



**MINUTES
FINANCE COMMISSION
REGULAR MEETING
December 18, 2017**

City Council Chamber
1 Civic Center Plaza
Irvine, CA 92606

CALL TO ORDER – 5:32 p.m.

ROLL CALL

PRESENT: 5	Commissioner:	Dressler*
	Commissioner:	Reyno
	Commissioner:	Shute
	Commissioner:	Sievers
	Chair:	Stein

* Commissioner Dressler arrived at 5:38 p.m.

PLEDGE OF ALLEGIANCE

Chair Stein led the Pledge of Allegiance.

INTRODUCTIONS

Kristin Griffith, Director of Administrative Services, introduced Jim Shute, Councilwoman Shea's Finance Commission appointee.

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

There were no presentations.

COMMITTEE REPORTS

There were no committee reports.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

ACTION: Moved by Commissioner Reyno, seconded by Commissioner Sievers, to approve Consent Calendar Item 1. Item 2 was removed for separate discussion.

1. MINUTES

The motion carried as follows:

AYES:	3	COMMISSIONERS:	Reyno, Sievers, and Stein
NOES:	0	COMMISSIONERS:	None
ABSENT:	1	COMMISSIONERS:	Dressler
ABSTAIN:	1	COMMISSIONERS:	Shute

Approved the minutes of a regular meeting of the Finance Commission held on November 6, 2017.

2. ACCEPTANCE OF FUNDS FROM THE ORANGE COUNTY FIRE AUTHORITY FOR EQUIPMENT UPGRADES FOR PUBLIC SAFETY COMMUNICATION VEHICLES AND BI-DIRECTIONAL AMPLIFIERS FOR AVENUE ONE CONDOMINIUM COMMUNITY

This item was removed for separate discussion at the request of Chair Stein.

Dan Jung, Special Assistant to the Chief of Police, answered questions.

Commission discussion included: the rationale for completing the upgrade; the number of existing older buildings that need to be upgraded, how and why the specific building was selected; and the expectation to utilize future grant funding in the coming years.

RECOMMENDED ACTION: Moved by Commissioner Sievers, seconded by Commissioner Reyno, and unanimously carried, to:

- 1) Recommend the City Council accept \$500,000 in funds from the Orange County Fire Authority.
- 2) Recommend the City Council approve a budget adjustment appropriating \$500,000, reflecting an increase in revenues and appropriations in support of emergency communication upgrades related to public safety.

COMMISSION BUSINESS

3. FISCAL YEAR 2017-18 OCTOBER BUDGET UPDATE

Kristin Griffith, Director of Administrative Services, presented a sales tax slide in response to a request made at a previous meeting. Jimmee Medina, Deputy Director of Administrative Services, updated the Finance Commission on vacancies and recruitments. Kristine Swensson, Manager of Budget & Business Planning, presented the report and was available to answer questions.

Commission discussion included: determining the City's sales tax allocation for online purchases; including promotions on the vacancy chart; the continuous recruitment for sworn officers and factoring in the retirement benefits for lateral hires; the new tables within the monthly report and requests for additional information; an update on the status of ongoing IT projects; and the amount of the annual PERS prepayment compared to the prior year.

ACTION: Moved by Commissioner Sievers, seconded by Commissioner Dressler, and unanimously carried, to:

Receive and file the Fiscal Year 2017-18 October Budget Update.

ADJOURNMENT

By consensus, Chair Stein adjourned the meeting at 5:55 p.m.



RUSSELL STEIN
CHAIR



KRISTIN GRIFFITH
DIRECTOR OF
ADMINISTRATIVE SERVICES



MELINDA NEUMANN
RECORDING SECRETARY

2/05/18

DATE APPROVED