



# AGENDA

## IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD REGULAR MEETING

August 7, 2018  
6:00 PM

Irvine Civic Center, L-102  
One Civic Center Plaza  
Irvine, California

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Speaker's Form/Request to Speak: If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. Forms are located on the table at the entrance to the meeting room. Please identify on the form your name, address (optional) and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board. City policy is to limit public testimony to three minutes per speaker (unless extended by Chair) which includes the presentation of electronic or audio visual information.

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### CALL TO ORDER

A regular meeting of the Irvine Residents with Disabilities Advisory Board will be called to order on Tuesday, August 7, 2018, at 6:00 PM in Meeting Room L-102 of the Irvine Civic Center, located at One Civic Center Plaza, Irvine, California.

### ROLL CALL

BOARD MEMBER:	JUSTIN CHOI
BOARD MEMBER:	CAROL CONSTANTIN
BOARD MEMBER:	ANDREA DRAYER
BOARD MEMBER:	GREGORY FELIX
BOARD MEMBER:	DAVID GIBBONS
BOARD MEMBER:	FRAN GUSTIN
BOARD MEMBER:	PAUL HARVEY
BOARD MEMBER:	DAYNA MONEY
BOARD MEMBER:	DENNIS NIGGL
BOARD MEMBER:	RICHARD ROBERT
BOARD MEMBER:	BARBARA STERN
VICE CHAIR:	MEENA CHOCKALINGAM
CHAIR:	JUNE McLAUGHLIN

## **INTRODUCTIONS**

## **PRESENTATIONS**

### **ANNOUNCEMENTS/COMMITTEE REPORTS/BOARD REPORTS**

Announcements are for the purpose of presenting brief comments or reports, are subject California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

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#### **Announcements/Reports**

1. Staff Announcements/Reports
  - Sweet Shade Summer Programming
2. Board Member Announcements/Reports

#### **Committee Announcements/Reports**

3. Community Awards Program Nominations

### **ADDITIONS AND DELETIONS TO THE AGENDA**

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

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### **PUBLIC COMMENTS**

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

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## **BOARD BUSINESS**

### **1. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD MINUTES**

**ACTION:** Approve minutes of the Irvine Residents with Disabilities Advisory Board regular meeting held June 5, 2018.

## **2. SWEET SHADE COMMUNITY CENTER TENANT IMPROVEMENTS**

### **RECOMMENDED ACTION:**

- 1) Review and provide input on proposed tenant improvements at Sweet Shade Community Center.
- 2) Recommend that the City Council approve the tenant improvements at Sweet Shade Community Center.

### **END OF BOARD BUSINESS**

### **BOARD DISCUSSION**

1. Disability Rights Legal Center – Franklin D. Roosevelt Award Dinner
2. Board Vacancy
3. Election of Chair and Vice Chair
4. Board Work Plan

Adjourn to an Irvine Residents with Disabilities Advisory Board regular meeting, **Tuesday, September 4, 2018, 6:00 PM**, in the Homer W. Guimond Studio located at Lakeview Senior Center, 20 Lake Road, Irvine, California.

**NOTICE TO THE PUBLIC**

At 7:30 p.m., the Irvine Residents with Disabilities Advisory Board (Board) will determine which of the remaining agenda items can be considered and acted upon prior to 8 p.m. and will continue all other items on which additional time is required until a future Board meeting. All meetings are scheduled to terminate at 8 p.m.

**STAFF REPORTS**

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Board liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Board meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact the Board liaison at (949) 724-6690.

**SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the Board regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

**SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS**

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Board at the time testimony is given.

**CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS**

**AMERICANS WITH DISABILITIES ACT:** It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is *normally* provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Board liaison at 949-724-6690 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

**COMMUNICATION DEVICES**

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

**MEETING SCHEDULE**

Regular meetings of the Irvine Residents with Disabilities Advisory Board are held on the first Tuesday of each month at 6:00 p.m. unless otherwise noted. The Irvine Residents with Disabilities Advisory Board Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at [cityofirvine.org](http://cityofirvine.org).

I hereby certify that the agenda for the Irvine Residents with Disabilities Advisory Board meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on August 2, 2018 by 5:30 p.m. as well as on the City's web page.

  
Board Liaison

# **MINUTES**

**ITEM 1**





# MINUTES

## IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD REGULAR MEETING

June 5, 2018

Irvine Civic Center  
Conference and Training Center  
One Civic Center Plaza  
Irvine, California

### CALL TO ORDER

A regular meeting of the Irvine Residents with Disabilities Advisory Board was called to order on Tuesday, June 5, 2018, at 6:45 PM in the Conference and Training Center of the Irvine Civic Center, located at One Civic Center Plaza, Irvine, California; Vice Chair Chockalingam presiding.

### ROLL CALL

#### PRESENT:

BOARD MEMBER:	JUSTIN CHOI
BOARD MEMBER:	CAROL CONSTANTIN
BOARD MEMBER:	ANDREA DRAYER
BOARD MEMBER:	DAVID GIBBONS
BOARD MEMBER:	PAUL HARVEY
BOARD MEMBER:	BARBARA STERN
VICE CHAIR:	MEENA CHOCKALINGAM

#### ABSENT:

BOARD MEMBER:	VACANT
BOARD MEMBER:	GREGORY FELIX
BOARD MEMBER:	FRAN GUSTIN
BOARD MEMBER:	DAYNA MONEY
BOARD MEMBER:	DENNIS NIGGL
BOARD MEMBER:	RICHARD ROBERT
CHAIR:	JUNE McLAUGHLIN

## **INTRODUCTIONS**

Supervisor Susie Blanco introduced Public Works Senior Project Manager Reza Jafari, Capital Improvement Program Administrator Thomas Perez, and Manager of Engineering Jim Houlihan.

## **PRESENTATIONS**

There were no presentations.

## **ANNOUNCEMENTS/COMMITTEE REPORTS/BOARD REPORTS**

### **Announcements/Reports**

#### 1. Staff Announcements/Reports

There were no staff announcements or reports.

#### 2. Board Member Announcements/Reports

Board Member Harvey announced new apartments in Irvine will include housing for individuals with disabilities.

### **Committee Announcements/Reports**

#### 3. Community Awards Program Nominations

There were no nominations.

## **ADDITIONS AND DELETIONS TO THE AGENDA**

Program Coordinator Ryan McGraw corrected the meeting location to Meeting Room L-102.

## **PUBLIC COMMENTS**

There were no public comments.



## **BOARD BUSINESS**

### **1. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD MINUTES**

**ACTION:** Moved by Board Member Harvey, seconded by Board Member Drayer and carried unanimously by members present to approve the minutes of the Irvine Residents with Disabilities Advisory Board regular meeting held May 1, 2018.

Ayes: 7 Chockalingam, Choi, Constantin, Drayer, Gibbons, Harvey, Stern

Noes: 0

Absent: 6 Felix, Gustin, McLaughlin, Money, Niggl, Robert

### **2. TURTLE ROCK COMMUNITY PARK ACCESSIBILITY IMPROVEMENTS**

Public Works Senior Project Manager Reza Jafari, Capital Improvement Program Administrator Thomas Perez and Jim Houlihan, Manager of Engineering presented the item and responded to Board inquiries.

Discussion included: Overview of existing facility conditions and proposed facility improvements.

Board input: implementation of ramps instead of wheelchair lifts where possible.

**ACTION:** Moved by Board Member Gibbons, seconded by Board Member Harvey and carried unanimously by members present to recommend that the City Council approve the accessibility improvements at Turtle Rock Community Park as presented.

Ayes: 7 Chockalingam, Choi, Constantin, Drayer, Gibbons, Harvey, Stern

Noes: 0

Absent: 6 Felix, Gustin, McLaughlin, Money, Niggl, Robert

### **3. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN**

Senior Management Analyst Laurie Gruschka and Community Services Superintendent Sandra Salcedo reviewed modifications to the Board Work Plan as requested by Board members at the May 1, 2018 regular meeting.

**ACTION:** Moved by Board Member Drayer, seconded by Board Member Stern and carried unanimously to approve the Proposed Irvine Residents with Disabilities Advisory Board Work Plan, with the addition of one activity to Goal 1, Strategy 3 as follows: Develop a list of agencies or groups to which Board members may present information.

Ayes: 7 Chockalingam, Choi, Constantin, Drayer, Gibbons, Harvey, Stern

Noes: 0

Absent: 6 Felix, Gustin, McLaughlin, Money, Niggl, Robert

**END OF BOARD BUSINESS**

**BOARD DISCUSSION**

**ADJOURNMENT** at 7:27 p.m. on Tuesday, June 5, 2018.

\_\_\_\_\_  
Meena Chockalingam  
Vice Chair

\_\_\_\_\_  
Ryan McGraw  
Community Services Program Coordinator  
Recording Secretary

\_\_\_\_\_  
Date

**ITEM 2**





## REQUEST FOR IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD ACTION

**MEETING DATE:** AUGUST 7, 2018

**TITLE:** SWEET SHADE COMMUNITY CENTER TENANT IMPROVEMENTS

  
\_\_\_\_\_  
Director of Public Works

### RECOMMENDED ACTION

1. Review and provide input on proposed tenant improvements at Sweet Shade Community Center.
2. Recommend that the City Council approve the tenant improvements at Sweet Shade Community Center.

### EXECUTIVE SUMMARY

The City's Disability Services Division will be relocating from its existing area in the second floor of the Civic Center to a new expanded area at the Sweet Shade Park Community Center located at 15 Sweet Shade (Attachment 1). Tenant improvements will be made to a portion of the Sweet Shade Community Center to facilitate the relocation. The proposed improvements include a public waiting area, two new office spaces, a conference room and a staff work area for up to six Disability Services staff members. Staff will present project details for Board review and input at the August 7 meeting.

### ANALYSIS

Staff is recommending relocating the Disability Services Division from the second floor of the "A" wing at the Civic Center to the Sweet Shade Community Center near Harvard and Barranca Parkway. The vacated space at the Civic Center will be used by the Public Safety Department to accommodate some of its current and long term resource needs for Public Safety operations.

The tenant improvements proposed at the Sweet Shade Community Center will convert an existing office and storage room to provide appropriate work space for Disability Services staff including:

- Two private offices
- Conference room
- Work area for up to six employees
- Reception window
- Waiting area with a children play station
- Outdoor storage shed

The tenant improvements will encroach onto approximately 20 percent of the Center's multi-purpose room area (Attachment 2). A summary of the proposed improvements is depicted in Attachment 3.

Approval of the recommended actions will allow staff to finalize the construction improvement plans for presentation to the City Council for approval and authorization to proceed with construction. Construction is anticipated to begin in December 2018 with completion by April 2019. The Community Center multi-purpose room will be closed for programming during construction. The remainder of the park, including the public restrooms will remain open during construction and programming at the multi-purpose room will resume after construction is completed.

#### **ALTERNATIVES CONSIDERED**

The Irvine Residents with Disabilities Advisory Board can recommend modifications to the project features as deemed appropriate by the Board to improve accessibility.

#### **FINANCIAL IMPACT**

The preliminary cost estimate for the proposed tenant improvements is \$205,000. Funding is available in the City Council approved Civic Center Space Study Improvements, CIP 361803 from Systems Development funds.

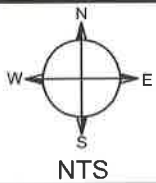
**REPORT PREPARED BY** Jim Houlihan, Manager of Engineering

#### **ATTACHMENT**

1. Site Map
2. Sweet Shade Center Existing Floor Plan
3. Proposed Tenant Improvement Floor Plan



# SWEET SHADE COMMUNITY CENTER

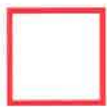
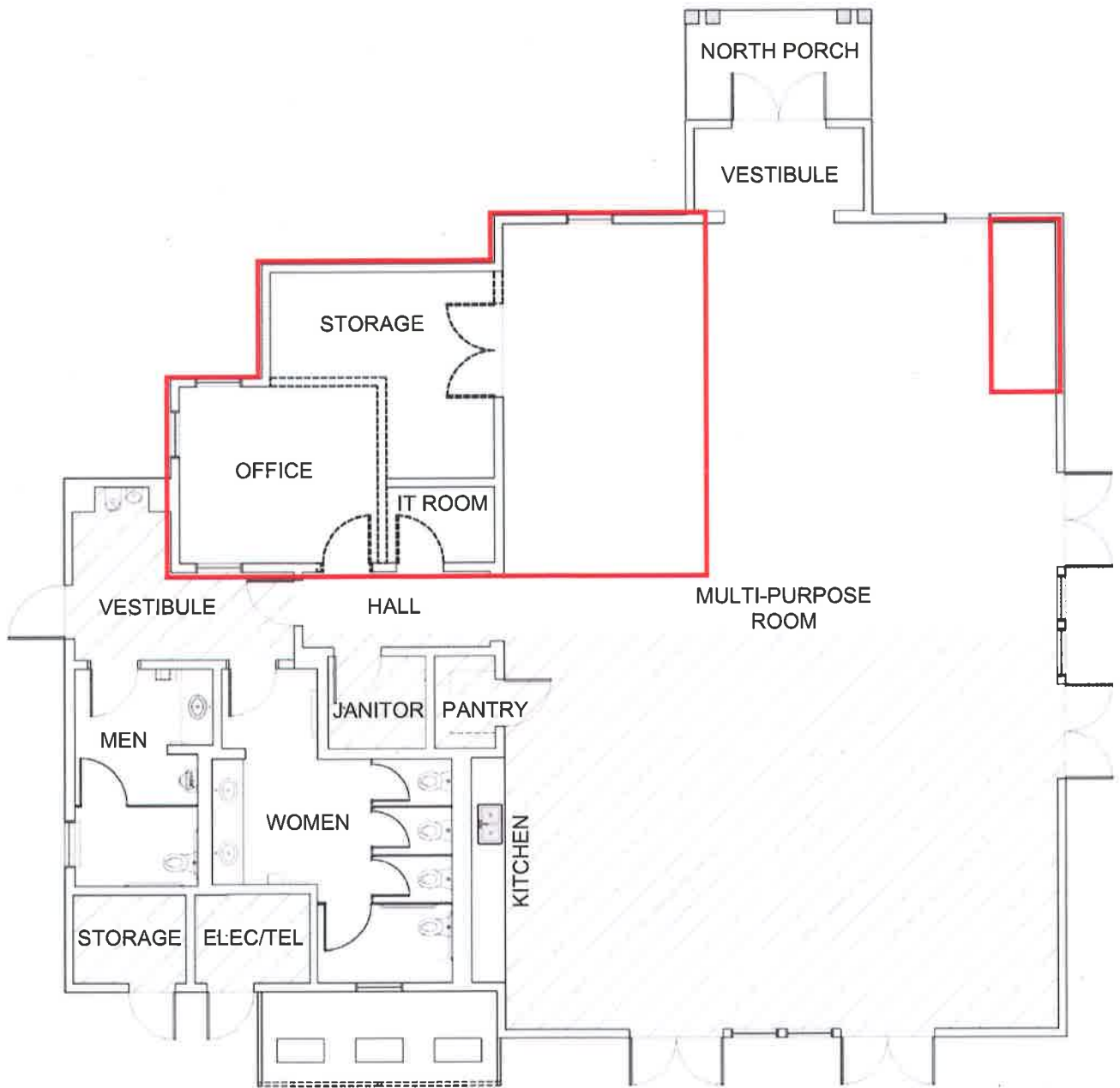


## SITE MAP



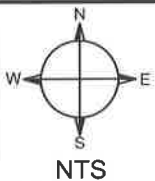
ATTACHMENT 1

# SWEET SHADE COMMUNITY CENTER



TENANT IMPROVEMENTS DEMOLITION PLAN

north

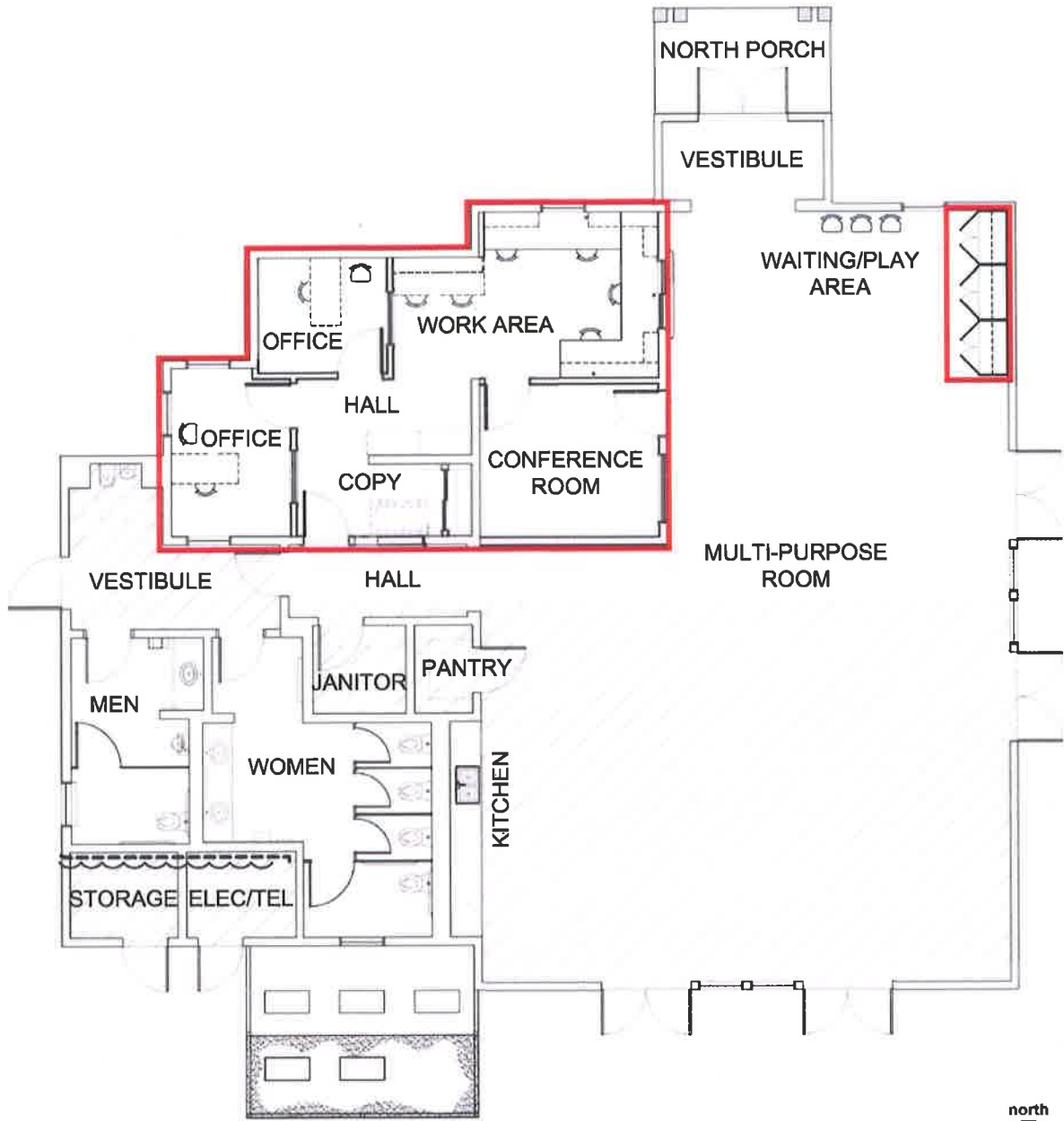


## EXISTING CONDITIONS

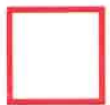




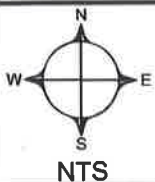
# SWEET SHADE COMMUNITY CENTER



FLOOR PLAN



TENANT IMPROVEMENTS



## FLOOR PLAN

