



**MINUTES
FINANCE COMMISSION
REGULAR MEETING
March 20, 2017**

City Council Chamber
1 Civic Center Plaza
Irvine, CA 92606

CALL TO ORDER – 5:30 p.m.

ROLL CALL

PRESENT: 4	Commissioner:	Dressler
	Commissioner:	Reyno*
	Vice Chair:	Bartlett
	Chair:	Stein
ABSENT: 1	Commissioner:	Sievers

* Commissioner Reyno arrived at 5:35 p.m.

PLEDGE OF ALLEGIANCE

Vice Chair Bartlett led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

1. STATUS UPDATE: IT TRANSITION

Khaled Tawfik, Manager of Technology and Innovation, provided a presentation on the status of the IT transition and answered questions.

Commission discussion included: the number of HPE onsite support staff; steps taken to remediate current IT service issues; and an explanation of the contractual penalties associated with HPE's service levels.

COMMITTEE REPORTS

There were no committee reports.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions.

PUBLIC COMMENTS

There were no public comments.

COMMISSION BUSINESS

2. MINUTES

ACTION: Moved by Commissioner Dressler, seconded by Vice Chair Bartlett, and unanimously carried, by those members present, to:

Approve the minutes of an adjourned regular meeting of the Finance Commission held on February 21, 2017.

3. FISCAL YEAR 2016-17 JANUARY BUDGET UPDATE

Sabin Amanullah, Management Analyst II, presented the report and answered questions. Kristin Griffith, Director of Financial Services, and Angelina Garcia, Manager of Budget and Business Planning, were also present and answered questions.

Commission discussion included: how monthly transfer expenses are determined; transfers-out on a cash flow basis vs. accrual expense method; the delay in hotel tax revenue; discrepancy in the calculation of operating expenses and transfers; funding of additional department expenditures from the FY 2015-16 carryover; differentiating new transfer expenses from carryover expenses; projected growth of property tax revenue; comparison of OSHA 300 reports to forecast workers' compensation and the insurance fund; the increase in Fees for Services revenue; and explanation of DUI cost recovery revenue.

ACTION: Moved by Vice Chair Bartlett, seconded by Commissioner Reyno, and unanimously carried, by those members present, to:

Receive and file the Fiscal Year 2016-17 January Budget Update.

4. COMMUNITY SERVICES COST OF SERVICES STUDY

Kim Mahon, Management Analyst, presented the item and answered questions. Chris Dropinski, Senior Principal from GreenPlay, LLC, was in attendance, provided details on the study, and answered questions.

Commission discussion included: having a substantially supported goal for each category and narrowing the price recovery range within those categories; breaking down the Great Park's general park operations and maintenance; assessing services to the community and distinguishing a resident vs. non-resident fee for the services; and the frequency of reviewing the fee philosophy and cost recovery model.

ACTION: Moved by Chair Stein, seconded by Commissioner Dressler, and unanimously carried, by those members present, to:

- 1) Receive and discuss report and presentation.
- 2) Provide input on Fee Policy considerations and recommend staff return to Finance Commission with updated draft Fee Policy.

As amended, to include action #3, as follows:

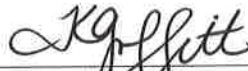
- 3) Consider assigning a cost recovery range within individual categories, not just within the overall tiers.

ADJOURNMENT

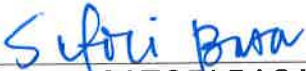
By consensus, Chair Stein adjourned the meeting at 6:42 p.m.



RUSSELL STEIN
CHAIR



KRISTIN GRIFFITH
DIRECTOR OF FINANCIAL SERVICES



SATORI BASA
RECORDING SECRETARY

4/17/17

DATE APPROVED