



**MINUTES  
FINANCE COMMISSION  
REGULAR MEETING  
May 7, 2018**

City Council Chamber  
1 Civic Center Plaza  
Irvine, CA 92606

**CALL TO ORDER – 5:34 p.m.**

**ROLL CALL**

PRESENT: 5	Commissioner:	Reyno
	Commissioner:	Seivers
	Commissioner:	Shute
	Vice Chair:	Dressler
	Chair:	Stein

**PLEDGE OF ALLEGIANCE**

Commissioner Shute led the Pledge of Allegiance.

**INTRODUCTIONS**

There were no introductions.

**ANNOUNCEMENTS**

There were no announcements.

**PRESENTATIONS**

There were no presentations.

**COMMITTEE REPORTS**

There were no committee reports.

**ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions or deletions.

**PUBLIC COMMENTS**

There were no public comments.

**COMMISSION BUSINESS**

**1. MINUTES**

**ACTION: Moved by Commissioner Reyno, seconded by Commissioner Sievers, and unanimously carried to:**

Approve the minutes of an adjourned regular meeting of the Finance Commission held on April 30, 2018.

The motion carried as follows:

AYES:	4	COMMISSIONERS:	Dressler, Reyno, Sievers, Stein
NOES:	0	COMMISSIONERS:	None
ABSENT:	0	COMMISSIONERS:	None
ABSTAIN:	1	COMMISSIONERS:	Shute

**2. FISCAL YEAR 2018-19 BUDGET**

**CITY MANAGER’S/NON-DEPARTMENTAL PRESENTATION**

Michelle Grettenberg, Deputy City Manager, introduced the City Manager’s Budget for 2018-19 and answered questions. Amy Roblyer, Senior Management Analyst, presented the City Manager’s budget detail for 2018-19 and answered questions. Molly McLaughlin, City Clerk, and Kristin Griffith, Director of Administrative Services, were also present and answered questions.

Commission discussion included: electronic duplicating alternatives to increase efficiency and cost savings; the reason for the increase in Special Fund expenditures; international delegation events; annual facility maintenance charges; and actions taken to expand voter outreach.

**PUBLIC SAFETY PRESENTATION**

Commander Mike Hallinan introduced the Public Safety Budget and budget detail for 2018-19 and answered questions. Chief Hamel, Director of Public Safety/Chief of Police, Kristin Griffith, Director of Administrative Services, Jimmee Medina, Deputy Director of Administrative Services, and Peter Hong, Senior Management Analyst, also answered questions. Kristin Beam, Management Analyst I, was also present.

Commission discussion included: paying for equipment in patrol vehicles from the asset forfeiture fund and including equipment as part of the total vehicle cost; Special Fund draw-down; contribution to the Compensated Absences Fund; overtime reimbursement for working special events; the City's mounted unit; traffic safety and educating the public; the increased revenue in the structural fire fund; continuing to provide efficient and high level service to a rapidly growing population; and the efficiency of processing business licenses.

### **COMMUNITY DEVELOPMENT PRESENTATION**

Pete Carmichael, Director of Community Development, introduced the Community Development Budget for 2018-19 and answered questions. Susan Wheelock, Senior Management Analyst, presented the Community Development budget detail for 2018-19 and answered questions. Kristin Griffith, Director of Administrative Services, also answered questions.

Commission discussion included: hiring three full-time inspectors while continuing to use contract staff; cost recovery and updated fee schedule analysis; CalPERS unfunded pension liability; the upgrade to digital building plan submissions and handheld devices for building inspectors; commissioner stipend increases; and the City's approximate build-out date.

### **ORANGE COUNTY GREAT PARK PRESENTATION**

Pete Carmichael, Director of Orange County Great Park, introduced the Orange County Great Park Budget for 2018-19 and answered questions. Steve Torelli, Management Analyst II, presented the Orange County Great Park budget detail for 2018-19 and answered questions. Kristin Griffith, Director of Administrative Services, was also present and answered questions.

Commission discussion included: transparency of expenditures; amortizing the cost of the balloon; resident vs. non-resident fees and the shift from reliance on developer revenue to user fees for cost recovery; the cost and timing of replacing assets; developer maintenance fees; transparency of lease negotiations; and holding the developer accountable for delays.

**ADJOURNMENT**

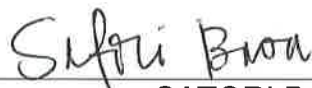
By consensus, Chair Stein adjourned the meeting at 8:12 p.m.



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RUSSELL STEIN  
CHAIR



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KRISTIN GRIFFITH  
DIRECTOR OF ADMINISTRATIVE  
SERVICES



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SATORI BASA  
RECORDING SECRETARY

5/14/18

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DATE APPROVED