



**MINUTES  
FINANCE COMMISSION  
ADJOURNED REGULAR MEETING  
May 9, 2016**

City Council Chamber  
1 Civic Center Plaza  
Irvine, CA 92606

**CALL TO ORDER – 5:32 p.m.**

**ROLL CALL**

PRESENT: 5	Commissioner	Koh
	Commissioner:	Montgomery
	Commissioner:	Reyno
	Vice Chair:	Bartlett
	Chair:	Dressler

**PLEDGE OF ALLEGIANCE**

Commissioner Reyno led the Pledge of Allegiance.

**INTRODUCTIONS**

There were no introductions.

**PRESENTATIONS**

There were no presentations.

**COMMITTEE REPORTS**

Chair Dressler handed out information on an item on the May 10, 2016 City Council agenda.

**ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**PUBLIC COMMENTS**

There were no public comments.

**COMMISSION BUSINESS**

**1. MINUTES**

**ACTION: Moved by Vice Chair Bartlett, seconded by Commissioner Koh to:**

Approve the minutes of a regular meeting of the Finance Commission held on May 2, 2016.

**2. FISCAL YEAR 2016-17 BUDGET**

**COMMUNITY SERVICES PRESENTATION**

Laurie Hoffman, Director of Community Services, introduced the Community Services Budget for 2016-17. Mike Cribbin, Interim Community Services Manager, presented the Community Services budget detail for 2016-17. Darin Loughrey, Community Services Manager of Parks & Recreation, Kevin Hertell, Animal Care Center Manager, Ed Crofts, Community Services Manager – Great Park, and Corinne Schneider-Jones, Manager of Community Health & Human Services also answered questions.

Commission discussion included: an explanation of the increase in salaries and benefits; an update on the status of the Animal Care Center and retail opportunities; the 3<sup>rd</sup> chance program, donations, and Animal Care Center revenue events; subsidized activities and classes; Citywide special events and exploring revenue sponsorship opportunities; the relationship between the decline in adult sports participation and the increase in youth sports participation; an overview of how sports fields are allocated; consideration of indoor gymnasiums and basketball courts in the facilities master plan; the level of bookings, vacancy rate, and the use of meeting rooms; the cost of CLASS software replacement and consider charging a processing fee in the future to offset; and an overview of the areas of the City that do not have a community park or community center and the need to ensure strategic placement during planning.

**3. FISCAL YEAR 2016-17 PROPOSED CHANGES OR NEW FEES FOR PROGRAMS AND ACTIVITIES AT CITY PARKS AND FACILITIES INCLUDING THE ORANGE COUNTY GREAT PARK**

Kim Mahon, Management Analyst II, introduced the Community Services 2016-17 Proposed Changes or New Fees for Programs and Activities and answered questions. Mike Cribbin, Interim Community Services Manager, and Darin Loughrey, Community Services Manager of Parks & Recreation also answered questions.

Commission discussion included: the total amount of the fee increase and when the last fee increase occurred; the timeframe for completing the cost of services study; the amount of revenue lost by not increasing fees and the potential for cost recovery; the

approximate quarterly timeline between approving fees and publication in Inside Irvine; the scholarship program process; and the date the fees become effective.

**RECOMMENDED ACTION: Moved by Commissioner Reyno, seconded by Chair Dressler, and unanimously carried to:**

- 1) Review and provide direction on Community Services Fiscal Year 2016-17 Proposed New or Increased Fees and Service Charges for programs and activities.
- 2) Recommend City Council Adopt – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE, CALIFORNIA, SETTING FEES FOR VARIOUS COMMUNITY SERVICES ACTIVITIES FOR FISCAL YEAR 2016-17.

#### **4. FISCAL YEAR 2016-17 BUDGET**

##### **STRATEGIC BUSINESS PLAN**

Kalesha Kennedy, Budget Officer, introduced the Strategic Business Plan and answered questions. Grace Leung, Director of Administrative Services, Manuel Gomez, Director of Public Works, and Angelina Garcia, Manager of Budget & Business Planning also answered questions.

Commission discussion included: the number of upcoming new hotels; the relationship between population assumptions and the increase in salaries and benefits; identifying facilities that will be needed in the future and their sources of revenue; the need for long-term cost projections to include facility rehabilitation for older buildings; including the role of the contingency plan within the Strategic Business Plan; the status of the traffic study survey; traffic circulation task force and traffic circulation around schools; coordinating signal improvements and dynamically managing traffic.

##### **PUBLIC WORKS PRESENTATION**

Manuel Gomez, Director of Public Works introduced the Public Works Budget for 2016-17 and answered questions. Jay Ponce, Senior Management Analyst, presented the Public Works budget detail for 2016-17 and answered questions.

Commission discussion included: budgeting for current Great Park contract services; the timeframe to complete the LED signal indicator replacement program; the relationship between additional positions, the overall increase in salaries and benefits, and the reallocation of staff resources; bike sharing programs in surrounding cities; pedestrian bridges; Measure M funding revenue and street rehabilitation; and an overview of the slurry seal and pavement condition index program.

#### **8:18 RECESS**

Chair Dressler recessed the meeting at 8:18 p.m.

**8:28 RECONVENE**

Chair Dressler reconvened the meeting at 8:28 p.m.

**CAPITAL IMPROVEMENT PROJECTS PRESENTATION**

Kalesha Kennedy, Budget Officer, presented the Capital Improvement Projects proposed budget and answered questions. Manuel Gomez, Director of Public Works, Pete Carmichael, Manager Great Park Planning & Development, Angelina Garcia, Manager of Budget & Business Planning, and Jay Ponce, Senior Management Analyst, also answered questions.

Commission discussion included: identifying and tying the facilities that have projects to the facility condition report; Operations Support Facility and Civic Center maintenance expenses; and maintaining a reasonable fund balance in facility maintenance accounts.

**ADJOURNMENT**

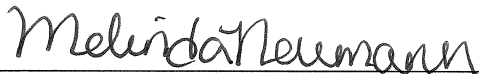
By consensus, Chair Dressler adjourned the meeting at 8:54 p.m.



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DON DRESSLER  
CHAIR



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GRACE K. LEUNG  
DIRECTOR OF ADMINISTRATIVE  
SERVICES



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MELINDA NEUMANN  
RECORDING SECRETARY



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DATE APPROVED