



**MINUTES  
FINANCE COMMISSION  
REGULAR MEETING  
April 17, 2017**

City Council Chamber  
1 Civic Center Plaza  
Irvine, CA 92606

**CALL TO ORDER – 5:33 p.m.**

**ROLL CALL**

PRESENT: 4	Commissioner:	Dressler
	Commissioner:	Reyno*
	Commissioner:	Sievers
	Chair:	Stein
ABSENT: 1	Vice Chair:	Bartlett

\* Commissioner Reyno arrived at 5:39 p.m.

**PLEDGE OF ALLEGIANCE**

Commissioner Sievers led the Pledge of Allegiance.

**INTRODUCTIONS**

There were no introductions.

**ANNOUNCEMENTS**

There were no announcements.

**PRESENTATIONS**

There were no presentations.

**COMMITTEE REPORTS**

There were no committee reports.

**ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions or deletions.

## **PUBLIC COMMENTS**

There were no public comments.

## **CONSENT CALENDAR**

**ACTION: Moved by Commissioner Dressler, seconded by Commissioner Sievers, and unanimously carried by those members present to approve Consent Calendar Items 1 and 2.**

### **1. MINUTES**

#### **ACTION:**

Approved the minutes of a regular meeting of the Finance Commission held on March 20, 2017.

### **2. BUDGET ALLOCATION FOR UNANTICIPATED REVENUE FROM REIMBURSEMENT OF FRANCHISE AGREEMENT ATTORNEY SERVICES**

#### **RECOMMENDED ACTION:**

Recommend the City Council approve a Budget Adjustment to receive unanticipated revenue in the amount of \$127,145 and appropriate same to the Public Works operations budget for reimbursement of attorney services associated with the development of a new franchise agreement with Waste Management of Orange County, Inc.

## **COMMITTEE BUSINESS**

### **3. FISCAL YEAR 2016-17 FEBRUARY BUDGET UPDATE**

Sabin Amanullah, Management Analyst, presented the report and answered questions. Kristin Griffith, Director of Financial Services, was also present and answered questions.

Commission discussion included: including the Marriott Park Place hotel tax revenue in the March budget update and the delay in overall hotel tax revenue; how opening dates for hotels are determined and the City's hotel vacancy rate; the CalPERS prepayment savings and \$2M carryover for FY 2017-18; and collecting franchise taxes paid to Southern California Edison and So Cal Gas.

**ACTION: Moved by Commissioner Sievers, seconded by Commissioner Dressler, and unanimously carried by those members present to:**

Receive and file the Fiscal Year 2016-17 February Budget Update.

**4. AWARD OF CONTRACT FOR WIRELESS AND TELECOMMUNICATIONS CONSULTING SERVICES**

Khaled Tawfik, Manager of Technology and Innovation, presented the report and answered questions. Scott Smith, Deputy Director of Public Works, Stephen Higa, Principal Planner, and Steve Torelli, Management Analyst, were also present and answered questions. Steve Holtz, Housing and Real Estate Administrator, was also available for questions.

Commission discussion included: presenting the plan as part of the Strategic Technology Plan (STP) and evaluating the project as it relates to the STP; delays in the approval of cell site applications; the increase in requests to use City assets to utilize wireless infrastructure; who benefits from this plan; transmitting data in a more secure and controlled environment; enhancing infrastructure to support future growth by private carriers; development and cost analysis of expanding the City's Wi-Fi; the need for technical expertise in cell coverage and Wi-Fi to manage IT security and the real estate component of the plan; involving the Irvine School Districts, Irvine Ranch Water District and other community partners in the implementation plans; including planning as part of vendors' overall proposal for service; the benefits of creating a master plan and being ahead of asset and infrastructure deployment; and an explanation of the Request for Proposal process.

**ACTION: Moved by Commissioner Dressler, seconded by Commissioner Sievers, and unanimously carried by those members present to:**

Table staff recommended actions for discussion during the FY 2017-18 Strategic Technology Plan budget presentation.

**ADJOURNMENT**

By consensus, Chair Stein adjourned the meeting at 6:44 p.m.



RUSSELL STEIN  
CHAIR



KRISTIN GRIFFITH  
DIRECTOR OF FINANCIAL SERVICES



SATORI BASA  
RECORDING SECRETARY

5/08/17

DATE APPROVED