



**MINUTES  
FINANCE COMMISSION  
REGULAR MEETING  
September 19, 2016**

City Council Chamber  
1 Civic Center Plaza  
Irvine, CA 92606

**CALL TO ORDER – 5:30 p.m.**

**ROLL CALL**

PRESENT: 5	Commissioner:	Koh
	Commissioner:	Montgomery*
	Commissioner:	Reyno
	Vice Chair:	Bartlett
	Chair:	Dressler

\* Commissioner Montgomery arrived at 5:45 p.m.

**PLEDGE OF ALLEGIANCE**

Commissioner Koh led the Pledge of Allegiance.

**INTRODUCTIONS**

Grace Leung, Director of Administrative Services, introduced Khaled Tawfik, new Manager of Technology & Innovation, and provided an overview of his experience and qualifications.

**ANNOUNCEMENTS**

Grace Leung, Director of Administrative Services, announced her promotion to Assistant City Manager and that she will begin her new position October 17, 2016.

**PRESENTATIONS**

There were no presentations.

**COMMITTEE REPORTS**

There were no committee reports.

## **ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions or deletions.

## **PUBLIC COMMENTS**

Carlos Carney, Investment Advisory Committee member, shared information about the 35<sup>th</sup> Annual Irvine Community Thanksgiving Prayer Breakfast and provided informational flyers to those present at the meeting.

## **COMMISSION BUSINESS**

### **1. MINUTES**

**ACTION: Moved by Vice Chair Bartlett, seconded by Commissioner Reyno, and unanimously carried by those members present to:**

Approve the minutes of an adjourned regular meeting of the Finance Commission held on September 6, 2016.

### **2. AWARD OF CONTRACT FOR OUTSOURCED INFORMATION TECHNOLOGY SERVICES**

Khaled Tawfik, Manager of Technology & Innovation, presented the report and answered questions. Grace Leung, Director of Administrative Services, Cliff Carlson, Services Director for Hewlett Packard Enterprise Services, LLC (HPES), and Amer Syed, Client Solution Executive for HPES, were also present and answered questions.

Commission discussion included: competitor proposal rates vs. HPES rates; service-level based contract and managing/maintaining customer satisfaction; separating the City and Public Safety's data centers and potential changes to the Strategic Technology Plan objectives; HPES-recommended priority projects and implementation of new tools and equipment to meet necessary service levels; efficiency of outsourcing information technology services vs. hiring in-house; the number of HPES-contracted personnel assigned to the City and fulfilling additional resources as needed; overview of the procurement process; budgeting the upfront cost of the contract; analyzing the growth of the City and its technology needs; and the anticipated IT fund carryover.

**RECOMMENDED ACTION: Moved by Vice Chair Bartlett, seconded by Commissioner Reyno, to:**

- 1) Recommend City Council approve the award of a contract to Hewlett Packard Enterprise Services, LLC in the amount not to exceed \$13,291,834 for a three-year period to provide Outsourced Information Technology Services, and authorize the Mayor to execute the contract.

**As amended, to include actions #2 and 3, as follows:**

- 2) Identify where funds in excess of budget will be carried over from
- 3) Agendize a status review of the transition for February 2017

**3. EXTENSION OF INFORMATION SERVICES AGREEMENT**

Khaled Tawfik, Manager of Technology & Innovation, presented the report and answered questions. Grace Leung, Director of Administrative Services, was present and answered questions.


Commission discussion included: timeline of the transition from the Xerox Corporation to Hewlett Packard Enterprise Services, LLC.

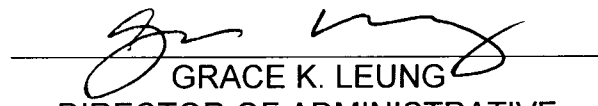
**RECOMMENDED ACTION: Moved by Vice Chair Bartlett, seconded by Commissioner Koh, to:**

Recommend City Council approve the Ninth Amendment to the Information Services Agreement with ACS Enterprise Solutions, LLC, a Delaware limited liability company and wholly owned subsidiary of the Xerox Corporation (ACS), extending the current term for ongoing services from October 31, 2016 to December 9, 2016; and adding as-needed services on a time and materials basis for the period from December 10, 2016 through September 30, 2017.

**ADJOURNMENT**

By consensus, Chair Dressler adjourned the meeting at 6:49 p.m.

  
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 DON DRESSLER  
 CHAIR

  
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 GRACE K. LEUNG  
 DIRECTOR OF ADMINISTRATIVE  
 SERVICES

  
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 SATORI BASA  
 RECORDING SECRETARY

  
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 10/03/16  
 DATE APPROVED