



AGENDA

IRVINE SENIOR CITIZENS COUNCIL REGULAR MEETING

**May 17, 2018
9:00 AM**

**Lakeview Senior Center
20 Lake Road
Irvine, California**

Speaker's Form/Request to Speak: If you would like to address the Senior Council on a scheduled agenda item, including a Consent Calendar item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the meeting room. Please identify on the form your name, address (optional) and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Senior Council are recognized. Your name will be called at the time the matter is heard by the Senior Council. City policy is to limit public testimony to three minutes per speaker (unless extended by the Chair) which includes the presentation of electronic or audio visual information.

CALL TO ORDER

A regular meeting of the Irvine Senior Citizens Council will be called to order on May 17, 2018, 9:00 AM at Lakeview Senior Center, 20 Lake Road, Irvine, California.

ROLL CALL

COUNCILMEMBER	STAN JONES	Council Appointee: Schott
COUNCILMEMBER	JUNEU KIM	Council Appointee: Fox
COUNCILMEMBER	KEVIN KONDRU	Member-at-Large
COUNCILMEMBER	RACHEL OWENS	Council Appointee: Wagner
COUNCILMEMBER	BETTY JO WOOLLETT	Council Appointee: Lalloway
VICE CHAIR	SIMA RANJBAR	Council Appointee: Shea
CHAIR	CAROLYN INMON	Member-at-Large

PLEDGE OF ALLEGIANCE – Senior Council Member Kondru

INTRODUCTIONS

1. Sandra Salcedo, Community Services Superintendent
2. Mike Cribbin, Community Services Manager
3. Laurie Gruschka, Community Services Senior Management Analyst

PRESENTATIONS

1. Distinguished Service Award – Chair Inmon
 - Parvin Anaghiz, Senior Services Volunteer
2. Senior Services Volunteers with 500 or More Hours of Service in 2017 – Ed Kaleikini, Community Services Supervisor

ANNOUNCEMENTS

Announcements, Committee Reports and Council Comments are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

Superintendent Salcedo

PUBLIC COMMENTS

Any member of the public may address the Senior Council on items within the Senior Council's subject matter jurisdiction, but which are not listed on this Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

ADDITIONS AND DELETIONS

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Senior Council meeting.

COUNCILMEMBER UPDATES

COMMITTEE/GROUP/AGENCY REPORTS

1. **Senior Services Support/Interest Groups**
(Please limit Committee Reports to 3 minutes per person)
 - A. Irvine Adult Day Health Services – Kimberly Beeson, Executive Director
 - B. Irvine Evergreen Chinese Senior Association – Jerry Chang, Director
 - C. Friends of Outreach – Pat Hendee, President

- D. Irvine Senior Travelers – Natalie Chaikin, Representative
 - E. NEDA-Association of Iranian American Seniors – Nasser Fathi, President
 - F. Irvine Korean Evergreen Association – Juneu Kim, President
- 2. Orange County Senior Citizens Advisory Council-Affiliated Committees
(Please limit Committee Reports to 3 minutes per person)**
- A. Orange County Senior Citizens Advisory Council – Chair Inmon
 - B. Health and Nutrition – Councilmembers Jones and Woollett
 - C. Housing and Transportation – Vice Chair Ranjbar and Councilmembers Kim and Kondru
 - D. Legislative – Vice Chair Ranjbar and Councilmember Owens
- 3. Senior Citizens Council Committees
(Please limit Committee Reports to 3 minutes per person)**
- A. Facilities Committee – Councilmembers Kondru and Woollett
 - B. Leadership Committee – Vice Chair Ranjbar and Councilmember Jones
 - C. Nutrition Committee – Chair Inmon and Councilmember Woollett

COUNCIL BUSINESS

1. MINUTES

ACTION: Approve the minutes of a regular meeting held on April 19, 2018.

2. SENIOR SERVICES FISCAL YEAR 2018-19 PROPOSED BUDGET

RECOMMENDED ACTION

- 1) Review and provide input on the Senior Services Fiscal Year 2018-19 Proposed Budget.
- 2) Recommend City Council approve the Senior Services Fiscal Year 2018-19 Proposed Budget.

END COUNCIL BUSINESS

ADJOURNMENT

Adjourn to a Senior Citizens Council Regular Meeting on **Thursday, June 21, 2018 at 9:00 AM** at Lakeview Senior Center, 20 Lake Road, Irvine, California.

NOTICE TO THE PUBLIC

At 11:00 a.m., the **Senior Citizens Council** will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Senior Citizens Council liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Senior Citizens Council meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Senior Citizens Council liaison at (949) 724-6690.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Senior Citizens Council regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Senior Citizens Council. Please provide 10 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Senior Citizens Council at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

AMERICANS WITH DISABILITIES ACT: It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Senior Citizens Council liaison at 949-724-6690 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

COMMUNICATION DEVICES

To minimize distractions, please silence or turn off all personal communication devices.

MEETING SCHEDULE

Regular meetings of the Senior Citizens Council are held on the third Thursday of each month at 9 a.m. unless otherwise noted. The Senior Citizens Council Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City website at *cityofirvine.org*.

I hereby certify that the agenda for the Senior Citizens Council meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, One Civic Center Plaza, Irvine, California on May 10, 2018 by 5:30 p.m. as well as on the City's web page.


Recording Secretary

MINUTES

ITEM 1



MINUTES

IRVINE SENIOR CITIZENS COUNCIL REGULAR MEETING

April 19, 2018

Lakeview Senior Center
20 Lake Road
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Senior Citizens Council was called to order on April 19, 2018, 9:01 AM at Lakeview Senior Center, 20 Lake Road, Irvine, California; Chair Inmon presiding.

ROLL CALL

Present:

COUNCILMEMBER	STAN JONES	Council Appointee: Schott
COUNCILMEMBER	JUNEU KIM	Council Appointee: Fox
COUNCILMEMBER	KEVIN KONDRU	Member-at-Large
COUNCILMEMBER	RACHEL OWENS	Council Appointee: Wagner
COUNCILMEMBER	BETTY JO WOOLLETT	Council Appointee: Lalloway
CHAIR	CAROLYN INMON	Member-at-Large

Absent:

VICE CHAIR	SIMA RANJBAR	Council Appointee: Shea
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PLEDGE OF ALLEGIANCE

Senior Council Member Jones led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

PRESENTATIONS

1. Distinguished Service Award – tabled to a future meeting.
2. Overview of Senior Services Fiscal Year 2018-19 Budget Timeline and Responsibilities

Community Services Manager Sheila Driscoll provided a presentation and responded to Senior Council inquiries.

Discussion included: briefings offered to Senior Council Members the week of May 7 through 11; Title III funding cycle; methods used for tracking Senior Services-specific revenues and expenditures.

ANNOUNCEMENTS

Manager Driscoll made the following announcements:

- The Senior Services Volunteer Recognition will be on April 20 from 12:30 to 2:30 p.m. at the Lakeview Senior Center.
- The City of Irvine will receive an additional \$20,000 in Older Americans Act Title III funding for Fiscal Year 2018-19.
- The Legal Aid Society of Orange County is hosting a Housing Resource Fair on Saturday, April 28 from 9 a.m. to 12 p.m. at the Lakeview Senior Center. Event is free, but RSVPs are required at www.ochomehelp.eventbrite.com. Fliers were distributed.
- On Friday, April 13, the County's Office on Aging held a public hearing to present information and solicit comments on the 2018-19 Area Plan Update. The state's Department of Aging requires this annual update to four-year Area Plans that address programs and services mandated by the Older Americans Act. Copies of the draft plan may be obtained by contacting the Recording Secretary.
- The Orange County Aging Services Collaborative website is now accessible and is compatible with smartphones and tablets. To view the website, visit www.ocagingservicescollaborative.org.
- The 2018 Irvine Global Village Festival will be held at the Orange County Great Park on September 22.

- Senior Services staff will be scheduling appointments to take new Club photos to be shown on the lobby television monitors in the senior center lobbies.
- Sandra Salcedo has been selected as the new Community Services Superintendent. Sandra has a wealth of experience managing human services programs, both in the non-profit and public sectors. She most recently served the City of El Monte as the Community and Senior Services Supervisor for the past seven years. Prior experience includes working as Program Director with Easter Seals of Southern California and overseeing the operations and programming for adults with developmental disabilities. In her new position, Superintendent Salcedo will provide support and oversight to the Senior Services, TRIPS, Disability Services and FOR Families programs and her first day will be Monday, April 30.

PUBLIC COMMENTS

There were no public comments.

ADDITIONS AND DELETIONS

There were no additions or deletions to the agenda.

COUNCILMEMBER UPDATES

Senior Council Member Jones distributed a flier for the Senior Scam Stopper event to be held at the Irvine Civic Center on May 4 from 10 a.m. to noon.

COMMITTEE/GROUP/AGENCY REPORTS

1. Senior Services Support/Interest Groups

A. Irvine Adult Day Health Services (IADHS)

Executive Director Kimberly Beeson reported IADHS has 85 participants enrolled with an average daily attendance of 45 participants. Social engagement programs have been very well received. IADHS will honor its volunteers with a fiesta-themed event on May 4. The annual casino night fundraiser will be held on October 6 with a "Denim and Diamonds" theme.

Discussion included the California Healthier Living program (emphasis on disease management) and its availability in Irvine.

B. Irvine Evergreen Chinese Senior Association (IECSA)

Director Jerry Chang reported the April 21 monthly meeting has an expected attendance of 150 participants and will include a lecture on fall prevention and what to do in case a fall occurs, as well as a musical program featuring a soloist from the Orange County Women's Choir. A Mother's Day celebration will be held in May and the Dragon Boat Festival will be held in June. Director Chang thanked Councilmember Fox for the \$500 Community Partnership Fund grant to support IECSA programs.

Discussion included language barriers for first responders.

C. Friends of Outreach (FOO)

President Pat Hendee reported the Bingo program continues to do well, averaging \$500 per week in funds raised. The previous week raised \$626 dollars with 92 participants. The International Crafters are making placemats and coasters for the December holiday gift bags. FOO has been supporting in-home care services for over 33 years, with donated funds totaling over \$170,000 resulting in 28-30 senior participants served. A fundraiser was recently held at Chili's in Irvine, with future events planned for Rodrigo's Restaurant in Tustin in June, and at the California Pizza Kitchen in Irvine in September.

D. Irvine Senior Travelers – No report.

E. NEDA-Association of Iranian American Seniors – No report.

F. Irvine Korean Evergreen Association (IKEA)

President Juneu Kim reported great pride in an IKEA member who has been instrumental in teaching computer classes. All IKEA programs have been doing very well. President Kim will next begin reviewing multicultural activities in Irvine.

2. Orange County Senior Citizens Advisory Council-Affiliated Committees

A. Orange County Senior Citizens Advisory Council

Chair Inmon reported a presentation was given by Helene Calvet, MD on the Orange County Older Adult Health Improvement Plan. Senior

Council Member Owens reported protocols for annual wellness visits have been developed and work will begin to promote among insurance networks.

RECESS

Chair Inmon recessed the Senior Citizens Council meeting at 9:50 a.m.

RECONVENE

Chair Inmon reconvened the Senior Citizens Council meeting at 10:05 a.m.

B. Health and Nutrition

Senior Council Member Jones reported:

- The March meeting included a presentation on the importance of oral health among seniors, given by Dr. Sahiti Bhaskara, Director of Public Policy Research Center for Oral Health in Older Adults. This area is often neglected among seniors due to lack of or minimal insurance coverage. Medicare has introduced a new Plan G that now includes limited dental coverage.
- The April meeting included a presentation on end of life care and Physician Orders for Life Sustaining Treatment (POLST) forms, given by Patty Barnett Mouton, Vice President of Outreach and Advocacy for the Alzheimer's of Orange County and South County Adult Day Care organizations.

C. Housing and Transportation

Senior Council Member Kondru reported the March meeting included two presentations: 1) on trauma, loss, abuse and how to deal with/reduce stress, and provided a handout; 2) on the homeless situation, given by Lisa Nguyen from CalOptima, and what the various jurisdictions are doing. The Orange County Board of Supervisors held a workshop on April 17 on the subject "Building the County of System of Care". Senior Council Member Kim reported he attended a meeting on March 27 at the United Methodist Church in Irvine, sponsored by the League of Women Voters. A presentation was made by the League of California Cities-Orange County, who commissioned a University of California Irvine study on homelessness in Orange County.

D. Legislative

Senior Council Member Owens reported various legislative bills are being proposed. During the meeting, Laguna Woods Mayor Shari Horne reported there are no vehicle charging stations found in handicap parking stalls, and consideration should be given to this as the trend is to move to more fuel-efficient vehicles.

3. Senior Citizens Council Committees

A. Facilities Committee

Senior Council Member Woollett reported the Lakeview Senior Center parking lot rehabilitation project is complete and expressed her appreciation to the City and IADHS staff for making this a well-organized process. New cushions will be purchased for the Lakeview Senior Center patio chairs. Plans are being developed for shade structures at Trabuco Center, just outside of the fitness center. Senior Council Member Kondru reported an event is being planned for the renaming of the Lakeview Senior Center computer lab in honor of Lee Tjhio. Chair Inmon also thanked staff for successful planning of the parking lot project.

B. Leadership Committee – No report.

C. Nutrition Committee – No report.

COUNCIL BUSINESS

1. MINUTES

ACTION: Moved by Senior Council Member Owens, seconded by Senior Council Member Kim and carried unanimously by members present to approve the minutes of a regular meeting held on March 15, 2018.

Ayes: 6 Inmon, Jones, Kim, Kondru, Owens, Woollett
Noes: 0
Absent: 1 Ranjbar

END COUNCIL BUSINESS

ADJOURNMENT at 10:46 a.m. on Thursday, April 19, 2018.

CAROLYN INMON, CHAIR

Athena Martinez
Recording Secretary

Date

ITEM 2



REQUEST FOR IRVINE SENIOR CITIZENS COUNCIL ACTION

MEETING DATE: May 17, 2018

TITLE: SENIOR SERVICES FISCAL YEAR 2018-19 PROPOSED BUDGET

Community Services Manager

Deputy Director of Community Services

RECOMMENDED ACTION

1. Review and provide input on the Senior Services Fiscal Year 2018-19 Proposed Budget.
2. Recommend City Council approve the Senior Services Fiscal Year 2018-19 Proposed Budget.

EXECUTIVE SUMMARY

The Director of Community Services is responsible for developing and submitting the annual Community Services Department (Department) budget within guidelines set by the City Manager. This direction is incorporated into the Department's budget assumptions, which staff uses to develop budget proposals at the section/program level. The Fiscal Year 2018-19 Senior Services Proposed Budget (Proposed Budget) was developed to meet the City Manager's strategic goals, support the City's Strategic Business Plan and continue the core services of the Department.

Annually, the Proposed Budget is presented to the Irvine Senior Citizens Council (Senior Council) for review and input. The Senior Council has the duty to:

- A. Act in an advisory capacity to the City Council in establishing policy on all matters pertaining to the special interests and concerns of seniors.
- B. Consider the proposed annual budget for the City employees serving at the senior centers, and make recommendations to the City Council and City Manager.

The Proposed Budget reflects the City's commitment to fiscal responsibility and effective management to serve Irvine's senior community. Once the Senior Council reviews and approves the Proposed Budget, the City Manager and/or City Council may make adjustments to incorporate recommendations of the Senior Council, various commissions, community requests, or other revisions prior to adopting the final budget. The Senior Council will be notified if any adjustments are made to the Senior Services section of the budget.

The Proposed Expenditure Budget for Senior Services consists of General Fund and Special Fund proposed appropriations as listed below:

• General Fund	\$2,651,601
• Special Funds	<u>\$1,295,078</u>
• ALL FUNDS TOTALS	\$3,946,679

Special Funds include a \$420,000 transfer in from the General Fund. The transfer was introduced for this Proposed Budget year to consolidate all Federal Grant Title III Office on Aging program funds for ease of financial accounting and reporting. In past years, City support to the five Title III programs (Congregate Meals, Home Delivered Meals, In Home Services, Case Management and Nutrition Transportation) was included in the General Fund. The following analysis adjusts for the General Fund transfer so that an accurate year-to-year comparison can be shared.

ANALYSIS

The Proposed Budget for all funds is \$3,946,679, which is \$273,933, or 7.5 percent, over the FY 2017-18 adjusted budget of \$3,672,746.

The Proposed Budget is comprised of the General Fund and Special Funds as described below:

General Fund

Expenditures – increased from \$2,487,622 to \$2,651,601. This is an increase of \$163,979, or 6.6 percent, due primarily to the following:

- Salaries and Benefits – increased from \$2,169,066 to \$2,319,701. This is an increase of \$150,635, or 6.9 percent, due to salary and benefit increases.

- Services and Supplies – increased from \$313,556 to \$331,900. This is an increase of \$18,344, or 5.9 percent, due to demand for additional contract class offerings, purchase of replacement furnishings and ping-pong tables, and a decrease in various contract services such as porter services.
- Capital Equipment – decreased from \$5,000 to \$0, due to one-time equipment purchases in FY 2017-18.

Revenue – projected to increase from \$599,100 to \$617,352. This is an increase of \$18,252, or 3 percent, due primarily to increased demand for contract class programs.

Special Fund – Title III Office on Aging Programs

Expenditures- decreased from \$1,084,910 to \$1,054,578, or \$30,322 (2.8 percent).

- Salaries and Benefits – increased from \$685,160 to \$704,672. This is an increase of \$19,512, or 2.8 percent, due to salary and benefit increases.
- Services and Supplies – decreased from \$386,750 to \$344,906. This is a decrease of \$41,844, or 10.8 percent, due to adjusting the proposed budget to actual contract service usage.
- Capital Equipment – decreased from \$13,000 to \$5,000. This is a decrease of \$8,000, or 61.5 percent, due to one-time expenditures for kitchen equipment at Lakeview Senior Center.

Special Fund - Senior Services Fund

This fund includes interest earnings from two endowments, private donations, and non-Title III grants.

Expenditures – increased from \$100,214 to \$240,500. This is an increase of \$140,286, or 140 percent, due primarily to the following:

- Services and Supplies – increased from \$82,214 to \$233,600. This is an increase of \$151,386, or 184 percent, due primarily to use of donations for Rancho fitness center and Lakeview computer lab updates, and in-home support and other services to support vulnerable homebound seniors.

- Capital Equipment – decreased from \$18,000 to \$6,900. This is a decrease of \$11,100, or 62 percent. Last year’s budget included funds for the development of the ClientTrack database. The proposed budget includes \$6,900 for fitness center equipment.

FINANCIAL IMPACT

The Proposed Budget (all funds) is \$3,946,679, which is \$273,933, or 7.5 percent, over the FY 2017-18 adjusted budget as described in the table below.

Senior Services	Adjusted Budget FY 2017-18	Proposed Budget FY 2018-19	Change from Adjusted	Percent
Salaries & Benefits	\$2,854,226	\$3,024,373	\$170,147	6.0%
Services & Supplies	\$782,520	\$910,406	\$127,886	16.3%
Capital Equipment	\$36,000	\$11,900	(\$24,100)	(66.9%)
ALL FUNDS TOTAL	\$3,672,746	\$3,946,679	\$273,933	7.5%

REPORT PREPARED BY

Sheila Driscoll, Community Services Manager