738</u></u>

The accompanying notes are an integral part of these financial statements.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2014**

	<u>General Fund</u>
REVENUES	
General child care grant	\$ 285,162
Federal apportionments	288,462
Contract fees	1,163,105
Interest income	6,107
Other income	83,923
Total Revenues	<u>1,826,759</u>
EXPENDITURES	
Community services	685,021
Other outgo	110,835
General administration	173,127
Plant services	762,481
Debt service:	
Principal	82,795
Interest	52,340
Total Expenditures	<u>1,866,599</u>
Excess of Expenditures Over Revenues	<u>(39,840)</u>
Fund Balance at Beginning of Year	<u>1,611,882</u>
Fund Balance at End of Year	<u>\$ 1,572,042</u>

The accompanying notes are an integral part of these financial statements.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE TO THE
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2014**

Total Net Change in Fund Balances - Governmental Funds \$ (39,840)
 Amounts reported for governmental activities in the Statement of
 Activities are different because:

Capital outlays to purchase or build capital assets are reported in governmental
 funds as expenditures; however, for governmental activities, those costs are
 shown in the Statement of Activities.

This is the amount by which capital outlays exceed depreciation in the period.

Capital outlays	\$ 352,080	
Depreciation expense	<u>(201,252)</u>	150,828

Repayment of long-term obligations is reported as an expenditure
 in governmental funds, but the repayment reduces long-term
 obligations in the Statement of Net Position.

Notes payable principal payments	<u>82,795</u>	
----------------------------------	---------------	--

Change in Net Position of Governmental Activities	<u><u>\$ 193,783</u></u>	
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The accompanying notes are an integral part of these financial statements.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The Irvine Child Care Project (the Authority), a California Joint Powers Authority, was established on November 27, 1984, through a joint powers authority agreement (the Agreement) entered into by the City of Irvine (the City) and the Irvine Unified School District (the District).

The primary purpose of the Authority is to promote child care and child development opportunities utilizing District sites by subleasing portable classrooms to non-profit groups that sponsor child care programs within the City.

The Authority is also allocated child care and child care related funds through the California Department of Education. The Authority subcontracts with an independent, non-profit organization to deliver subsidized child development services to District children. Certain supplemental financial information is included for the Authority and its subcontractor. The Authority pays the subcontractor at a rate of approximately \$34.38 per child per day of enrollment. The rate is the \$35.08 State maximum rate less an administrative fee of two percent, allowing for subsidized parent fees.

The Governing Board (the Board) of the Authority administers the Agreement and the Authority. The Authority is a public entity separate from the respective parties of the Agreement. The Board carries out the managerial and financial functions of the Authority and is responsible for all of its debts and obligations.

Basis of Presentation

The accompanying financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB), including Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*, issued by the American Institutes of Certified Public Accountants.

The Authority's basic financial statements consist of government-wide financial statements, including a Statement of Net Position and a Statement of Activities, and fund financial statements.

Government-Wide Financial Statements

The Statement of Net Position and the Statement of Activities display information about the Authority as a whole. The Statement of Net Position presents the financial condition of the governmental activities of the Authority at year-end. The Statement of Activities presents a comparison between direct expenses and program revenues for each program or function of the Authority's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and, therefore, clearly identifiable to a particular function.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014**

Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program, and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Authority. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Authority.

Fund Financial Statements

During the year, the Authority segregates transactions related to certain Authority functions or activities in separate programs in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Authority at this more detailed level. The focus of governmental fund financial statements is on major funds.

The fund financial statement expenditures are presented in a function-oriented format. The following is a brief description of the functions:

- Instruction - includes activities directly dealing with the interaction between teachers and students.
- Community services - includes activities that provide services to community participants other than students.
- Other outgo - includes activities that provide subsidies for child care fees to community participants.
- General administration - includes data processing services and all other general administration services.
- Plant services - includes activities of maintaining the physical plant. This also includes facilities acquisition and construction expenditures.

Fund Accounting

The accounting records of the Authority are organized on the basis of a major fund as follows:

- General Fund - The General Fund is the general operating fund to the Authority and accounts for all revenues and expenditures of the Authority. It is used to account for all resources over which the Board has discretionary control and in carrying on the operations of the Authority in accordance with the limitation of its bylaws and joint powers authority agreement.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing or measurement made, regardless of the measurement focus applied.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014**

Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year, or are expected to be collected soon enough thereafter, to be used to pay liabilities of the current fiscal year. Generally, available is defined as collectible within 45 or 60 days. Differences between the accrual and the modified basis of accounting arise in the recognition of revenue, the recording of unearned revenue, and the presentation of expenses versus expenditures.

Capital Assets

Generally, capital assets result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide Statement of Net Position, but are not reported in the fund financial statements.

Capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirement during the year. The Authority does not own any infrastructure as defined in GASB Statement No. 34. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

All reported capital assets except for land and construction in progress are depreciated. Improvements are depreciated over the remaining useful life of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Buildings and improvements	20 years
Furniture and equipment	7 years

Fund Balances - Governmental Funds

As of June 30, 2014, fund balances of the governmental funds are classified as follows:

Nonspendable - amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact. The Authority currently does not have any nonspendable funds.

Restricted - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments. The Authority currently does not have any restricted funds.

Committed - amounts that can be used only for specific purposes determined by a formal action of the Board of Directors. The Board of Directors is the highest level of decision-making authority for the Authority. Commitments may be established, modified, or rescinded only through resolutions or other action as approved by the Board of Directors. The Authority currently does not have any committed funds.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014**

Assigned - amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Under the Authority's adopted policy, only the Board of Directors or designee may assign amounts for specific purposes. The Authority currently does not have any assigned funds.

Unassigned - all other spendable amounts.

Spending Order Policy

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the Authority considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Authority considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Board of Directors has provided otherwise in its commitment or assignment actions.

Net Position

The net position represents the difference between assets and liabilities. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction, or improvements of those assets. Net position is reported as restricted when there are limitations imposed on their use through external restrictions imposed by donors, grantors, or laws or regulations of other governments.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

Budgets and Budgetary Accounting

An annual budget of the general operations of the Authority is adopted by the Board. The adopted budget is prepared on the modified accrual basis which is consistent with the basis of accounting used for financial reporting purposes. The budget may be revised by the Board during the year to give consideration to unanticipated revenues and expenditures. It is this final revised budget that is presented in the financial statements. Expenditures are budgeted based upon available fund resources. If expenditures exceed or are likely to exceed revenues, a Board-appointed internal auditor is required to notify the Board in writing. This report is made to the Board at a public meeting. The Board is required to respond, no later than 15 days after receipt of such a report, with its proposed actions or recommendations.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014**

NOTE 2 - CASH IN COUNTY

Cash at June 30, 2014, consisted of \$1,916,245 in pooled funds held in the Orange County Treasury. The County pools the cash held in the Orange County Treasury with funds from public education agencies and is allowed to invest them as prescribed by the California Government Code. These pooled funds are carried at cost. The fair market value is \$1,917,027. The investment has an average weighted maturity of 519 days.

The Treasury Oversight Committee established in December 1995, which consists of the elected County Auditor-Controller, the County Executive Officer, the elected County Superintendent of Schools, one special district representative member, and one member from the public sector appointed by the Board, conducts Treasury oversight of the pool. The pool is not registered with the SEC.

NOTE 3 - ACCOUNTS RECEIVABLE

Accounts receivable at June 30, 2014, consisted of the following:

	<u>Governmental Activities</u>
Federal Government	\$ 38,197
State Government	36,699
Other Local Sources	<u>121,582</u>
Total	<u><u>\$ 196,478</u></u>

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014**

NOTE 4 - CAPITAL ASSETS

Capital assets by type for the year ended June 30, 2014, are as follows:

	Balance July 1, 2013	Additions	Deductions	Balance June 30, 2014
Governmental Activities				
Capital Assets Not Being Depreciated				
Work in progress	\$ 485,487	\$ -	\$ 485,487	\$ -
Total Capital Assets Not Being Depreciated	485,487	-	485,487	-
Site improvements	601,171	9,321	-	610,492
Buildings and improvements	4,545,141	828,246	-	5,373,387
Equipment	40,308	-	-	40,308
Total Capital Assets Being Depreciated	5,186,620	837,567	-	6,024,187
Total Capital Assets	5,672,107	837,567	485,487	6,024,187
Less Accumulated Depreciation				
Site improvements	170,564	30,525	-	201,089
Buildings and improvements	2,790,752	164,969	-	2,955,721
Equipment	23,032	5,758	-	28,790
Total Accumulated Depreciation	2,984,348	201,252	-	3,185,600
Governmental Activities Capital Assets, Net	<u>\$ 2,687,759</u>	<u>\$ 636,315</u>	<u>\$ 485,487</u>	<u>\$ 2,838,587</u>

There were no disposals of fixed assets during 2014. Depreciation expense for the current period was \$201,252.

NOTE 5 - CONTRACT FEES

The Authority leases portable buildings to non-profit groups with terms covering one fiscal year. Lease contracts are renewed on an annual basis with each non-profit group. Contracted lease rates are determined based on the Authority's expenditure budget for the fiscal year and amounted to \$1,163,105 for the 2014 fiscal year.

NOTE 6 - AUDIT FEES

The California State Legislature mandates California Department of Education (CDE) responsibility for ensuring that audit fees are disclosed annually in the Agency's audit report. Audit fees expensed in the current year are \$8,500.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014**

NOTE 7 - RELATED PARTY TRANSACTIONS

The Authority pays the District and the City for certain accounting and administrative services and facilities provided to the Authority. During the fiscal year, \$577,093 was paid to the District and the City for such services.

NOTE 8 - ACCOUNTS PAYABLE

Accounts payable at June 30, 2014, consisted of the following:

	Governmental Activities
Child Care Services	\$ 121,695
Construction	370,326
Other	48,660
Total	<u>\$ 540,681</u>

NOTE 9 - LONG-TERM OBLIGATIONS

Summary

The changes in the Authority's long-term obligations during the year consisted of the following:

	Balance July 1, 2013	Additions	Deductions	Balance June 30, 2014	Due in One Year
Notes payable	<u>\$ 1,105,686</u>	<u>\$ -</u>	<u>\$ 82,795</u>	<u>\$ 1,022,891</u>	<u>\$ 80,516</u>

Payments for the notes payable are made by the General Fund.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014**

Notes Payable

On September 15, 2009, the Authority purchased custodial equipment. The Authority agreed to pay \$40,308, interest free, and matures in August 2014.

On September 18, 2009, the Authority entered into an agreement with Irvine Unified School District to purchase several portable buildings. The Authority agreed to pay \$1,377,050 plus interest at a rate of 4.93 percent and matures on September 1, 2024.

Payment requirements are as follows:

Fiscal Year Ended June 30,	Principal	Interest	Total
2015	\$ 80,516	\$ 48,571	\$ 129,087
2016	82,461	44,612	127,073
2017	86,619	40,454	127,073
2018	90,987	36,086	127,073
2019	95,575	31,497	127,072
2020-2024	555,224	80,141	635,365
2025	31,509	259	31,768
	<u>\$ 1,022,891</u>	<u>\$ 281,620</u>	<u>\$ 1,304,511</u>

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SUPPLEMENTARY INFORMATION

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**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**SCHEDULE OF BUDGETARY COMPARISON FOR THE GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2014**

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES				
General child care grant	\$ 227,916	\$ 285,162	\$ 285,162	\$ -
Federal apportionments	233,602	288,462	288,462	-
Contract fees	1,163,105	1,163,105	1,163,105	-
Interest income	11,600	6,107	6,107	-
Other income	120,000	83,923	83,923	-
Total Revenues	<u>1,756,223</u>	<u>1,826,759</u>	<u>1,826,759</u>	<u>-</u>
EXPENDITURES				
Supplies	1,000	941	941	-
Insurance	48,031	50,721	50,721	-
Contract services and operating expenditures	1,564,743	1,679,802	1,679,802	-
Debt service:				
Principal	82,795	82,795	82,795	-
Interest	52,340	52,340	52,340	-
Total Expenditures	<u>1,748,909</u>	<u>1,866,599</u>	<u>1,866,599</u>	<u>-</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ 7,314</u>	<u>\$ (39,840)</u>	(39,840)	<u>\$ -</u>
Fund Balance at Beginning of Year			<u>1,611,882</u>	
Fund Balance at End of Year			<u><u>\$1,572,042</u></u>	

See the independent auditor's report.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
FOR THE YEAR ENDED JUNE 30, 2014**

Program	CFDA Number	Pass-Through Entity Identifying Number	Program or Award Amount	Prior Year Carryover	Total Program or Award Amount	Revenue Recognized	Disbursements/ Expenditures
FEDERAL							
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES							
Passed through California							
Department of Education:							
General Center Child Care -							
CCTR-3162	93.575/93.596	15136/13609	\$ 262,713	\$ -	\$ 262,713	\$ 262,713	\$ 262,713
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT							
Passed through Irvine							
Children's Fund							
Community Development							
Block Grant	14.218	[1]	25,749	-	25,749	25,749	25,749
			<u>\$ 288,462</u>	<u>\$ -</u>	<u>\$ 288,462</u>	<u>\$ 288,462</u>	<u>\$ 288,462</u>
Program	Contract Number	Pass-Through Entity Identifying Number	Program or Award Amount	Prior Year Carryover	Total Program or Award Amount	Revenue Recognized	Disbursements/ Expenditures
STATE							
Child Development Division:							
General Center Child Care	CCTR-3162	23254	\$ 285,162	\$ -	\$ 285,162	\$ 285,162	\$ 285,162
TOTAL FEDERAL AND STATE			<u>\$ 573,624</u>	<u>\$ -</u>	<u>\$ 573,624</u>	<u>\$ 573,624</u>	<u>\$ 573,624</u>

[1] Pass-Through Entity Identifying Number Not Available

See the independent auditor's report.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**COMBINING STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2014**

	General Child Care and Development Programs CCTR 3162	Non-CDE Programs	Total
SUPPORT AND REVENUE			
Support			
State Apportionment			
General child care	\$ 285,162	\$ -	\$ 285,162
Federal Apportionment			
General child care	262,713	-	262,713
Community development block grant	-	25,749	25,749
Total Support	<u>547,875</u>	<u>25,749</u>	<u>573,624</u>
Revenue			
Contract fees	-	1,163,105	1,163,105
Interest	-	6,107	6,107
Other income	-	83,923	83,923
Total Revenue	<u>-</u>	<u>1,253,135</u>	<u>1,253,135</u>
TOTAL SUPPORT AND REVENUE	<u><u>547,875</u></u>	<u><u>1,278,884</u></u>	<u><u>1,826,759</u></u>
EXPENSES			
Program Services			
General child care program	547,875	-	547,875
Community services	-	137,146	137,146
Other outgo	-	110,835	110,835
General administration	-	173,127	173,127
Plant services	-	762,481	762,481
Debt service:			
Principal	-	82,795	82,795
Interest	-	52,340	52,340
Total Expenses	<u>547,875</u>	<u>1,318,724</u>	<u>1,866,599</u>
DECREASE IN NET POSITION	<u><u>\$ -</u></u>	<u><u>\$ (39,840)</u></u>	<u><u>\$ (39,840)</u></u>

See the independent auditor's report.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**COMBINING SCHEDULE OF EXPENDITURES BY STATE CATEGORIES
FOR THE YEAR ENDED JUNE 30, 2014**

	Child Development Programs - Contracts
1000 CERTIFICATED SALARIES	
1100 Teachers	\$ 1,195,895
1300 Site Supervisors	559,988
Total Certificated Salaries	<u>1,755,883</u>
2000 CLASSIFIED SALARIES	
2100 Instructional Aides	33,497
2300 Clerical	167,343
2500 Food Service	18,939
Total Classified Salaries	<u>219,779</u>
3000 EMPLOYEE BENEFITS	
3300 FICA Taxes	140,887
3400 Health and Welfare	235,653
3500 State Unemployment Insurance	32,610
3600 Workers' Compensation Insurance	64,482
3800 Other Benefits	(5,539)
Total Employee Benefits	<u>468,093</u>
4000 BOOKS AND SUPPLIES	
4300 Instructional Supplies	214,912
4500 Other Supplies	66,842
4700 Food Supplies	123,446
Total Books and Supplies	<u>405,200</u>
5000 SERVICES AND OTHER OPERATING EXPENSES	
5100 Contracts for Personal Services	1,091,241
5200 Travel and Conferences	22,734
5400 Insurance	3,949
5500 Utilities and Housekeeping	86,006
5600 Contracts, Rents, and Leases	502,562
5800 Other Services and Expenses	2,490
Total Services and Other Operating Expenses	<u>1,708,982</u>
TOTAL EXPENDITURES	<u>\$ 4,557,937</u>
Indirect Cost Charged by School District	<u>\$ 10,743</u>
Total Cost of Contract	<u>\$ 4,568,680</u>

See the independent auditor's report.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**SCHEDULE OF REIMBURSABLE EQUIPMENT EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 2014**

		General Child Care and Development Programs CTTR-3162
<u>Unit Cost Under \$7,500 Per Item</u>		
None		<u>\$ -</u>
	Subtotal	<u>-</u>
<u>Unit Cost Over \$7,500 Per Item With Prior Written Approval</u>		
None		<u>\$ -</u>
	Subtotal	<u>-</u>
<u>Unit Cost Over \$7,500 Per Item Without Prior Approval</u>		
None		<u>\$ -</u>
	Subtotal	<u>-</u>
	Total	<u><u>\$ -</u></u>

Note: Irvine Child Care Project's capitalization threshold is \$500 or more.

See the independent auditor's report.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**SCHEDULE OF REIMBURSABLE EXPENDITURES FOR RENOVATIONS AND REPAIRS
FOR THE YEAR ENDED JUNE 30, 2014**

		General Child Care and Development Programs CCTR-3162
<u>Unit Cost Under \$10,000 Per Item</u>		
None		<u>\$ -</u>
	Subtotal	<u>-</u>
<u>Unit Cost \$10,000 or More Per Item With Prior Written</u>		
None		<u>\$ -</u>
	Subtotal	<u>-</u>
<u>Unit Cost \$10,000 or More Per Item Without Prior Approval</u>		
None		<u>\$ -</u>
	Subtotal	<u>-</u>
	Total	<u><u>\$ -</u></u>

Note: Irvine Child Care Project's capitalization threshold is \$500 or more.

See the independent auditor's report.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**SCHEDULE OF ADMINISTRATIVE COSTS
FOR THE YEAR ENDED JUNE 30, 2014**

	Center and Block Grant Child Development Programs
Certified salaries	\$ 314,748
Classified salaries	26,659
Employee benefits	84,907
Books and supplies	59,071
Services and other operating expenditures	173,723
Irvine Unified School District's indirect costs	10,743
Total Administrative Costs	<u>\$ 669,851</u>

See the independent auditor's report.

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors
Irvine Child Care Project
City of Irvine
One Civic Center Plaza
Irvine, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of Irvine Child Care Project (the Authority) as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise Irvine Child Care Project's basic financial statements, and have issued our report thereon dated November 14, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Irvine Child Care Project's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Irvine Child Care Project's internal control. Accordingly, we do not express an opinion on the effectiveness of Irvine Child Care Project's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Authority's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Irvine Child Care Project's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Vannest, Trinn, Day & Co., LLP

Rancho Cucamonga, California
November 14, 2014

**AUDITED FINAL ATTENDANCE
AND
FISCAL REPORT FORMS**

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AUDITED ATTENDANCE AND FISCAL REPORT

for Child Development Programs

Agency Name: Irvine Child Care Project (A California Joint Powers Authority) Vendor No. 30-Q553

Fiscal Year Ended: June 30, 2014 Contract No. CCTR-3162

Independent Auditor's Name: Randolph Scott & Company, CPA's, Inc.

SECTION I - CERTIFIED CHILDREN DAYS OF ENROLLMENT	COLUMN A	COLUMN B	COLUMN C	COLUMN D	COLUMN E
	CUMULATIVE FISCAL YEAR PER AGENCY	AUDIT ADJUSTMENTS	CUMULATIVE FISCAL YEAR PER AUDIT	ADJUSTMENT FACTOR	ADJUSTED DAYS OF ENROLLMENT PER AUDIT
<i>Infants (up to 18 months)</i>					
Full-time-plus	-	-	-	2.006	-
Full-time	-	-	-	1.700	-
Three-quarters-time	-	-	-	1.275	-
One-half-time	-	-	-	0.935	-
<i>FCCH Infants (up to 18 months)</i>					
Full-time plus	-	-	-	1.652	-
Full-time	-	-	-	1.400	-
Three-quarters-time	-	-	-	1.050	-
One-half-time	-	-	-	0.770	-
<i>Toddlers (18 up to 36 months)</i>					
Full-time-plus	-	-	-	1.652	-
Full-time	-	-	-	1.400	-
Three-quarters-time	-	-	-	1.050	-
On-half-time	-	-	-	0.770	-
<i>Three Years and Older</i>					
Full-time-plus	17	-	17	1.180	20.060
Full-time	5,789	-	5,789	1.000	5,789.000
Three-quarters-time	6,859	-	6,859	0.750	5,144.250
One-half-time	9,983	-	9,983	0.550	5,490.650
<i>Exceptional Needs</i>					
Full-time-plus	-	-	-	1.416	-
Full-time	128	-	128	1.200	153.600
Three-quarters-time	-	-	-	0.900	-
One-half-time	360	-	360	0.660	237.600
<i>Limited and Non-English Proficient</i>					
Full-time-plus	-	-	-	1.298	-
Full-time	-	-	-	1.100	-
Three-quarters-time	-	-	-	0.825	-
One-half-time	-	-	-	0.605	-
<i>At Risk of Abuse or Neglect</i>					
Full-time-plus	-	-	-	1.298	-
Full-time	-	-	-	1.100	-
Three-quarters-time	-	-	-	0.825	-
One-half-time	-	-	-	0.605	-
<i>Severely Disabled</i>					
Full-time-plus	-	-	-	1.770	-
Full-time	-	-	-	1.500	-
Three-quarters-time	-	-	-	1.125	-
One-half-time	-	-	-	0.825	-
TOTAL DAYS OF ENROLLMENT	23,136	-	23,136		16,835.160
DAYS OF OPERATION	250	-	250		
DAYS OF ATTENDANCE	23,002	-	23,002		

NO NONCERTIFIED CHILDREN - Check this box and continue to Section III if no noncertified children were enrolled in the program.

Comments - If necessary, attach additional sheets to explain adjustments:

**AUDITED ATTENDANCE AND FISCAL REPORT
for Child Development Programs**

Agency Name: Irvine Child Care Project (A California Joint Powers Authority) Vendor No. 30-Q553

Fiscal Year End: June 30, 2014 Contract No. CCTR-3162

Independent Auditor's Name: Randolph Scott & Company, CPA's, Inc.

	COLUMN A	COLUMN B	COLUMN C
	CUMULATIVE FISCAL YEAR PER FORM	AUDIT ADJUSTMENT INCREASE OR	CUMULATIVE FISCAL YEAR PER AUDIT
SECTION III - REVENUE			
RESTRICTED INCOME			
Child Nutrition Programs	\$28,028	\$436	\$28,464
County Maintenance of Effort (EC § 8279)			0
Uncashed Checks to Providers			0
Other (Specify): ICCP Grant	6,000		6,000
Subtotal	\$34,028	\$436	\$34,464
Transfer from Reserve Contract #			0
Family Fees for Certified Children Contract # CCTR-3162	30,916		30,916
Interest Earned on Apportionments Contract # CCTR-3162	71	(71)	0
UNRESTRICTED INCOME			
Family Fees for Noncertified Children	3,955,423	0	3,955,423
Head Start Program (EC § 8235 (b))			
Other (Specify):			0
TOTAL REVENUE	\$4,020,438	\$365	\$4,020,803
SECTION IV - REIMBURSABLE EXPENSES			
<i>Direct Payments to Providers (FCCH Only)</i>	\$0	\$0	\$0
1000 Certificated Salaries	1,755,883		1,755,883
2000 Classified Salaries	219,779		219,779
3000 Employee Benefits	468,093		468,093
4000 Books and Supplies	405,200		405,200
5000 Services and Other Operating Expenses	1,708,547	435	1,708,982
6100/6200 Other Approved Capital Outlay			0
6400 New Equipment (<i>program-related</i>)			0
6500 Replacement Equipment (<i>program-related</i>)			0
Depreciation or Use Allowance			0
Start-Up Expenses (service level exemption)			0
Budget Impasse Credit Contract #			0
Indirect Costs. Rate: 1.02% (Rate is Self-Calculating)	10,743		10,743
FOR CDE-A&I USE ONLY:			
TOTAL EXPENSES CLAIMED FOR REIMBURSEMENT	\$4,568,245	\$435	\$4,568,680
TOTAL ADMINISTRATIVE COSTS (included in section IV above)	\$669,561	\$290	\$669,851

Independent Auditor's Assurances on Agency's compliance with Contract Funding Terms and Conditions and Program Requirements of the California Department of Education, Child Development Division:

Eligibility, enrollment, and attendance records are being maintained as required (check YES or NO):

- YES
 NO - Explain any discrepancies.

COMMENTS - If necessary, attach additional sheets to explain adjustments:

Reimbursable expenses claimed above are eligible for reimbursement, reasonable, necessary, and adequately supported (check YES or NO):

- YES
 NO - Explain any discrepancies.

NO SUPPLEMENTAL REVENUES OR EXPENSES - Check this box and omit page 4 if there are no supplemental revenues or expenses to report.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**SUMMARY OF AUDITOR'S RESULTS
FOR THE YEAR ENDED JUNE 30, 2014**

FINANCIAL STATEMENTS

Type of auditor's report issued:	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness identified?	<u>No</u>
Significant deficiency identified not considered to be material weaknesses?	<u>None reported</u>
Noncompliance material to financial statements noted?	<u>No</u>

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**FINANCIAL STATEMENT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 2014**

None reported.

**IRVINE CHILD CARE PROJECT
(A California Joint Powers Authority)**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2014**

There were no audit findings reported in the prior year's Schedule of Findings and Questioned Costs.

REPORTS

Facilities and Budget Report

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of December 31, 2014

Fiscal Year 2014-15 Budget

Percentage of Year Completed: **50%**

OPERATING FUND Program Description	2014-15 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (POs)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
ICCP - Regular Programs COST CENTER 005710						
REVENUE						
8650 Portable Fees Cnty	\$1,293,991	\$1,293,991	\$0	\$746,829	\$547,162	58%
8660 Interest Income Cnty	\$6,438	\$6,438	\$0	\$3,466	\$2,972	54%
Total Revenue:	\$1,300,429	\$1,300,429	\$0	\$750,295	\$550,134	58%
EXPENDITURES						
4305 Office	\$1,200	\$1,200	\$0	\$0	\$1,200	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$4,447	\$35,553	11%
5450 Insurance	\$52,798	\$52,798	\$0	\$53,395	(\$597)	101%
5500 Utilities	\$87,153	\$87,153	\$0	\$29,051	\$58,102	33%
5601 Non-Cap. Site/Bldg Improve./Rehabilitation/Repair	\$45,000	\$45,000	\$2,200	\$8,974	\$33,826	25%
5811 Consultants (Public Financial)	\$2,000	\$2,000	\$0	\$0	\$2,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$905	\$29,095	3%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$644	\$1,556	29%
5838 Audit	\$8,500	\$8,500	\$0	\$5,880	\$2,620	69%
5861 Facilities and Financial Support / IUSD	\$75,000	\$75,000	\$0	\$25,000	\$50,000	33%
5862 Custodial Services	\$344,921	\$344,921	\$0	\$114,974	\$229,947	33%
5864 Program Coordination / City	\$147,000	\$147,000	\$0	\$52,030	\$94,970	35%
Expenditures related to REHAB Project:						
6117 Site Other Costs (Unplanned Capital Expenditures)	\$0	\$0	\$0	\$0	\$0	0%
6110 Site Improvement/ \$5K Threshold	\$0	\$0	\$0	\$0	\$0	0%
6210 Building Improvement/ \$5K Threshold	\$200,000	\$200,000	\$0	\$35,955	\$164,045	18%
6230 Portables (Replacement/New)	\$300,000	\$300,000	\$0	\$0	\$300,000	0%
7439 Debt Service (\$127,075 Portables + \$10,114 5-yr Cust Equip)	\$137,187	\$137,187	\$0	\$47,072	\$90,115	34%
Total Expenditures:	\$1,472,959	\$1,472,959	\$2,200	\$378,326	\$1,092,433	26%
Total Excess (Deficiency):	(\$172,530)	(\$172,530)	(\$2,200)	\$371,969	(\$542,299)	-216%
Beginning Balance, July 1	\$1,497,942	\$1,497,942	\$0	\$1,572,040	(\$74,098)	105%
Ending Balance, June 30	\$1,325,412	\$1,325,412	\$0	\$1,944,009	(\$618,597)	147%
Components of Ending Balance:						
Capital Facilities (Modular Replacement) Reserve	\$1,281,223	\$1,281,223	\$0	\$1,944,009	(\$662,786)	152%
3% Operation Reserve	\$44,189	\$44,189	\$0	\$0	\$44,189	100%

GRANT PROGRAM FUNDS Program Description	2014-15 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (POs)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
STATE GRANT/CDD COST CENTER 005501						
Beginning Program Balance (Prior Year Carry-over)	\$0	\$0	\$0	\$0	\$0	0%
Revenue:						
8290 Other Federal Revenue	\$225,880	\$228,826	\$0	\$112,936	\$115,890	49%
8590 Other State Revenue	\$247,099	\$271,134	\$0	\$48,654	\$222,480	18%
8660 Interest	\$2,600	\$2,600	\$0	\$0	\$2,600	0%
Total Revenue:	\$475,579	\$502,560	\$0	\$161,591	\$340,969	32%
Expenditures:						
5810 Serv./Contracts (Avg \$40K/Mo-CDC/\$10,000 annual City of Irvine)	\$475,579	\$502,560	\$0	\$100,642	\$401,918	20%
Total Expenditures:	\$475,579	\$502,560	\$0	\$100,642	\$401,918	20%
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$60,949		
LOCAL GRANT / Irvine Childrens Fund (ICF) COST CENTER 005712						
BEGINNING PROGRAM BALANCE	\$0	\$0	\$0	\$0	\$0	0%
REVENUE						
8689 All Other Fees & Contracts	\$93,808	\$93,808	\$0	\$6,551	\$87,257	7%
8699 Other Local Revenue/CDBG	\$26,192	\$26,192	\$0	\$26,192	\$0	100%
Total Revenue:*	\$120,000	\$120,000	\$0	\$32,743	\$87,257	27%
EXPENDITURES						
5817 Scholarships	\$120,000	\$120,000	\$0	\$32,743	\$87,257	27%
Total Expenditures:	\$120,000	\$120,000	\$0	\$32,743	\$87,257	27%
Fund Balance (U):	\$0	\$0	\$0	\$0		
* = Community Development Block Grant						
GRANT PROGRAM FUND SUMMARY						
REVENUE	\$595,579	\$622,560	\$0	\$194,334	\$428,226	31%
EXPENDITURES	\$595,579	\$622,560	\$0	\$133,385	\$489,175	21%
Total Excess (Deficiency):	\$0	\$0	\$0	\$60,949	(\$60,949)	
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0	0%
Ending Balance, June 30	\$0	\$0	\$0	\$60,949	(\$60,949)	0%
TOTAL ICCP FUND BALANCE: (Operating Fund + Grant Program Funds)	\$1,325,412	\$1,325,412	\$0	\$2,004,958		151%

ICCP Administrator's Report

Irvine Child Care Project
Administrator's Report
January 12, 2015

Repair/Rehab Plan and Facility Update:

- Coordinating with IUSD staff members to explore opportunities to increase licensed capacity at Stonegate CDC.
- Met with ICCP facilities staff to discuss rehabilitation works in progress.
- Annual facility site visits to prepare for 2015-16 rehabilitation and repair will begin.
- Met with IUSD Facilities staff to discuss ICCP child care facilities at Portola Springs Permanent site.

Scholarships, Grants, and Financial Assistance:

- Continuing Funding Application for FY 2015-16 state grant funds was submitted to the California Department of Education.
- Staff continued to accept and review applications for ICCP/Irvine Children's Fund Scholarships.
- Irvine Children's Fund Board approved \$24,000 in materials grants to ICCP sites (\$1,000 per site).
- The second quarter CDBG report is due and will be submitted by January 10th.

Program Assessment Review Committee (PARC):

- PARC meeting, November 20th to discuss site reviews.
- PARC reviews continue.
- ICCP Directors Forum was held on December 4th at Dolphin Club at Eastshore Elementary School. 29 participants attended, representing all 24 sites. Traci Stubbler and Barbara Belfield presented "Soft Circuits, Squishy Circuits and Makey Makey-Oh My!! Bringing Hands-On Technology to Your Program Participants" Each site received a list of resources, sample projects and a Makey Makey to use at their site.

Audit and Finance:

- Staff reviewed ICCP financials.
- Annual financial audit submitted to California Department of Education by Vavrinek, Trine, Day & Co., the auditors for ICCP.

Community Partnerships:

- Super Saturday: Staff worked collaboratively with Irvine Child Care Committee to recruit workshop presenters for Super Saturday. The professional development event will be held at Lakeview Senior Center on March 14th.
- November 19th: Orange County Child Care and Development Council meeting.
- December 3rd: Irvine Children's Fund Board meeting.