



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

September 11, 2017

Conference Room L102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, September 11, 2017 at 8:31 AM in Conference Room L102 at Irvine City Hall, One Civic Center Plaza, Irvine; President Loughrey presiding.

ROLL CALL

PRESENT:

BOARD MEMBER:	RUTH ANDERSON
BOARD MEMBER:	LYNN SCHOTT
CLERK:	IRA GLASKY
VICE PRESIDENT:	ALAN BATTENFIELD
PRESIDENT:	DARIN LOUGHREY

ABSENT:

BOARD MEMBER:	LYNN SCHOTT
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PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance.

INTRODUCTIONS

Community Services Supervisor Traci Stubler introduced Penny Larsen, Irvine Unified School District (IUSD) Assistant Director of Fiscal Services, and Ray Perez, IUSD Information Technology Department.

ANNOUNCEMENTS

There were none.

PRESENTATIONS

There were none.

ADDITIONS AND DELETIONS TO THE AGENDA

There were none.

PUBLIC COMMENTS

There were none.

CONSENT CALENDAR

Moved by Board Member Anderson, seconded by Clerk Battenfield and unanimously carried by members present to approve Consent Calendar items 1 through 16.

Ayes: 4 Anderson, Battenfield, Glasky, Loughrey
Noes:
Absent: 1 Schott

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION: Approved minutes of the Irvine Child Care Project regular meeting of June 12, 2017.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$46,056.82 to Child Development Centers, Inc. for child care development services for July 1-31, 2017.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$8,849.83 for ICF Scholarships during the month of July 2017.

- \$5,223.58 to Rainbow Rising
- \$ 707.50 to Kids Stuff
- \$2,118.75 to Child Development Centers, Inc.
- \$ 800.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$20,867.13 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of July 2017.

- \$19,953.13 for Program Administration
- \$ 914.00 for Grant Administration
- \$ 0.00 for Supplies

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$60,600.71 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of July 2017.

- \$35,823.50 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.79 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

6. WARRANT REQUEST – IUSD REHAB AND REPAIR CHARGE BACKS

ACTION: Approved payment of \$5,761.57 for ICCP Rehab and Repair charges and Work Order charge backs for May through June 2017.

7. ICCP PAYMENTS FOR JULY 2017

ACTION: Reviewed and approved July 2017 payments attached.

8. ICCP PAYMENTS FOR AUGUST 2017

ACTION: Reviewed and approved August 2017 payments attached.

9. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted attached invoices in the total amount of \$11,205.05 paid or accrued by IUSD on behalf of ICCP.

10. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 0.00 01-005-712-00-8699
- \$29,211.08 01-005-712-00-8689

11. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$40,501.00 01-005-50100-8290
- \$18,617.00 01-005-50100-8290
- \$80,786.00 01-005-50100-8590

12. CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FY 2016-17 AMENDMENT 02

ACTION: Submitted for the Board's information.

13. CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FY 2017-18

ACTION: Submitted for the Board's information.

14. SUBCONTRACT AGREEMENT WITH CHILD DEVELOPMENT CENTERS, INC. FOR CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING

ACTION: Submitted for the Board's information.

15. ICF SCHOLARSHIP FUNDING ALLOCATION TO THE ICCP FOR FY 2017-18

ACTION: Accepted an ICF allocation of \$130,000 for child care scholarships for FY 2017-18.

16. RENEWAL OF MEMORANDUM OF UNDERSTANDING FOR ICCP USE OF PERMANENT CHILD CARE BUILDINGS AT BEACON PARK K-8 SCHOOL CAMPUS

ACTION: Received and filed the Memorandum of Understanding for ICCP use of permanent child care buildings at the Beacon Park K-8 school campus for the time period July 1, 2017 through June 30, 2018.

BOARD BUSINESS

1. ICCP SITE EXPANSION NEEDS ASSESSMENT

Discussion included: Timeline for placement of the child care portables to expand the child care programs at Stonegate, Eastshore and Portola Springs Elementary Schools, ICCP Board interest in assessing all options for expansion of impacted ICCP sites, and alternative child care and financial assistance options for parents looking for care at impacted sites.

ACTION: Submitted for the Board's information.

2. ICCP TECHNOLOGY UPDATE

Discussion included: Experience of ICCP providers who have had their service cut-over to IUSD internet and recognition of the IUSD Information Technology team facilitating the project.

ACTION: Submitted for the Board's information.

END OF BOARD BUSINESS

REPORTS

1. FACILITIES AND BUDGET REPORT

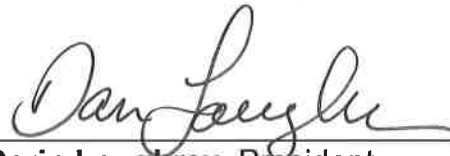
IUSD Assistant Director of Fiscal Services Larsen reviewed FY 2016-17 and FY 2017-18 reports included in the packet and responded to Board inquiries.

2. ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER

Report included in the packet was reviewed.

Discussion included: ICCP Scholarship eligibility requirements and the August 24 opening of Eastwood Rainbow Rising.

ADJOURNMENT at 9:10 AM on Monday, September 11, 2017.



Darin Loughrey, President
Irvine Child Care Project



Barbara Belfield
Recording Secretary

Date

11/13/17