



MINUTES

IRVINE CHILD CARE COMMITTEE REGULAR MEETING

January 10, 2017

Heritage Park Community Center
14301 Yale Ave.
Irvine, California 92604

CALL TO ORDER

A regular meeting of the Irvine Child Care Committee was called to order on January 10, 2017 at 9:07 AM in the Heritage Park Community Center located at 14301 Yale Ave., Irvine, California; Chair Schwartze presiding.

PRESENT: 10

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| COMMITTEE MEMBER | DAWN ANTIS | COUNCIL APPOINTEE-FOX |
| COMMITTEE MEMBER: | DEBORAH FLESHMAN | LIAISON REPRESENTATIVE-IRVINE UNIFIED SCHOOL DISTRICT (IUSD) |
| COMMITTEE MEMBER: | SETH GROSSMAN | PARENT REPRESENTATIVE |
| COMMITTEE MEMBER: | MARY MCDONOUGH | LIAISON REPRESENTATIVE- IRVINE VALLEY COLLEGE (IVC) |
| COMMITTEE MEMBER: | NIRAV SHAH | COUNCIL APPOINTEE-LALLOWAY |
| COMMITTEE MEMBER: | JESSICA SIMONCINI | PROVIDER REPRESENTATIVE- CYPRESS VILLAGE RAINBOW RISING |
| COMMITTEE MEMBER: | JADE YANG | COUNCIL APPOINTEE-SCHOTT |
| RECORDING SECRETARY: | WENLI LIN | LIAISON REPRESENTATIVE-UNIVERSITY OF CALIFORNIA, IRVINE (UCI) |
| VICE CHAIR: | MARY VON DEM BUSSCHE | PARENT REPRESENTATIVE |
| CHAIR: | DONNA SCHWARTZE | PROVIDER REPRESENTATIVE- IRVINE COMMUNITY NURSERY SCHOOL |

ABSENT : 3

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|-------------------|------------------|--|
| COMMITTEE MEMBER: | SANDRA JONES | GOVERNMENT, CIVIC OR COMMUNITY REPRESENTATIVE – UCI COMMUNITY AND GOVERNMENT RELATIONS |
| COMMITTEE MEMBER: | DAYNA MONEY | COUNCIL APPOINTEE-SHEA |
| COMMITTEE MEMBER: | GIULIA RODRIGUEZ | GOVERNMENT, CIVIC OR COMMUNITY REPRESENTATIVE – REGIONAL CENTER OF ORANGE COUNTY |

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

PRESENTATIONS

City of Irvine Strategic Plan for Children, Youth and Families – Laurie Gruschka Community Services Senior Management Analyst.

Comprised of 12 strategies under six goal areas, the City of Irvine Strategic Plan for Children, Youth and Families, represents the City’s vision to create and maintain a safe community where children, youth and families thrive emotionally, physically, academically and socially. Laurie Gruschka highlighted Goal Area two on Child Care and School Readiness and shared key achievements that have been made in the first five years of the plan. The Strategic Plan for Children, Youth and Families Update for 2013-18 is a continuation of the Strategic Plan 2008-13, and will guide the City for the next five years. It builds directly on the previous plan and is the result of community input, City staff recommendations and feedback from the Irvine Children, Youth and Families Advisory Committee.

ANNOUNCEMENTS

1. Welcome to Kindergarten

Community Services Program Coordinator Diana Castaneda confirmed the dates for the two events; January 19 for Tustin Unified School District and February 9 for Irvine Unified School District (IUSD). Event fliers have been distributed to early childhood programs. IUSD information will be available online for those unable to attend.

2. Request for Super Saturday Volunteers

Program Coordinator Castaneda announced two events are confirmed: March 11 for school age providers; May 6 for early childhood providers. Both will be held from 8:30 a.m. to 2 p.m. at the Lakeview Senior Center. Committee Members were invited to volunteer on March 11.

3. Recap of Irvine Child Care Project (ICCP) Director's Forum

Community Services Supervisor Traci Stubbler announced ICCP hosted "The Upset Parent" forum, presented by Meike Lemmens. Attendees (40 ICCP providers) learned techniques and strategies on how to have an effective parent conference when discussing difficult or sensitive topics.

4. Upcoming Family Child Care Provider Workshop

Program Coordinator Castaneda announced the University of California, Davis Center for Excellence in Family Day Care Homes will provide a 5-hour workshop to family child care providers and private preschool programs on "Caring for Mixed Age Children".

5. ICCP Child Care Provider Selection for Culverdale and Eastwood Village Elementary Schools

Supervisor Stubbler announced Koala Club (current ICCP before and after school child care provider on the Culverdale Elementary school campus) will cease operations on June 9, after 24 years of service to the school. ICCP is currently accepting applications to select a new provider at Culverdale. ICCP will also be conducting a provider selection process to operate the program at the new Eastwood Village Elementary school to open in August 2017.

6. City of Irvine Child Care Map

Program Coordinator Castaneda shared a draft of the updated aerial map of child care center locations within the City of Irvine. Once finalized, the map will be added to the Child Care Coordination website to assist families in locating child care centers.

7. Orange County Child Care Zoning Regulations Research

Supervisor Stubbler reported that the City's Community Development Department is working with their interns to collect data on Child Care zoning regulations from other Orange County Cities.

ADDITIONS AND DELETIONS TO THE AGENDA

There were none.

PUBLIC COMMENTS

There were none.

COMMITTEE REPORTS

1. Irvine Child Development Center (ICDC) Operating Corporation

Committee Member Fleshman reported the ICDC Board voted to approve changes to the administrative structure of ICDC. Lisa Tucker was appointed as Director and Kathy Satchell was appointed as Assistant Director.

2. Irvine Children, Youth and Families Advisory Committee (ICYFAC)

Committee Member Yang reported the November 9, 2016 ICYFAC meeting included a presentation about the Irvine Police Department Mental Health Outreach and the IUSD Student Wellness Programs.

COMMITTEE BUSINESS

1. APPROVAL OF IRVINE CHILD CARE COMMITTEE REGULAR MEETING MINUTES

ACTION: Moved by Committee Member Grossman, seconded by Committee Member Fleshman, and unanimously carried by members present to approve the minutes of the regular meeting of the Irvine Child Care Committee held November 8, 2017.

- Ayes:** 10 Antis, Fleshman, Grossman, Lin, McDonough, Schwartze, Shah, Simoncini, von dem Bussche, Yang
- Noes:** 0
- Absent:** 3 Jones, Money, Rodriguez

2. APPOINTMENT OF MEMBER REPRESENTATIVES TO THE IRVINE CHILD DEVELOPMENT CENTER OPERATING CORPORATION AND THE IRVINE CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE

Supervisor Stubler reviewed the roles and responsibilities of the member representatives and opened the floor for nominations.

Selection of Child Care Committee Representative to the Irvine Child Development Center Operating Corporation Board of Directors

Vice Chair von dem Bussche nominated Committee Member Fleshman to serve as representative to the Irvine Child Development Center Operating Corporation Board of Directors; nomination was accepted.

ACTION: Moved by Vice Chair von dem Bussche, seconded by Chair Schwartze and carried unanimously by members present to appoint Committee Member Fleshman to the Irvine Child Development Center Operating Corporation Board of Directors.

Ayes: 10 Antis, Fleshman, Grossman, Lin, McDonough, Schwartz, Shah, Simoncini, von dem Bussche, Yang
Noes: 0
Absent: 3 Jones, Money, Rodriguez

Selection of Child Care Committee Representative to the Irvine Children, Youth and Families Advisory Committee

Vice Chair von dem Bussche nominated Committee Member Grossman to serve as representative to the Irvine Children, Youth and Families Advisory Committee; nomination was accepted.

Chair Schwartz nominated Committee Member Yang to serve as representative to the Irvine Children, Youth and Families Advisory Committee; nomination was accepted.

ACTION: Moved by Vice Chair von dem Bussche, seconded by Committee Member Simoncini to appoint Committee Member Grossman to the Irvine Children, Youth and Families Advisory Committee.

ACTION: Moved by Chair Schwartz, seconded by Committee Member Fleshman to appoint Committee Member Yang representative to the Irvine Children, Youth and Families Advisory Committee.

ACTION: Committee Member Grossman selected as the Irvine Child Care Committee representative to the Irvine Children, Youth and Families Advisory Committee.

Ayes: 6 Antis, Grossman, McDonough, Shah, Simoncini, von dem Bussche
Noes: 4 Fleshman, Lin, Schwartz, Yang
Absent: 3 Jones, Money, Rodriguez

3. IRVINE CHILD CARE COMMITTEE ELECTION OF OFFICERS

Supervisor Stubler reviewed the roles and responsibilities of the Chair, Vice Chair, and Recording Secretary as presented in the Child Care Committee Bylaws and opened the floor for nominations.

Selection of Irvine Child Care Committee Chair

Vice Chair von dem Bussche nominated Chair Schwartz to continue her service as Chair; nomination was accepted.

ACTION: Moved by Vice Chair von dem Bussche, seconded by Committee Member Simoncini, and carried unanimously by members present to re-elect Chair Schwartz as Irvine Child Care Committee Chair.

- Ayes:** 10 Antis, Fleshman, Grossman, Lin, McDonough, Schwartz, Shah, Simoncini, von dem Bussche, Yang
- Noes:** 0
- Absent:** 3 Jones, Money, Rodriguez

Selection of Irvine Child Care Committee Vice Chair

Chair Schwartz nominated Committee Member Simoncini to serve as Vice Chair; nomination was accepted.

ACTION: Moved by Chair Schwartz, seconded by Committee Member von dem Bussche and carried unanimously by members present to elect Committee Member Simoncini as Irvine Child Care Committee Vice Chair.

- Ayes:** 10 Antis, Fleshman, Grossman, Lin, McDonough, Schwartz, Shah, Simoncini, von dem Bussche, Yang
- Noes:** 0
- Absent:** 3 Jones, Money, Rodriguez

Selection of Irvine Child Care Committee Recording Secretary

Chair Schwartz nominated Recording Secretary Lin to continue to serve as Recording Secretary; nomination was accepted.

ACTION: Moved by Committee Member McDonough, seconded by Committee Member von dem Bussche and carried unanimously by members present to re-elect Recording Secretary Lin as Irvine Child Care Committee Recording Secretary.

- Ayes:** 10 Antis, Fleshman, Grossman, Lin, McDonough, Schwartz, Shah, Simoncini, von dem Bussche, Yang
- Noes:** 0
- Absent:** 3 Jones, Money, Rodriguez

ADJOURNMENT at 10:46 a.m. on Tuesday, January 10, 2016.


 DONNA SCHWARTZE
 Chair


 WENLI LIN
 Recording Secretary
 3/14/17

Dated: 3-14-17