

**MINUTES
FINANCE COMMISSION
REGULAR MEETING
July 20, 2015**

City Council Chamber
1 Civic Center Plaza
Irvine, CA 92606

CALL TO ORDER – 5:32 p.m.

ROLL CALL

PRESENT: 5	Commissioner	Dressler
	Commissioner:	Montgomery
	Commissioner:	Reyno
	Vice Chair:	Stein
	Chair:	Bartlett

PLEDGE OF ALLEGIANCE

Chair Bartlett led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

PRESENTATIONS

There were no presentations.

ANNOUNCEMENTS

Ken Brown, Director of Administrative Services, thanked the Commission for their recent budget efforts and discussed the next steps and timeline for the purchasing policy review and the joint Planning/Finance Commission study session.

COMMITTEE REPORTS

There were no committee reports.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

The consent calendar consisted of items 1 through 5.

ACTION: Moved by Vice Chair Stein, seconded by Commissioner Dressler, and unanimously carried to approve Consent Calendar Items 1 through 5, with the exception of Item 2 and Item 4, which were removed for separate discussion.

1. MINUTES

ACTION: Approved the minutes of a regular meeting of the Finance Commission held on June 15, 2015.

2. ACCEPTANCE OF CALIFORNIA OFFICE OF TRAFFIC SAFETY SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GRANT

This item was removed for separate discussion at the request of Vice Chair Stein.

Sergeant Matthew August presented the staff report and answered questions. Michael Sherwood, Deputy Director of Public Safety, was also available to answer questions.

Commission discussion included: traffic accident collision factors; unlicensed driver trends; use of Light Detection and Ranging (LIDAR) technology and devices; media and public relations strategies to promote awareness; timing of the grant application process, date range of funding and the requirements of the grant to supplement enforcement; and distracted driving, current efforts to encourage the use of hands free, and consideration of possible outreach opportunities with the Chamber.

RECOMMENDED ACTION: Moved by Commissioner Dressler, seconded by Vice Chair Stein, and unanimously carried to:

- 1) Recommend the City Council authorize the Director of Public Safety to approve and accept a \$421,592 Selective Traffic Enforcement Program grant award from the State of California, Office of Traffic Safety.
- 2) Recommend the City Council approve a budget adjustment appropriating \$421,592 for the California Office of Traffic Safety Selective Traffic Enforcement Program grant.

3. ACCEPTANCE OF TARGET GRANT FOR NATIONAL NIGHT OUT

RECOMMENDED ACTION:

- 1) Recommended the City Council accept a Target grant for the National Night Out program in the amount of \$1,000.
- 2) Recommended the City Council approve a budget adjustment request in the amount of \$1,000, reflecting an increase in revenues and appropriations.

4. ACCEPTANCE OF COUNTY OF ORANGE OFFICE ON AGING GRANT AND BUDGET ADJUSTMENT

This item was removed for separate discussion at the request of Vice Chair Stein.

Corinne Schneider-Jones gave an overview of the staff report and answered questions. Sheila Driscoll, Community Services Superintendent, Ken Brown, Director of Administrative Services, and Teri Washle, Interim Manager of Fiscal Services, were also present and answered questions.

Commission discussion included: the grant requirement for reporting separate donations; the reduction in General Fund expenditures versus the increase in Special Fund expenditures; one-way transportation services; verifying Irvine residency when offering meal programs; internal audit practice to ensure continued compliance with grant guidelines; and the cost effectiveness of transporting seniors to meal programs compared to Meals on Wheels deliveries.

RECOMMENDED ACTION: Moved by Commissioner Reyno, seconded by Commissioner Dressler, and unanimously carried to:

- 1) Recommend City Council accept a \$375,650 grant from the County of Orange Office on Aging to fund the Elderly Nutrition Program, Nutrition Transportation, Case Management and In-Home Services.
- 2) Recommend City Council approve a Budget Adjustment in the amount of \$37,468 for the Nutrition Program Fund (128).
- 3) Recommend the City Council approve a Budget Adjustment in the amount of (\$64,268) for the General Fund (01) to decrease expense.

5. ACCEPTANCE OF GRANT FROM HOAG MEMORIAL HOSPITAL PRESBYTERIAN COMMUNITY BENEFIT PROGRAM

RECOMMENDED ACTION:

- 1) Recommended the City Council accept a \$30,000 grant from the Hoag Memorial Hospital Presbyterian Community Benefit Program to fund the Community Services FOR Families program to support the Irvine Police Department Mental Health Outreach Program.

- 2) Recommended the City Council approve a budget adjustment in the amount of \$30,000 for the Hoag Memorial Hospital Presbyterian Community Benefit Program grant.

COMMISSION BUSINESS

6. FISCAL YEAR 2014-15 MAY BUDGET UPDATE

Peter Hong, Management Analyst II, presented the staff report and answered questions. Ken Brown, Director of Administrative Services, and Teri Washle, Finance Officer, were also present and answered questions.

Commission discussion included: looking- ahead at June revenues; the OCTA Purchase and Sale Agreement; sales and gas tax revenues; low vacancy rate; updating future monthly reports to differentiate between capitalized costs and available revenue; Asset Management Plan reserve funding level; assessment revenue and the Irvine Hotel Improvement District; and how the Irvine Chamber utilizes the City's financial support, and current/future involvement or partnership opportunities.

RECOMMENDED ACTION: Moved by Vice Chair Stein, seconded by Commissioner Dressler, and unanimously carried to:

Receive and file the Fiscal Year 2014-15 May Budget Update.

ADJOURNMENT


By consensus, Chair Bartlett adjourned the meeting at 7:12 p.m.



ALLAN BARTLETT
CHAIR



KEN BROWN
DIRECTOR OF ADMINISTRATIVE
SERVICES



MELINDA NEUMANN
RECORDING SECRETARY



8/17/15
DATE APPROVED