



AGENDA

IRVINE CHILD CARE PROJECT REGULAR MEETING

March 12, 2018
8:30 AM

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

Speaker's Form/Request to Speak - If you would like to address the Board on a scheduled agenda item, please complete the [Request to Speak Form](#). Speaker's Forms are located on the table at the entrance to the Conference Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The [Request to Speak Form](#) assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

CALL TO ORDER

A regular meeting of the Irvine Child Care Project will be called to order on Monday, March 12, 2018 at 8:30 AM in Meeting Room L-102 at the Irvine Civic Center, located at One Civic Center Plaza, Irvine.

ROLL CALL	BOARD MEMBER:	RUTH ANDERSON
	BOARD MEMBER:	LYNN SCHOTT
	CLERK:	IRA GLASKY
	VICE PRESIDENT:	ALAN BATTENFIELD
	PRESIDENT:	DARIN LOUGHREY

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ANNOUNCEMENTS

PRESENTATIONS

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person.

CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Board request specific items to be removed from the Consent Calendar for separate discussion. Any member of the public may address the Board on items on the Consent Calendar. Public comments on any item or items on the consent calendar are limited to three minutes per speaker. If you wish to speak to a particular item or items, please complete a Speakers Form and submit to Recording Secretary.

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION: Approve minutes of the Irvine Child Care Project regular meeting of January 8, 2018.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

RECOMMENDED ACTION: Approve payment of \$40,545.75 to Child Development Centers, Inc. for child care development services for January 1-31, 2018.

3. WARRANT REQUESTS – IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS

RECOMMENDED ACTION: Approve payments for warrants totaling the amount of \$9,175.40 for ICF Scholarships during the month of January 2018.

- \$7,621.05 to Rainbow Rising
- \$ 580.00 to Kids Stuff
- \$ 974.35 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – ICCP SCHOLARSHIPS

RECOMMENDED ACTION: Approve payments for warrants totaling the amount of \$250.00 for ICCP Scholarships during the month of January 2018.

- \$ 250.00 to Rainbow Rising
- \$ 0.00 to Child Development Centers, Inc.
- \$ 0.00 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 0.00 to Koala Klub
- \$ 0.00 to Kids Stuff

5. WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION: Approve payment of \$22,000.32 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of January 2018.

- \$20,882.32 for Program Administration
- \$ 1,118.00 for Grant Administration
- \$ 0.00 for Supplies

6. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION: Approve payment of \$60,600.71 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of January 2018.

- \$35,823.50 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.79 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

7. ICCP PAYMENTS FOR JANUARY 2018

RECOMMENDED ACTION: Review and approve January 2018 payments attached.

8. ICCP EXPENSES PAID BY IUSD

RECOMMENDED ACTION: Review and accept attached invoices in the total amount of \$24,695.44 paid by IUSD on behalf of ICCP.

9. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

RECOMMENDED ACTION: Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$10,018.47 01-005-712-00-8699
- \$ 7,212.32 01-005-712-00-8689

10. DEPOSIT OF STATE GRANT APPORTIONMENT

RECOMMENDED ACTION: Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$25,561.00 01-005-50100-8290
- \$11,749.00 01-005-50100-8290
- \$62,504.00 01-005-50100-8590

11. PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS

RECOMMENDED ACTION: PARC recommends the Board approve lease renewal for: Beacon Park Rainbow Rising; Bonita Canyon Rainbow Rising, College Park Rainbow Rising, Cypress Village Rainbow Rising, Deerfield Child Development Center, Eastshore Dolphin Club, Eastwood Rainbow Rising, Greentree Rainbow Rising, Northwood Rainbow Rising, Oak Creek Child Development Center, Springbrook Child Development Center, Turtle Rock Child Development Center, University Park Child Development Center, and Vista Verde Child Development Center.

BOARD BUSINESS

1. ICCP PROPOSED BUDGET FOR FY 2018-19 WITH MULTI-YEAR BUDGET PROJECTIONS

RECOMMENDED ACTION: Submitted for the Board's review and discussion.

2. ICCP BOARD ELECTIONS

RECOMMENDED ACTION: Conduct elections for the positions of ICCP Board President, Vice President and Clerk.

REPORTS

1. **FACILITIES AND BUDGET REPORT – JOHN FOGARTY**
2. **ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER**

ADJOURNMENT

The next Regular Irvine Child Care Project Board Meeting will convene on **Monday, May 14, 2018**, at 8:30 AM, Irvine Civic Center, One Civic Center Plaza, Room L102, Irvine, California.

NOTICE TO THE PUBLIC

At 11:00 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Irvine Child Care Project meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6690.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

AMERICANS WITH DISABILITIES ACT: It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Project liaison at 949-724-6690 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of each month at 8:30 a.m. unless otherwise noted. The Irvine Child Care Project Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at cityofirvine.org.

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on March 8, 2018 by _____ p.m. as well as on the City's web page.

Board Recording Secretary

CONSENT

MINUTES

ITEM 1



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

January 8, 2018

Conference and Training Center
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, January 8, 2018 at 8:35 AM in the Conference and Training Center at Irvine City Hall, One Civic Center Plaza, Irvine; President Loughrey presiding.

ROLL CALL

Present:	BOARD MEMBER:	RUTH ANDERSON
	CLERK:	IRA GLASKY
	VICE PRESIDENT:	ALAN BATTENFIELD
	PRESIDENT:	DARIN LOUGHREY
Absent:	BOARD MEMBER:	LYNN SCHOTT

PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no Public Comments.

CONSENT CALENDAR

Moved by Clerk Glasky, seconded by Board Member Anderson, and carried unanimously by members present to approve Consent Calendar items 1 through 11.

Ayes: 4 Anderson, Battenfield, Glasky, Loughrey
Noes: 0
Absent: 1 Schott

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION: Approved minutes of the Irvine Child Care Project regular meeting of November 13, 2017.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$37,933.13 to Child Development Centers, Inc. for child care development services for November 1-30, 2017.

3. WARRANT REQUESTS – IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$8,638.10 for ICF Scholarships during the month of November 2017.

- \$7,108.75 to Rainbow Rising
- \$ 555.00 to Kids Stuff
- \$ 974.35 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – ICCP SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$475.00 for ICCP Scholarships during the month of November 2017.

- \$ 475.00 to Rainbow Rising
- \$ 0.00 to Child Development Centers, Inc.

- \$ 0.00 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 0.00 to Koala Klub
- \$ 0.00 to Kids Stuff

5. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$25,395.77 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of November 2017.

- \$24,481.77 for Program Administration
- \$ 914.00 for Grant Administration
- \$ 0.00 for Supplies

6. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$60,600.71 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of November 2017.

- \$35,823.50 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.79 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

7. ICCP PAYMENTS FOR DECEMBER 2017

ACTION: Approved December 2017 payments attached.

8. ICCP EXPENSES PAID BY IUSD

ACTION: Accepted invoices in the total amount of \$10,480.00 paid by IUSD on behalf of ICCP.

9. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$23,051.00 01-005-50100-8290
- \$10,596.00 01-005-50100-8290
- \$80,649.00 01-005-50100-8590

10. PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS

ACTION: Board approved PARC recommendations to renew leases for: Canyon View Child Development Center; Culverdale Rainbow Rising; and Santiago Hills Kids Stuff.

11. CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FY 2017-18, AMENDMENT 01

ACTION: Received.

BOARD BUSINESS

1. FISCAL YEAR 2016-17 FINANCIAL YEAR-END AUDIT

John Fogarty, IUSD Assistant Superintendent/Chief Financial Officer, presented the item and thanked IUSD staff Becky Myers and City staff Barbara Belfield for their contributions to a successful audit.

Discussion included: no findings in the audit.

ACTION: Moved by Board Member Anderson, seconded by Vice President Battenfield and carried unanimously by members present to receive and file the FY 2016-17 Year-end Financial Audit.

Ayes:	4	Anderson, Battenfield, Glasky, Loughrey
Noes:	0	
Absent:	1	Schott

2. ICCP FY 2017-18 REVISED FACILITY REHABILITATION AND REPAIR PLAN

Chief Financial Officer Fogarty presented item.

Discussion included: replacement of fire alarm system at 2 sites.

ACTION: Moved by President Loughrey, seconded by Board Member Anderson and carried unanimously by members present to approve the FY 2017-18 Revised ICCP Facility Rehabilitation and Repair Plan to spend up to \$129,500.

Ayes:	4	Anderson, Battenfield, Glasky, Loughrey
Noes:	0	
Absent:	1	Schott

3. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

Supervisor/ICCP Administrator Stubbler presented item.

Discussion included: correlation of increase in maximum reimbursement rate per child to increase in California Department of Education General Child Care and Development Program Grant Funding FY 2017-18.

ACTION: Moved by Clerk Glasky, seconded by Board Member Anderson and carried unanimously by members present to approve payment of \$23,820.72 to Child Development Centers, Inc. for child care development services for the months of July through October 2017.

Ayes:	4	Anderson, Battenfield, Glasky, Loughrey
Noes:	0	
Absent:	1	Schott

4. APPOINTMENT PROCEDURE FOR PROVIDER SELECTION AT CADENCE PARK

Supervisor/ICCP Administrator Stubbler presented item.

Discussion included: composition of selection panel; possible licensed capacity; construction schedule.

ACTION: Submitted for the Board’s information.

5. ICCP TECHNOLOGY UPDATE

Supervisor/ICCP Administrator Stubbler presented item.

Discussion included: installation on schedule.

ACTION: Submitted for the Board’s information.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in packet was reviewed and indicates budget on track.

2. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Report included in the packet was reviewed. Items of note:

- IUSD will include child care providers in campus-based emergency training.
- Capacity at Cypress Village was increased by 25 slots.

At this time, President Loughrey thanked everyone involved with the Irvine Child Care Project for their commitment in providing excellent service to the children of Irvine.

ADJOURNMENT at 8:50 AM on Monday, January 8, 2018.

Darin Loughrey, President
Irvine Child Care Project

Date _____

Athena Martinez
Recording Secretary

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.**

DESCRIPTION: Child Development Centers, Inc. has submitted an invoice in the amount of \$40,545.75 for child care development services for the month January 2018. This provider served a total of 89 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$40,545.75 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$40,545.75 to Child Development Centers, Inc. for child care development services for January 1-31, 2018.

IRVINE CHILD CARE PROJECT

DATE: March 12, 2018

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CHILD DEVELOPMENT CENTERS	00550159-5810	\$40,545.75
	TOTAL	\$40,545.75

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810 \$40,545.75

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 12th day of March 2018, BE IT RESOLVED that the above warrant for reimbursement to Child Development Centers, Inc. for Child Development services from State grant funds for January 2018 was approved for payment from the General Child Care fund of the Irvine Child Care Project.

Ira Glasky, Clerk, Irvine Child Care Project

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**January 2018
(21 days of service)**

CHILD DEVELOPMENT CENTERS:

Stonegate	5 children served 81 child days of enrollment
Oak Creek	14 children served 252 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	12 children served 213 child days of enrollment
Canyon View	5 children served 100 child days of enrollment
Turtle Rock	18 children served 193 child days of enrollment
Springbrook	20 children served 354 child days of enrollment
Deerfield	15 children served 186 child days of enrollment

**TOTALS: 89 children served
1,379 child days of enrollment**

**YEAR-TO-
DATE: 129 children served
10,101 child days of enrollment**



**Child
Development
Centers**
Continuing Development Inc.

20 Great Oaks Blvd., Suite 200
San Jose, CA 95119
(408)556-7300

INVOICE NUMBER
5040-JAN18

DATE: February 8, 2018

SOLD TO: Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Attention: Traci Stubbler / Barbara Belfield

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period January 1, 2018 through January 31, 2018		
Fiscal Year 2017-2018 Contract Type: CCTR-7161		
Service fees of <u>979.57</u> days @ \$45.44	\$44,511.66	
Less Certified Parent fees	- \$3,155.00	
Contract earnings to District	\$41,356.66	
Adjustment for District Indirect Cost $\$41,356.66 \div 1.02 =$	\$810.91	
Balance due to Child Development Centers		\$40,545.75
Billing Summary:		
Cumulative Prior Period Amount Billed	\$273,427.52	
Current Period Billing	<u>\$40,545.75</u>	
Cumulative Fiscal Year Amount Billed	\$313,973.27	
Contract Maximum Billable	\$620,166.67	
Available remaining balance	\$306,193.40	

ITEM 3

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$9,175.40 are submitted for the Board’s review and approval for ICF Scholarships during the month of January 2018. The warrants to be issued are as follows:

The amounts of:
\$7,621.05 to Rainbow Rising
\$ 580.00 to Kids Stuff
\$ 974.35 to Child Development Centers, Inc.
\$ 0.00 to Creekers Club
\$ 0.00 to Dolphin Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$9,175.40 for ICF Scholarships during the month of January 2018.

IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: March 12, 2018

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 7,621.05
Kids Stuff	00571259-5817	\$ 580.00
Child Development Centers, Inc.	00571259-5817	\$ 974.35
Creekers Club	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
	TOTAL	\$ 9,175.40

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$9,175.40

On motion of _____, seconded by
_____, at a regular meeting of the Irvine Child
Care Project Board on this 12th day of March 2018, BE IT RESOLVED that the above
warrants were approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
January 2018

<i>Alderwood</i>	5 children served		<i>Northwood</i>	1 child served
<i>Beacon Park</i>	2 children served		<i>Oak Creek</i>	0 children served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	2 children served		<i>Portola Springs</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Santiago Hills</i>	0 children served
<i>College Park</i>	1 child served		<i>Springbrook</i>	0 children served
<i>Culverdale</i>	6 children served		<i>Stone Creek</i>	0 children served
<i>Cypress Village</i>	1 child served		<i>Stonegate</i>	0 children served
<i>Deerfield</i>	0 children served		<i>Turtle Rock</i>	1 child served
<i>Eastshore</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastwood</i>	1 child served		<i>Vista Verde</i>	0 children served
<i>Greentree</i>	4 children served		<i>Westpark</i>	2 children served
<i>Meadow Park</i>	4 children served		<i>Woodbury</i>	2 children served

Number of Children Served This Month: 32
 Number of Child Days of Enrollment This Month: 502
 Number of Sites Served This Month: 13
 Funds Awarded This Month: \$9,175.40
 Number of Children Served Year-to-Date: 43
 Number of Child Days of Enrollment This Year: 3,473
 Number of Sites Served Year-to-Date: 16
 Funds Awarded Year-to-Date: \$61,368.60
 Number of Children Added to Program This Month: 1
 Number of Children Removed From Program This Month: 0
 Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

January 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **January 2018**, reimbursement in the amount of **\$1,403.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Beacon Park** School, Irvine, for **January 2018**, reimbursement in the amount of **\$532.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **College Park** School, Irvine, for **January 2018**, reimbursement in the amount of **\$247.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **January 2018**, reimbursement in the amount of **\$1,991.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **January 2018**, reimbursement in the amount of **\$247.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Eastwood** School, Irvine, for **January 2018**, reimbursement in the amount of **\$312.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **January 2018**, reimbursement in the amount of **\$1,259.55**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **January 2018**, reimbursement in the amount of **\$1,105.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **January 2018**, reimbursement in the amount of **\$247.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Westpark** School, Irvine, for **January 2018**, reimbursement in the amount of **\$275.00**.

Total amount due to Rainbow Rising is \$7,621.05.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

January 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Kids Stuff** program operating at **Brywood** School, Irvine, for **January 2018**, reimbursement in the amount of **\$580.00**.

Total amount due to Kids Stuff is \$580.00.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

January 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Child Development Centers, Inc.** program operating at **Turtle Rock** School, Irvine, for **January 2018**, reimbursement in the amount of **\$297.00**.

Long Term scholarships awarded to students in the **Child Development Centers, Inc.** program operating at **Woodbury** School, Irvine, for **January 2018**, reimbursement in the amount of **\$677.35**.

Total amount due to Child Development Centers, Inc. is \$974.35.

ITEM 4

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILD CARE PROJECT SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$250.00 are submitted for the Board's review and approval for ICCP Scholarships during the month of January 2018. The warrants to be issued are as follows:

The amounts of:

- \$ 250.00 to Rainbow Rising
- \$ 0.00 to Child Development Centers, Inc.
- \$ 0.00 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 0.00 to Koala Klub
- \$ 0.00 to Kids Stuff

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$250.00 for ICCP Scholarships during the month of January 2018.

**IRVINE CHILD CARE PROJECT
SCHOLARSHIP PROGRAM**

DATE: March 12, 2018

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 250.00
Child Development Centers, Inc	00571259-5817	\$ 0.00
Creekers Club	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
Koala Klub	00571259-5817	\$ 0.00
Kids Stuff	00571259-5817	\$ 0.00
	TOTAL	\$ 250.00

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$250.00

On motion of _____, seconded by
_____, at a regular meeting of the Irvine Child
Care Project Board on this 12th day of March 2018, BE IT RESOLVED that the above
warrants were approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILD CARE PROJECT SCHOLARSHIP PROGRAM
January 2018

<i>Alderwood</i>	0 children served		<i>Northwood</i>	0 children served
<i>Beacon Park</i>	0 children served		<i>Oak Creek</i>	0 children served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	0 children served		<i>Portola Springs</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Santiago Hills</i>	0 children served
<i>College Park</i>	1 child served		<i>Springbrook</i>	0 children served
<i>Culverdale</i>	0 children served		<i>Stone Creek</i>	0 children served
<i>Cypress Village</i>	0 children served		<i>Stonegate</i>	0 children served
<i>Deerfield</i>	0 children served		<i>Turtle Rock</i>	0 children served
<i>Eastshore</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastwood</i>	0 children served		<i>Vista Verde</i>	0 children served
<i>Greentree</i>	0 children served		<i>Westpark</i>	0 children served
<i>Meadow Park</i>	0 children served		<i>Woodbury</i>	0 children served

Number of Children Served This Month: 1
 Number of Child Days of Enrollment This Month: 9
 Number of Sites Served This Month: 1
 Funds Awarded This Month: \$250.00
 Number of Children Served Year-to-Date: 2
 Number of Child Days of Enrollment This Year: 17
 Number of Sites Served Year-to-Date: 2
 Funds Awarded Year-to-Date: \$725.00
 Number of Children Added to Program This Month: 1

**IRVINE CHILD CARE PROJECT
SCHOLARSHIP PROGRAM
INVOICE**

January 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Transitional scholarships awarded to students in **Rainbow Rising** program operating at **College Park** School, Irvine, for **January 2018**, reimbursement in the amount of **\$250.00**.

Total amount due to Rainbow Rising is \$250.00.

ITEM 5

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval for Program Administration, Grant Administration and Supplies for the month of January 2018 in the total amount of \$22,000.32.

The specific breakdown is as follows:

- \$ 20,882.32 for Program Administration
- \$ 1,118.00 for Grant Administration
- \$ 0.00 for Supplies

RECOMMENDATION: Approve payment of \$22,000.32 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of January 2018.

IRVINE CHILD CARE PROJECT

DATE: *March 12, 2018*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 20,882.32
CITY OF IRVINE	005501-59-5810	\$ 1,118.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$ 22,000.32

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 20,882.32
005501-59-5810	\$ 1,118.00
005710-59-5811	\$
005710-59-4305	\$

Total \$ 22,000.32

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 12th day of March 2018, BE IT RESOLVED that the above warrant was approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



City of Irvine

FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CALIFORNIA 92623-9575
(949) 724-6049

191117

INVOICE NO.

02/26/18

INVOICE DATE

C4604
IRVINE CHILD CARE PROJECT
5050 BARRANCA PKWY
IRVINE, CA 92604-4652

**Terms: Please remit payment within
30 days to avoid 10% late fee and
interest charges.**

**Past due accounts are referred to a
collection agent.**

JANUARY 2018 STAFFING ADMINISTRATION

ADMINISTRATION - \$20,424.34
GRANT ADMINISTRATION - \$1,118.00
SUPPLIES - \$0
DUPLICATING - \$200.00
CONTRACT SERVICES PAID ON PCARD - \$0
CONTRACT SERVICES - \$257.98
LOCAL TRAVEL - \$0

TOTAL DUE \$22,000.32

AMOUNT DUE CITY OF IRVINE: \$ 22,000.32
=====

THANK YOU FOR YOUR PROMPT PAYMENT

ACC ID: C4604

REMITTANCE ADVICE

Please make check payable to: City of Irvine, include invoice#, and mail in enclosed envelope.

City of Irvine, Finance Department, P.O. Box 19575, CA 92623-9575

DATE 02/26/18
INVOICE NO. 191117

\$ _____



Check Check # _____
 Credit Card
 Cash
Card # _____ Exp _____
Verification Code _____



Authorized Credit Card Holder Signature

ITEM 6

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$60,600.71 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of January 2018.

The specific breakdown is as follows:

- \$35,823.50 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.79 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

RECOMMENDATION: Approve payment of \$60,600.71 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of January 2018.

IRVINE CHILD CARE PROJECT

DATE: *March 12, 2018*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$35,823.50
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,262.79
IUSD	00571059-5861	\$ 6,250.00
	TOTAL	\$60,600.71 IUSD

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$35,823.50	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
00571081-5500	\$ 7,262.79	
00571059-5861	\$ 6,250.00	
	TOTAL	\$60,600.71

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 12th day of March 2018, BE IT
RESOLVED that the above warrants were approved for payment from the Irvine
Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75LI0059
DIVISION:	75GN
TERM:	1718
INVOICE DATE:	01/01/18
DUE DATE:	01/31/18
AMOUNT DUE	\$60,600.71

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	35823.50		0100505400 8699	JAN 2018 CUSTODIAL SVCS	35,823.50
2	1	675.00		0100000000 8699	JAN 2018 CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	JAN 2018 SALE OF IUSD OWNED PORTABLE CLASSROOM TO I.C.C.P.	10,589.42
4	1	7,262.79		0100000000 8650	JAN 2018 UTILITIES	7,262.79
5	1	6,250.00		0100000000 8699	JAN 2018 FACILITIES & FINANCIAL SUPPORT	6,250.00
						Tax
INVOICE TOTAL						\$60,600.71

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC)
Invoice Number	75LI0059
DIV:	75GN
TERM:	1718
Due Date	01/31/18
Amount Due	\$60,600.71
Amount Paid	\$ _____

ITEM 7

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS FOR JANUARY 2018**

DESCRIPTION: The ICCP Board was not scheduled to meet in January 2018, therefore, the following invoices were approved by ICCP President Darin Loughrey and Board Member Ruth Anderson.

The accounting sheet is attached for review.

RECOMMENDATION: Review and approve January 2018 payments attached.

IRVINE CHILD CARE PROJECT

Board Approval Date:

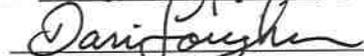
Date Accounting Received:

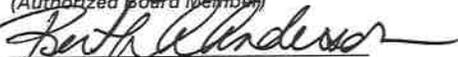
ICCP Contact Person: Traci Stubler 949-724-6635

IUSD Contact Person: Richard Felix 949-936-5013

	VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
Child Development Centers (CDC)	V4100001	State Grants	01-005-501-59-5810	5040-DEC17	\$ 39,006.26 \$ 39,006.26
	V4100007	Scholarships	01-005-712-59-5817	Dec-17	\$ 6,951.55
Rainbow Rising	V4100005	Scholarships	01-005-712-59-5817	Dec-17	\$ 592.50
Kids Stuff	V4100001	Scholarships	01-005-712-59-5817	Dec-17	\$ 974.35
CDC	V4100002	Scholarships	01-005-712-59-5817		
Creekers Club	V4100003	Scholarships	01-005-712-59-5817		\$ 8,518.40
Dolphin Club					
	V4100007	Scholarships-ICCP	01-005-710-59-5817		
Rainbow Rising	V4100005	Scholarships-ICCP	01-005-710-59-5817		
Kid's Stuff	V4100001	Scholarships-ICCP	01-005-710-59-5817		\$
CDC					
	V4100011	Custodial Service	01-005-710-59-5862	75LI0042 Dec 17	\$ 35,823.50
Irvine Unified School District	V4100011	Custodial Equip-5 yr amortization	01-005-710-91-7439	75LI0042 Dec 17	\$ 675.00
	V4100011	Debt Service on Portable Purchase	01-005-710-91-7439	75LI0042 Dec 17	\$ 10,589.42
	V4100011	Utilities	01-005-710-81-5500	75LI0042 Dec 17	\$ 7,262.79
	V4100011	Facilities & Financial Support	01-005-710-59-5861	75LI0042 Dec 17	\$ 6,250.00
	V4100011	Work Order Charges	01-005-710-81-4306		
	V4100011	Site Improvement	01-005-710-85-6110		
	V4100011	Rehab & Repair	01-005-710-85-5601		\$ 60,600.71
	V4100011	Portable Replacement	01-005-710-85-6230		
	V4100010	Program Administration	01-005-710-59-5864	190185 Dec 17	\$ 32,285.72
CITY OF IRVINE	V4100010	Grant Administration	01-005-501-59-5810	190185 Dec 17	\$ 1,118.00
	V4100010	Program Supplies	01-005-710-59-4305		\$ 33,403.72

This is to certify that the above items were approved for payment on February 22, 2018


(Authorized Board Member)


(Authorized Board Member)

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.**

DESCRIPTION: Child Development Centers, Inc. has submitted an invoice in the amount of \$39,006.26 for child care development services for the month December 2017. This provider served a total of 87 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$39,006.26 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$39,006.26 to Child Development Centers, Inc. for child care development services for December 1-31, 2017.

ICCP/Stubbler
Board Agenda
No Meeting

IRVINE CHILD CARE PROJECT

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CHILD DEVELOPMENT CENTERS	00550159-5810	\$39,006.26
	TOTAL	\$39,006.26

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810 \$39,006.26

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 12th day of March 2018, BE IT RESOLVED that the above warrant for reimbursement to Child Development Centers, Inc. for Child Development services from State grant funds for December 2017 was approved for payment from the General Child Care fund of the Irvine Child Care Project.

Ira Glasky, Clerk, Irvine Child Care Project

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**December 2017
(19 days of service)**

CHILD DEVELOPMENT CENTERS:

Stonegate	4 children served 71 child days of enrollment
Oak Creek	14 children served 222 child days of enrollment
Vista Verde	1 child served 16 child days of enrollment
Plaza Vista	13 children served 206 child days of enrollment
Canyon View	5 children served 84 child days of enrollment
Turtle Rock	18 children served 240 child days of enrollment
Springbrook	18 children served 313 child days of enrollment
Deerfield	14 children served 178 child days of enrollment

**TOTALS: 87 children served
1,330 child days of enrollment**

**YEAR-TO-
DATE: 121 children served
8,722 child days of enrollment**



**Child
Development
Centers**
Continuing Development Inc.

20 Great Oaks Blvd., Suite 200
San Jose, CA 95119
(408)556-7300

INVOICE NUMBER
5040-DEC17

DATE: January 8, 2018

SOLD TO: Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Attention: Traci Stubler / Barbara Belfield

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>December 1, 2017</u> through <u>December 31, 2017</u>		
Fiscal Year 2017-2018 Contract Type: CCTR-7161		
Service fees of <u>920.26</u> days @ \$45.44	\$41,816.39	
Less Certified Parent fees	- \$2,030.00	
Contract earnings to District	\$39,786.39	
Adjustment for District Indirect Cost $\$39,786.39 \div 1.02 =$	\$780.13	
Balance due to Child Development Centers		\$39,006.26
<u>Billing Summary:</u>		
Cumulative Prior Period Amount Billed	\$234,421.26	
Current Period Billing	<u>\$39,006.26</u>	
Cumulative Fiscal Year Amount Billed	\$273,427.52	
Contract Maximum Billable	\$620,166.67	
Available remaining balance	\$346,739.15	

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$8,518.40 are submitted for the Board’s review and approval for ICF Scholarships during the month of December 2017. The warrants to be issued are as follows:

The amounts of:

\$6,951.55 to Rainbow Rising

\$ 592.50 to Kids Stuff

\$ 974.35 to Child Development Centers, Inc.

\$ 0.00 to Creekers Club

\$ 0.00 to Dolphin Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$8,518.40 for ICF Scholarships during the month of December 2017.

IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 6,951.55
Kids Stuff	00571259-5817	\$ 592.50
Child Development Centers, Inc.	00571259-5817	\$ 974.35
Creekers Club	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
	TOTAL	\$ 8,518.40

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$8,518.40

On motion of _____, seconded by
_____, at a regular meeting of the Irvine Child
Care Project Board on this 12th day of March 2018, BE IT RESOLVED that the above
warrants were approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
December 2017

<i>Alderwood</i>	5 children served
<i>Beacon Park</i>	2 children served
<i>Bonita Canyon</i>	0 children served
<i>Brywood</i>	2 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	1 child served
<i>Culverdale</i>	6 children served
<i>Cypress Village</i>	1 child served
<i>Deerfield</i>	0 children served
<i>Eastshore</i>	0 children served
<i>Eastwood</i>	1 child served
<i>Greentree</i>	4 children served
<i>Meadow Park</i>	4 children served
<i>Northwood</i>	1 child served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	0 children served
<i>Portola Springs</i>	0 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	0 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	1 child served
<i>University Park</i>	0 children served
<i>Vista Verde</i>	0 children served
<i>Westpark</i>	1 child served
<i>Woodbury</i>	2 children served

Number of Children Served This Month: 31

Number of Sites Served This Month: 13

Funds Awarded This Month: \$8,518.40

Number of Children Served Year-to-Date: 42

Number of Sites Served Year-to-Date: 16

Funds Awarded Year-to-Date: \$52,193.20

Number of Children Added to Program This Month: 0

Number of Children Removed From Program This Month: 2

Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

December 2017

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **December 2017**, reimbursement in the amount of **\$1,345.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Beacon Park** School, Irvine, for **December 2017**, reimbursement in the amount of **\$485.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **College Park** School, Irvine, for **December 2017**, reimbursement in the amount of **\$361.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **December 2017**, reimbursement in the amount of **\$1,500.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **December 2017**, reimbursement in the amount of **\$265.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Eastwood** School, Irvine, for **December 2017**, reimbursement in the amount of **\$312.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **December 2017**, reimbursement in the amount of **\$1,275.55**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **December 2017**, reimbursement in the amount of **\$1,103.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Westpark** School, Irvine, for **December 2017**, reimbursement in the amount of **\$302.50**.

Total amount due to Rainbow Rising is \$6,951.55.

IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE

December 2017

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Kids Stuff** program operating at **Brywood** School, Irvine, for **December 2017**, reimbursement in the amount of **\$592.50**.

Total amount due to Kids Stuff is \$592.50.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

December 2017

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Child Development Centers, Inc.** program operating at **Turtle Rock** School, Irvine, for **December 2017**, reimbursement in the amount of **\$297.00**.

Long Term scholarships awarded to students in the **Child Development Centers, Inc.** program operating at **Woodbury** School, Irvine, for **December 2017**, reimbursement in the amount of **\$677.35**.

Total amount due to Child Development Centers, Inc. is \$974.35.

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$60,600.71 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of December 2017.

The specific breakdown is as follows:

- \$35,823.50 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.79 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

RECOMMENDATION: Approve payment of \$60,600.71 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of December 2017.

ICCP/Stubler
Board Agenda
No Meeting

IRVINE CHILD CARE PROJECT

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$35,823.50
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,262.79
IUSD	00571059-5861	\$ 6,250.00
	TOTAL	\$60,600.71 IUSD

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$35,823.50	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
00571081-5500	\$ 7,262.79	
00571059-5861	\$ 6,250.00	
	TOTAL	\$60,600.71

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 12th day of March 2018, BE IT
RESOLVED that the above warrants were approved for payment from the Irvine
Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75LI0042
DIVISION:	75GN
TERM:	1718
INVOICE DATE:	12/01/17
DUE DATE:	12/31/17
AMOUNT DUE	\$60,600.71

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	35823.50		0100505400 8699	DEC 2017 CUSTODIAL SVCS	35,823.50
2	1	675.00		0100000000 8699	DEC 2017 CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	DEC 2017 SALE OF IUSD OWNED PORTABLE CLASSROOM TO I.C.C.P.	10,589.42
4	1	7,262.79		0100000000 8650	DEC 2017 UTILITIES	7,262.79
5	1	6,250.00		0100000000 8699	DEC 2017 FACILITIES & FINANCIAL SUPPORT	6,250.00
						Tax
INVOICE TOTAL						\$60,600.71

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID V7501158
Account Name IRVINE CHILD CARE PROJECT (ICC)
Invoice Number 75LI0042
DIV: 75GN
TERM: 1718
Due Date 12/31/17
Amount Due \$60,600.71
Amount Paid \$ _____

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CITY OF IRVINE

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval for Program Administration, Grant Administration and Supplies for the month of December 2017 in the total amount of \$33,403.72.

The specific breakdown is as follows:

- \$ 32,285.72 for Program Administration
- \$ 1,118.00 for Grant Administration
- \$ 0.00 for Supplies

RECOMMENDATION: Approve payment of \$33,403.72 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of December 2017.

IRVINE CHILD CARE PROJECT

DATE: *No Meeting*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 32,285.72
CITY OF IRVINE	005501-59-5810	\$ 1,118.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$ 33,403.72

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 32,285.72
005501-59-5810	\$ 1,118.00
005710-59-5811	\$
005710-59-4305	\$

Total \$ 33,403.72

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 12th day of March 2018, BE IT
RESOLVED that the above warrant was approved for payment from the Irvine
Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



City of Irvine

FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CALIFORNIA 92623-9575
(949) 724-6049

INVOICE NO. 190185
INVOICE DATE 01/08/18

C4604
IRVINE CHILD CARE PROJECT
5050 BARRANCA PKWY
IRVINE, CA 92604-4652

Terms: Please remit payment within
30 days to avoid 10% late fee and
interest charges.

Past due accounts are referred to a
collection agent.

DECEMBER 2017:

STAFFING ADMINISTRATION: \$29,275.33
GRANT ADMINISTRATION: \$1,118.00
SUPPLIES: \$26.56
DUPLICATING: \$200.00
CONTRACT SERVICES PAID ON PCARD: \$0.00
CONTRACT SERVICES: \$2,711.40
LOCAL TRAVEL: \$72.43
TOTAL DUE \$33,403.72

AMOUNT DUE CITY OF IRVINE: \$ 33,403.72

THANK YOU FOR YOUR PROMPT PAYMENT

ACC ID: C4604

REMITTANCE ADVICE

Please make check payable to: City of Irvine, include invoice#, and mail in enclosed envelope.

City of Irvine, Finance Department, P.O. Box 19575, CA 92623-9575

DATE 01/08/18
INVOICE NO. 190185
\$



Form with payment options: Check, Credit Card, Cash. Includes fields for Check #, Card #, Exp, Verification Code, and Authorized Credit Card Holder Signature.

ITEM 8

IRVINE CHILD CARE PROJECT

TOPIC: **ICCP EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: The following invoices, in the total amount of \$24,695.44, have been paid by IUSD on behalf of ICCP:

- \$242.44 to Spectrum Specialties and Awards for blank identification cards.
- \$24,453.00 to Philadelphia Insurance Companies for Real Estate Package and Real Estate Umbrella Insurance for 2017-18.

RECOMMENDATION: Review and accept attached invoices in the total amount of \$24,695.44 paid by IUSD on behalf of ICCP.

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
10/26/17	27251	L41R0005	242.44
TOTAL AMOUNT OF INVOICES			242.44

COPY

PAID BY:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698
 949-651-0444

SUMMARY
 0100571059 5864 242.44

Sub Fund
 0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
 IRVINE CHILD CARE PROJECT

56-382
 412
 No. 41003382
 Date: 02/01/18
 Acct#: 9600058619

Pay TWO Hundred FORTY TWO Dollars and FORTY FOUR Cents

To The SPECTRUM SPECIALTIES AND AWARDS
 Order 26239 ENTERPRISE COURT
 of LAKE FOREST, CA 92630

\$*****242.44

COPY

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 WELLS FARGO BANK, N.A.
 115 HOSPITAL DRIVE
 VAN HERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

LEDGER: 41 DATE ISSUED: 01/16/18 VENDOR NAME: PHILADELPHIA INSU VENDOR: V4100044 CHECK: 41003380

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
01/03/18	04027699019		24,453.00
TOTAL AMOUNT OF INVOICES			24,453.00
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 5450 24,453.00	

COPY

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

56-382
412

Sub Fund
0101

No. 41003380
Date: 01/16/18
Acct#: 9600058619

Pay TWENTY FOUR Thousand FOUR Hundred FIFTY THREE Dollars
and ZERO Cents

\$*****24,453.00

To The
Order
of
PHILADELPHIA INSURANCE COMPANIES
P O BOX 70251
PHILADELPHIA, PA 19176-0251

COPY

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

COPY

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

ITEM 9

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF SCHOLARSHIP FUNDS FROM
IRVINE CHILDREN'S FUND (ICF)**

DESCRIPTION: The Irvine Child Care Project has received checks in the total amount of \$17,230.79 from ICF for scholarships awarded in October and November 2017.

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 10,018.47 01-005-712-00-8699
- \$ 7,212.32 01-005-712-00-8689

Irvine



Project

BOARD
DARIN LOUGHREY, President
ALAN BATTENFIELD, Vice President
IRA GLASKY, Clerk
RUTH ANDERSON, Member
LYNN SCHOTT, Member

January 18, 2018

TO: Becky Meyers

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed 2 checks from the Irvine Children's Fund (ICF) in the total amount of \$17,230.79 for the months of October and November 2017.

Please deposit into the following account as follows:

\$ 7,212.32	ICF – deposit to account # 01-005-712-00-8689
\$ 10,018.47	ICF/CDBG - deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

bb



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
 14301 YALE AVENUE
 IRVINE, CA 92604
 (949) 786-6454

WELLS FARGO BANK
 16-24/1220

4693

12/27/2017

PAY TO THE ORDER OF Irvine Child Care Project

\$ **8,592.69

Eight Thousand Five Hundred Ninety-Two and 69/100*****

DOLLARS

Traci Stubbler

14341 Yale Ave
 Irvine, CA 92604

MEMO

October 2017

Shaun Robinson
 AUTHORIZED SIGNATURE
May Luna

⑈004693⑈ ⑆122000247⑆3096683101⑈

IRVINE CHILDREN'S FUND

4693

Irvine Child Care Project

12/27/2017

ICF:PROGRAMS:SCHOLARSHIPS:ICF 2017 October 2017
 ICF:PROGRAMS:SCHOLARSHIPS:CDBG 20 October 2017

523.34
 8,069.35

Wells Fargo Checking October 2017

8,592.69



Irvine Children's Fund

Celebrating 31 Years

Irvine Children's Fund
Children Helping Children

Board of Directors

ICF President
Marcy Brown
Hoag Hospital Irvine
Vice President
Greg S. Goodrich
Wells Fargo
Vice President
Richard Knowland
Brooks Street
Secretary
Susan Whittaker
Whittaker Planning Services
Treasurer
Charisse Redd
HBLA
Certified Public Accountants

Dan Borland
Wells Fargo
Mary Curren
Past IJG Chairman

Anthony Kuo
Irvine Planning Commissioner

Michael Means
KLAAM-AM 830

Mary D. Miller
Past ICF President
Community Bank

Rob Poetsch
Taco Bell

Sheri Reynolds
SPLATT Design

Debbie Wishart
Verizon

Honorary
Lauren Brooks
IUSD Board of Trustees
Beckle Desmet
Community Leader
Stan Machesky
Irvine Unified School District

Ex Officio
Mayor Donald P. Wagner
City of Irvine
Terry Walker
Superintendent
Irvine Unified School District

Sharon Wellikson
Executive Director
Irvine Junior Games
Irvine Children's Fund

Theresa Collins
Director
Irvine Junior Games
Irvine Children's Fund

Darin Loughrey
President
Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear Darin:

Enclosed please find:

Check #4693 in the amount of \$8,592.69 for the before and after school child care scholarships provided in October 2017. This provided scholarships for 34 children at 13 child care sites. Of this amount, \$8,069.35 is from CDBG 2017-2018 Scholarship Funds and \$523.34 is from ICF 2017 - 2018 Before and After School Child Care Funds.

July - October 2017 scholarship funding totals \$35,036.70 with \$33,183.88 from CDBG 2017-2018 Scholarship Funds and \$1,852.82 from ICF Scholarship Funds and has served 42 children at 16 child care sites.

Sincerely,

Marcy Brown
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

2017 - 2018 Before and After School Child Care Scholarship Funds \$130,000					
ICF Funds - \$94,867 and CDBG 2017 - 2018 Funds - \$35,133					
Month 2016 - 2017	ICF Funds	CDBG 2016 - 2017 Funds	Total	Check #	
July 2017	\$711.98	\$8,137.85	\$8,849.83	4682	
August 2017	\$315.00	\$9,010.98	\$9,325.98	4683	
September 2017	\$302.50	\$7,965.70	\$8,268.20	4684	
October 2017	\$523.34	\$8,069.35	\$8,592.69	4693	
November 2017					
December 2017					
January 2018					
February 2018					
March 2018					
April 2018					
May 2018					
June 2018					
Total	\$1,852.82	\$33,183.88	\$35,036.70		

C: Traci Stubbler & Barbara Belfield, ICCP
John Fogarty, ICCP Treasurer



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
 14301 YALE AVENUE
 IRVINE, CA 92604
 (949) 786-6454

WELLS FARGO BANK
 16-24/1220

4696

1/10/2018

PAY TO THE ORDER OF Irvine Child Care Project

\$ **8,638.10

Eight Thousand Six Hundred Thirty-Eight and 10/100*****

DOLLARS

Traci Stubbler

14341 Yale Ave
 Irvine, CA 92604

MEMO

November 2017

D. Shaw
 AUTHORIZED SIGNATURE

⑈004696⑈ ⑆122000247⑆3096683101⑈

May

IRVINE CHILDREN'S FUND

4696

Irvine Child Care Project

1/10/2018

ICF:PROGRAMS:SCHOLARSHIPS:ICF 2017 November 2017
 ICF:PROGRAMS:SCHOLARSHIPS:CDBG 20 November 2017

6,688.98
 1,949.12

Wells Fargo Checking November 2017

8,638.10



Irvine Children's Fund

Celebrating 31 Years

Irvine Children's Fund
Children Helping Children

Board of Directors

ICF President
Marcy Brown
Hoag Hospital Irvine
Vice President
Greg S. Goodrich
Wells Fargo
Vice President
Richard Knowland
Brooks Street
Secretary
Susan Whittaker
Whittaker Planning Services

Treasurer
Charisse Redd
HBLA
Certified Public Accountants

Dan Borland
Wells Fargo
Mary Curren
Past IJG Chairman
Anthony Kuo
Irvine Planning Commissioner

Michael Means
KLAAM-AM 830
Mary D. Miller
Past ICF President
Community Bank

Rob Poetsch
Taco Bell
Sheri Reynolds
SPLATT Design
Debble Wishart
Verizon

Honorary
Lauren Brooks
IUSD Board of Trustees
Beckle Desmet
Community Leader
Stan Machesky
Irvine Unified School District

Ex Officio
Mayor Donald P. Wagner
City of Irvine
Terry Walker
Superintendent
Irvine Unified School District

Sharon Wellikson
Executive Director
Irvine Junior Games
Irvine Children's Fund

Theresa Collins
Director
Irvine Junior Games
Irvine Children's Fund

Darin Loughrey
President
Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear Darin:

Enclosed please find:

Check #4696 in the amount of \$8,638.10 for the before and after school child care scholarships provided in November 2017. This provided scholarships for 33 children at 13 child care sites. Of this amount, \$1,949.12 is from CDBG 2017-2018 Scholarship Funds and \$6,688.98 is from ICF 2017 – 2018 Before and After School Child Care Funds.

July – November 2017 scholarship funding totals \$43,614.80 with \$35,133 from CDBG 2017-2018 Scholarship Funds and \$8,541.80 from ICF Scholarship Funds and has served 42 children at 16 child care sites. This completes the expenditure of the \$35,133.00 CDBG 2017-2018 grant funding.

The Irvine Children's Fund is extending an invitation to each of the ICCP child care sites to have a free space at the Irvine Junior Games Athlete Check-In and Sponsor/Vendor EXPO on Saturday, May 5, 2018.

Sincerely,

Marcy Brown
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

2017 – 2018 Before and After School Child Care Scholarship Funds \$130,000					
ICF Funds - \$94,867 and CDBG 2017 – 2018 Funds - \$35,133					
Month 2016 - 2017	ICF Funds	CDBG 2016 - 2017 Funds	Total	Check #	
July 2017	\$711.98	\$8,137.85	\$8,849.83	4682	
August 2017	\$315.00	\$9,010.98	\$9,325.98	4683	
September 2017	\$302.50	\$7,965.70	\$8,268.20	4684	
October 2017	\$523.34	\$8,069.35	\$8,592.69	4693	
November 2017	\$6,688.98	\$1,949.12	\$8,638.10	4696	
December 2017					
January 2018					
February 2018					
March 2018					
April 2018					
May 2018					
June 2018					
Total	\$8,541.80	\$35,133.00	\$43,674.80		

C: Traci Stubbler & Barbara Belfield, ICCP
John Fogarty, ICCP Treasurer

ITEM 10

IRVINE CHILD CARE PROJECT

TOPIC: DEPOSIT OF STATE GRANT APPORTIONMENT

DESCRIPTION: The Irvine Child Care Project has received 2 checks in the total amount of \$99,814.00 from the State Department of Education, Child Development Division.

- \$49,907.00 represents the 5th apportionment received for the FY 2017-18 State Grant.
- \$49,907.00 represents the 6th apportionment received for the FY 2017-18 State Grant.

RECOMMENDATION: Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

\$ 25,561.00	01-005-50100-8290
\$ 11,749.00	01-005-50100-8290
\$ 62,504.00	01-005-50100-8590

Irvine



Project

BOARD

DARIN LOUGHREY, President
ALAN BATTENFIELD, Vice President
IRA GLASKY, Clerk
RUTH ANDERSON, Member
LYNN SCHOTT, Member

January 10, 2018

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-7161

I have enclosed a check from the State of California to deposit as the 5th State Grant Apportionment, for FY 2017-18, in the amount \$49,907.00.

Please deposit into the following accounts:

5th Apportionment:

\$ 12,780.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 5,874.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 31,253.00 Grant CDD-deposit to account # 01-005-50100-8590

Submitted for your action.

Thank you for your help,

A handwritten signature in cursive script that reads "Traci Stubbler".

Traci Stubbler
ICCP Administrator

bb

REMITTANCE ADVICE

STD. 404C (REV. 4-95)

VENDOR-ID
000000Q553-00

PAGE 1

STATE OF CALIFORNIA
DOF

THE ENCLOSED WARRANT IS IN PAYMENT OF THE INVOICES SHOWN BELOW

DEPARTMENT NAME	ORG. CODE	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT	RPI
DEPARTMENT OF EDUCATION	6100	12/05/17	13609 CCTR7161	12780.00	
DEPARTMENT ADDRESS	CLAIM SCHED. NO.	12/05/17	15136 CCTR7161	5874.00	
1430 N ST STE 2213 SACRAMENTO CA 95814-5901	1790073B	12/05/17	23254 CCTR7161	31253.00	
VENDOR					
IRVINE CHILD CARE PROJECT ONE CIVIC CENTER PLAZA PO BOX 19575 IRVINE CA 92623-9575					
PYMT INQUIRIES: (916)445-3497					
FEDERAL TAX ID NO. OR SSAN	RP TYPE	TAX YR	TOTAL REPORTED TO IRS	TOTAL PAYMENT	
			.00	49907.00	

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - VIEW AT AN ANGLE



STATE OF CALIFORNIA 08-139283

WARRANT NUMBER

H THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO. 6100

FUND NO. 0001 FUND NAME GENERAL FUND

MO. | DAY | YR. 12 | 22 | 2017

90-1342/1211

08139283

TO: 139283
IRVINE CHILD CARE PROJECT

DOLLARS	CENTS
\$***49907	.00

Betty T. Yee
BETTY T. YEE
CALIFORNIA STATE CONTROLLER

FORM 04-08 (2-87) CONTROLLERS WARRANT

001211134230 0813928320

Irvine



Project

BOARD
DARIN LOUGHREY, President
ALAN BATTENFIELD, Vice President
IRA GLASKY, Clerk
RUTH ANDERSON, Member
LYNN SCHOTT, Member

February 5, 2018

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-7161

I have enclosed a check from the State of California to deposit as the 6th State Grant Apportionment, for FY 2017-18, in the amount \$49,907.00.

Please deposit into the following accounts:

6th Apportionment:

\$ 12,781.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 5,875.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 31,251.00 Grant CDD-deposit to account # 01-005-50100-8590

Submitted for your action.

Thank you for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

bb

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - VIEW AT AN ANGLE



STATE OF CALIFORNIA

WARRANT NUMBER

08-183681

H THE TREASURER OF THE STATE WILL PAY OUT OF THE
IDENTIFICATION NO.

FUND NO. FUND NAME
0001 GENERAL FUND

MO. | DAY | YR.

6100 01 | 19 | 2018

90-1342/1211

08183681

TO: 183681
IRVINE CHILD CARE PROJECT

DOLLARS	CENTS
\$***49907	.00

Betty T. Yee
BETTY T. YEE
 CALIFORNIA STATE CONTROLLER



FORM 04-08 (2-97) CONTROLLERS WARRANT

⑈121113423⑈ 08183681⑈

REMITTANCE ADVICE

STD. 404C (REV. 4-95)

VENDOR-ID

000000553-00

PAGE 1

STATE OF CALIFORNIA
DOF

THE ENCLOSED WARRANT IS IN PAYMENT OF THE INVOICES SHOWN BELOW

DEPARTMENT NAME	ORG. CODE	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT	RPI
DEPARTMENT OF EDUCATION	6100	01/08/18	13609 CCTR7161	12781.00	
DEPARTMENT ADDRESS	CLAIM SCHED. NO.	01/08/18	15136 CCTR7161	5875.00	
1430 N ST STE 2213	1790087D	01/08/18	23254 CCTR7161	31251.00	
SACRAMENTO CA 95814-5901					
VENDOR					
IRVINE CHILD CARE PROJECT					
ONE CIVIC CENTER PLAZA					
PO BOX 19575					
IRVINE CA 92623-9575					
PYMT INQUIRIES: (916)445-3497					
FEDERAL TAX ID NO. OR SSAN	RP TYPE	TAX YR	TOTAL REPORTED TO IRS	TOTAL PAYMENT	
			.00	49907.00	

ITEM 11

IRVINE CHILD CARE PROJECT

TOPIC: **PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS**

DESCRIPTION: Volunteer Program Assessment Review Committee (PARC) members, accompanied by Peer Reviewers, are currently conducting comprehensive reviews at ICCP sites. The following fourteen programs met the ICCP program quality criteria for lease renewal in January and February 2018:

Beacon Park, Rainbow Rising
Bonita Canyon, Rainbow Rising
College Park, Rainbow Rising
Cypress Village, Rainbow Rising
Deerfield, Child Development Center
Eastshore, Dolphin Club
Eastwood, Rainbow Rising
Greentree, Rainbow Rising
Northwood, Rainbow Rising
Oak Creek, Child Development Center
Springbrook, Child Development Center
Turtle Rock, Child Development Center
University Park, Child Development Center
Vista Verde, Child Development Center

RECOMMENDATION: PARC recommends the Board approve lease renewal for Beacon Park Rainbow Rising, Bonita Canyon Rainbow Rising, College Park Rainbow Rising, Cypress Village Rainbow Rising, Deerfield Child Development Center, Eastshore Dolphin Club, Eastwood Rainbow Rising, Greentree Rainbow Rising, Northwood Rainbow Rising, Oak Creek Child Development Center, Springbrook Child Development Center, Turtle Rock Child Development Center, University Park Child Development Center, and Vista Verde Child Development Center.

BUSINESS

ITEM 1

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP)
PROPOSED BUDGET FOR FY 2018-19 WITH
MULTI-YEAR BUDGET PROJECTION**

DESCRIPTION: Submitted for the Board's review and discussion is the Proposed Budget for FY 2018-19 with multi-year Budget Projection for FY 2019-20, FY 2020-21 and FY 2021-22.

Staff will submit Determination of Child Care Provider Rental Rate and the FY 2018-19 Proposed Budget at the May ICCP meeting.

Staff will submit final copy of the FY 2018-19 Proposed Budget for the Board's review and approval at the June ICCP meeting.

RECOMMENDATION: Submitted for the Board's review and discussion.

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2018-19 with Multi Year Budget Projection

OPERATING FUND	2017-18	2018-19	2019-20	2020-21	2021-22
Program Description	Estimated	Proposed	Projected	Projected	Projected
ICCP - Regular Programs	Actuals	Budget	Budget	Budget	Budget
COST CENTER 005710					
		3% Increase In Fees			
REVENUE					
8650 Portable Fees Cnty	\$1,598,594	\$1,789,167 (1)	\$1,936,320 (1)	\$2,008,165 (1)	\$2,068,409 (1)
8660 Interest Income Cnty	\$28,250	\$31,668	\$34,273	\$35,545	\$36,611
Total Revenue:	\$1,626,844	\$1,820,835	\$1,970,593	\$2,043,709	\$2,105,020
OPERATING EXPENDITURES					
4305 Program Supplies	\$1,400	\$1,600	\$1,800	\$1,800	\$1,800
4306 M & O Repairs done by IUSD	\$25,000	\$40,000	\$40,000	\$40,000	\$40,000
5450 Insurance	\$59,735	\$60,924	\$62,115	\$62,115	\$62,115
5500 Utilities (\$7,262.79X12)	\$87,153	\$87,153	\$87,153	\$87,153	\$87,153
5601 Non-Cap Site/Bldg Improve./Rehab	\$30,000	\$45,000	\$45,000	\$45,000	\$45,000
5839 Legal	\$0	\$2,000	\$2,000	\$2,000	\$2,000
5817 Scholarships	\$5,000	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$850	\$2,200	\$2,200	\$2,200	\$2,200
5838 Audit	\$9,100	\$9,100	\$9,100	\$9,100	\$9,100
5861 Facilities & Financial Support / IUSD	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
5862 Custodial Services	\$429,882	\$437,512 (2)	\$445,296 (2)	\$453,235 (2)	\$461,332 (2)
5864 Program Coordination / City	\$297,500	\$326,000 (6)	\$358,000 (6)	\$386,640 (6)	\$425,000 (6)
Total Operating Expenditures:	\$1,020,620	\$1,116,489	\$1,157,664	\$1,194,243	\$1,240,700
Total Excess (Deficiency):	\$606,224	\$704,346	\$812,929	\$849,466	\$864,320
CAPITAL EXPENDITURES					
6210 Building Improvement / \$5K Threshold	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
6230 Portables (Replacement/New)	\$0	\$350,000 (3)	\$0	\$0	\$0
6230 Portables (Additional Portable Stonegate)	\$290,341		\$0	\$0	\$0
6230 Portables (Additional Portable Eastshore)	\$270,126		\$0	\$0	\$0
6230 Portables (Additional Portable Portola Springs)	\$324,201		\$0	\$0	\$0
6410 Technology	\$105,072		\$0	\$0	\$0
7439 Debt Service	\$135,173	\$135,173 (4)	\$135,173 (5)	\$135,173	\$135,173
Total Capital Expenditures:	\$1,199,913	\$560,173	\$210,173	\$210,173	\$210,173
Net Increase (Decrease):	(\$593,689)	\$144,173	\$602,756	\$639,293	\$654,147
Beginning Balance, July 1	\$1,965,653	\$1,371,964	\$1,516,138	\$2,118,894	\$2,758,187
Ending Balance, June 30	\$1,371,964	\$1,516,138	\$2,118,894	\$2,758,187	\$3,412,334
Components of Ending Balance:					
Capital Facilities (Modular Replacement) Reserve	\$1,305,348	\$1,465,838	\$2,077,859	\$2,716,054	\$3,368,808
3% Operation Reserve	\$66,616	\$50,300	\$41,035	\$42,132	\$43,526

Irvine Child Care Project
(A California Joint Powers Authority)
Statement Of Revenues, Expenditures, and Changes
Proposed Budget FY 2018-19 with Multi Year Budget Projection

GRANT PROGRAM FUNDS Program Description	2017-18 Estimated Actuals	2018-19 Proposed Budget	2019-20 Projected Budget	2020-21 Projected Budget	2021-22 Projected Budget
STATE GRANT/CDD					
COST CENTER 005501					
REVENUE					
8290 Child Development Apportionments	\$232,185	\$232,185	\$232,185	\$232,185	\$232,185
8590 Other State Revenue	\$327,429	\$327,429	\$327,429	\$327,429	\$327,429
8660 Interest	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600
Total Revenue:	\$562,214	\$562,214	\$562,214	\$562,214	\$562,214
EXPENDITURES					
5810 Serv./Contracts	\$562,214	\$562,214	\$562,214	\$562,214	\$562,214
Total Expenditures:	\$562,214	\$562,214	\$562,214	\$562,214	\$562,214
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0	\$0
LOCAL GRANT / Irvine Childrens Fund (ICF)					
COST CENTER 005712					
REVENUE					
8689 All Other Fees & Contracts	\$96,554	\$96,554	\$96,554	\$96,554	\$96,554
8699 Other Local Revenue/CDBG	\$33,446	\$33,446	\$33,446	\$33,446	\$33,446
Total Revenue:	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000
EXPENDITURES					
5817 Scholarships	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000
Total Expenditures:	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000
Fund Balance (U):	\$0	\$0	\$0	\$0	\$0
GRANT PROGRAM FUND SUMMARY					
REVENUE	\$692,214	\$692,214	\$692,214	\$692,214	\$692,214
EXPENDITURES	\$692,214	\$692,214	\$692,214	\$692,214	\$692,214
Total Excess (Deficiency):	\$0	\$0	\$0	\$0	\$0
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0
TOTAL ICCP FUND BALANCE:	\$1,371,964	\$1,516,138	\$2,118,894	\$2,758,187	\$3,412,334
(Operating Fund + Grant Program Funds)					

Irvine Child Care Project
(A California Joint Powers Authority)
Statement Of Revenues, Expenditures, and Changes
Proposed Budget FY 2018-19 with Multi Year Budget Projection

Budget Assumptions

- (1) 3% rental increase each year. A typical site increase is \$1,424 per year, approx. \$20.34 per family per year. Plus rental income increase for new site portables projected on assumed start dates below:
- a. 10 months of rental income for Cadence Park (second K-8 @ Heritage Fields) opening fall 2018-19 equals \$64,825
 - b. 10 months of rental income for additional portable @ Stonegate ES fall 2018-19 equals \$21,608
 - c. 10 months of rental income for additional portable @ Eastshore ES fall 2018-19 equals \$21,608
 - d. 10 months of rental income for additional portable @ Portola Springs ES fall 2018-19 equals \$21,608
 - e. 10 months of rental income for Loma Ridge (second elementary @ Portola Springs) opening fall 2019-20 equals \$66,770
- (2) Projected 2% increase in out years for step in column increases and benefit increases of custodial salaries
- (3) FY 2018-19 purchase of 3 new portables for Loma Ridge Elementary school to open FY 2019-20
- (4) New 5 year debt schedule for custodial equipment for new schools. Total purchase amount of \$40,500, payments starting in FY 2014-15 at \$8,100/year to end FY 2018-19. Plus yearly payment for purchase of portables from IUSD = \$127,073 ends June 2024
- (5) Continue debt payment for custodial equipment for another 5 years @ \$8,100/year for a total of \$40,500 FY 2019-20 thru FY 2023-24
- (6) Projected 10% increase for Program Coordination each year from 2018-19 thru 2021-22

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) BOARD ELECTIONS**

DESCRIPTION: Conduct election of officers for the following Irvine Child Care Project (ICCP) Board positions effective immediately and continuing through February 2019.

President
Vice President
Clerk

RECOMMENDATION: Conduct elections for the positions of ICCP Board President, Vice President, and Clerk.

REPORTS

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of February 28, 2018

Fiscal Year 2017-18 Budget

Percentage of Year Completed: 67%

OPERATING FUND Program Description	2017-18	Current	Encumbered	Actual	Percentage of Year Completed: 67%	
	Adopted Budget	(Adjusted) Budget	Funds (PO's)	Recvd/Spent To Date	Balance	% Used/ Rec'vd
ICCP - Regular Programs						
COST CENTER 005710						
REVENUE						
8650 Portable Fees Cnty	\$1,598,594	\$1,598,594	\$0	\$1,063,151	\$535,443	67%
8660 Interest Income Cnty	\$19,982	\$19,982	\$0	\$16,814	\$3,168	84%
Total Revenue:	\$1,618,576	\$1,618,576	\$0	\$1,079,966	\$538,610	67%
OPERATING EXPENDITURES						
4305 Program Supplies	\$1,400	\$1,400	\$0	\$451	\$949	32%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$9,155	\$30,845	23%
5450 Insurance	\$59,735	\$59,735	\$0	\$27,197	\$32,538	46%
5500 Utilities (\$7,262.79X12)	\$87,153	\$87,153	\$0	\$43,577	\$43,576	50%
5601 Non-Cap Site/Bldg Improve./Rehab	\$45,000	\$45,000	\$0	\$2,845	\$42,155	6%
5839 Legal	\$2,000	\$2,000	\$0	\$0	\$2,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$475	\$29,525	2%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$27	\$2,173	1%
5838 Audit	\$9,100	\$9,100	\$0	\$8,500	\$600	93%
5861 Facilities & Financial Support / IUSD	\$75,000	\$75,000	\$0	\$37,500	\$37,500	50%
5862 Custodial Services	\$429,882	\$429,882	\$0	\$214,941	\$214,941	50%
5864 Program Coordination / City	\$297,500	\$297,500	\$0	\$136,218	\$161,282	46%
Total Operating Expenditures:	\$1,078,970	\$1,078,970	\$0	\$480,886	\$598,084	45%
Total Excess (Deficiency):	\$539,606	\$539,606	\$0	\$599,080		
CAPITAL EXPENDITURES						
6210 Building Improvement / \$5K Threshold	\$75,000	\$84,500	\$37,230	\$0	\$47,270	44%
6230 Portables (Replacement/New)	\$0	\$884,668	\$0	\$0	\$884,668	0%
6410 Technology	\$105,072	\$105,072	\$0	\$208	\$104,864	0%
7439 Debt Service	\$135,173	\$135,173	\$0	\$67,587	\$67,586	50%
Total Capital Expenditures:	\$315,245	\$1,209,413	\$37,230	\$67,794	\$1,104,389	9%
Net Increase (Decrease):	\$224,362	(\$669,807)		\$531,286		
Beginning Balance, July 1	\$1,950,334	\$1,965,653		\$1,965,653		
Ending Balance, June 30	\$2,174,696	\$1,295,846		\$2,496,939		
Components of Ending Balance:						
Capital Facilities (Modular Replacement) Reserve	\$2,132,870	\$1,227,195		\$2,480,478		
3% Operation Reserve	\$41,826	\$68,651		\$16,460		

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of February 28, 2018

Fiscal Year 2017-18 Budget

GRANT PROGRAM FUNDS Program Description	2017-18 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
STATE GRANT/CDD						
COST CENTER 005501						
REVENUE						
8290 Child Development Apportionments	\$232,185	\$236,469	\$0	\$176,873	\$59,596	75%
8590 Other State Revenue	\$327,429	\$396,101	\$0	\$282,130	\$113,971	71%
8660 Interest	\$2,600	\$2,600	\$0	\$0	\$2,600	0%
Total Revenue:	\$562,214	\$635,170	\$0	\$459,003	\$176,167	72%
EXPENDITURES						
5810 Serv./Contracts	\$562,214	\$635,170	\$0	\$279,116	\$356,054	44%
Total Expenditures:	\$562,214	\$635,170	\$0	\$279,116	\$356,054	44%
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$179,888		
LOCAL GRANT / Irvine Childrens Fund (ICF)						
COST CENTER 005712						
REVENUE						
8689 All Other Fees & Contracts	\$96,554	\$94,867	\$0	\$8,542	\$86,325	9%
8699 Other Local Revenue/CDBG	\$33,446	\$35,133	\$0	\$35,133	\$0	100%
Total Revenue:	\$130,000	\$130,000	\$0	\$43,675	\$86,325	34%
EXPENDITURES						
5817 Scholarships	\$130,000	\$130,000	\$0	\$52,193	\$77,807	40%
Total Expenditures:	\$130,000	\$130,000	\$0	\$52,193	\$77,807	40%
Fund Balance (U):	\$0	\$0	\$0	(\$8,518)		
GRANT PROGRAM FUND SUMMARY						
REVENUE	\$692,214	\$765,170	\$0	\$502,678	\$262,492	66%
EXPENDITURES	\$692,214	\$765,170	\$0	\$331,309	\$433,861	43%
Total Excess (Deficiency):	\$0	\$0	\$0	\$171,369		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$171,369		
TOTAL ICCP FUND BALANCE:	\$2,174,696	\$1,295,846	\$0	\$2,668,308		
(Operating Fund + Grant Program Funds)						

ICCP Administrator's Report

Irvine Child Care Project (ICCP) Administrator's Report
March 12, 2018

Scholarships/Financial Assistance:

- Please plan to attend the annual Irvine Junior Games on May 6, 2018. Over 1,200 IUSD athletes, grades 4-8, will participate in a track meet to raise funds for scholarships for children attending ICCP programs.
- Staff is researching options for income eligible families unable to access care at impacted sites.

Program Quality:

- Cadence Park School provider selection process is open and proposals are due on March 15, 2018. The selection panel will consist of Darin Loughrey, ICCP Board President; Stan Machesky, Irvine Unified School District (IUSD) representative; Carlo Grasso, Cadence Park School Principal; Julie DeLorenzo and Julie Bookwalter, Program Assessment and Review Committee (PARC) members; and Jade Yang, Irvine Child Care Committee member along with one Cadence Park parent and one Cadence Park teacher representative. Supervisor Stubbler will coordinate the process and observe the interviews.
- Spring Directors' Forum – February 22, 2018 “Emergency Planning and Preparedness” presented by: Henrie Watkins, Specialized Safety Services. All 26 sites were represented with 55 Directors and Assistant Directors in attendance. Participants received information and learned techniques for assisting groups in an emergency and participated in hands-on practice exercises.
- On February 22, 2018 IUSD hosted a Transitional Kindergarten (TK) Parent Information Night at Beacon Park School. The event provided information to parents of children who turn 5 between September 2 and December 2, 2018 about the IUSD Transitional Kindergarten Program and enrollment procedures. Representatives from Child Development Centers, Inc., Rainbow Rising and Kids Stuff (the ICCP providers at the IUSD schools designated to offer a TK program) to answer questions about child care for families.
- Completed Principal Questionnaire forms from all 26 sites will be provided to the Board at the May 14 meeting.

Facilities:

- Spring and Summer Relocation Sites:
 - Due to decline in summer enrollment and construction on some campuses the following programs will be relocated to alternative campuses:
 - Bonita Canyon Rainbow Rising will combine with Alderwood Rainbow Rising for both Spring and Summer break.
 - Brywood Kids Stuff will be moved to the Westpark Elementary campus beginning summer 2018 through summer 2019.
 - Meadow Park Rainbow Rising will be closed summer 2018 through summer 2019. The program will be moved to the El Camino campus beginning August 23, 2018. Alternative location(s) for summer 2018 care under review.

- ICCP Site expansion summer 2018: Eastshore Dolphin Club, Stonegate Child Development Center and Portola Springs Rainbow Rising. Supervisor Stubbler attended Dolphin Club Board Meeting on February 13, 2018 to clarify Dolphin Club and ICCP responsibilities. Each agency is preparing for the expansion through development of budget, recruitment and training timeline, and a communication plan with wait list families.

- Construction to take place on the Westpark, College Park and Canyon View campuses beginning summer 2018. ICCP facilitating logistics coordination between providers, IUSD Facilities and Construction and Community Care Licensing.