



**MINUTES  
FINANCE COMMISSION  
REGULAR MEETING  
October 3, 2016**

City Council Chamber  
1 Civic Center Plaza  
Irvine, CA 92606

**CALL TO ORDER – 5:40 p.m.**

**ROLL CALL**

PRESENT: 3	Commissioner:	Montgomery
	Commissioner:	Reyno
	Vice Chair:	Bartlett
ABSENT: 2	Commissioner:	Koh
	Chair:	Dressler

**PLEDGE OF ALLEGIANCE**

Vice Chair Bartlett led the Pledge of Allegiance.

**INTRODUCTIONS**

There were no introductions.

**ANNOUNCEMENTS**

Grace Leung, Director of Administrative Services, announced this is her last Finance Commission meeting and that Kristin Griffith, Manager of Fiscal Services, will be filling the position of Acting Director of Administrative Services.

**PRESENTATIONS**

There were no presentations.

**COMMITTEE REPORTS**

There were no committee reports.

**ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions or deletions.

**PUBLIC COMMENTS**

There were no public comments.

**COMMISSION BUSINESS**

**1. MINUTES**

**ACTION: Moved by Commissioner Reyno, seconded by Commissioner Montgomery, and unanimously carried by those members present to:**

Approve the minutes of a regular meeting of the Finance Commission held on September 19, 2016.

**2. CONTRACT AWARD FOR LANDSCAPE MAINTENANCE OF PARKS AND ATHLETIC FIELDS**

Dennis Chiotti, Landscape Maintenance Superintendent, presented the report and answered questions.

Commission discussion included: the bid disparity between Mariposa Landscapes, Inc. and Merchants Landscapes, Inc.; assessment of Merchants' performance; and inclusion of minimum wage increase in the new contract.

**RECOMMENDED ACTION: Moved by Commissioner Montgomery, seconded by Commissioner Reyno, and unanimously carried by those members present to:**

Recommend the City Council approve and authorize the Mayor to execute a five-year service contract with Merchants Landscape Services, Inc., the lowest responsive and responsible bidder, for an annual not-to-exceed amount of \$5,250,630 for landscape maintenance of City parks and athletic fields.

**ADJOURNMENT**

By consensus, Vice Chair Bartlett adjourned the meeting at 5:59 p.m.



DON DRESSLER  
CHAIR



KRISTIN GRIFFITH  
ACTING DIRECTOR OF  
ADMINISTRATIVE SERVICES



SATORI BASA  
RECORDING SECRETARY

11/7/2016

DATE APPROVED