



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

September 12, 2016

**Conference Room L102
One Civic Center Plaza
Irvine, California**

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, September 12, 2016 at 8:31 a.m. in Conference Room L102 at Irvine City Hall, One Civic Center Plaza, Irvine; President Loughrey presiding.

ROLL CALL

BOARDMEMBER:
CLERK:
VICE PRESIDENT:
PRESIDENT:

LYNN SCHOTT
IRA GLASKY
ALAN BATTENFIELD
DARIN LOUGHREY

ABSENT

BOARDMEMBER:

RUTH ANDERSON

PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance.

INTRODUCTIONS

Community Services Supervisor Traci Stubbler introduced Irvine Children's Fund (ICF) Board member Anthony Kuo from the Irvine Children's Fund (ICF).

ANNOUNCEMENTS

Anthony Kuo announced that ICF has committed \$130,000 to ICCP for child care scholarships, as well as \$1,000 to each of the ICCP child care sites for additional resources and supplies during the 2016-17 school year.

PRESENTATIONS

There were none.

ADDITIONS AND DELETIONS TO THE AGENDA

There were none.

PUBLIC COMMENTS

There were none.

CONSENT CALENDAR

Moved by Boardmember Schott, seconded by Clerk Glasky and carried unanimously by members present to approve Consent Calendar items 1 through 16.

Ayes: 4 Battenfield, Glasky, Loughrey, Schott

Noes: 0

Absent: 1 Anderson

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION: Approved minutes of the Irvine Child Care Project regular meeting of June 13, 2016.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$47,088.86 to Child Development Centers, Inc. for child care development services for July 1-31, 2016.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$6,738.45 for ICF Scholarships during the month of July 2016.

- \$3,962.05 to Rainbow Rising
- \$ 877.50 to Kids Stuff
- \$ 0.00 to Koala Klub
- \$ 698.90 to Child Development Centers, Inc.
- \$1,200.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUESTS – ICCP SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$500.00 for ICCP Scholarships during the month of July 2016.

- \$ 500.00 to Rainbow Rising
- \$ 0.00 to Kids Stuff
- \$ 0.00 to Koala Klub

- \$ 0.00 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$59,977.25 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of July 2016.

- \$35,200.08 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

6. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$18,364.76 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of July 2016.

- \$17,495.38 for Program Administration
- \$ 869.38 for Grant Administration
- \$ 0.00 for Supplies

7. WARRANT REQUEST – IUSD REHAB AND REPAIR CHARGE BACKS

ACTION: Approved payment of \$6,737.71 for ICCP Rehab and Repair charges and Work Order charge backs for the 4th Quarter of FY 2015-16.

- \$ 5,225.19 for Work Order charge backs
- \$ 1,512.52 for Rehab and Repair charges

8. ICCP PAYMENTS FOR JULY 2016

ACTION: Reviewed and approved July 2016 payments attached.

9. ICCP PAYMENTS FOR AUGUST 2016

ACTION: Reviewed and approved August 2016 payments attached.

10. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted attached invoices in the total amount of \$18,953.57 paid or accrued by IUSD on behalf of ICCP.

11. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$34,255.75 01-005-712-00-8689

12. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

- \$49,163.00 01-005-50100-8290
- \$23,435.00 01-005-50100-8290
- \$94,319.00 01-005-50100-8590

13. CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FOR FY 2016-17

ACTION: Received and filed.

14. SUBCONTRACT AGREEMENT WITH CHILD DEVELOPMENT CENTERS, INC. FOR CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING.

ACTION: Received and filed.

15. IRVINE CHILDREN'S FUND SCHOLARSHIP FUNDING ALLOCATION TO THE IRVINE CHILD CARE PROJECT FOR FY 2016-17

ACTION: Accepted an ICF allocation of \$130,000 for child care scholarships for FY 2016-17.

16. MEMORANDUM OF UNDERSTANDING FOR ICCP USE OF PERMANENT CHILD CARE BUILDINGS AT BEACON PARK K-8 SCHOOL CAMPUS

ACTION: Received and filed the attached executed Memorandum of Understanding for ICCP use of permanent child care buildings at the Beacon Park K-8 school campus.

BOARD BUSINESS

No Business was conducted.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

IUSD Chief Financial Officer Fogarty reviewed the FY 2015-16 and FY 2016-17 reports included in the packet.

Discussion included: allocation of carry over funds; future building improvements and how/when budgeted.

2. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Supervisor Stubbler announced a special meeting is being planned for Monday, October 17, 2016 to tour child care sites as requested by the Board at a past meeting.

Supervisor Stubbler reviewed report included in the packet.

Discussion included: number of ICCP scholarship applicants in this and previous years; new State of California Community Care Licensing requirements to be reviewed at September 15th ICCP Directors’ Forum; grade levels served by Beacon Park Rainbow Rising; recreational opportunities for middle school students at IUSD school sites; capacity concerns at sites.

ADJOURNMENT at 8:55 a.m. on Monday, September 12, 2016.



DARIN LOUGHREY, President
Irvine Child Care Project



Athena Martinez
Recording Secretary

Date 11/14/16