



# AGENDA

## IRVINE CHILD CARE COMMITTEE REGULAR MEETING

**SEPTEMBER 11, 2018  
9:00 AM**

**Heritage Park Community Center  
14301 Yale Ave.  
Irvine, California 92604**

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**Speaker's Form/Request to Speak.** If you would like to address the Committee on a scheduled agenda item, please complete the [Request to Speak Form](#). Speaker's Forms are located on the table at the entrance to the meeting room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The [Request to Speak Form](#) assists the Chair in ensuring that all persons wishing to address the Committee are recognized. Your name will be called at the time the matter is heard by the Committee. City policy is to limit public testimony to three minutes per speaker (unless extended by the Chair) which includes the presentation of electronic or audio visual information.

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### CALL TO ORDER

A regular meeting of the Irvine Child Care Committee will be called to order on September 11, 2018 at 9:00 AM in the Heritage Park Community Center located at 14301 Yale Avenue, Irvine, California.

### ROLL CALL

COMMITTEE MEMBER	DAWN ANTIS	COUNCIL APPOINTEE-FOX
COMMITTEE MEMBER:	CRISTINA BLEVINS	LIAISON REPRESENTATIVE-IRVINE UNIFIED SCHOOL DISTRICT (IUSD)
COMMITTEE MEMBER:	CLAUDINE DUMAIS	LIAISON REPRESENTATIVE-IRVINE VALLEY COLLEGE (IVC)
COMMITTEE MEMBER:	SETH GROSSMAN	PARENT REPRESENTATIVE
COMMITTEE MEMBER:	LINDA HUNTER	GOVERNMENT, CIVIC OR COMMUNITY REPRESENTATIVE
COMMITTEE MEMBER:	AMBER STAR LEAL	GOVERNMENT, CIVIC OR COMMUNITY REPRESENTATIVE
COMMITTEE MEMBER:	DAYNA MONEY	COUNCIL APPOINTEE-SHEA

COMMITTEE MEMBER:	MARY VON DEM BUSSCHE	PARENT REPRESENTATIVE
COMMITTEE MEMBER:	JESSICA WINN	PROVIDER REPRESENTATIVE
COMMITTEE MEMBER:	JADE YANG	COUNCIL APPOINTEE-SCHOTT
COMMITTEE MEMBER:	VACANT	COUNCIL APPOINTEE-WAGNER
COMMITTEE MEMBER:	VACANT	COUNCIL APPOINTEE- LALLOWAY
VICE CHAIR:	WENLI LIN	LIAISON REPRESENTATIVE-UNIVERSITY OF CALIFORNIA, IRVINE (UCI)
CHAIR:	DONNA SCHWARTZE	PROVIDER REPRESENTATIVE

**PLEDGE OF ALLEGIANCE**

**INTRODUCTIONS**

**PRESENTATIONS**

**ANNOUNCEMENTS**

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Announcements, Committee Reports and Committee Comments are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

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1. Child Care Committee Bylaws adopted by Community Services Commission
2. Increased Capacity at Irvine Child Care Project Sites
3. Super Saturday for School Age Providers – October 13
4. Community Care Licensing Stakeholder Meeting – October 24
5. Recruitment for Parent Representatives

**ADDITIONS AND DELETIONS TO THE AGENDA**

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Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Committee meeting.

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**PUBLIC COMMENTS**

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Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during Public Comments; however, no action may be taken on matters that are not part of the posted agenda. Public comments are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

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**COMMITTEE REPORTS**

1. Irvine Child Development Center Operating Corporation – Committee Member Winn
2. Irvine Children, Youth and Families Advisory Committee – Committee Member Yang

**COMMITTEE BUSINESS**

**1. MINUTES**

**ACTION:** Approve the regular meeting minutes of the Irvine Child Care Committee held May 8, 2018.

**END OF COMMITTEE BUSINESS**

**ADJOURNMENT**

Adjourn to a regular meeting of the Irvine Child Care Committee on Tuesday, October 9, 2018, 9:00 AM, Heritage Park Community Center, 14301 Yale Avenue, Irvine, CA 92604.

**NOTICE TO THE PUBLIC**

At 11:30 a.m., the Irvine Child Care Committee will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate by 12:00 noon.

**STAFF REPORTS**

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Committee liaison and are available for public inspection and copying once the agenda is publicly posted (at least 72 hours prior to a regular Irvine Child Care Committee meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Committee liaison at (949) 724-6647.

**SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Committee regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

**SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS**

Written Materials/handouts: Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Committee. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Committee at the time testimony is given.

**CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS AMERICANS WITH DISABILITIES ACT:**

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Committee liaison at 949-724-6647 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

**COMMUNICATION DEVICES**

To minimize distractions, please ensure all personal communication devices are turned off or on silent mode.

**MEETING SCHEDULE**

Regular meetings of the Irvine Child Care Committee are held on the second Tuesday of select months at 9 AM unless otherwise noted. The Irvine Child Care Committee agenda is posted in the Police Department and is also available on the City web site at [cityofirvine.org](http://cityofirvine.org). Meeting agendas and approved minutes are kept current on the City web site at [cityofirvine.org](http://cityofirvine.org).

I hereby certify that the agenda for the Irvine Child Care Committee meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, One Civic Center Plaza, Irvine, California on September 6, 2018 by 5:30 p.m. as well as on the City's web page.

, Committee Liaison

# **MINUTES**

**ITEM 1**



# MINUTES

## IRVINE CHILD CARE COMMITTEE REGULAR MEETING

May 8, 2018

Heritage Park Community Center  
14301 Yale Avenue  
Irvine, California 92604

### CALL TO ORDER

A regular meeting of the Irvine Child Care Committee was called to order on May 8, 2018, at 9:05 AM at the Heritage Park Community Center, 14301 Yale Avenue, Irvine, California; Chair Schwartze presiding.

### PRESENT: 9

COMMITTEE MEMBER	DAWN ANTIS*	COUNCIL APPOINTEE-FOX
COMMITTEE MEMBER:	CLAUDINE DUMAIS	LIAISON REPRESENTATIVE-IRVINE VALLEY COLLEGE (IVC)
COMMITTEE MEMBER:	SETH GROSSMAN**	PARENT REPRESENTATIVE
COMMITTEE MEMBER:	LINDA HUNTER	GOVERNMENT, CIVIC OR COMMUNITY REPRESENTATIVE
COMMITTEE MEMBER:	MARY VON DEM BUSSCHE	PARENT REPRESENTATIVE
COMMITTEE MEMBER:	JESSICA WINN	PROVIDER REPRESENTATIVE
COMMITTEE MEMBER:	JADE YANG	COUNCIL APPOINTEE-SCHOTT
VICE CHAIR:	WENLI LIN	LIAISON REPRESENTATIVE- UNIVERSITY OF CALIFORNIA IRVINE UCI
CHAIR:	DONNA SCHWARTZE	PROVIDER REPRESENTATIVE

*\*left at 10:05 a.m.*

*\*\*left at 10:40 a.m.*

**ABSENT: 3**

COMMITTEE MEMBER: CRISTINA BLEVINS

COMMITTEE MEMBER: AMBER STAR LEAL

COMMITTEE MEMBER: DAYNA MONEY

LIAISON REPRESENTATIVE–IRVINE  
UNIFIED SCHOOL DISTRICT (IUSD)  
GOVERNMENT, CIVIC OR COMMUNITY  
REPRESENTATIVE  
COUNCIL APPOINTEE-SHEA

**PLEDGE OF ALLEGIANCE**

Chair Schwartze lead the Pledge of Allegiance.

**INTRODUCTIONS**

There were no introductions

**PRESENTATIONS**

Sandy Avzaradel from the Orange County Early Childhood Mental Health and Wellness Program provided an overview of the program designed to support child care providers working with children with challenging behaviors.

**ANNOUNCEMENTS**

Program Coordinator Diana Magallón made the following announcements:

1. Super Saturday for school age providers will be on October 13, 2018, and for early childhood providers on March 9, 2019. Proposals for the school age event will be accepted in June.
2. Two new child care centers will be opening in the fall adding approximately 180 more child care spaces.

Community Services Supervisor Traci Stubbler made the following announcements:

3. Three impacted Irvine Child Care Project sites will be receiving a new portable building over the summer. The new addition will increase capacity at each site.
4. Helping Educators Learn Practical Strategies (HELP) - The Orange County Child Care and Development Planning Council sponsored the first HELP conference on May 5, 2018. The event sold out with 130 participants in attendance.

**ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**PUBLIC COMMENTS**

There were no public comments.

**COMMITTEE REPORTS**

1. Irvine Child Development Center (ICDC) Operating Corporation

Committee Member Winn reported ICDC is at capacity and the Finance Committee reported on the school's financial performance at the last meeting.

2. Irvine Children, Youth and Families Advisory Committee (ICYFAC) - No Report

**COMMITTEE BUSINESS**

**1. MINUTES**

**ACTION:** Moved by Committee Member Winn, seconded by Vice Chair Lin and carried unanimously by members present to approve the minutes of the regular meeting of the Irvine Child Care Committee held March 13, 2018.

Ayes: 7 Dumais, Hunter, Lin, Schwartz, Von dem Bussche, Winn, Yang

Noes: 0

Absent: 5 Antis, Blevins, Grossman, Leal, Money

**2. PROPOSED IRVINE CHILD CARE COMMITTEE BYLAWS AMENDMENTS**

**ACTION:** Moved by Committee Member Von dem Bussche, seconded by Committee Member Dumais and carried unanimously by members present to accept proposed amendments to the Irvine Child Care Committee bylaws.

Ayes: 7 Dumais, Hunter, Lin, Schwartz, Von dem Bussche, Winn, Yang

Noes: 0

Absent: 5 Antis, Blevins, Grossman, Leal, Money

**3. IRVINE CHILD CARE COMMITTEE RECRUITMENT**

**ACTION:** Moved by Committee Member Dumais, seconded by Committee Member Winn and carried unanimously by members present to:

1. Open recruitment for two Parent Representatives to serve two-year terms on the Irvine Child Care Committee from January 2019 through December 2020.



2. Appoint Committee Members Schwartz, Hunter and Winn to serve on the selection committee for the parent member recruitment. Committee Member Lin volunteered to serve as an alternate.

Ayes: 7 Dumais, Hunter, Lin, Schwartz, Von dem Bussche, Winn, Yang

Noes: 0

Absent: 5 Antis, Blevins, Grossman, Leal, Money

**END OF BUSINESS**

**ADJOURNMENT** at 10:40 AM on Tuesday, May 8, 2018.

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DONNA SCHWARTZE  
Chair

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TRACI STUBBLER  
Child Care Coordination Supervisor

Dated: \_\_\_\_\_