



AGENDA

IRVINE CHILD CARE COMMITTEE REGULAR MEETING

**JANUARY 9, 2018
9:00 AM**

**Heritage Park Community Center
14301 Yale Ave.
Irvine, California 92604**

Speaker's Form/Request to Speak. If you would like to address the Committee on a scheduled agenda item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the meeting room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Committee are recognized. Your name will be called at the time the matter is heard by the Committee. City policy is to limit public testimony to three minutes per speaker (unless extended by the Chair) which includes the presentation of electronic or audio visual information.

CALL TO ORDER

A regular meeting of the Irvine Child Care Committee will be called to order on January 9, 2018 at 9:00 AM in the Heritage Park Community Center located at 14301 Yale Avenue, Irvine, California.

ROLL CALL

COMMITTEE MEMBER	DAWN ANTIS	COUNCIL APPOINTEE-FOX
COMMITTEE MEMBER:	CRISTINA BLEVINS	LIAISON REPRESENTATIVE-IRVINE UNIFIED SCHOOL DISTRICT (IUSD)
COMMITTEE MEMBER:	SETH GROSSMAN	PARENT REPRESENTATIVE
COMMITTEE MEMBER:	DAYNA MONEY	COUNCIL APPOINTEE-SHEA
COMMITTEE MEMBER:	NIRAV SHAH	COUNCIL APPOINTEE- LALLOWAY
COMMITTEE MEMBER:	MARY VON DEM BUSSCHE	PARENT REPRESENTATIVE
COMMITTEE MEMBER:	JADE YANG	COUNCIL APPOINTEE-SCHOTT
RECORDING SECRETARY:	WENLI LIN	LIAISON REPRESENTATIVE-UNIVERSITY OF CALIFORNIA, IRVINE (UCI))

COMMITTEE MEMBER: VACANT	COUNCIL APPOINTEE-WAGNER
COMMITTEE MEMBER: VACANT	LIAISON REPRESENTATIVE- IRVINE VALLEY COLLEGE (IVC)
COMMITTEE MEMBER: VACANT	GOVERNMENT, CIVIC OR COMMUNITY REPRESENTATIVE
COMMITTEE MEMBER: VACANT	GOVERNMENT, CIVIC OR COMMUNITY REPRESENTATIVE
COMMITTEE MEMBER: VACANT	PROVIDER REPRESENTATIVE
COMMITTEE MEMBER: VACANT	PROVIDER REPRESENTATIVE

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ANNOUNCEMENTS

Announcements, Committee Reports and Committee Comments are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

1. Recap of "Helping the Behaviorally Challenging Child" Workshops
2. Recap of Super Saturday for School Age Care and Education Professionals Event
3. Request for Super Saturday Volunteers – March 10, 2018
4. Election of Officers and Appointments – March 13, 2018
5. Irvine Child Care Project Provider Selection – Cadence Park School
6. Kindergarten Round-up

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Committee meeting.

PUBLIC COMMENTS

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during Public Comments; however, no action may be taken on matters that are not part of the posted agenda. Public comments are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

COMMITTEE REPORTS

1. Irvine Child Development Center Operating Corporation – Diana Magallon, Program Coordinator
2. Irvine Children, Youth and Families Advisory Committee – Committee Member Grossman

COMMITTEE BUSINESS

1. MINUTES

ACTION: Approve the regular meeting minutes of the Irvine Child Care Committee held October 10, 2017.

2. IRVINE CHILD CARE COMMITTEE APPOINTMENTS

RECOMMENDED ACTION:

- 1) Recommend the Community Services Commission approve the appointment of Donna Schwartz and Jessica Simoncini to serve as Provider Members on the Irvine Child Care Committee from February 1, 2018 through December 31, 2019.
- 2) Recommend the Community Services Commission approve the appointment of Linda Hunter and Amber Star Leal to serve as Government, Civic, or Community Members on the Irvine Child Care Committee from February 1, 2018 through December 31, 2019.

3. PROPOSED IRVINE CHILD CARE COMMITTEE BYLAW AMENDMENTS

RECOMMENDED ACTION: Review and provide input on proposed amendments to the Irvine Child Care Committee bylaws.

END OF COMMITTEE BUSINESS

ADJOURNMENT

Adjourn to a regular meeting of the Irvine Child Care Committee on Tuesday, March 13, 2018, 9:00 AM, Heritage Park Community Center, 14301 Yale Avenue, Irvine, CA 92604.

NOTICE TO THE PUBLIC

At 11:30 a.m., the Irvine Child Care Committee will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate by 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Committee liaison and are available for public inspection and copying once the agenda is publicly posted (at least 72 hours prior to a regular Irvine Child Care Committee meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Committee liaison at (949) 724-6690.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Committee regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts: Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Committee. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Committee at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS AMERICANS WITH DISABILITIES ACT:

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Committee liaison at 949-724-6690 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

COMMUNICATION DEVICES

To minimize distractions, please ensure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Committee are held on the second Tuesday of select months at 9 AM unless otherwise noted. The Irvine Child Care Committee agenda is posted in the Police Department and is also available on the City web site at *cityofirvine.org*. Meeting agendas and approved minutes are kept current on the City web site at *cityofirvine.org*.

I hereby certify that the agenda for the Irvine Child Care Committee meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, One Civic Center Plaza, Irvine, California on January 5, 2018 by 4:00 p.m. as well as on the City's web page.

Athens Martinez, Committee Liaison

MINUTES

ITEM 1



MINUTES

IRVINE CHILD CARE COMMITTEE REGULAR MEETING

October 10, 2017

Heritage Park Community Center
14301 Yale Avenue
Irvine, California 92604

CALL TO ORDER

A regular meeting of the Irvine Child Care Committee was called to order on October 10, 2017 at 9:10 AM at the Heritage Park Community Center, 14301 Yale Avenue, Irvine, California; Vice Chair Simoncini presiding.

PRESENT: 8

COMMITTEE MEMBER	DAWN ANTIS	COUNCIL APPOINTEE-FOX
COMMITTEE MEMBER:	CRISTINA BLEVINS	LIAISON REPRESENTATIVE-IRVINE UNIFIED SCHOOL DISTRICT (IUSD) PARENT REPRESENTATIVE
COMMITTEE MEMBER:	SETH GROSSMAN	COUNCIL APPOINTEE-SHEA
COMMITTEE MEMBER:	DAYNA MONEY	GOVERNMENT, CIVIC OR COMMUNITY REPRESENTATIVE – REGIONAL CENTER OF ORANGE COUNTY
COMMITTEE MEMBER:	GIULIA RODRIGUEZ	PARENT REPRESENTATIVE
COMMITTEE MEMBER:	MARY VON DEM BUSSCHE	LIASON REPRESENTATIVE-UNIVERSITY OF CALIFORNIA IRVINE(UCI) PROVIDER REPRESENTATIVE- CYPRESS VILLAGE RAINBOW RISING
RECORDING SECRETARY	WEN LIN	
VICE CHAIR:	JESSICA SIMONCINI	

ABSENT: 4

COMMITTEE MEMBER:	SANDRA JONES	GOVERNMENT, CIVIC OR COMMUNITY REPRESENTATIVE – UCI COMMUNITY AND GOVERNMENT RELATIONS
COMMITTEE MEMBER:	NIRAV SHAH	

CHAIR: DONNA SCHWARTZE

PROVIDER REPRESENTATIVE–
IRVINE COMMUNITY NURSERY SCHOOL

COMMITTEE MEMBER: JADE YANG

COUNCIL APPOINTEE-SCHOTT

PLEDGE OF ALLEGIANCE

Vice-Chair Simoncini led the Pledge of Allegiance.

INTRODUCTIONS

There were none.

PRESENTATIONS

There were none.

ANNOUNCEMENTS

1. Supporting Young Children’s Development Workshop

Community Services Senior Leader Marcy Backhus announced The Heart of Connecting provided a workshop on October 5 to family child care providers on “Social-Emotional Development of Children.” The 15 provider attendees learned practical strategies to benefit children in the development of social and emotional skills.

2. Helping the Behaviorally Challenging Child (October 19 for providers, November 16 for parents)

Community Services Supervisor Traci Stubler announced a presentation for school-age child care providers titled “Helping the Behaviorally Challenging Child” will be held on October 19 from 9:30-11:30 a.m. The venue can accommodate 100 attendees, and 50 providers are registered to date. A presentation for parents of school-age children will also be provided on November 16 from 6:30-8:30 p.m. Both presentations are based on the book “The Explosive Child” by Dr. Ross Greene and each attendee will receive a copy of the book.

3. Super Saturday

- For school-age providers: December 2, 2017
- For early childhood providers: March 10, 2018

Supervisor Stubler announced registration for the school-age event will open this month (October). The call for proposals for the early childhood program will be released on October 20 and will be due on October 31. Committee members Blevins and Money volunteered to review proposals for the early childhood program on November 14, and Committee members Lin and von dem Bussche will advise of their availability to participate.

ADDITIONS AND DELETIONS TO THE AGENDA

There were none.

PUBLIC COMMENTS

There were none

COMMITTEE REPORTS

1. Irvine Child Development Center (ICDC) Operating Corporation

Vice Chair Simoncini announced the September ICDC meeting included a review of the current budget and that the center is at capacity. Information on the updated marketing strategies used to increase enrollment was discussed.

Committee discussion included: possible strategies for connecting programs that have vacant slots with parents seeking child care; potential challenges with advertising vacancies from the provider’s perspective.

2. Irvine Children, Youth and Families Advisory Committee (ICYFAC)

Committee Member Blevins announced two informative presentations were provided at the August 30 ICYFAC meeting. The first presentation, ‘When You Turn 18: A Survival Guide for Teenagers’, provided information about legal status changes for youth when they reach 18 years of age. The second presentation highlighted the Creekside Leadership Academy and provided information about programs the City offers for youth on campus.

COMMITTEE BUSINESS

1. APPROVAL OF IRVINE CHILD CARE COMMITTEE REGULAR MEETING MINUTES

ACTION: Moved by Committee Member von dem Bussche, seconded by Recording Secretary Lin, and unanimously carried by members present to approve the minutes of the regular meeting of the Irvine Child Care Committee held May 9, 2017.

Ayes: 8 Antis, Blevins, Grossman, Lin, Money, Rodriguez, Simoncini, von dem Bussche

Notes: 0

Absent: 4 Jones, Schwartze, Shah, Yang

2. IRVINE CHILD CARE COMMITTEE 2018 MEETING SCHEDULE

ACTION: Moved by Committee Member von dem Bussche, seconded by Committee Member Rodriguez, and unanimously carried by members present to approve the Irvine Child Care Committee meeting schedule for calendar year 2018.

Ayes: 8 Antis, Blevins, Grossman, Lin, Money, Rodriguez, Simoncini, von dem Bussche
Notes: 0
Absent: 4 Jones, Schwartze, Shah, Yang

END OF BUSINESS

ADJOURNMENT at 9:55 AM on Tuesday, October 10, 2017.

JESSICA SIMONCINI
Vice Chair

WENLI LIN
Recording Secretary

Dated: _____

ITEM 2



REQUEST FOR IRVINE CHILD CARE COMMITTEE ACTION

MEETING DATE: JANUARY 9, 2018

TITLE: IRVINE CHILD CARE COMMITTEE APPOINTMENTS


Community Services Manager


Deputy Director of Community Services

RECOMMENDED ACTION

- 1) Recommend the Community Services Commission approve the appointment of Donna Schwartze and Jessica Simoncini to serve as Provider Members on the Irvine Child Care Committee from February 1, 2018 through December 31, 2019.
- 2) Recommend the Community Services Commission approve the appointment of Linda Hunter and Amber Star Leal to serve as Government, Civic, or Community Members on the Irvine Child Care Committee from February 1, 2018 through December 31, 2019.

EXECUTIVE SUMMARY

The Irvine Child Care Committee, known as ICCC, was established in 1987 and their purpose is to develop recommendations and initiatives related to the availability of quality and affordable child care and education in Irvine.

ICCC is made up of fifteen voting members consisting of liaison and appointee representatives that include:

- City Council appointees
- Community Services Commission
- Educational organizations
- Government, civic, or community
- Center or home-based child care providers
- Parents and/or guardians

ICCC member terms vary from one to two years. ICCC meets six times per year to:

- Network and share information on child care policies and programs, and disseminate information to the community; and
- Plan and implement annual child care provider training conferences and community education forums.

An open recruitment is held every two years to fill the two provider and the two government, civic, or community member positions, each to serve a two-year term beginning the following January. The recruitment was open for a five-week period. A total of 11 applications were received.

A Selection Committee comprised of Committee Members Lin, Blevins, Yang, and Community Services Commissioner Lauren Johnson-Norris conducted candidate interviews on October 23, 2017. The Selection Committee recommends the appointment of Donna Schwartze, Jessica Simoncini, Linda Hunter, and Amber Star Leal to the Committee (Attachment 2).

COMMITTEE RECOMMENDATION

None applicable.

ANALYSIS

The Committee is a public advisory body reporting to the Community Services Commission. Committee members provide resources and recommend initiatives related to the availability of quality and affordable child care and early childhood education in Irvine.

An open recruitment was conducted September 7 through September 29, 2017 to fill two Provider and two Government, Civic, or Community Member positions each serving two-year terms. Marketing and outreach efforts included a City of Irvine press release, a posting on the City website and through a child care coordination email blast to over 500 contacts. Eleven applications were received and ten applicants were interviewed (one applicant was unavailable for a phone or in-person interview).

The Selection Committee recommended candidates that demonstrated awareness of child care related issues and the ability to assess, articulate, and advocate for the concerns and needs of young children and families. The background and experience of the recommended candidates closely aligned with the Committee's goals to enhance child care and early education, provide resources and serve as a liaison to the community as a whole.

The Committee recommends the Community Services Commission approve Donna Schwartze and Jessica Simoncini to serve as Provider Members on the Committee and Linda Hunter and Amber Star Leal to serve as Government, Community or Civic Members on the Committee.

Donna Schwartze:

- 39 year Irvine resident and mother of three adult children
- Served as a Provider member on the Committee since 2003
- Director of the Irvine Community Nursery School

- Former instructor of Early Childhood Education at Irvine Valley College

Jessica Simoncini

- 20 year Irvine resident
- Served as provider member on the Committee since 2015
- Director of the Rainbow Rising program at Cypress Village Elementary School
- Active member of the Assistance League of Orange

Linda Hunter:

- Worked in the field of early childhood education and family systems for over 46 years
- Senior Director of Education and Chief Operations Officer at Pretend City Children's Museum
- Previously owned and operated a family child care program for nine years
- Previously worked as an operations manager for a corporate child care consulting firm

Amber Star Leal:

- Three year Irvine resident and mother of three young children
- Law Clerk for Fagen, Friedman and Fulfroost and Research Assistant for University of California, Irvine (UCI) Law
- President of the Children's Advocacy Group at UCI Law
- Currently working on completing her Juris Doctor degree from the UCI School of Law

ALTERNATIVES CONSIDERED

The Committee may consider not appointing the recommended candidates or request a new recruitment process.

FINANCIAL IMPACT

There are no new fiscal impacts associated with the recommended Committee appointments.

REPORT PREPARED BY

Traci Stubbler, Community Services Supervisor

ATTACHMENTS

1. Irvine Child Care Committee Bylaws
2. Candidate Profiles for Recommended Appointees
3. Candidate Applications

**BYLAWS OF THE
IRVINE CHILD CARE COMMITTEE**

ARTICLE I

Name

The name of this public entity shall be the City of Irvine Child Care Committee.

ARTICLE II

Location

The principal office for the transaction of business of this Committee is fixed and located in the City of Irvine, County of Orange, California.

ARTICLE III

Mission and Purpose

The purpose of the Irvine Child Care Committee is to actively serve as a resource and advise the Community Services Commission for City Council on child care related issues. Its role is to develop recommendations and initiatives as they relate to the availability of quality and affordable childcare and education in Irvine. The Irvine Child Care Committee works in a cooperative relationship with the support of the Community Services Commission, the Child Care Coordination Office, the Community Services Department, and the Community Development Department to enhance the provision of child care and education, provide outreach, and to serve as a liaison to the community as a whole.

ARTICLE IV

Membership

Section 1. Members

The Committee shall be composed of fifteen (15) voting members consisting of Liaison and Appointee representatives and shall serve pursuant to Section 5310 of the California Organizations Code.

A. Liaison Members:

1. Three (3) members who represent educational organizations:
 - a.) Irvine Unified School District (1)
 - b.) University of California, Irvine (1)
 - c.) Irvine Valley College (1)
2. Two (2) members who represent government, civic or community. (2)

**BYLAWS OF THE
IRVINE CHILD CARE COMMITTEE**

- 3. Two (2) Center-based or Home-based Child Care Providers. (2)
- 4. Two (2) Parents/Guardians (2)
- B. Appointee Members:
 - 1. Five (5) City Council Appointees (5)
 - 2. Community Services Commission Task Force (Child, Youth, Family and Senior Services) (1)
- C. City of Irvine non-voting representatives:
Unless otherwise represented on the Committee, the City of Irvine shall provide staff
 - Child Care Coordination
 - Irvine Child Care Project
 - Community Development/Planning Commission

Section 2. Appointment of Members

A. Liaison Members

- 1. Educational Organization Members:
Educational Organization members shall be appointed by their respective organizations and shall serve a term of office in accordance with that appointment.
- 2. All Remaining Liaison Members (Government, Civic, or Community Members Center based or Home-based Child Care Provider Members; Parents/Guardians Members)

In accordance with City policy, the availability of such positions shall be made public. All remaining liaison members shall be appointed through the following procedure: All interested persons shall submit written applications from the date of posting until the last working day in September. Each application shall be reviewed; screening and interviewing shall be conducted thereafter with recommendations presented to the Committee. The Committee will then forward its nominations to the Community Services Commission for formal appointment. New Committee members shall normally be seated at the meeting in January. Term of office shall be for a period of two (2) years. Reappointment to another term is possible by complying with the procedure outlined herein.

B. Appointee Members:

- 1. City Council Members shall each appoint one (1) member to the Child Care Committee to a term in accordance with that term of office.
- 2. The Community Services Commission shall be represented on the Child Care Committee by a member of the Community Services Commission Task Force-Child, Youth, Family and Senior Services to a term in accordance with that term of office.

**BYLAWS OF THE
IRVINE CHILD CARE COMMITTEE**

Child, Youth, Family and Senior Services to a term in accordance with that term of office.

C. City of Irvine Non-Voting Representatives:

Such representatives shall be appointed by the Director of Community Services and Community Development or their designees.

Section 3. Removal of Members

It shall be the duty of each member to take an active part in the Committee's deliberation and to act in whatever capacity the member may be called. Absence from two (2) consecutive meetings may constitute the retirement of the member. After the second consecutive absence, the member will be contacted. In the event that a member is deemed retired, the member and the appointed body will be contacted. New members shall be appointed following the designated procedure for their appropriate position.

Section 4. Vacancies

In the event of any committee vacancy within this organization because of death, resignation, removal, or disqualification of any member, the Chairperson shall seek appropriate appointment of a new representative to fill the vacancy for the duration of the appointment.

Section 5. Meetings

The meetings of the Committee shall be held at least six (6) times each year, at which time the members of the Committee shall convene, in accordance with the provisions of these bylaws, to consider the affairs of the organization and transact such other business as may properly be brought before the meeting.

Special meetings of the members of the Committee, for any purpose, shall be called at any time by the Chairperson, or if she/he is unable or absent or refuses to act, by either the Vice-Chairperson, or by any three (3) members of the Committee. Written notice of the time and place of such special meetings shall be posted and sent to each member no less than 24 hours before such a meeting in accordance with the Brown Act (Section 54956).

Section 6. Limitation of Actions by Agenda

No action shall be taken by the Committee, on any items not appearing on the posted agenda.

**BYLAWS OF THE
IRVINE CHILD CARE COMMITTEE**

Section 7. Public Comment

The Chair shall ask if any person wishes to speak to the Child Care Committee on items within the Committee's jurisdiction; however, no action may be taken on matters that are not part of the posted agenda. Items not part of the posted agenda will be heard during the Public Comment Section. Public comments regarding posted agenda items will be heard at the time the matter is heard by the Committee. Public comments are limited to ten minutes per person.

Section 8. Initiating an Agenda Item

8.1 Committee Request - Any Child Care Committee member may initiate an item for Committee consideration by making such request to the Child Care Program Coordinator by no later than the legal deadline for noticing and placing the matter on the agenda.

8.2 Public Request - Any member of the public may initiate a request to have the Child Care Committee consider an item within the Committee's jurisdiction by making such request in writing at least fourteen days preceding the Committee meetings.

8.3 Staff Requests - City staff may initiate a request to have the Child Care Committee consider an item within the Committee's jurisdiction by making a request to the Child Care Program Coordinator at least fourteen days prior to the meeting at which consideration is to take place.

Section 9. Quorum

A majority of the Committee shall constitute a quorum for the transaction of business at any meeting. In the event that less than a quorum of members are present at any meeting, the members who are present may adjourn the meeting but may not transact any business, and the notice of the time and place of holding an adjourned meeting be made public and given to absent members of the time and place established.

Section 10. Powers and Duties

The Committee shall have, as permitted by City Council order, all primary powers and authorities necessary and convenient to carry out the business and affairs of this organization. They shall report salient findings directly to the Community Services Commission at least once a year.

Any public communication, written or verbal, representing the position of the Committee shall require prior approval of two officers of the Committee.

**BYLAWS OF THE
IRVINE CHILD CARE COMMITTEE**

ARTICLE V
Officers

Section 1. Titles

The officers of this organization shall be Chairperson and Vice-Chairpersons--and Recording Secretary. The officers shall be nominated and elected by consent of the voting members of the Committee.

Section 2. Election

After the installation of the members of the Committee at the January meeting, the Committee shall elect a Chairperson Vice-Chairperson, and Recording Secretary to serve for a period of one year (12 months).

Section 3. Removal and Resignation

Any officer may be removed, either with or without cause, by a majority of all members of the Committee at any regular or special meeting of the Committee. Any officer may resign at any time by giving written notice to the Chair or the Vice-Chair of the Committee. Any such resignation shall take effect at the time of the receipt of such notice, or at any later time specified therein and, unless otherwise specified in such resignation, the acceptance of the same shall not be necessary to make the resignation effective.

Section 4. Vacancies in the Offices of the Organization

A vacancy in any office of this organization because of death, resignation, removal, disqualification, or other cause shall be filled in the manner prescribed in these bylaws for regular appointments to such office at either a regular or special meeting of the members of the Committee called for that purpose.

Section 5. Duties of the Chairperson

The Chairperson shall have the general supervision, direction, and control of the business and affairs of this organization. She/he shall preside at all meetings of members of the Committee. She/he shall have the power to appoint subcommittee chairpersons and committees as necessary, and shall receive from them reports of their business.

Section 6. Duties of the Vice-Chairpersons

**BYLAWS OF THE
IRVINE CHILD CARE COMMITTEE**

- A. In the absence or disability of the Chairperson, the Vice-Chairperson shall perform all the duties of the Chairperson, and in so acting shall have all the powers of the Chairperson. The Vice-Chairperson shall be in charge of communications and shall have such other powers and perform such duties as may be prescribed, by the Committee and its Chairperson.

Section 7. Duties of the Recording Secretary

The Recording Secretary will take minutes of the Committee meetings and submit them to the Irvine Child Care Committee staff within 10 days of the meeting. In the absence of the Recording Secretary, the Chairperson may appoint a committee member to take meeting notes.

ARTICLE VI
Amendment of Bylaws

The bylaws may be amended or repealed and new bylaws adopted by a vote of two-thirds (2/3) of all members of the Committee. The bylaws shall take effect upon adoption by resolution by the Community Services Commission.

ARTICLE VII
Standing Rules

The Committee shall have the authority to enact standing rules as needed.

IRVINE CHILD CARE COMMITTEE APPOINTMENTS APPLICANT BIOS

Donna Schwartze

Donna Schwartze has been a resident of the City of Irvine for over 39 years. She currently serves as the Director of the Irvine Community Nursery School. In addition to teaching young children, Donna has been an instructor of Early Childhood Education at Irvine Valley College.

Donna graduated from the University of Connecticut with a Bachelor's and Master's Degree in Elementary Education. Donna also attended California State University Northridge, Orange Coast College, and Irvine Valley College for Early Childhood Education administration and supervision coursework.

Donna is currently a member of the Irvine Child Care Committee (Committee) and a member of the Irvine Child Care Project's Program Assessment Review Committee (PARC). Donna hopes to use her years of experience as a parent of three children and early childhood educator to support parent education strategies in the City of Irvine.

Jessica Simoncini

Jessica Simoncini has worked for Rainbow Rising Child Development Centers for over 12 years. She is the Director of the Rainbow Rising Program located on the Cypress Village Elementary School campus.

Jessica graduated from Arizona State University at Tempe with a Bachelor's Degree in Elementary Education with an emphasis in English Language Learners. Additionally, Jessica is the current president of the Assistance League of Orange and has volunteered with various non-profit organizations.

Jessica brings expertise in the area of working with school-age children and is looking forward to working with the Committee to collaborate with other agencies to enhance professional growth opportunities for early care and education professionals in Irvine.

Linda Hunter

Linda Hunter has worked in the field of early childhood education and family systems for over 46 years. She is the Senior Director of Education and Chief Operations Officer at Pretend City Children's Museum where she has worked for the past 15 years.

Linda graduated from Pacific Oaks College with a Bachelor's Degree in Early Childhood Education. Additionally, she received her Master's Degree in Family Therapy from Pacific Oaks College.

Linda is interested in partnering with community organizations to create more opportunities for in-home and center based child care providers to access training to support continued quality enhancement.

**IRVINE CHILD CARE COMMITTEE APPOINTMENTS
APPLICANT BIOS**

Amber Star Leal

Amber Star Leal is working as a Law Clerk for Fagen, Friedman and Fulfrost and as Research Assistant for University of California, Irvine (UCI) School of Law. She is the current president of Children's Advocacy Group at UCI School of Law. Linda is the parent of three children under the age of six years.

Amber graduated from Florida Atlantic University with a Bachelor's Degree in Political Science and is working on completing her Juris Doctor degree from UCI School of Law.

Amber is passionate about educating families of children with special needs about their legal rights. She is interested in collaborating with the Committee to help support families in Orange County by sharing her knowledge as a children's advocate and a parent.



CITY CLERK'S OFFICE

RECEIVED
CITY OF IRVINE
CITY CLERK'S OFFICE

Print Form

APPLICATION FOR APPOINTIVE POSITION

2017 SEP 15 PM 2:51

INSTRUCTIONS:

A separate application is required for each appointive position for which you apply. Applications should be filled out completely so that the City Council may fully evaluate your qualifications. Applications will be kept on file for one (1) year from the date received. Once submitted, this application is a public document and is open for inspection and copying. Return your completed application to: CITY CLERK'S OFFICE, City of Irvine, P.O. Box 19575, Irvine CA 92623-9575.

Irvine Municipal Code Section 1-4-103 - Eligibility: Any person, whether or not a resident of the City, shall be eligible to serve on committees; but only residents of the City shall be eligible to serve on commissions unless the unanimous approval of the City Council is obtained. Any person appointed to or selected for a commission or committee in conformity with these rules and regulations shall be a voting member thereof. As used in this rule, a resident of the City is any person eligible to register to vote in municipal elections.

APPLICANT INFORMATION

NAME OF COMMISSION/COMMITTEE/BOARD			DATE
Irvine child care committee			Sept 14, 2017
NAME			PHONE*
FIRST Donna	LAST Schwartz		[REDACTED]
RESIDENCE ADDRESS*			EMAIL*
[REDACTED]			[REDACTED]
CITY	STATE	ZIP	HOW LONG HAVE YOU LIVED IN IRVINE?
Irvine	CA	92614	39 years
BUSINESS ADDRESS			ELIGIBLE TO REGISTER TO VOTE IN IRVINE?
14341 Yale Ave			<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
CITY	STATE	ZIP	BUSINESS PHONE
Irvine	CA	92604	949-786-2657

EDUCATION INFORMATION

NAME AND LOCATION OF COLLEGES/UNIVERSITIES ATTENDED	MAJOR	DEGREE
University of Connecticut	Elem. Ed.	BS + MA

--

APPLICATION FOR APPOINTIVE POSITION

CIVIC EXPERIENCE

LIST PRIOR OR CURRENT CIVIC EXPERIENCE (Include membership(s) in professional, charity or community organizations)

NAME OF ORGANIZATION	DATES SERVED		OFFICE HELD (If any)
	START DATE	END DATE	
ICCC	?	current	sec'y, chair
PARC	?	current	NA
Irvine H.S. Band Booster	1999-	2003	President

OCCUPATIONAL HISTORY

LIST OCCUPATIONAL HISTORY BEGINNING WITH YOUR PRESENT OR MOST RECENT POSITION (List all positions held for the last five (5) years)

FIRM OR ORGANIZATION	EMPLOYMENT		TYPE OF BUSINESS	TITLE
	START DATE	END DATE		
Irvine Community Nursery School	1986	current	pre-school child care	Director/Teacher

REFERENCES

INCLUDE NAMES OF AT LEAST TWO (2) RESIDENTS OF IRVINE WHO ARE NOT OFFICIALLY CONNECTED WITH THE CITY

NAME	PHONE*
Meg Greene	[REDACTED]
Tanya Sutkowi	[REDACTED]

OTHER RELEVANT EXPERIENCE/EXPERTISE

WHAT IS YOUR UNDERSTANDING OF THE ROLE/RESPONSIBILITY OF THIS COMMISSION/COMMITTEE/BOARD YOU SELECTED?

Report to city council + residents the issues that surround our youngest citizens. Provide information + support to children + families

Have you ever attended a meeting of this Commission/Committee/Board? NO YES If so, how many? lots

APPLICATION FOR APPOINTIVE POSITION

WHAT ACTIVITIES OF THIS COMMISSION/COMMITTEE/BOARD ARE

MOST INTERESTING TO YOU?

Parent Education, quality + availability of care

LEAST INTERESTING TO YOU?

WHAT PROGRAMS/PROJECTS WOULD YOU LIKE TO SEE IMPROVED OR IMPLEMENTED?

*Parent education - how to reach as many families as possible.
Super Saturday - love this event to educate teachers on current issues*

HOW WOULD YOU APPROACH THESE PROJECT(S) OR PROGRAM(S)? (Attach additional sheet if necessary)

continue to support this committee + stay relevant

ARE YOU INVOLVED IN ANY ORGANIZATIONS OR ACTIVITIES THAT MAY RESULT IN A CONFLICT OF INTEREST IF YOU ARE APPOINTED TO THIS COMMISSION/COMMITTEE/BOARD?

no conflicts

Appointees will be required to take an Oath of Office and are subject to filing a Statement of Economic Interests pursuant to the Political Reform Act of the State of California.

Donna Schwartz

SIGNATURE

9-14-17

DATE



APPLICATION FOR APPOINTIVE POSITION

INSTRUCTIONS:

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APPLICANT INFORMATION

NAME OF COMMISSION/COMMITTEE/BOARD			DATE
Irvine Child Care Committee			09/14/2017
NAME			PHONE*
FIRST Jessica	LAST Simoncini		[REDACTED]
RESIDENCE ADDRESS*			EMAIL*
[REDACTED]			[REDACTED]
CITY	STATE	ZIP	HOW LONG HAVE YOU LIVED IN IRVINE?
Irvine	California	92614	20+ years
BUSINESS ADDRESS			ELIGIBLE TO REGISTER TO VOTE IN IRVINE?
355 Rush Lily			<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
CITY	STATE	ZIP	BUSINESS PHONE
Irvine	California	92620	949-333-1488

EDUCATION INFORMATION

NAME AND LOCATION OF COLLEGES/UNIVERSITIES ATTENDED	MAJOR	DEGREE
Arizona State University	Elementary Educaiton	BA

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APPLICATION FOR APPOINTIVE POSITION

CIVIC EXPERIENCE

LIST PRIOR OR CURRENT CIVIC EXPERIENCE (Include membership(s) in professional, charity or community organizations)

NAME OF ORGANIZATION	DATES SERVED		OFFICE HELD (If any)
	START DATE	END DATE	
Irvine Child Care Committee	01/2015	Current	Vice Chair
Assistance League of Orange	09/2010	Current	Chairman, Asst. Chairman, Strategic Planner
Kappa Kappa Gamma Alumni Association	10/2009	Current	

OCCUPATIONAL HISTORY

LIST OCCUPATIONAL HISTORY BEGINNING WITH YOUR PRESENT OR MOST RECENT POSITION (List all positions held for the last five (5) years)

FIRM OR ORGANIZATION	EMPLOYMENT		TYPE OF BUSINESS	TITLE
	START DATE	END DATE		
Rainbow Rising Inc.	05/2006	Current	Child Care	Admin Director

REFERENCES

INCLUDE NAMES OF AT LEAST TWO (2) RESIDENTS OF IRVINE WHO ARE NOT OFFICIALLY CONNECTED WITH THE CITY

NAME	PHONE*
Terese Lishka	[REDACTED]
Margo Chadwick	[REDACTED]

OTHER RELEVANT EXPERIENCE/EXPERTISE

Being a part of the Irvine community, living working and attending school, for many years has given me a unique perspective of the needs of the community. I feel that have multiple perspectives help in bring an balanced opinion.

WHAT IS YOUR UNDERSTANDING OF THE ROLE/RESPONSIBILITY OF THIS COMMISSION/COMMITTEE/BOARD YOU SELECTED?

The committee has been formed to enhance child care services within the City of Irvine. Additionally to provide information and training to parents, providers and community members to help reach the goals and needs of the community.

Have you ever attended a meeting of this Commission/Committee/Board? NO YES If so, how many? 10+ _____

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APPLICATION FOR APPOINTIVE POSITION

WHAT ACTIVITIES OF THIS COMMISSION/COMMITTEE/BOARD ARE:

MOST INTERESTING TO YOU? This is a unique opportunity to be a part of the community in a different way. Hearing all of the perspectives of the members and seeing everyone work to a common goal, of creating more positive experiences for the children of the city of Irvine, is inspiring.

LEAST INTERESTING TO YOU? Everything has been so informative thus far. But I would love to learn more about the in home day care process and areas to support their programs.

WHAT PROGRAMS/PROJECTS WOULD YOU LIKE TO SEE IMPROVED OR IMPLEMENTED?

I would like to assist in creating a stronger bond and communication pathway between Licensed child care programs within ICCP and the City of Irvine Rec's programs (IPAC).

HOW WOULD YOU APPROACH THESE PROJECT(S) OR PROGRAM(S)? (Attach additional sheet if necessary)

Starting with more events that both the providers can be in attendance, Super Saturday was a great start last year, I think would help in the understanding and cooperation of both programs. Both program types can create a more cohesive vision and implementation of child care in the City of Irvine.

A secondary goal would be to connect and encourage the Administration of the programs, Directors & Assistant Directors, to start the communication pathway to talk about their common goals, struggles and success'. Both the Licensed programs and City of Irvine, serve the same children, lets create more positive experiences together!

ARE YOU INVOLVED IN ANY ORGANIZATIONS OR ACTIVITIES THAT MAY RESULT IN A CONFLICT OF INTEREST IF YOU ARE APPOINTED TO THIS COMMISSION/COMMITTEE/BOARD?

No, there is no conflict of interest.

Appointees will be required to take an Oath of Office and are subject to filing a Statement of Economic Interests pursuant to the Political Reform Act of the State of California.


SIGNATURE

9/14/17
DATE

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CITY CLERK'S OFFICE

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APPLICATION FOR APPOINTIVE POSITION

2017 SEP 26 PM 3:07

INSTRUCTIONS:

A separate application is required for each appointive position for which you apply. Applications should be filled out completely so that the City Council may fully evaluate your qualifications. Applications will be kept on file for one (1) year from the date received. Once submitted, this application is a public document and is open for inspection and copying. Return your completed application to: CITY CLERK'S OFFICE, City of Irvine, P.O. Box 19575, Irvine CA 92623-9575.

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APPLICANT INFORMATION

NAME OF COMMISSION/COMMITTEE/BOARD			DATE
Irvine Child Care Committee			9.25.17
NAME			PHONE*
FIRST Linda	LAST Hunter		[REDACTED]
RESIDENCE ADDRESS*			EMAIL*
[REDACTED]			[REDACTED]
CITY	STATE	ZIP	HOW LONG HAVE YOU LIVED IN IRVINE?
Santa Ana	California <input type="checkbox"/>	92705	worked in Irvine for 16 years
BUSINESS ADDRESS			ELIGIBLE TO REGISTER TO VOTE IN IRVINE?
28 Hubble			<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES
CITY	STATE	ZIP	BUSINESS PHONE
Irvine	California <input type="checkbox"/>	92618	949-428.3900

EDUCATION INFORMATION

NAME AND LOCATION OF COLLEGES/UNIVERSITIES ATTENDED	MAJOR	DEGREE
Pacific Oaks College - Pasadena CA	Early Childhood	BA
Pacific Oaks College - Pasadena CA	Family Therapy	MA

--

APPLICATION FOR APPOINTIVE POSITION

CIVIC EXPERIENCE

LIST PRIOR OR CURRENT CIVIC EXPERIENCE (Include membership(s) in professional, charity or community organizations)

NAME OF ORGANIZATION	DATES SERVED		OFFICE HELD (If any)
	START DATE	END DATE	
So Cal Association for the Ed of Young Childre	1/77	6/95	Treasurer for 4 years during that time
Cal Assoc for Marriage/Family Therapists	1/97	1/02	Member
Harley Davidson Toy Drive for CHOC	2015	current	Co-Chair of Charity Ride

OCCUPATIONAL HISTORY

LIST OCCUPATIONAL HISTORY BEGINNING WITH YOUR PRESENT OR MOST RECENT POSITION (List all positions held for the last five (5) years)

FIRM OR ORGANIZATION	EMPLOYMENT		TYPE OF BUSINESS	TITLE
	START DATE	END DATE		
Community Service Programs (CSP)	1998	2002	Social Services	Director
Pretend City Children's Museum	2002	current	Children's Museum	Sr Dir of Ed/ COO
Developmental Screening Registry Cohort	2016	current	Community Cohort	Cohort member

REFERENCES

INCLUDE NAMES OF AT LEAST TWO (2) RESIDENTS OF IRVINE WHO ARE NOT OFFICIALLY CONNECTED WITH THE CITY

NAME	PHONE*
Steve Burke	██████████
Denise Vandal	██████████

OTHER RELEVANT EXPERIENCE/EXPERTISE

Owned and operated my own child care center for 15 years. Was the operations manager for a corporate child care consulting firm for 5 years where I helped to develop and then managed the following centers: Apple Computer Child Care Center (Cupertino), PG&E Child Care Center (Downtown San Francisco), Union Bank Child Care Center (Monterey Park), and Disney Child Care Center (Burbank). I have successfully managed centers through the NAEYC Accreditation process.

WHAT IS YOUR UNDERSTANDING OF THE ROLE/RESPONSIBILITY OF THIS COMMISSION/COMMITTEE/BOARD YOU SELECTED?

This committee acts as an advisor to the Community Services Commission, helping to inform them and make recommendations regarding quality Early Childhood Education (ECE) programs regarding availability, affordability and about relevant ECE issues.

Have you ever attended a meeting of this Commission/Committee/Board? NO YES If so, how many? _____

APPLICATION FOR APPOINTIVE POSITION

WHAT ACTIVITIES OF THIS COMMISSION/COMMITTEE/BOARD ARE:

MOST INTERESTING TO YOU? To promote high quality early childhood education to increase school readiness for all children in Irvine. To promote informal early childhood education opportunities. To promote parent education about healthy development and how to best support it.

LEAST INTERESTING TO YOU? Licensing issues.

WHAT PROGRAMS/PROJECTS WOULD YOU LIKE TO SEE IMPROVED OR IMPLEMENTED?

More ECE programs brought up to NAEYC accreditation status and/or meeting other quality standards. Increased education, support, and training for in-home providers. Balancing of higher wages for child care providers while working toward affordable child care. Promote developmental screenings for young children to identify early issues and to education parents about their child's development.

HOW WOULD YOU APPROACH THESE PROJECT(S) OR PROGRAM(S)? (Attach additional sheet if necessary)

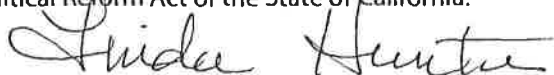
Partnering with other like-minded organizations and institutions is a great way to maximize resources. I would advocate working with the Orange County Association for the Education of Young Children which provides free or low cost trainings by working with them to create more opportunities for in-home and child care program providers to access their trainings. I would continue to work through the Irvine Child Care Project structure to address school age child care issues. Beyond working with ECE programs, schools and in-home care, I would advocate bringing together those institutions that provide informal early childhood education to brainstorm ways to help educate parents and ECE providers about developmentally appropriate practices, the importance of learning through play, and to support their efforts.

I would also promote accessing those organizations who provide developmental screenings in the community and work in tandem with them to increase the access to and decrease the stigma about early developmental screenings. Working in coordination with organizations such as Help Me Grow, would provide those families who have identified delays through screenings to find appropriate resources to help get children on track and ready for kindergarten.

ARE YOU INVOLVED IN ANY ORGANIZATIONS OR ACTIVITIES THAT MAY RESULT IN A CONFLICT OF INTEREST IF YOU ARE APPOINTED TO THIS COMMISSION/COMMITTEE/BOARD?

Not that I am aware of

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SIGNATURE

9.25.17

DATE

2017 SEP 26 PM 3:05

September 25, 2017

Irvine Civic Center
1 Civic Center Plaza
Irvine, CA 92606

To whom it may concern:

Attached please find my application for the Irvine Child Care Committee. I am very interested in being considered for one of the current openings as I have worked in the Early Childhood arena in Irvine for over 16 years. I am currently an executive for Pretend City Children's Museum, having served as its original Director of Education, Sr Director of Education, Chief Operations Officer, Interim Executive Director and most recently as the Sr. Project Director for a new museum to hopefully be built in Irvine as well.

I have well over 40 years of experience in the Early Childhood and Family Therapy fields and feel strongly that my education and experience would be of benefit to the Committee. I am anxious to serve and want to thank you for your consideration for this position.

Please feel free to contact me if you have any questions about my application or if you need additional information.

Warmly,



Linda Hunter MA, LMFT
Sr. Project Director
Pretend City Children's Museum



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2017 SEP 29 PM 3:12

APPLICATION FOR APPOINTIVE POSITION

INSTRUCTIONS:

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APPLICANT INFORMATION

NAME OF COMMISSION/COMMITTEE/BOARD			DATE
Childcare Committee			September 28, 2017
NAME			PHONE*
FIRST Amber (Star)	LAST Leal	[REDACTED]	
RESIDENCE ADDRESS*			EMAIL*
[REDACTED]			[REDACTED]
CITY	STATE	ZIP	HOW LONG HAVE YOU LIVED IN IRVINE?
Irvine	California	92617	3 years
BUSINESS ADDRESS			ELIGIBLE TO REGISTER TO VOTE IN IRVINE?
n/a			<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
CITY	STATE	ZIP	BUSINESS PHONE:

EDUCATION INFORMATION

NAME AND LOCATION OF COLLEGES/UNIVERSITIES ATTENDED	MAJOR	DEGREE
UC Irvine, School of Law	in progress	JD
Florida Atlantic University	Political Science	BA

--

APPLICATION FOR APPOINTIVE POSITION

CIVIC EXPERIENCE

LIST PRIOR OR CURRENT CIVIC EXPERIENCE (Include membership(s) in professional, charity or community organizations).

NAME OF ORGANIZATION	DATES SERVED		OFFICE HELD (If any)
	START DATE	END DATE	
Education Rights Project	August 2016	Present	Student Leader
Children's Advocacy Group, UCI Law	October 2016	Present	President
Class Mom, Turtle Rock Elementary	August 2017	Present	n/a

OCCUPATIONAL HISTORY

LIST OCCUPATIONAL HISTORY BEGINNING WITH YOUR PRESENT OR MOST RECENT POSITION (List all positions held for the last five (5) years).

FIRM OR ORGANIZATION	EMPLOYMENT		TYPE OF BUSINESS	TITLE
	START DATE	END DATE		
Fagen, Friedman and Fulfroost	May 2017	present	Law firm	Law Clerk
Alliance for Children's Rights	May 2016	August 2016	Non-profit	Law Clerk
UCI Law	Jan. 2017	Present	Law school	Research Assistant

REFERENCES

INCLUDE NAMES OF AT LEAST TWO (2) RESIDENTS OF IRVINE WHO ARE NOT OFFICIALLY CONNECTED WITH THE CITY

NAME	PHONE*
Claire Lucas	[REDACTED]
Rochelle Rotea	[REDACTED]

OTHER RELEVANT EXPERIENCE/EXPERTISE

WHAT IS YOUR UNDERSTANDING OF THE ROLE/RESPONSIBILITY OF THIS COMMISSION/COMMITTEE/BOARD YOU SELECTED?

Irvine is facing a serious childcare crisis where far too many families are on waitlists to obtain care for their children so they can work and/or go to school. It is my understanding that this committee aims to ameliorate that problem.

Have you ever attended a meeting of this Commission/Committee/Board? NO YES If so, how many? _____

APPLICATION FOR APPOINTIVE POSITION

WHAT ACTIVITIES OF THIS COMMISSION/COMMITTEE/BOARD ARE:

MOST INTERESTING TO YOU?

I am passionate about children's advocacy, especially in regards to education.

LEAST INTERESTING TO YOU?

I can honestly say that there is nothing about this project that I am not interested in.

WHAT PROGRAMS/PROJECTS WOULD YOU LIKE TO SEE IMPROVED OR IMPLEMENTED?

I would like to see more childcare options for families in Irvine and I would like to see an increase in early intervention services.

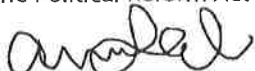
HOW WOULD YOU APPROACH THESE PROJECT(S) OR PROGRAM(S)? (Attach additional sheet if necessary)

As a law student and mother of three children (all under six years of age) this issue hits very close to home for me. I would use my experiences with education law and advocacy to engage our community in finding effective ways to resolve this childcare crisis. I feel that it is imperative to go out into the community, communicate with our neighbors, and let their voices be heard as to what they would like to see happen in regards to childcare options. I would like to note that my priority would not be simply in opening new centers, but in opening centers that would provide strong foundations for children early in their educational ventures. Since childcare is a vital stepping stone to elementary school, I would like to emphasize the importance of having early education programs for children that are comparable to Irvine's fantastic schools.

ARE YOU INVOLVED IN ANY ORGANIZATIONS OR ACTIVITIES THAT MAY RESULT IN A CONFLICT OF INTEREST IF YOU ARE APPOINTED TO THIS COMMISSION/COMMITTEE/BOARD?

No.

Appointees will be required to take an Oath of Office and are subject to filing a Statement of Economic Interests pursuant to the Political Reform Act of the State of California.



SIGNATURE

9/27/17

DATE



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CITY CLERK'S OFFICE

2017 SEP 25 AM 10:45

APPLICATION FOR APPOINTIVE POSITION

INSTRUCTIONS:

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APPLICANT INFORMATION			
NAME OF COMMISSION/COMMITTEE/BOARD			DATE
Childcare Committee			9/22/2017
NAME			PHONE*
FIRST Kate	LAST Azar		[REDACTED]
RESIDENCE ADDRESS*			EMAIL*
[REDACTED]			[REDACTED]
CITY	STATE	ZIP	HOW LONG HAVE YOU LIVED IN IRVINE?
Irvine	California	92612	5 nonconsecutive years
BUSINESS ADDRESS			ELIGIBLE TO REGISTER TO VOTE IN IRVINE?
101 Pacific Ave			<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
CITY	STATE	ZIP	BUSINESS PHONE
Long Beach	California	90802	562-628-2441

EDUCATION INFORMATION		
NAME AND LOCATION OF COLLEGES/UNIVERSITIES ATTENDED	MAJOR	DEGREE
University of Southern California	Public Diplomacy	Masters
University of California, Irvine	International Studies	Bachelors
Orange Coast College	Political Science	NA

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APPLICATION FOR APPOINTIVE POSITION

CIVIC EXPERIENCE

LIST PRIOR OR CURRENT CIVIC EXPERIENCE (Include membership(s) in professional, charity or community organizations)

NAME OF ORGANIZATION	DATES SERVED		OFFICE HELD (If any)
	START DATE	END DATE	
Association of Women Business Owners	01/2015	01/2016	Community Outreach Committee
Olive Tree Initiative	01/2007	01/2008	Co-founder

OCCUPATIONAL HISTORY

LIST OCCUPATIONAL HISTORY BEGINNING WITH YOUR PRESENT OR MOST RECENT POSITION (List all positions held for the last five (5) years)

FIRM OR ORGANIZATION	EMPLOYMENT		TYPE OF BUSINESS	TITLE
	START DATE	END DATE		
Long Beach Public Library Foundation	Nov 2015	Current	Education Nonprofit	Executive Director
Social Good Strategies	Sept 2014	Jan 2016	Nonprofit Consulting	CEO
Rally	May 2013	Sept 2014	Nonprofit Consulting	Account Executive

REFERENCES

INCLUDE NAMES OF AT LEAST TWO (2) RESIDENTS OF IRVINE WHO ARE NOT OFFICIALLY CONNECTED WITH THE CITY

NAME	PHONE*
Jack Styskal	[REDACTED]
Dinah Frieden	[REDACTED]

OTHER RELEVANT EXPERIENCE/EXPERTISE

I am a full-time working mother who is very much in real-time dealing with the issues facing many working parents: what's the best and most affordable childcare option for my son. I work for an education nonprofit so a significant portion of my income goes to childcare. I also, through my work with the Library Foundation, raise funds for early childhood reading programs. On a daily basis, I am working with the school district, community leaders, parents and the city on helping parents connect with educational opportunities through libraries.

WHAT IS YOUR UNDERSTANDING OF THE ROLE/RESPONSIBILITY OF THIS COMMISSION/COMMITTEE/BOARD YOU SELECTED?

I understand that I would volunteer two years of my time to advise the Community Services Commission on the availability and quality of affordable child care and education in Irvine.

Have you ever attended a meeting of this Commission/Committee/Board? NO YES If so, how many? _____

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APPLICATION FOR APPOINTIVE POSITION

WHAT ACTIVITIES OF THIS COMMISSION/COMMITTEE/BOARD ARE:

MOST INTERESTING TO YOU? I am personally invested in the availability of quality, affordable childcare. My son is one year old and I will be navigating this space for the next decade or more. I am also very socially and politically active and dedicated to seeing Irvine continue to be a great city for all families.

LEAST INTERESTING TO YOU? While no one loves long, drawn out committee meetings, I have a personal stake in this issue and feel it is critical to the future of my family and our city.

WHAT PROGRAMS/PROJECTS WOULD YOU LIKE TO SEE IMPROVED OR IMPLEMENTED?

Irvine has many quality childcare options but the best ones can often be cost can be prohibitive. I want to see how we can make a more equitable system for all families, while allow families to choose the options that best fit their needs.

HOW WOULD YOU APPROACH THESE PROJECT(S) OR PROGRAM(S)? (Attach additional sheet if necessary)

I am a firm believer in speaking to the community and childcare providers about their experiences, concerns and needs, and looking at other communities for lessons in best practice.

ARE YOU INVOLVED IN ANY ORGANIZATIONS OR ACTIVITIES THAT MAY RESULT IN A CONFLICT OF INTEREST IF YOU ARE APPOINTED TO THIS COMMISSION/COMMITTEE/BOARD?

No.

Appointees will be required to take an Oath of Office and are subject to filing a Statement of Economic Interests pursuant to the Political Reform Act of the State of California.

K. Azar
SIGNATURE

9/22/2017
DATE

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CITY CLERK'S OFFICE 2017 SEP 29 AM 9:36

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APPLICANT INFORMATION			
NAME OF COMMISSION/COMMITTEE/BOARD			DATE
Irvine Child Care Committee			9/29/17
NAME			PHONE*
FIRST Shianne	LAST Kapsimalis		[REDACTED]
RESIDENCE ADDRESS*			EMAIL*
[REDACTED]			[REDACTED]
CITY	STATE	ZIP	HOW LONG HAVE YOU LIVED IN IRVINE?
Irvine	California <input type="checkbox"/>	92620	13 years
BUSINESS ADDRESS			ELIGIBLE TO REGISTER TO VOTE IN IRVINE?
			<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
CITY	STATE	ZIP	BUSINESS PHONE
	<input type="checkbox"/>		

EDUCATION INFORMATION		
NAME AND LOCATION OF COLLEGES/UNIVERSITIES ATTENDED	MAJOR	DEGREE
University of Chicago	English Lang & Lit	BA
UCLA Anderson School of Management	Marketing	MBA

APPLICATION FOR APPOINTIVE POSITION

CIVIC EXPERIENCE

LIST PRIOR OR CURRENT CIVIC EXPERIENCE (Include membership(s) in professional, charity or community organizations)

NAME OF ORGANIZATION	DATES SERVED		OFFICE HELD (If any)
	START DATE	END DATE	
Good Shepherd Parent Organization	1/2017	present	Spring Fling Chair; Assembly Chair

OCCUPATIONAL HISTORY

LIST OCCUPATIONAL HISTORY BEGINNING WITH YOUR PRESENT OR MOST RECENT POSITION (List all positions held for the last five (5) years)

FIRM OR ORGANIZATION	EMPLOYMENT		TYPE OF BUSINESS	TITLE
	START DATE	END DATE		
Walt Disney Company	9/2011	present	Travel	CRM Manager

REFERENCES

INCLUDE NAMES OF AT LEAST TWO (2) RESIDENTS OF IRVINE WHO ARE NOT OFFICIALLY CONNECTED WITH THE CITY

NAME	PHONE*
Angela Kim	██████████
Sharon Smith	██████████

OTHER RELEVANT EXPERIENCE/EXPERTISE

I have two toddlers (2 year old and almost 4 year old) who are currently in full-time daycare as my husband and I both work full-time. So I have been personally interested and invested in the availability and quality of child care throughout Irvine, from exploring multiple early child care centers while I was still pregnant with my first child to visiting the Rainbow Rising facility at our assigned elementary school for advance awareness.

WHAT IS YOUR UNDERSTANDING OF THE ROLE/RESPONSIBILITY OF THIS COMMISSION/COMMITTEE/BOARD YOU SELECTED?

This committee works to support the advancement of child care resources, both in availability and quality, through partnerships with other civic groups and direct recommendations regarding relevant issues.

Have you ever attended a meeting of this Commission/Committee/Board? NO YES If so, how many? _____

APPLICATION FOR APPOINTIVE POSITION

WHAT ACTIVITIES OF THIS COMMISSION/COMMITTEE/BOARD ARE:

MOST INTERESTING TO YOU? Engaging with early childhood educators and providers from all over Irvine to learn more about their services and programs so that the city can better support them. Discussing opportunities to solve the child care crisis for our residents.

LEAST INTERESTING TO YOU? N/A

WHAT PROGRAMS/PROJECTS WOULD YOU LIKE TO SEE IMPROVED OR IMPLEMENTED?

To be honest, I am still learning about the current opportunities on this topic for the city. However, I am definitely passionate about the chance to increase childcare resources in the city for infant through kindergarten; although my family is still two years away from kindergarten, I already feel anxiety about getting into after-school care! I also feel there might be an opportunity to improve the communication of early childhood resources available to residents (e.g. the ECLC Parent Education series).

HOW WOULD YOU APPROACH THESE PROJECT(S) OR PROGRAM(S)? (Attach additional sheet if necessary)

For any project, I would learn as much as possible on the issue, including services, challenges, and limitations. After thorough exploration, and discussion with other Irvine residents if allowed, I would contribute my perspective to the committee discussion. In the particular case of marketing and communications, I would certainly offer my professional experience in developing recommendations and solutions.

ARE YOU INVOLVED IN ANY ORGANIZATIONS OR ACTIVITIES THAT MAY RESULT IN A CONFLICT OF INTEREST IF YOU ARE APPOINTED TO THIS COMMISSION/COMMITTEE/BOARD?

No.

Appointees will be required to take an Oath of Office and are subject to filing a Statement of Economic Interests pursuant to the Political Reform Act of the State of California.

SIGNATURE

DATE

9/29/17



UN

APPLICATION FOR APPOINTIVE POSITION

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APPLICANT INFORMATION

NAME OF COMMISSION/COMMITTEE/BOARD			DATE
Child Care Committee			09/14/2017
NAME			PHONE*
FIRST Suja	LAST Kuttappy		[REDACTED]
RESIDENCE ADDRESS*			EMAIL*
[REDACTED]			[REDACTED]
CITY	STATE	ZIP	HOW LONG HAVE YOU LIVED IN IRVINE?
Irvine	California	92620	3.5 years
BUSINESS ADDRESS			ELIGIBLE TO REGISTER TO VOTE IN IRVINE?
3110 W Lake Drive			<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
CITY	STATE	ZIP	BUSINESS PHONE
Santa Ana	California	92704	714.825.6745

EDUCATION INFORMATION

NAME AND LOCATION OF COLLEGES/UNIVERSITIES ATTENDED	MAJOR	DEGREE
Cochin University	BTech	IT

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2017 SEP 25 PM 12:28

CITY OF IRVINE
CITY CLERK'S OFFICE
RECEIVED

APPLICATION FOR APPOINTIVE POSITION

CIVIC EXPERIENCE

LIST PRIOR OR CURRENT CIVIC EXPERIENCE (Include membership(s) in professional, charity or community organizations)

NAME OF ORGANIZATION	DATES SERVED		OFFICE HELD (If any)
	START DATE	END DATE	
Cypress Village Events Committee	05/2014		Chair

OCCUPATIONAL HISTORY

LIST OCCUPATIONAL HISTORY BEGINNING WITH YOUR PRESENT OR MOST RECENT POSITION (List all positions held for the last five (5) years)

FIRM OR ORGANIZATION	EMPLOYMENT		TYPE OF BUSINESS	TITLE
	START DATE	END DATE		
United Healthcare	08/2012		Healthcare	IT

REFERENCES

INCLUDE NAMES OF AT LEAST TWO (2) RESIDENTS OF IRVINE WHO ARE NOT OFFICIALLY CONNECTED WITH THE CITY

NAME	PHONE*
Deepa Raju	[REDACTED]
Sapna Bhat	[REDACTED]

OTHER RELEVANT EXPERIENCE/EXPERTISE

Room parent at Transitional Kindergarten.
Organized Community events and activities.

WHAT IS YOUR UNDERSTANDING OF THE ROLE/RESPONSIBILITY OF THIS COMMISSION/COMMITTEE/BOARD YOU SELECTED?

Partner with various city agencies to:

(1) Determine child care needs of Irvine residents by engaging in dialogue with all stakeholders - for example, parents and child care providers (2) Ensure quality and affordable child care is available to every child.

Have you ever attended a meeting of this Commission/Committee/Board? NO YES If so, how many? _____

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APPLICATION FOR APPOINTIVE POSITION

WHAT ACTIVITIES OF THIS COMMISSION/COMMITTEE/BOARD ARE:

MOST INTERESTING TO YOU? I am really passionate about child care and child education.

LEAST INTERESTING TO YOU? Nothing stands out as not interesting.

WHAT PROGRAMS/PROJECTS WOULD YOU LIKE TO SEE IMPROVED OR IMPLEMENTED?

Work towards improving quality of child care.
Ensure there is adequate child care for all Irvine residents who need it.

HOW WOULD YOU APPROACH THESE PROJECT(S) OR PROGRAM(S)? (Attach additional sheet if necessary)

Engage with Irvine residents through surveys, town halls to understand their needs.
Put in place monitoring mechanisms to gauge effectiveness of child care programs, and work towards continuous improvement.

ARE YOU INVOLVED IN ANY ORGANIZATIONS OR ACTIVITIES THAT MAY RESULT IN A CONFLICT OF INTEREST IF YOU ARE APPOINTED TO THIS COMMISSION/COMMITTEE/BOARD?

No.

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SIGNATURE



09/14/2017

DATE

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RECEIVED
CITY OF IRVINE
CITY CLERK'S OFFICE

2017 SEP 28 PM 4:20

APPLICATION FOR APPOINTIVE POSITION

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APPLICANT INFORMATION			
NAME OF COMMISSION/COMMITTEE/BOARD			DATE
Child Care Committee			9 - 22 - 17
NAME			PHONE*
FIRST	LAST		
Beverly	Menkin		
RESIDENCE ADDRESS*			EMAIL*
CITY	STATE	ZIP	HOW LONG HAVE YOU LIVED IN IRVINE?
Irvine	California	92604	30 years
BUSINESS ADDRESS			ELIGIBLE TO REGISTER TO VOTE IN IRVINE?
			<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
CITY	STATE	ZIP	BUSINESS PHONE

EDUCATION INFORMATION		
NAME AND LOCATION OF COLLEGES/UNIVERSITIES ATTENDED	MAJOR	DEGREE
Johannesburg Teachers Training College of Education, South Africa	Early Childhood	B.A. in ECE
University of California, Irvine	Administration in ECE	Extra credits
Santa Ana College	Adult Supervision	Extra credits
Saddleback College	Community & Family	Extra credits

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APPLICATION FOR APPOINTIVE POSITION

CIVIC EXPERIENCE

LIST PRIOR OR CURRENT CIVIC EXPERIENCE (Include membership(s) in professional, charity or community organizations)

NAME OF ORGANIZATION	DATES SERVED		OFFICE HELD (If any)
	START DATE	END DATE	
OC Mega Challah Bake	October 2014	current	Security and Community organization
Congregation Beth Jacob of Irvine	June 1991	current	Founding member/synagogue organizer

OCCUPATIONAL HISTORY

LIST OCCUPATIONAL HISTORY BEGINNING WITH YOUR PRESENT OR MOST RECENT POSITION (List all positions held for the last five (5) years)

FIRM OR ORGANIZATION	EMPLOYMENT		TYPE OF BUSINESS	TITLE
	START DATE	END DATE		
Jewish Community Center	Sept. 1997	May 2017	Pre-school	Director/Teacher

REFERENCES

INCLUDE NAMES OF AT LEAST TWO (2) RESIDENTS OF IRVINE WHO ARE NOT OFFICIALLY CONNECTED WITH THE CITY

NAME	PHONE*
Carol Desatnik	██████████
Gary Schneider	██████████

OTHER RELEVANT EXPERIENCE/EXPERTISE

40 years of total teaching experience, as well as an Infant/Toddler Director, Assistant Pre-school Director in Early Childhood Education in South Africa, Israel and Houston, Texas. The last 20 years were in Irvine.

WHAT IS YOUR UNDERSTANDING OF THE ROLE/RESPONSIBILITY OF THIS COMMISSION/COMMITTEE/BOARD YOU SELECTED?

To understand and implement developmentally appropriate practices for early childhood education in our community. To pro-actively help with planning the next step on how to go about providing much needed facilities and Pre-schools for the education of future generations in Irvine.

Have you ever attended a meeting of this Commission/Committee/Board? NO YES If so, how many? 2

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APPLICATION FOR APPOINTIVE POSITION

WHAT ACTIVITIES OF THIS COMMISSION/COMMITTEE/BOARD ARE:

MOST INTERESTING TO YOU? The building and maintenance of quality education centers in Irvine.

LEAST INTERESTING TO YOU? Everything about our city is of interest to me!

WHAT PROGRAMS/PROJECTS WOULD YOU LIKE TO SEE IMPROVED OR IMPLEMENTED?

I am very concerned that there is a lack of Pre-schools and Infant/Toddler centers to meet the needs of our Irvine community. Most early childhood facilities have wait lists for the parents to sign up, but the urgent necessity is for more centers to be built to accomodate the needs of these children from infants to 6yrs old. According to a recent study, there is currently a need for another 17 Pre-schools in the Irvine area. This is a huge concern as we are not meeting the needs of all the children living in Irvine.

HOW WOULD YOU APPROACH THESE PROJECT(S) OR PROGRAM(S)? (Attach additional sheet if necessary)

I believe that I would be an asset to the Early Childhood Committee as a highly experienced teacher, director and administrator. It is necessary that a program be designed to foster social, emotional, cognitive and motor development in each child, and most importantly to provide a safe and healthy environment for our children in Irvine. I would like to be able to guide future builders/developers and direct them to build quality centers. I would like to help advise them about the needs for creation of quality Pre-schools and infant Toddler Centers in accordance with the licensing requirements of the State of California. I would also like to see "quality" control of our current Pre-schools. I am willing to support and help in any way I can to enhance the lives of the children who currently do not have placement in any available Pre-school as each and every child deserves the respect in their own right. I also understand and respect the needs of parents who want to work in order to provide for their families in Orange County. Hence the vital need to build more Pre-schools.

ARE YOU INVOLVED IN ANY ORGANIZATIONS OR ACTIVITIES THAT MAY RESULT IN A CONFLICT OF INTEREST IF YOU ARE APPOINTED TO THIS COMMISSION/COMMITTEE/BOARD?

None

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Beverley Menkin

9-22-17

SIGNATURE



DATE

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APPLICANT INFORMATION			
NAME OF COMMISSION/COMMITTEE/BOARD			DATE
Irvine Child Care Committee			9-28-17
NAME			PHONE*
FIRST	LAST		
Giulia	Rodriguez		
RESIDENCE ADDRESS*			EMAIL*
CITY	STATE	ZIP	HOW LONG HAVE YOU LIVED IN IRVINE?
Irvine	CA	92602	Since 1997 (20yrs)
BUSINESS ADDRESS			ELIGIBLE TO REGISTER TO VOTE IN IRVINE?
1525 N. Tustin Ave			<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
CITY	STATE	ZIP	BUSINESS PHONE
Santa Ana	CA	92705	714-558-5402

EDUCATION INFORMATION		
NAME AND LOCATION OF COLLEGES/UNIVERSITIES ATTENDED	MAJOR	DEGREE
Los Angeles Valley College	Criminal Justice	A.A.
California State Univ., Northridge	Social Welfare	B.S.

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APPLICATION FOR APPOINTIVE POSITION

CIVIC EXPERIENCE

LIST PRIOR OR CURRENT CIVIC EXPERIENCE (Include membership(s) in professional, charity or community organizations)

NAME OF ORGANIZATION	DATES SERVED		OFFICE HELD (If any)
	START DATE	END DATE	
Irvine Child care Committee	2015	2017	Government, Civic, Community Representative

OCCUPATIONAL HISTORY

LIST OCCUPATIONAL HISTORY BEGINNING WITH YOUR PRESENT OR MOST RECENT POSITION (List all positions held for the last five (5) years)

FIRM OR ORGANIZATION	EMPLOYMENT		TYPE OF BUSINESS	TITLE
	START DATE	END DATE		
RCOC / CCFC	9-2012	present	non-profit; working w/ children w/ developmental disabilities	Parent Service Coordinator

REFERENCES

INCLUDE NAMES OF AT LEAST TWO (2) RESIDENTS OF IRVINE WHO ARE NOT OFFICIALLY CONNECTED WITH THE CITY

NAME	PHONE*
Geanina Boldoni	[REDACTED]
Brenda Allan	[REDACTED]

OTHER RELEVANT EXPERIENCE/EXPERTISE

WHAT IS YOUR UNDERSTANDING OF THE ROLE/RESPONSIBILITY OF THIS COMMISSION/COMMITTEE/BOARD YOU SELECTED?

2 year term, providing recommendations on quality, affordable child care/education in Irvine.
 Meetings held the 2nd Tuesday of selected mths (6x's a year) from 9-10:30 a.m.

Have you ever attended a meeting of this Commission/Committee/Board? NO YES If so, how many? _____

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APPLICATION FOR APPOINTIVE POSITION

WHAT ACTIVITIES OF THIS COMMISSION/COMMITTEE/BOARD ARE:

MOST INTERESTING TO YOU? Meeting together & listening to others ideas, as well as providing my own, in making Irvine absolutely great.

LEAST INTERESTING TO YOU?

WHAT PROGRAMS/PROJECTS WOULD YOU LIKE TO SEE IMPROVED OR IMPLEMENTED?

I would like to see more improvement in the Irvine community, in terms of making parks more universally accessible to children who have special needs (i.e. Autism, non-ambulatory, etc.). Some examples: sensory garden, water features, bright colors, fenced in park for

HOW WOULD YOU APPROACH THESE PROJECT(S) OR PROGRAM(S)? (Attach additional sheet if necessary)

- Attempt to find out how many families have children with special needs within each community in Irvine. (i.e. surveys, interviews).
- Starting with the community with the highest, obtain ideas of what changes to equipment & to park would be most beneficial for both the child with and without special needs. Possible meeting with other city officials to discuss what they have done to provide support in this area. Meet with companies who sale park equipment in order to make the best selection.
- As funding allows, begin to make the changes needd within those neighborhood parks/equip

ARE YOU INVOLVED IN ANY ORGANIZATIONS OR ACTIVITIES THAT MAY RESULT IN A CONFLICT OF INTEREST IF YOU ARE APPOINTED TO THIS COMMISSION/COMMITTEE/BOARD?

No

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Julia Rodriguez
SIGNATURE

9-28-17
DATE

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APPLICANT INFORMATION

NAME OF COMMISSION/COMMITTEE/BOARD			DATE
Child Care Committee			09/29/17
NAME			PHONE*
FIRST	LAST		
WENHUA	WAN G		
RESIDENCE ADDRESS*			EMAIL*
CITY	STATE	ZIP	HOW LONG HAVE YOU LIVED IN IRVINE?
Irvine	CA <input checked="" type="checkbox"/>	92620	
BUSINESS ADDRESS			ELIGIBLE TO REGISTER TO VOTE IN IRVINE?
			<input type="checkbox"/> NO <input type="checkbox"/> YES
CITY	STATE	ZIP	BUSINESS PHONE
	<input checked="" type="checkbox"/>		

EDUCATION INFORMATION

NAME AND LOCATION OF COLLEGES/UNIVERSITIES ATTENDED	MAJOR	DEGREE
Jinzhou University, Shan'xi Province, China	English Education	

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APPLICATION FOR APPOINTIVE POSITION

CIVIC EXPERIENCE

LIST PRIOR OR CURRENT CIVIC EXPERIENCE (Include membership(s) in professional, charity or community organizations)

NAME OF ORGANIZATION	DATES SERVED		OFFICE HELD (If any)
	START DATE	END DATE	

OCCUPATIONAL HISTORY

LIST OCCUPATIONAL HISTORY BEGINNING WITH YOUR PRESENT OR MOST RECENT POSITION (List all positions held for the last five (5) years)

FIRM OR ORGANIZATION	EMPLOYMENT		TYPE OF BUSINESS	TITLE
	START DATE	END DATE		
K&F Design and Consultant	03/21/17	—	Landscaping Project	

REFERENCES

INCLUDE NAMES OF AT LEAST TWO (2) RESIDENTS OF IRVINE WHO ARE NOT OFFICIALLY CONNECTED WITH THE CITY

NAME	PHONE*
Yan Meng	[REDACTED]
Kiju Kim	

OTHER RELEVANT EXPERIENCE/EXPERTISE

WHAT IS YOUR UNDERSTANDING OF THE ROLE/RESPONSIBILITY OF THIS COMMISSION/COMMITTEE/BOARD YOU SELECTED?

I'm very interested in kids program like health or education. And at the moment I know many kids cannot attend the school and it's a big problem. I love kids and hope to help them.

Have you ever attended a meeting of this Commission/Committee/Board? NO YES If so, how many? _____

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APPLICATION FOR APPOINTIVE POSITION

WHAT ACTIVITIES OF THIS COMMISSION/COMMITTEE/BOARD ARE:

MOST INTERESTING TO YOU?

You are helping kids about their education and it's a very very good program that I want to join in too

LEAST INTERESTING TO YOU?

I'm not sure how long time need to work on it everyday cuz I have to work on my own business too, but I'll try to make more time for it

WHAT PROGRAMS/PROJECTS WOULD YOU LIKE TO SEE IMPROVED OR IMPLEMENTED?

I hope later less and less kids cannot go to school and every kid can have good education easily.

HOW WOULD YOU APPROACH THESE PROJECT(S) OR PROGRAM(S)? (Attach additional sheet if necessary)

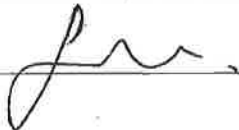
Take time to find more people or group to give us support to build more learning centers or schools and find more teachers can work for our kids.

ARE YOU INVOLVED IN ANY ORGANIZATIONS OR ACTIVITIES THAT MAY RESULT IN A CONFLICT OF INTEREST IF YOU ARE APPOINTED TO THIS COMMISSION/COMMITTEE/BOARD?

No I'll take all of my ~~for other~~ time for this kids program and my business and I'll treat it as my own business because I'm really wanna do something on it.

Appointees will be required to take an Oath of Office and are subject to filing a Statement of Economic Interests pursuant to the Political Reform Act of the State of California.

SIGNATURE



DATE

09/29/17

The City of Irvine takes your privacy seriously. This form asks you to provide the City with certain personal information. Such information is being requested and will be utilized by the City for the specific and limited purpose of future City correspondence regarding the subject-matter of this form. Pursuant to Measure S, an initiative ordinance passed by City voters in 2008, the personal information noted by an asterisk (*) on this form will be kept confidential. Unless you expressly indicate to us otherwise or unless compelled by a court order, it will not be shared with other agencies, businesses or individuals.



CITY CLERK'S OFFICE
CITY OF IRVINE
CITY CLERK'S OFFICE

Print Form

APPLICATION FOR APPOINTIVE POSITION

INSTRUCTIONS: 2017 SEP 28 PM 4:12

A separate application is required for each appointive position for which you apply. Applications should be filled out completely so that the City Council may fully evaluate your qualifications. Applications will be kept on file for one (1) year from the date received. Once submitted, this application is a public document and is open for inspection and copying. Return your completed application to: CITY CLERK'S OFFICE, City of Irvine, P.O. Box 19575, Irvine CA 92623-9575.

Irvine Municipal Code Section 1-4-103 - Eligibility: Any person, whether or not a resident of the City, shall be eligible to serve on committees; but only residents of the City shall be eligible to serve on commissions unless the unanimous approval of the City Council is obtained. Any person appointed to or selected for a commission or committee in conformity with these rules and regulations shall be a voting member thereof. As used in this rule, a resident of the City is any person eligible to register to vote in municipal elections.

APPLICANT INFORMATION			
NAME OF COMMISSION/COMMITTEE/BOARD			DATE
Child Care Committee			9/28/17
NAME			PHONE*
FIRST	LAST		
Magi	Yang		
RESIDENCE ADDRESS*			EMAIL*
CITY	STATE	ZIP	HOW LONG HAVE YOU LIVED IN IRVINE?
Irvine	CA	92618	10 years
BUSINESS ADDRESS			ELIGIBLE TO REGISTER TO VOTE IN IRVINE?
			<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
CITY	STATE	ZIP	BUSINESS PHONE

EDUCATION INFORMATION		
NAME AND LOCATION OF COLLEGES/UNIVERSITIES ATTENDED	MAJOR	DEGREE
University of California, Irvine	Criminology/ Education	B.A.
Santa Clara University School of Law	Law	J.D.

APPLICATION FOR APPOINTIVE POSITION

CIVIC EXPERIENCE

LIST PRIOR OR CURRENT CIVIC EXPERIENCE (Include membership(s) in professional, charity or community organizations)

NAME OF ORGANIZATION	DATES SERVED		OFFICE HELD (If any)
	START DATE	END DATE	
Laguna Aitura HOA	01/14	Present	President
CHOC Glass Slipper Guild	01/16	present	Board member

OCCUPATIONAL HISTORY

LIST OCCUPATIONAL HISTORY BEGINNING WITH YOUR PRESENT OR MOST RECENT POSITION (List all positions held for the last five (5) years)

FIRM OR ORGANIZATION	EMPLOYMENT		TYPE OF BUSINESS	TITLE
	START DATE	END DATE		
Attorney - Self				

REFERENCES

INCLUDE NAMES OF AT LEAST TWO (2) RESIDENTS OF IRVINE WHO ARE NOT OFFICIALLY CONNECTED WITH THE CITY

NAME	PHONE*
Greg Chan	
Yoon Yang	

OTHER RELEVANT EXPERIENCE/EXPERTISE

Mother of 2 kids (5, 2), board member of Glass Slipper Guild, which raises money and awareness for CHOC. was an attorney for the DA's Dependency & Delinquency units.

WHAT IS YOUR UNDERSTANDING OF THE ROLE/RESPONSIBILITY OF THIS COMMISSION/COMMITTEE/BOARD YOU SELECTED?

To make Irvine a better place for children by providing more child care, classes, educational opportunities.

Have you ever attended a meeting of this Commission/Committee/Board? NO YES If so, how many? _____

APPLICATION FOR APPOINTIVE POSITION

WHAT ACTIVITIES OF THIS COMMISSION/COMMITTEE/BOARD ARE:

MOST INTERESTING TO YOU?

I am passionate about children and would love to help make sure Irvine's expansion includes facilities and services for children.

LEAST INTERESTING TO YOU?

WHAT PROGRAMS/PROJECTS WOULD YOU LIKE TO SEE IMPROVED OR IMPLEMENTED?

More classes and more affordable educational opportunities for kids. A place for children to learn through play and experiences.

HOW WOULD YOU APPROACH THESE PROJECT(S) OR PROGRAM(S)? (Attach additional sheet if necessary)

Look at the current classes and what is available, look at the budget, look for ways to expand the budget, look for ways and mean to implement and expand.

ARE YOU INVOLVED IN ANY ORGANIZATIONS OR ACTIVITIES THAT MAY RESULT IN A CONFLICT OF INTEREST IF YOU ARE APPOINTED TO THIS COMMISSION/COMMITTEE/BOARD?

N/A.

Appointees will be required to take an Oath of Office and are subject to filing a Statement of Economic Interests pursuant to the Political Reform Act of the State of California.

SIGNATURE



DATE

9/28/17

ITEM 3



REQUEST FOR IRVINE CHILD CARE COMMITTEE ACTION

MEETING DATE: JANUARY 9, 2018

TITLE: PROPOSED IRVINE CHILD CARE COMMITTEE BYLAW
AMENDMENTS


Community Services Manager


Deputy Director of Community Services

RECOMMENDED ACTION

Review and provide input on proposed amendments to the Irvine Child Care Committee bylaws.

EXECUTIVE SUMMARY

The Irvine Child Care Committee (Committee) serves as an advisory body to the Community Services Commission (Commission). The purpose of the Committee is to provide input on child care related issues and to develop recommendations related to the availability of affordable and quality child care and early education in Irvine. The primary objectives of the Committee are to work collaboratively with community organizations to enhance the provision of child care and early education, provide outreach, and serve as a liaison to the community.

The Committee is comprised of 15 voting members consisting of: five City Council appointees; three education appointees; two community child care providers; two parents/guardians; two government, civic or community representatives; and a Community Services Commission Task Force representative. The Committee meets six times a year to discuss strategies to enhance the provision of child care and early education in Irvine, plan parent education events and provide input on professional development opportunities for early childhood educators.

The Community Services Department provides support to the Committee and other advisory bodies by providing staff liaisons and additional staff members who assist with meetings and board activities. The department is facilitating a bylaw review for advisory bodies that report to the Commission. The purpose of the review is to establish a uniform framework among all five advisory bodies to ensure consistency; to reflect current and best practices; to achieve operational efficiencies; and to incorporate annual reporting by each advisory body to the Commission on its goals and initiatives.

The bylaws amendment process includes the following:

1. Advisory bodies review and discuss proposed bylaw amendments.
2. Advisory Body Chair and staff liaison present proposed bylaw amendments and annual goals/initiatives/purpose to the Commission for review and comment. The advisory bodies' presentations will be staggered throughout the year.
3. Legal review of proposed bylaw amendments.
4. Advisory bodies adopt bylaws.
5. Adopted bylaws of all advisory bodies are presented to the Commission.

The proposed Committee bylaw amendments are recommended for Committee consideration, with approval at a future meeting as identified in Attachments 1 and 2.

ANALYSIS

City staff reviewed the Committee bylaws and is proposing amendments to include consistency with formatting and the following:

SECTION 3.0. PURPOSE, MISSION AND DUTIES

- Added authority for the Committee to appoint one representative from their membership to serve on the Irvine Child Development Center Operating Board and the Irvine Children, Youth and Families Advisory Committee.
- Added the Committee shall report to the Community Services Commission on the Committee's goals and accomplishments annually.

SECTION 4. GENERAL STATEMENT OF POLICY

- Added this section to include that Irvine Municipal Code Division 4 is applicable to all commissions and committees operating under the authority of the City of Irvine.

SECTION 5. MEMBERSHIP

- Reduced the number of members from fifteen to fourteen to align with current practice.
- Added guidelines to fill vacancies and the provision that a member may be removed after absence from three consecutive meetings.

SECTION 6. VOTING

- Added a voting section to indicate one vote per member and proxy votes are not permitted.

SECTION 7. OFFICERS

- Removed the position of Recording Secretary and procedure for removing a Committee officer.

SECTION 8. MEETINGS

- Remove redundant language already covered by the Ralph M. Brown Act and the ability for a member of the public to initiate an agenda item.

SECTION 9. BYLAWS

- Remove the requirement to update the bylaws by adopted resolution of the Community Services Commission.

Following Committee input, staff will develop a revised draft of the bylaws for legal review and Committee adoption at a future meeting.

ALTERNATIVES CONSIDERED

The Committee could recommend no changes to its existing bylaws.

FINANCIAL IMPACT

Committee's financial impacts are minimal and included in the approved FY 2017-18 Budget. The Community Services Department supports the Committee by providing a staff liaison. Additional staff assists with the implementation of advisory body initiatives and activities, development of meeting minutes, agenda packets and postings.

REPORT PREPARED BY

Sheila Driscoll, Community Services Manager

ATTACHMENTS

1. Irvine Child Care Committee Bylaws
2. Proposed Irvine Child Care Committee Bylaw Amendments

**BYLAWS OF THE
IRVINE CHILD CARE COMMITTEE**

ARTICLE I

Name

The name of this public entity shall be the City of Irvine Child Care Committee.

ARTICLE II

Location

The principal office for the transaction of business of this Committee is fixed and located in the City of Irvine, County of Orange, California.

ARTICLE III

Mission and Purpose

The purpose of the Irvine Child Care Committee is to actively serve as a resource and advise the Community Services Commission for City Council on child care related issues. Its role is to develop recommendations and initiatives as they relate to the availability of quality and affordable childcare and education in Irvine. The Irvine Child Care Committee works in a cooperative relationship with the support of the Community Services Commission, the Child Care Coordination Office, the Community Services Department, and the Community Development Department to enhance the provision of child care and education, provide outreach, and to serve as a liaison to the community as a whole.

ARTICLE IV

Membership

Section 1. Members

The Committee shall be composed of fifteen (15) voting members consisting of Liaison and Appointee representatives and shall serve pursuant to Section 5310 of the California Organizations Code.

A. Liaison Members:

1. Three (3) members who represent educational organizations:
 - a.) Irvine Unified School District (1)
 - b.) University of California, Irvine (1)
 - c.) Irvine Valley College (1)
2. Two (2) members who represent government, civic or community. (2)

**BYLAWS OF THE
IRVINE CHILD CARE COMMITTEE**

3. Two (2) Center-based or Home-based Child Care Providers. (2)
 4. Two (2) Parents/Guardians (2)
- B. Appointee Members:
1. Five (5) City Council Appointees (5)
 2. Community Services Commission Task Force (Child, Youth, Family and Senior Services) (1)
- C. City of Irvine non-voting representatives:
Unless otherwise represented on the Committee, the City of Irvine shall provide staff
- Child Care Coordination
 - Irvine Child Care Project
 - Community Development/Planning Commission

Section 2. Appointment of Members

A. Liaison Members

1. Educational Organization Members:
Educational Organization members shall be appointed by their respective organizations and shall serve a term of office in accordance with that appointment.
2. All Remaining Liaison Members (Government, Civic, or Community Members Center based or Home-based Child Care Provider Members; Parents/Guardians Members)

In accordance with City policy, the availability of such positions shall be made public. All remaining liaison members shall be appointed through the following procedure: All interested persons shall submit written applications from the date of posting until the last working day in September. Each application shall be reviewed; screening and interviewing shall be conducted thereafter with recommendations presented to the Committee. The Committee will then forward its nominations to the Community Services Commission for formal appointment. New Committee members shall normally be seated at the meeting in January. Term of office shall be for a period of two (2) years. Reappointment to another term is possible by complying with the procedure outlined herein.

B. Appointee Members:

1. City Council Members shall each appoint one (1) member to the Child Care Committee to a term in accordance with that term of office.
2. The Community Services Commission shall be represented on the Child Care Committee by a member of the Community Services Commission Task Force-Child, Youth, Family and Senior Services to a term in accordance with that term of office.

**BYLAWS OF THE
IRVINE CHILD CARE COMMITTEE**

Child, Youth, Family and Senior Services to a term in accordance with that term of office.

C. City of Irvine Non-Voting Representatives:

Such representatives shall be appointed by the Director of Community Services and Community Development or their designees.

Section 3. Removal of Members

It shall be the duty of each member to take an active part in the Committee's deliberation and to act in whatever capacity the member may be called. Absence from two (2) consecutive meetings may constitute the retirement of the member. After the second consecutive absence, the member will be contacted. In the event that a member is deemed retired, the member and the appointed body will be contacted. New members shall be appointed following the designated procedure for their appropriate position.

Section 4. Vacancies

In the event of any committee vacancy within this organization because of death, resignation, removal, or disqualification of any member, the Chairperson shall seek appropriate appointment of a new representative to fill the vacancy for the duration of the appointment.

Section 5. Meetings

The meetings of the Committee shall be held at least six (6) times each year, at which time the members of the Committee shall convene, in accordance with the provisions of these bylaws, to consider the affairs of the organization and transact such other business as may properly be brought before the meeting.

Special meetings of the members of the Committee, for any purpose, shall be called at any time by the Chairperson, or if she/he is unable or absent or refuses to act, by either the Vice-Chairperson, or by any three (3) members of the Committee. Written notice of the time and place of such special meetings shall be posted and sent to each member no less than 24 hours before such a meeting in accordance with the Brown Act (Section 54956).

Section 6. Limitation of Actions by Agenda

No action shall be taken by the Committee, on any items not appearing on the posted agenda.

**BYLAWS OF THE
IRVINE CHILD CARE COMMITTEE**

Section 7. Public Comment

The Chair shall ask if any person wishes to speak to the Child Care Committee on items within the Committee's jurisdiction; however, no action may be taken on matters that are not part of the posted agenda. Items not part of the posted agenda will be heard during the Public Comment Section. Public comments regarding posted agenda items will be heard at the time the matter is heard by the Committee. Public comments are limited to ten minutes per person.

Section 8. Initiating an Agenda Item

8.1 Committee Request - Any Child Care Committee member may initiate an item for Committee consideration by making such request to the Child Care Program Coordinator by no later than the legal deadline for noticing and placing the matter on the agenda.

8.2 Public Request - Any member of the public may initiate a request to have the Child Care Committee consider an item within the Committee's jurisdiction by making such request in writing at least fourteen days preceding the Committee meetings.

8.3 Staff Requests - City staff may initiate a request to have the Child Care Committee consider an item within the Committee's jurisdiction by making a request to the Child Care Program Coordinator at least fourteen days prior to the meeting at which consideration is to take place.

Section 9. Quorum

A majority of the Committee shall constitute a quorum for the transaction of business at any meeting. In the event that less than a quorum of members are present at any meeting, the members who are present may adjourn the meeting but may not transact any business, and the notice of the time and place of holding an adjourned meeting be made public and given to absent members of the time and place established.

Section 10. Powers and Duties

The Committee shall have, as permitted by City Council order, all primary powers and authorities necessary and convenient to carry out the business and affairs of this organization. They shall report salient findings directly to the Community Services Commission at least once a year.

Any public communication, written or verbal, representing the position of the Committee shall require prior approval of two officers of the Committee.

**BYLAWS OF THE
IRVINE CHILD CARE COMMITTEE**

ARTICLE V
Officers

Section 1. Titles

The officers of this organization shall be Chairperson and Vice-Chairpersons—and Recording Secretary. The officers shall be nominated and elected by consent of the voting members of the Committee.

Section 2. Election

After the installation of the members of the Committee at the January meeting, the Committee shall elect a Chairperson Vice-Chairperson, and Recording Secretary to serve for a period of one year (12 months).

Section 3. Removal and Resignation

Any officer may be removed, either with or without cause, by a majority of all members of the Committee at any regular or special meeting of the Committee. Any officer may resign at any time by giving written notice to the Chair or the Vice-Chair of the Committee. Any such resignation shall take effect at the time of the receipt of such notice, or at any later time specified therein and, unless otherwise specified in such resignation, the acceptance of the same shall not be necessary to make the resignation effective.

Section 4. Vacancies in the Offices of the Organization

A vacancy in any office of this organization because of death, resignation, removal, disqualification, or other cause shall be filled in the manner prescribed in these bylaws for regular appointments to such office at either a regular or special meeting of the members of the Committee called for that purpose.

Section 5. Duties of the Chairperson

The Chairperson shall have the general supervision, direction, and control of the business and affairs of this organization. She/he shall preside at all meetings of members of the Committee. She/he shall have the power to appoint subcommittee chairpersons and committees as necessary, and shall receive from them reports of their business.

Section 6. Duties of the Vice-Chairpersons

**BYLAWS OF THE
IRVINE CHILD CARE COMMITTEE**

- A. In the absence or disability of the Chairperson, the Vice-Chairperson shall perform all the duties of the Chairperson, and in so acting shall have all the powers of the Chairperson. The Vice-Chairperson shall be in charge of communications and shall have such other powers and perform such duties as may be prescribed, by the Committee and its Chairperson.

Section 7. Duties of the Recording Secretary

The Recording Secretary will take minutes of the Committee meetings and submit them to the Irvine Child Care Committee staff within 10 days of the meeting. In the absence of the Recording Secretary, the Chairperson may appoint a committee member to take meeting notes.

ARTICLE VI
Amendment of Bylaws

The bylaws may be amended or repealed and new bylaws adopted by a vote of two-thirds (2/3) of all members of the Committee. The bylaws shall take effect upon adoption by resolution by the Community Services Commission.

ARTICLE VII
Standing Rules

The Committee shall have the authority to enact standing rules as needed.



IRVINE CHILD CARE COMMITTEE (PROPOSED) BYLAWS

Date: January 9, 2018

Last Amended: March 20, 2006

Approved By: Irvine Child Care Committee

1.0 NAME

The name of this advisory body of the City of Irvine shall be the Irvine Child Care Committee (hereinafter "Committee").

2.0 LOCATION

The principal office for the transaction of business is hereby fixed and located at 1 Civic Center Plaza in Irvine, California.

3.0 PURPOSE, MISSION, AND DUTIES

3.1 Purpose - The Committee's purpose is to serve as an advisory body of the City of Irvine, reporting to the City's Community Services Commission. The Committee shall provide input on the needs of the community pertaining to child care related issues.

3.2 Mission - The Committee's mission is to develop recommendations related to the availability of affordable quality child care and early education in Irvine.

3.3 Duties - The Committee's duties include, but shall not be limited to, working collaboratively with City departments and community organizations to enhance the provision of child care and early education, providing outreach, and serving as a liaison to the community.

The Committee shall appoint one representative from their membership to serve on the Irvine Child Development Center Operating Board and one representative to serve on the Irvine Children, Youth and Families Advisory Committee, as appropriate.

The Committee shall report annually to the Community Services Commission on its goals and accomplishments.

4.0 GENERAL STATEMENT OF POLICY

Provisions of the Irvine Municipal Code Division 4-Commissions and Committees, are applicable to all commissions and committees appointed by or otherwise operating under authority of the City of Irvine, City Council or its delegate.

5.0 MEMBERSHIP

The Committee shall consist of no more than fourteen (14) voting members consisting of appointee and liaison representatives, and shall serve pursuant to Section 5310 of the California Organizations Code. The Membership on the Committee is comprised of representatives meeting the following requirements:

5.1 Appointee Members

5.1.1 One representative from each of the following educational Organizations, Irvine Unified School District, University of California, Irvine, and Irvine Valley College, shall be appointed by their respective organizations and serve a term of office in accordance with that appointment.

5.1.2 Each City Council Member shall appoint one member for a total of five (5) members to serve a term in accordance with that Council Member's term of office.

5.2 Liaison Members - Shall be selected through the following procedure: All interested persons shall submit written applications and qualified applicants will be invited to an oral interview with a minimum of three (3) Committee members and one (1) optional representative from the Community Services Commission. Term of office shall be a period of two years. Reappointment to another term is possible by complying with the procedure outlined herein.

5.2.1 Government, Civic or Community Members - Two (2)

5.2.2 Center- or Home-based Child Care Provider Members - Two (2)

5.2.3 Parent/Guardian Members - Two (2)

5.3 Resignation, Vacancies, and Removal

5.3.1 Resignation - Any member may resign at any time by giving written notice to the Chair or Vice Chair.

5.3.2 Vacancies - In the event a vacancy is created, it shall be filled by the same method by which the vacancy was previously filled, at a timeline established by the Committee.

5.3.3. Removal - Absence from three (3) consecutive meetings may constitute the removal of the member.

6.0 VOTING

- 6.1 One Vote Per Member - Committee members shall be entitled to one vote.
- 6.2 Proxy Votes - No proxy votes are permitted.

7.0 OFFICERS

Officers of the Committee shall be Chair and Vice Chair, each of whom shall be a member of the Committee. The officers shall be elected by the membership of the Committee annually.

- 7.1 Election - Regular election of officers shall be held annually. The term of office shall be one (1) year, commencing upon election.
- 7.2 Chair - The Chair shall have the general supervision, direction, and control of the business and affairs of this Committee. The Chair shall preside over all meetings and is responsible for approval of the agenda. The Chair shall represent the Committee to the Community Services Commission, the City Council and City staff.
- 7.3 Vice Chair - In the absence or resignation of the Chair, the Vice Chair shall perform all of the duties of the Chair, and in so acting shall have all of the authority of the Chair. The Vice Chair shall have such other powers and perform such other duties as may be prescribed by the Committee.

8.0 MEETINGS

All meetings shall be opened to the public and shall conform to the provisions of the "Ralph M. Brown Act".

- 8.1 Agenda - Agenda items may be submitted 30 days in advance by any Committee member upon notification to the Chair or City liaison to be included on the agenda. The agenda shall be established with items as coordinated by the Chair and City liaison.
- 8.2 Procedures - Robert's Rules of Order shall govern the general conduct of meetings.
- 8.3 Quorum - A majority of the Committee members shall constitute a quorum. A majority vote of Committee members at a duly constituted meeting shall be required to carry a motion, proposal and/or resolution.
- 8.4 Regular Meetings - The Committee shall meet six (6) times each year per an annual schedule approved by the Committee by the last meeting of the previous year. All regular meeting notices shall be posted in a

location accessible to the public at least 72 hours before the time of the meeting and must describe the business to be transacted.

- 8.5 Special Meetings - A special meeting may be called at any time by the Chair or by a majority of the members of the Committee, by delivering personally or by mail written notice to each member and notice as required by law for general circulation, and by posting notice in a location freely accessible to the public 24 hours before the time of the meeting. The special meeting notice must specify both the time and the place of the meeting and the business to be transacted.

9.0 BYLAWS

The Committee bylaws are established to regulate itself, as allowed or provided for by the City of Irvine.

- 9.1 Amendment of Bylaws - These Bylaws may be amended by a three-fourth (3/4) vote of the voting membership.