



AGENDA

IRVINE SENIOR CITIZENS COUNCIL REGULAR MEETING

**January 18, 2018
9:00 AM**

**Lakeview Senior Center
20 Lake Road
Irvine, California**

Speaker's Form/Request to Speak: If you would like to address the Senior Council on a scheduled agenda item, including a Consent Calendar item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the meeting room. Please identify on the form your name, address (optional) and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Senior Council are recognized. Your name will be called at the time the matter is heard by the Senior Council. City policy is to limit public testimony to three minutes per speaker (unless extended by the Chair) which includes the presentation of electronic or audio visual information.

CALL TO ORDER

A regular meeting of the Irvine Senior Citizens Council will be called to order on January 18, 2018, 9:00 AM at Lakeview Senior Center, 20 Lake Road, Irvine, California.

ROLL CALL

COUNCILMEMBER	STAN JONES	Appointed by: Mayor Pro Tem Schott
COUNCILMEMBER	JUNEU KIM	Appointed by: Councilmember Fox
COUNCILMEMBER	KEVIN KONDRU	Member-at-Large
COUNCILMEMBER	RACHEL OWENS	Appointed by: Mayor Wagner
COUNCILMEMBER	SIMA RANJBAR	Appointed by: Councilwoman Shea
VICE CHAIR	BETTY JO WOOLLETT	Appointed by: Councilmember Lalloway
CHAIR	CAROLYN INMON	Member-at-Large

PLEDGE OF ALLEGIANCE – Vice Chair Woollett

INTRODUCTIONS

ANNOUNCEMENTS

Announcements, Committee Reports and Council Comments are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

Community Services Manager Sheila Driscoll

PUBLIC COMMENTS

Any member of the public may address the Senior Council on items within the Senior Council's subject matter jurisdiction, but which are not listed on this Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

ADDITIONS AND DELETIONS

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Senior Council meeting.

COUNCILMEMBER UPDATES

COMMITTEE/GROUP/AGENCY REPORTS

1. **Senior Services Support/Interest Groups**
(Please limit Committee Reports to 5 minutes per person)
 - A. Irvine Adult Day Health Services – Kimberly Beeson, Executive Director
 - B. Irvine Evergreen Chinese Senior Association – Jerry Chang, Director
 - C. Friends of Outreach – Pat Hendee, President
 - D. Irvine Senior Travelers – Natalie Chaikin, Representative
 - E. NEDA-Association of Iranian American Seniors – Nasser Fathi, Treasurer
 - F. Irvine Korean Evergreen Association – Juneu Kim, President
2. **Orange County Senior Citizens Advisory Council-Affiliated Committees**
(Please limit Committee Reports to 5 minutes per person)

- A. Orange County Senior Citizens Advisory Council – Councilmember Owens
- B. Health and Nutrition – Vice Chair Woollett and Councilmember Jones
- C. Housing and Transportation – Councilmembers Kim and Ranjbar
- D. Legislative – Chair Inmon and Councilmember Ranjbar

3. Senior Citizens Council Committees
(Please limit Committee Reports to 5 minutes per person)

- A. Facilities Committee – Vice Chair Woollett
- B. Leadership Committee – Councilmembers Jones and Ranjbar
- C. Nutrition Committee – Chair Inmon and Vice Chair Woollett

COUNCIL BUSINESS

1. MINUTES

ACTION: Approve the minutes of a regular meeting held on November 16, 2017.

2. IRVINE SENIOR CITIZENS COUNCIL COMMITTEE ASSIGNMENTS

RECOMMENDED ACTION: Appoint representatives to the Orange County Senior Citizens Advisory Council-Affiliated Committees and the Irvine Senior Citizens Council Committees.

3. IRVINE SENIOR CITIZENS COUNCIL CHAIR AND VICE CHAIR ELECTION

RECOMMENDED ACTION: Conduct election of Irvine Senior Citizens Council Chair and Vice Chair to serve in these capacities from January 2018 through December 2019.

END COUNCIL BUSINESS

ADJOURNMENT

Adjourn to a Senior Citizens Council Regular Meeting on **Thursday, February 15, 2018 at 9:00 AM** at Lakeview Senior Center, 20 Lake Road, Irvine, California.

NOTICE TO THE PUBLIC

At 11:00 a.m., the **Senior Citizens Council** will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Senior Citizens Council liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Senior Citizens Council meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Senior Citizens Council liaison at (949) 724-6690.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Senior Citizens Council regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Senior Citizens Council. Please provide 10 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Senior Citizens Council at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

AMERICANS WITH DISABILITIES ACT: It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Senior Citizens Council liaison at 949-724-6690 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

COMMUNICATION DEVICES

To minimize distractions, please silence or turn off all personal communication devices.

MEETING SCHEDULE

Regular meetings of the Senior Citizens Council are held on the third Thursday of each month at 9 a.m. unless otherwise noted. The Senior Citizens Council Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City website at cityofirvine.org.

I hereby certify that the agenda for the Senior Citizens Council meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, One Civic Center Plaza, Irvine, California on January 11, 2018 by 5:00 p.m. as well as on the City's web page.

Athena Martinez
Recording Secretary

MINUTES

ITEM 1



MINUTES

IRVINE SENIOR CITIZENS COUNCIL REGULAR MEETING

November 16, 2017

Lakeview Senior Center
20 Lake Road
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Senior Citizens Council was called to order on November 16, 2017, 9:00 AM at Lakeview Senior Center, 20 Lake Road, Irvine, California; Chair Inmon presiding.

ROLL CALL

COUNCILMEMBER	STAN JONES	Appointed by: Mayor Pro Tem Schott
COUNCILMEMBER	JUNEU KIM	Appointed by: Councilmember Fox
COUNCILMEMBER	KEVIN KONDRU	Member-at-Large
COUNCILMEMBER	RACHEL OWENS	Appointed by: Mayor Wagner
COUNCILMEMBER	SIMA RANJBAR	Appointed by: Councilwoman Shea
VICE CHAIR	BETTY JO WOOLLETT	Appointed by: Councilmember Lalloway
CHAIR	CAROLYN INMON	Member-at-Large

PLEDGE OF ALLEGIANCE

Senior Councilmember Owens led the Pledge of Allegiance.

INTRODUCTIONS

Community Services Manager Sheila Driscoll introduced new Member-at-Large Kevin Kondru.

ANNOUNCEMENTS

Manager Driscoll made the following announcements:

- The City has received the following donations in support of Senior Services:
 - From the estate of Lee Tjhio toward improvements to the Lakeview Senior Center Computer Lab.
 - From the estate of Ed and Mieko Harrel in support of Outreach Services.
 - From Memorial Health Services in support of the 2017 Diwali Celebration and the Thanksgiving and Holiday themed luncheons.
 - From the Friends of Outreach in support of in-home services and outreach programs.
- The Irvine Meals on Wheels Holiday Luncheon will be held on Friday, December 8 from 11:30 a.m. to 1 p.m. at the Lakeview Senior Center. This event celebrates participants and program donors over the past year.
- The City's annual Winter Wonderland celebration will be held on Sunday, December 3 from 3 to 7 p.m. at the Civic Center. The event will include games, crafts, music, entertainment and food, as well as the Joyful Jingles concert and a visit from Santa Claus.
- The Holiday Toy Drive has begun and donations of unwrapped gifts suitable for infants or children 12 and younger are being accepted until December 11. Donation bins are located in the lobby of the Civic Center, the Irvine Police Department, and at the Orange County Great Park Visitor's Center.
- The Senior Services Twilight Holiday Social will be held on Thursday, December 14 from 3 to 5 p.m. at the Trabuco Center.

PUBLIC COMMENTS

There were none.

ADDITIONS AND DELETIONS

There were none.

COUNCILMEMBER UPDATES

There were none.

COMMITTEE/GROUP/AGENCY REPORTS

1. Senior Services Support/Interest Groups

- A. Irvine Adult Day Health Services – No report.
- B. Irvine Evergreen Chinese Senior Association (IECSA)

Director Jerry Chang reported IECSA's November 18 meeting will include an informational presentation about Alzheimer's, a performance by a Chinese choir, and will celebrate the Thanksgiving

holiday. IECSA will host a holiday luncheon at Sam Woo's Restaurant on December 14, 2017, and will celebrate the Chinese New Year on February 17, 2018.

C. Friends of Outreach (FOO)

President Pat Hendee reported the International Crafters will hold an opportunity drawing at the November 17, 2017 Thanksgiving Luncheon. The Bingo program has been very popular, with a reported income of \$2,500 in October, and an average weekly income of \$500 in November to date. FOO received \$100 from the California Pizza Kitchen fundraiser. Preparation of the holiday gift bags is underway. The FOO Board approved the FOO budget for calendar year 2018.

D. Irvine Senior Travelers – No report.

E. NEDA-Association of Iranian American Seniors (NEDA)

Treasurer Nasser Fathi reported NEDA meets the third Thursday of each month from 6 to 9 p.m. for poetry, music and dancing. Younger members are now assisting the more senior members with technology tutoring as businesses (banking, medical appointments, etc.) move to online-based methods of service delivery. NEDA will conduct elections in December.

F. Irvine Korean Evergreen Association (IKEA)

President Juneu Kim thanked City Councilmembers Fox, Schott and Shea for supporting IKEA through requests for Community Partnership Fund Grant nominations. President Kim also thanked staff for space provided at the senior centers to conduct classes. President Kim stated that visiting Korean delegations have commented that Irvine's senior services are highly regarded.

2. Orange County Senior Citizens Advisory Council-Affiliated Committees

A. Orange County Senior Citizens Advisory Council

Councilmember Owens reported five subcommittees have been formed to work on the Orange County Strategic Plan, however there is nothing new to report at this time. It was reported that the SCAC Board provided 5,016 volunteer hours in FY 2016-17, equivalent to \$142,755 in wages. The SCAC Board has pledged to distribute the County survey to an additional 25 resources identified by the Board.

IRIS Director Linda Zimmer provided a presentation on a new initiative which is a joint project for the County's Technology Committee and the Irvine Health Foundation. It was announced that the County will be enforcing new policies regarding use of personal emails and devices to conduct SCAC business. Manager Driscoll would confirm policies for City business.

B. Health and Nutrition

Councilmember Jones reported City of Irvine information will be shared at each Health and Nutrition committee meeting, and he shared first quarter statistics for FY 2017-18. Laquanda Hill from Orange County In-Home Supportive Services provided a presentation on the program and the services offered.

C. Housing and Transportation

Councilmember Ranjbar reported the County's Behavioral Health Services offered to provide presentations at senior centers to help provide linkage to services for participants. The agency has also increased their presence and accessibility on social media.

D. Legislative

Chair Inmon reported the Legislative Committee was dark in October and the next meeting is scheduled for November 20.

3. Senior Citizens Council Committees

A. Facilities Committee

Vice Chair Woollett reported the Lakeview Senior Center Rose Garden and Patio Project are completed. Automatic doors for the restrooms at Trabuco Center were not installed when built, and this will be looked into further. The Lakeview Senior Center parking lot resurfacing project is anticipated to begin in 2018.

B. Leadership Committee – No report.

C. Nutrition Committee

Vice Chair Woollett reported Irvine's nutrition programs have an outstanding reputation throughout the county. The Halloween luncheon served 170 attendees, there were two seatings for the Oktoberfest luncheon, and two seatings are planned for the Thanksgiving luncheon. The Irvine Meals on Wheels Holiday

Luncheon is scheduled for December 8. New equipment has been received for Irvine Meals on Wheels deliveries.

RECESS

Chair Inmon recessed the Senior Citizens Council meeting at 9:57 a.m.

RECONVENE

Chair Inmon reconvened the Senior Citizens Council meeting at 10:09 a.m.

At this time, Senior Councilmember Kondru inquired about driverless cars and if the City is including this option in transportation planning. He also reported that Metrolink trains would be a good transportation option for anyone interested in attending the Mission Inn Festival of lights in Riverside.

COUNCIL BUSINESS

1. MINUTES

ACTION: Moved by Senior Council Member Ranjbar, seconded by Vice Chair Woollett and carried as noted below to approve the minutes of a regular meeting held on October 19, 2017.

Ayes: 5 Jones, Kim, Owens, Ranjbar, Woollett

Noes:

Abstentions: 2 Inmon, Kondru

2. IRVINE SENIOR CITIZENS COUNCIL 2018 MEETING SCHEDULE

Manager Driscoll presented the staff report.

Discussion included: keeping the time and locations of meetings consistent and not scheduling meetings at other locations or times.

ACTION: Moved by Senior Council Member Jones, seconded by Vice Chair Woollett and carried unanimously by members present to approve the Irvine Senior Citizens Council meeting schedule, as proposed, for calendar year 2018.

Ayes: 7 Inmon, Jones, Kim, Kondru, Owens, Ranjbar, Woollett

Noes: 0

Absent: 0

3. SENIOR SERVICES STRATEGIC PLAN UPDATE 2018-23

Manager Driscoll presented the staff report and responded to Senior Council inquiries.

Discussion included: how growth and demand was addressed over the past five years; engagement of partnerships and collaborations; impacts of HIPAA laws to linkage/information sharing; increase in seniors at risk of losing housing.

Next steps include drafting the Plan Update and implementation matrix, and present both items to Senior Council for additional review and input.

Senior Council input included:

- Evaluate what is not being done well or should not be done at all.
- Consider if programs will ever be restricted to provide service based only on need or on a sliding scale basis.
- Consider better collaboration with faith-based organizations.

ACTION: Received presentation and input was provided.

END COUNCIL BUSINESS

ADJOURNMENT at 11:15 a.m. on Thursday, November 16, 2017.

CAROLYN INMON
CHAIR

Athena Martinez
Recording Secretary

Date

ITEM 2



REQUEST FOR IRVINE SENIOR CITIZENS COUNCIL ACTION

MEETING DATE: JANUARY 18, 2018

TITLE: IRVINE SENIOR CITIZENS COUNCIL COMMITTEE ASSIGNMENTS

Community Services Manager

Deputy Director of Community Services

RECOMMENDED ACTION

Appoint representatives to the Orange County Senior Citizens Advisory Council-Affiliated Committees and the Irvine Senior Citizens Council Committees.

EXECUTIVE SUMMARY

The Irvine Senior Citizens Council (Senior Council) serves in an advisory capacity to the Irvine City Council on City policy matters that affect older adults and their families in Irvine. Member participation in committees at the County level and local level is important in order to keep the Senior Council informed on matters affecting older adults.

Senior Council is requested to identify representatives for calendar year 2018 to serve on the Orange County Senior Citizens Advisory Council- Affiliated Committees (SCAC) and the Irvine Senior Council subcommittees, as outlined in Attachment 1.

ANALYSIS

SCAC advises the Orange County Board of Supervisors and the Office on Aging on matters affecting senior citizens in Orange County. SCAC networks with service providers and advocates on behalf of the elderly and assists the Board of Supervisors and the Office on Aging in such matters as senior needs assessment, service planning and legislative advocacy. The following is a description of each of the SCAC committees:

1. Senior Citizens Advisory Council (SCAC) - Consists of 40 volunteer citizens, including local elected officials, representatives of health care and supportive

service provider organizations, persons with leadership experience, and members of the public. At least half of SCAC must be older adults and this person does not need to be appointed. The Orange County Board of Supervisors appoints 12 members, the California League of Cities appoints 10 members, and SCAC appoints the remaining 18 members. SCAC has three standing committees and an Executive Board.

2. Health/Nutrition Committee - Addresses health issues impacting older adults, including access to health insurance and health care; and nutrition needs of older adults, especially the homebound and others in the greatest social and economic need.
3. Housing/Transportation Committee - Addresses the housing needs of older adults in Orange County including affordable housing and accommodations for the disabled and transportation issues affecting those older adults who are unable to drive and/or have a functional impairment.
4. Legislative Committee - Researches and tracks legislation affecting older adults.

The Senior Council subcommittees advise Senior Council and staff on matters affecting Irvine seniors, programs, and services offered at Lakeview and Rancho Senior Centers and Trabuco Center. The following is a description of the Senior Council subcommittees:

1. Facilities Committee - Provides input on safety and maintenance needs of the senior center facilities and serve as facility ambassadors by sharing input from facility users. Provides recommendations to Senior Council and staff on proposed facility improvement projects.
2. Leadership Committee - Provides input for the coordination of senior center activities and assists with dissemination of program and event information.
3. Nutrition Committee - Raises awareness of senior nutrition topics, to solicit input on Nutrition program operations and menu. Provides support to nutrition-related special projects and events.

ALTERNATIVES CONSIDERED

Senior Council may decide to delay the selection of committee assignments until a future meeting.

FINANCIAL IMPACT

There is no financial impact to the Senior Council selection of committee representatives.

REPORT PREPARED BY Sheila Driscoll, Community Services Manager

ATTACHMENTS:

1. 2018 SCAC Committee Meeting Schedule
2. Irvine Senior Citizens Council 2017 Committee Assignments



Advocacy. Action. Answers on Aging.

2018 SCAC Committee Meeting Schedule

Office on Aging
1300 S. Grand Avenue, Building B
Santa Ana, CA 92705



Executive Board Conference Room D 4 th Wednesday 9:30am to 11:30am	
December 27	June 27
January 24	July 25
February 28	August 22
March 28	September 26
April 25	October 24
May 23	November 28
	December (DARK)

Legislative Committee Conference Room A/B 3rd Monday 9:30am to 11:30am	
January 22**	July 16
February 5**	August 20
March 19	September 17
April 16	October 15
May 21	November 19
June (DARK)	December (DARK)

Housing/Transportation Committee Conference Room A/B 2 nd Thursday 9:30am to 11:30am	
January 11	July 12
February 8	August 9
March 8	September 13
April 12	October 11
May 10	November 8
June (DARK)	December (DARK)

Health/Nutrition Committee Conference Room A/B 3rd Wednesday 9:30am to 11:30am	
January 17	July 18
February 21	August 15
March 21	September 19
April 18	October 17
May 16	November 21
June 21	December (DARK)

SCAC Board Monthly Meeting 2 nd Friday 9:30am to 11:30am	
January 12	Lakeview Senior Center
February 9	Tustin Senior Center
March 9	Sea Country & Comm. Center
April 13	Buena Park Senior Center
May 11	Norman P. Murray Senior Ctr.
June	(DARK)
July 13	Yorba Linda Comm. Ctr.
August 10	San Juan Capistrano Comm. Ctr.
September 14	Fullerton Community Center
October 12	Huntington Beach Senior Center
November 9	OPEN
December	(DARK)

** Reflects new date due to a County Holiday

Updated: 12/27/17

**IRVINE SENIOR CITIZENS COUNCIL
2017 COMMITTEE ASSIGNMENTS**

Orange County Senior Citizens Advisory Council – Affiliated Committees

COMMITTEE	REPRESENTATIVES	LOCATION
<p>Orange County Senior Citizens Advisory Council <i>Meets 2nd Friday, 9:30-11:30 a.m.</i> <i>The Senior Citizens Advisory Council (SCAC) advises the County Board of Supervisors and the Office on Aging on matters affecting senior citizens in Orange County.</i></p> <p><i>SCAC consists of 40 volunteer citizens, including local elected officials, representatives of health care and supportive service provider organizations, persons with leadership experience, and the general public. At least half of SCAC must be older adults. The Board of Supervisors appoints 12 members, the California League of Cities appoints 10 members, and SCAC itself appoints the remaining 18 members. SCAC has three standing committees and an Executive Board.</i></p>	<p>1. Rachel Owens</p>	<p>County Offices 1300 S. Grand Building B Santa Ana 92705</p>
<p>Health and Nutrition <i>Meets 3rd Wednesday, 9:30-11:30 a.m.</i> <i>Addresses health issues that impact older adults, including access to health insurance and health care; and nutrition needs of older adults, especially the homebound and others in the greatest social and economic need</i></p>	<p>1. Stan Jones 2. Betty Jo Woollett</p>	
<p>Housing and Transportation <i>Meets 2nd Thursday, 9:30-11:30 a.m.</i> <i>Addresses the housing needs of older adults in Orange County including affordable housing and accommodations for the disabled, as well as transportation issues affecting those older adults who are unable to drive and/or functionally impaired.</i></p>	<p>1. Juneu Kim 2. Sima Ranjbar</p>	
<p>Legislative <i>Meets 3rd Monday, 9:30-11:30 a.m.</i> <i>Researches and tracks legislation affecting older adults.</i></p>	<p>1. Carolyn Inmon 2. Sima Ranjbar</p>	

*** Denotes holds a position on the Committee Board**

As of November 16, 2017

ATTACHMENT 2

**IRVINE SENIOR CITIZENS COUNCIL
2017 COMMITTEE ASSIGNMENTS**

Senior Citizens Council Subcommittees

COMMITTEE	REPRESENTATIVES	LOCATION
<p>Facilities <i>Meets 2nd Wednesday, 2 p.m.</i> To provide input on safety and maintenance needs of the senior center facilities and serve as facility ambassadors by sharing input from facility users regarding any concerns. Provide recommendations to Senior Council on proposed projects to be considered as part of the City's annual budget and Capital Improvement Plan program.</p>	<p>1. Betty Jo Woollett</p>	<p>Lakeview Senior Center</p>
<p>Leadership <i>Meets quarterly, 2nd Thursday, 1:30 p.m.</i> To provide input for the coordination of senior center activities and assist with dissemination of program and event information.</p>	<p>1. Stan Jones 2. Sima Ranjbar</p>	<p>Rancho Senior Center</p>
<p>Nutrition <i>Meets bi-monthly beginning in March, 2nd Tuesday, 9:30 a.m.</i> To raise awareness of senior nutrition topics, to solicit input on Nutrition program operations and menu. Provide support to nutrition-related special projects and events.</p>	<p>1. Carolyn Inmon 2. Betty Jo Woollett</p>	<p>Lakeview Senior Center</p>

ITEM 3



REQUEST FOR SENIOR CITIZENS COUNCIL ACTION

MEETING DATE: JANUARY 18, 2018

TITLE: IRVINE SENIOR CITIZENS COUNCIL CHAIR AND VICE CHAIR ELECTION

Community Services Manager

Deputy Director of Community Services

RECOMMENDED ACTION

Conduct election of Irvine Senior Citizens Council Chair and Vice Chair to serve in these capacities from January 2018 through December 2019.

EXECUTIVE SUMMARY

In accordance with Senior Council Bylaws, the Senior Council shall elect a Chair and Vice Chair from its membership in January of even-numbered years to each serve a two-year term. The Chair or Vice Chair may not serve more than two consecutive terms in their respective offices.

ANALYSIS

The Irvine Senior Citizens Council (Senior Council) serves in an advisory capacity to the Irvine City Council on City policy matters that affect older adults and their families. The Senior Council is comprised of seven members; five members are appointed, one by each City Councilmember, and two at-large members selected through a public recruitment process.

Duties of the Chair include:

1. Provide general supervision, direction and control of the business and affairs of the Senior Council.
2. Preside at the meetings and represent the Senior Council at its direction.
3. Provide input to staff on setting meeting agendas.

Duties of the Vice Chair include:

1. In the absence or resignation of the Chair, the Vice Chair shall perform all duties of the Chair, and in so acting shall have all of the powers of the Chair.
2. Provide input to staff and chair on setting meeting agendas.

ALTERNATIVES CONSIDERED

The Senior Council may delay the election of Chair and Vice Chair to a future meeting.

FINANCIAL IMPACT

There is no financial impact to the Senior Council conducting its election of officers.

REPORT PREPARED BY Sheila Driscoll, Community Services Manager

ATTACHMENT:

1. City Council Resolution No. 10-45 (Irvine Senior Citizens Council Bylaws)

CITY COUNCIL RESOLUTION NO. 10-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE AMENDING CITY COUNCIL RESOLUTION NO. 07-113 OUTLINING THE DUTIES, RESPONSIBILITIES AND BYLAWS OF THE IRVINE SENIOR CITIZENS COUNCIL

WHEREAS, the Irvine City Council discussed the expansion of participation by senior-serving organizations in the selection of Senior Citizens Council At-large members; and

WHEREAS, the Irvine City Council discussed the process for filling at-large member vacancies from most recent recruitment, and

WHEREAS, the Irvine City Council expressed an interest in extending the terms of the Senior Citizens Council Chair and Vice Chair to two years and conducting elections of officers in January of even-numbered years, and

WHEREAS, the Irvine City Council expressed an interest in modifying the Senior Citizens Council attendance requirements to not exceed more than three absences per year from regular meetings with responsibility placed on the Chair and Vice Chair for approval of meeting absences.

NOW, THEREFORE, the City Council of the City of Irvine DOES HEREBY RESOLVE as follows:

SECTION 1. CREATION - The Senior Citizens Council shall be comprised of seven members; five members of which are to be appointed, one by each member of the City Council, and two at-large members through a public recruitment process.

A member of the Senior Citizens Council must be a resident of the City of Irvine, and each member of the Senior Citizens Council must have attained the minimum age of fifty-five years at the time of his/her appointment.

The City Manager shall appoint a staff member as liaison to the Senior Citizens Council.

SECTION 2. PROCESS FOR SELECTION OF AT-LARGE MEMBERS - A public recruitment will be conducted by City staff in October of odd-numbered years requesting applications to fill the two at-large members of the Senior Citizens Council. Qualified applicants (Irvine resident over the age of 55) will be invited to participate in an oral

interview with a five-member panel identified by an ad hoc committee of the Senior Citizens Council. The five-member panel will select two at-large members to serve a two-year term beginning November of even-numbered years. Formal notification will be provided to City Council of the newly selected at-large members of the Senior Citizens Council. At conclusion of recruitment, an eligibility list of qualified applicants will be established for filling future at-large member vacancies during the current two-year term. A new eligibility list will be established every two years through a public recruitment process.

SECTION 3. TERMS OF OFFICE - The City Council-appointed members of the Senior Citizens Council shall serve at the pleasure of the City Council until replacements are appointed. The two at-large members selected through the public recruitment process shall serve a two-year term. The two at-large members will serve a term to begin November 2009, and expire at the end of October 2010. Thereafter, the two at-large members will serve for two years, beginning November of odd numbered years.

The Senior Citizens Council shall elect a chairperson and vice-chairperson from its membership in January of even-numbered years to serve a two-year term. The chairperson or vice-chairperson may not serve more than two consecutive terms in their respective offices.

If an at-large position on the Senior Citizens Council becomes vacant, the Chair of the Senior Citizens Council may fill the position from the most recent eligibility list with an appointment offered to the next person on the eligibility list, and the person appointed will serve for the remainder of the unexpired term.

Should there be no other qualified applicants on the eligibility list, the Senior Citizens Council Chairperson shall, by appointment, fill the vacant at-large position when the chairperson has solicited input from all members of the Senior Citizens Council, and the person appointed will serve for the remainder of the unexpired term.

SECTION 4. DUTIES - The Senior Citizens Council shall have the duty to:

- (a) Act in an advisory capacity to the City Council in establishing policy on all matters pertaining to the special interests and concerns of senior citizens;
- (b) Act as a sounding board for individuals, schools and organizations that have an interest in senior citizens activities and programs;
- (c) Consider the proposed annual budget for the City employees serving at the senior centers, and make recommendations with respect thereto to the City Council and the City Manager;
- (d) Advise in the planning of facilities, transportation, activities, and services and programs for the senior community;
- (e) Recommend policies for the acquisition, development, use and improvement of land and facilities relating to senior citizens and subject to the rights and powers of the City Council; and

(f) Perform such other duties as may be prescribed by the City Council.

SECTION 5. APPOINTMENT - The Senior Citizens Council may establish committees and sub-committees for the purpose of performing specific tasks within the respective general areas of concern of the Senior Citizens Council.

SECTION 6. APPROPRIATIONS - The City Council shall include in its annual budget such appropriations of funds as, in its opinion, shall be sufficient for the efficient and proper functioning of the Senior Citizens Council.

SECTION 7. COMPENSATION AND EXPENSES - This section has been modified by City Council Resolution No. 04-11, February 10, 2004. Please see Compensation and Expenses portion of Introduction section in the Commission Orientation packet.

SECTION 8. COMMUNICATIONS - Matters coming from the public including communications from individuals, community associations, and civic organizations, to be assured of consideration and action at a meeting of the Senior Citizens Council, must be received in writing at least fourteen days preceding the Senior Citizens Council meeting. All written communications from the Senior Citizens Council shall be sent out over the signature of the chairperson of that Council, or a designated officer thereof.

SECTION 9. ATTENDANCE - Members of the Senior Citizens Council are to attend and participate in all meetings of the Senior Citizens Council. Any member who is absent from three regular meetings of the Senior Citizens Council without the approval of the Senior Citizens Council Chairperson and Vice-Chairperson, shall be deemed to have resigned from the Senior Citizens Council and the Senior Citizens Council chairperson shall notify the City Council.

SECTION 10. MEETINGS - QUORUM - The Senior Citizens Council shall meet regularly on the third Thursdays of the month at 9:00 a.m., at either the Lakeview or Rancho Senior Centers, except as otherwise provided by law. Special meetings may be called by the chairperson or the majority members of the Senior Citizens Council. All meetings shall be open to the public except as otherwise authorized by the laws of the State of California. Regular minutes of each meeting shall be maintained by the Senior Citizens Council, or its designee, and posted in the senior centers for public review. A majority of the voting members of the Senior Citizens Council shall constitute a quorum.

SECTION 11. EMERITUS MEMBERS - Emeritus members to the Senior Citizens Council shall be appointed at the discretion of the City Council. Emeritus members will be appointed as honorary, non-voting members with lifelong terms. Emeritus members are not entitled compensation and will not sit at the dais during Senior Citizen Council meetings.

SECTION 12. AMBASSADOR PROGRAM - Senior Services Ambassadors shall be appointed at the discretion of the Senior Services staff. Ambassadors will volunteer their time to assist in the promotion of senior activities and services. Roles of the Ambassadors may include, but are not limited to, the following:

- o Provide leadership and guidance with senior-serving clubs and organizations;
- o Provide presentations to community groups to increase awareness of activities and services provided by the City of Irvine;
- o Represent the senior community on special task forces and committees; and
- o Provide input to Senior Citizens Council and staff on senior-related issues.

SECTION 13. - The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED AND ADOPTED by the City Council of the City of Irvine at a regular meeting held on the 11th day of May, 2010.



 MAYOR OF THE CITY OF IRVINE

ATTEST:



 CITY CLERK OF THE CITY OF IRVINE

STATE OF CALIFORNIA)
 COUNTY OF ORANGE) SS
 CITY OF IRVINE)

I, SHARIE APODACA, City Clerk of the City of Irvine, HEREBY DO CERTIFY that the foregoing resolution was duly adopted at a regular meeting of the City Council of the City of Irvine, held on the 11th day of May, 2010.

AYES: 5 COUNCILMEMBERS: Agran, Choi, Krom, Shea and Kang
 NOES: 0 COUNCILMEMBERS: None
 ABSENT: 0 COUNCILMEMBERS: None



 CITY CLERK OF THE CITY OF IRVINE