



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

May 14, 2018

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, May 14, 2018 at 8:34 AM in Meeting Room L-102 at the Irvine Civic Center, located at One Civic Center Plaza, Irvine; President Loughrey presiding

ROLL CALL

Present	CLERK:	IRA GLASKY
	VICE PRESIDENT:	ALAN BATTENFIELD
	PRESIDENT:	DARIN LOUGHREY
Absent	BOARD MEMBER:	RUTH ANDERSON
	BOARD MEMBER:	LYNN SCHOTT

PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS

Clerk Glasky congratulated Sharon Wellikson and the Irvine Children's Fund on another successful Irvine Junior Games.

President Loughrey, on behalf of the City, thanked Ms. Wellikson for her dedicated work toward the games, and the Irvine Children's Fund for continued funding support of ICCP programs.

Vice President Battenfield, on behalf of the Irvine Unified School District's principals, conveyed to Ms. Wellikson that her continued support is greatly appreciated.

Ms. Wellikson thanked the Board for its partnership with the Irvine Children's Fund and reported the 2018 event had 1,300 athletes from 32 participating schools, supported by 300 volunteers. Additional historical background was provided.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

Moved by Clerk Glasky, seconded by Vice President Battenfield, and carried unanimously by members present to approve Consent Calendar items 1 through 12.

Ayes: 3 Battenfield, Glasky, Loughrey
Noes: 0
Absent: 2 Anderson, Schott

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION: Approved minutes of the Irvine Child Care Project regular meeting of March 12, 2018.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$45,239.02 to Child Development Centers, Inc. for childcare development services for March 1-31, 2018.

3. WARRANT REQUESTS – IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$8,992.10 for ICF Scholarships during the month of March 2018.

- \$7,462.75 to Rainbow Rising
- \$ 555.00 to Kids Stuff
- \$ 974.35 to Child Development Centers, Inc.

- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – ICCP SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$82.50 for ICCP Scholarships during the month of March 2018.

- \$ 82.50 to Rainbow Rising
- \$ 0.00 to Child Development Centers, Inc.
- \$ 0.00 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 0.00 to Kids Stuff

5. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$21,820.28 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of March 2018.

- \$20,130.28 for Program Administration
- \$ 690.00 for Grant Administration
- \$ 0.00 for Supplies

6. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$60,600.71 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of March 2018.

- \$35,823.50 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.79 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

7. WARRANT REQUEST – IUSD WORK ORDER, TECHNOLOGY, AND REHAB AND REPAIR CHARGE BACKS

ACTION: Approved payment of \$12,968.11 for ICCP Work Order, Technology, and Rehab and Repair Project charge backs for October 2017 through March 2018.

- \$10,123.47 for Work Order charge backs
- \$ 302.47 for Technology charges
- \$ 2,542.17 for Rehab and Repair charges

8. ICCP PAYMENTS FOR APRIL 2018

ACTION: Reviewed and approved April 2018 payments submitted.

9. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted submitted invoices in the total amount of \$46,979.01 paid by IUSD on behalf of ICCP.

10. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$17,693.80 01-005-712-00-8699
- \$ 0.00 01-005-712-00-8689

11. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$29,890.00 01-005-50100-8290
- \$13,739.00 01-005-50100-8290
- \$73,081.00 01-005-50100-8590

12. PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS

ACTION: Approved the PARC recommended lease renewals for: Alderwood Rainbow Rising; Brywood Kids Stuff; Meadow Park Rainbow Rising; Plaza Vista Child Development Center; Portola Springs Rainbow Rising; Stone Creek Creekers' Club; Stonegate Child Development Center; Westpark Rainbow Rising; and Woodbury Child Development Center.

BOARD BUSINESS

1. PROVIDER SELECTION FOR CADENCE PARK ELEMENTARY SCHOOL

Community Services Supervisor Stubler presented the item and responded to Board inquiries.

Discussion included: why only one application was submitted; how to increase interest from additional agencies to apply.

ACTION: Moved by Clerk Glasky, seconded by Vice President Battenfield, and carried unanimously by members present to approve Rainbow Rising as ICCP childcare provider for Cadence Park Elementary School effective August 3, 2018.

Ayes: 3 Battenfield, Glasky, Loughrey
Noes: 0
Absent: 2 Anderson, Schott

2. ICCP PROPOSED BUDGET FOR FY 2018-19 WITH MULTI-YEAR BUDGET PROJECTIONS

IUSD Assistant Superintendent John Fogarty presented the item and responded to Board inquiries, and announced this item will return to the Board in June for formal approval.

Discussion included: projections include impacts of Business Items 3, 4, and 5 below; addition of new line item to hire consultant as project manager for assessment and planning of facility rehab and repair projects, to be managed and supervised by IUSD; Board preference of 3 percent rental rate increase to ensure stability of budget.

ACTION: Submitted for Board’s review and discussion.

3. DETERMINATION OF FY 2018-19 CHILD CARE PROVIDER RENTAL RATE

Assistant Superintendent Fogarty presented the item and responded to Board inquiries.

ACTION: Moved by Clerk Glasky, seconded by President Loughrey, and carried unanimously by members present to approve the current rental rate plus a 3% increase for FY 2018-19.

Ayes: 3 Battenfield, Glasky, Loughrey
Noes: 0
Absent: 2 Anderson, Schott

4. ICCP FY 2018-19 PROPOSED FACILITY REHABILITATION AND REPAIR PLAN

Assistant Superintendent Fogarty presented the item and responded to Board inquiries.

Discussion included: role of new consultant/project manager; provider opportunities to give feedback/express issues of concern; projects identified through regular site visits; prioritization of items.

ACTION: Moved by President Loughrey, seconded by Vice President Battenfield, and carried unanimously by members present to approve the FY 2018-19 Proposed ICCP Facility Rehabilitation and Repair Plan to spend up to \$165,000.

Ayes: 3 Battenfield, Glasky, Loughrey
Noes: 0
Absent: 2 Anderson, Schott

5. ICCP TECHNOLOGY UPDATE

Supervisor Stubbler presented the item and responded to Board inquiries.

ACTION: Submitted for the Board's information.

6. ICCP PARC COMPLETED PRINCIPAL QUESTIONNAIRES

Supervisor Stubbler presented the item and responded to Board inquiries.

Discussion included: 100 percent participation; majority of the responses provided positive feedback; responses of great value to the Board; capacity issues.

ACTION: Submitted for the Board's information.

7. ICCP PROPOSED GOALS FOR FY 2018-19

Supervisor Stubbler presented the item and responded to Board inquiries and announced this item will return to the Board in June for adoption.

Discussion included: opportunities for creative solutions to address capacity issues.

Board input: add goal to research non-conventional means to address capacity issues; add goal to research cost to install Automated External Defibrillator (AED) devices at each site including training for their use.

At this time, Sharon Wellikson offered to reach out to the Hoag Community Benefits Program staff to research grant funding opportunities to support the Board's AED goal.

ACTION: Submitted for Board discussion and direction.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in the packet was reviewed.

2. ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER

Report included in the packet was reviewed.

ADJOURNMENT at 9:17 AM on Monday, May 14, 2018.



Darin Loughrey, President
Irvine Child Care Project



Athena Martinez
Recording Secretary

Date June 11, 2018