



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

January 9, 2017

Conference Room L102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, January 9, 2017 at 8:20 A.M. in Conference Room L102 at Irvine City Hall, One Civic Center Plaza, Irvine; President Loughrey presiding.

ROLL CALL

BOARD MEMBER:
CLERK:
VICE PRESIDENT:
PRESIDENT:

LYNN SCHOTT
IRA GLASKY
ALAN BATTENFIELD
DARIN LOUGHREY

ABSENT

BOARD MEMBER:

RUTH ANDERSON

PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance.

INTRODUCTIONS

There were none.

ANNOUNCEMENTS

There were none.

PRESENTATIONS

There were none.

ADDITIONS AND DELETIONS TO THE AGENDA

There were none.

PUBLIC COMMENTS

There were none.

CONSENT CALENDAR

Moved by Board Member Schott, seconded by Clerk Glasky and carried unanimously by members present to approve Consent Calendar items 1 through 11.

Ayes: 4 Battenfield, Glasky, Loughrey, Schott

Noes: 0

Absent: 1 Anderson

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION: Approved minutes of the Irvine Child Care Project regular meeting of November 14, 2016.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$30,798.26 to Child Development Centers, Inc. for childcare development services for November 1-30, 2016.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$7,851.80 for ICF Scholarships during the month of November 2016.

- \$3,536.00 to Rainbow Rising
- \$1,152.75 to Kids Stuff
- \$1,362.50 to Koala Klub
- \$1,590.55 to Child Development Centers, Inc.
- \$ 210.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUESTS – ICCP SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$945.50 for ICCP Scholarships during the month of November 2016.

- \$ 945.50 to Rainbow Rising
- \$ 0.00 to Kids Stuff
- \$ 0.00 to Koala Klub
- \$ 0.00 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$59,977.25 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of November 2016.

- \$35,200.08 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

6. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$17,070.23 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of November 2016.

- \$16,200.85 for Program Administration
- \$ 869.38 for Grant Administration
- \$ 0.00 for Supplies

7. ICCP PAYMENTS FOR DECEMBER 2016

ACTION: Reviewed and approved December 2016 payments attached.

8. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted attached invoices in the total amount of \$2,689.27 paid or accrued by IUSD on behalf of ICCP.

9. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

- \$10,498.00 01-005-50100-8290
- \$ 4,821.00 01-005-50100-8290
- \$32,973.00 01-005-50100-8590

10. PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS

ACTION: Approved lease renewals for Alderwood Rainbow Rising; Stone Creek Creekers' Club; Vista Verde Child Development Center; Westpark Rainbow Rising; and Woodbury Child Development Center.

11. CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FISCAL YEAR 2016-17, AMENDMENT 01

ACTION: Received and filed.

BOARD BUSINESS

1. FISCAL YEAR 2015-16 FINANCIAL YEAR-END AUDIT

IUSD Assistant Superintendent/CFO Fogarty presented the staff report.

Discussion included: no findings in the audit, therefore no response from the Board is required.

ACTION: Received and filed.

2. APPOINTMENT PROCEDURE FOR PROVIDER SELECTION AT EASTWOOD VILLAGE

Supervisor Stubbler presented the staff report.

Discussion included: determination of capacity for site; potential relief to nearby impacted sites, such as Woodbury; overflow options such as Irvine Parks After-school Clubs.

ACTION: Received and filed.

3. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS

ACTION: Moved by Clerk Glasky, seconded by Board Member Schott and carried unanimously by members present to approve payment of \$8,958.00 to Child Development Centers, Inc. for child care development services for the months of July through October 2016.

Ayes: 4 Battenfield, Glasky, Loughrey, Schott

Noes: 0

Absent: 1 Anderson

REPORTS

1. FACILITIES AND BUDGET REPORT

IUSD Assistant Superintendent/CFO Fogarty reported the budget is on track for the year and there are no areas of concern at this time.

2. ICCP ADMINISTRATOR'S REPORT

Supervisor Stubbler reviewed the report included in the packet.

Discussion included: increase technology support at all sites due to increase in technology-based assignments; new sites to have infrastructure in place for technology; implementation of standards for technology to ensure consistency and equitability for all sites; budgetary planning for technology upgrades for aged versus newer sites; consider adding technology review during PARC site visits; child care site staff to be more identifiable; progress of Culverdale transition; schools to be built within next three years.

ADJOURNMENT at 9:13 a.m. on Monday, January 9, 2017.



DARIN LOUGHREY, President
Irvine Child Care Project



Athena Martinez
Recording Secretary

Date March 13, 2017