



AGENDA

IRVINE CHILD CARE PROJECT REGULAR MEETING

November 5, 2018
8:30 AM

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

Speaker's Form/Request to Speak - If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the Conference Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

CALL TO ORDER

A regular meeting of the Irvine Child Care Project will be called to order on Monday, November 5, 2018 at 8:30 AM in Meeting Room L-102 at the Irvine Civic Center, located at One Civic Center Plaza, Irvine.

ROLL CALL

BOARD MEMBER:
BOARD MEMBER:
CLERK:
VICE PRESIDENT:
PRESIDENT:

RUTH ANDERSON
MELISSA FOX
IRA GLASKY
ALAN BATTENFIELD
DARIN LOUGHREY

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ANNOUNCEMENTS

PRESENTATIONS

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board’s subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person.

CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Board request specific items to be removed from the Consent Calendar for separate discussion. Any member of the public may address the Board on items on the Consent Calendar. Public comments on any item or items on the consent calendar are limited to three minutes per speaker. If you wish to speak to a particular item or items, please complete a Speakers Form and submit to Recording Secretary.

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION:

- 1) Approve minutes of the Irvine Child Care Project regular meeting of September 10, 2018.
- 2) Approve minutes of the Irvine Child Care Project regular meeting of October 15, 2018.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

RECOMMENDED ACTION: Approve payment of \$36,613.25 to Child Development Centers, Inc. for child care development services for September 1-30, 2018.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

RECOMMENDED ACTION: Approve payments for warrants totaling the amount of \$10,164.16 for ICF Scholarships during the month of September 2018.

- \$7,908.66 to Rainbow Rising
- \$1,047.50 to Kids Stuff
- \$1,208.00 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION: Approve payment of \$22,785.46 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of September 2018.

- \$21,755.46 for Program Administration
- \$ 1,030.00 for Grant Administration
- \$ 0.00 for Supplies

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION: Approve payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of September 2018.

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

6. IRVINE CHILD CARE PROJECT (ICCP) ADDITIONAL RELOCATABLES PURCHASE

RECOMMENDED ACTION: Approve payment of \$979,600 for the purchase of three additional child care portables.

7. ICCP PAYMENTS FOR OCTOBER 2018

RECOMMENDED ACTION: Review and approve October 2018 payments attached.

8. ICCP EXPENSES PAID BY IUSD

RECOMMENDED ACTION: Review and accept attached invoice in the total amount of \$13,780.90 paid by IUSD on behalf of ICCP.

9. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

RECOMMENDED ACTION: Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 0.00 01-005-712-00-8699
- \$28,762.99 01-005-712-00-8689

10. DEPOSIT OF STATE GRANT APPORTIONMENT

RECOMMENDED ACTION: Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 13,535.00 01-005-50100-8290
- \$ 6,225.00 01-005-50100-8290
- \$ 32,759.00 01-005-50100-8590

11. CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FOR FY 2017-18 AMENDMENT 2

RECOMMENDED ACTION: Submitted for the Board's information.

BOARD BUSINESS

1. ICCP 2019 MEETING SCHEDULE

RECOMMENDED ACTION: Approve the ICCP 2019 meeting schedule.

2. IRVINE CHILD CARE PROJECT (ICCP) SITE LICENSED CAPACITY UPDATE

RECOMMENDED ACTION: Submitted for the Board's information.

3. IRVINE CHILD CARE PROJECT (ICCP) FUNDS FOR QUALITY ASSESSMENT CONSULTING SERVICES BEGINNING FY 2019-20

RECOMMENDED ACTION: Allocate \$25,000 to fund consultant services to provide quality assessment services beginning in FY 2019-20 and going forward.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

2. ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER

ADJOURNMENT

The next Regular Irvine Child Care Project Board Meeting will convene at 8:30 AM on **Monday, January 14, 2019**, at Irvine Civic Center, One Civic Center Plaza, Meeting Room L-102, Irvine, California

NOTICE TO THE PUBLIC

At 11:00 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Irvine Child Care Project meeting). Staff reports can also be downloaded from the City's website at cityofirvine.org beginning the Friday prior to the scheduled Irvine Child Care Project Board meeting on Monday.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6503.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Project liaison at 949-724-6647 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of each month at 8:30 a.m. unless otherwise noted. The Irvine Child Care Project Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at cityofirvine.org.

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on October 29, 2018 by 5:30 p.m. as well as on the City's web page.

Rebecca Turner
Board Recording Secretary

MINUTES

ITEM 1



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

September 10, 2018

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, September 10, 2018 at 8:31 AM in Meeting Room L-102 at the Irvine Civic Center, located at One Civic Center Plaza, Irvine; President Loughrey presiding.

ROLL CALL

BOARD MEMBER:
CLERK:
VICE PRESIDENT:
PRESIDENT:

MELISSA FOX
IRA GLASKY
ALAN BATTENFIELD
DARIN LOUGHREY

ABSENT

BOARD MEMBER:

RUTH ANDERSON

PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance.

INTRODUCTIONS

Shane Dineen introduced as new Recording Secretary.

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

Dustin Raddatz expressed concern about access to the on-campus child care program at Cypress Village Elementary due to the length of the waitlist.

CONSENT CALENDAR

Moved by Board Member Fox, seconded by Clerk Glasky, and carried unanimously by members present to approve Consent Calendar items 1 through 16.

Ayes: 4 Battenfield, Fox, Glasky, Loughrey
Noes: 0
Absent: 1 Anderson

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION:

- 1) Approved minutes of the Irvine Child Care Project regular meeting of June 11, 2018.
- 2) Approved minutes of the Irvine Child Care Project special meeting of June 28, 2018.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$53,108.21 to Child Development Centers, Inc. for child care development services for July 1-31, 2018.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$8,374.00 for ICF Scholarships during the month of July 2018.

- \$7,564.00 to Rainbow Rising
- \$ 590.00 to Kids Stuff
- \$ 0.00 to Child Development Centers, Inc.
- \$ 220.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$21,367.27 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of July 2018.

- \$20,337.27 for Program Administration
- \$ 1,030.00 for Grant Administration
- \$ 0.00 for Supplies

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of July 2018.

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

6. WARRANT REQUEST – IUSD REHAB AND REPAIR CHARGE BACKS

ACTION: Approved payment of \$5,549.76 for ICCP Rehab and Repair charges and Work Order charge backs for April through June 2018.

- \$ 121.96 for Rehab and Repair charges
- \$ 5,427.80 for Work Order charge backs

7. ICCP PAYMENTS FOR JULY 2018

ACTION: Reviewed and approved July 2018 payments.

8. ICCP PAYMENTS FOR AUGUST 2018

ACTION: Reviewe and approved August 2018 payments.

9. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted invoices in the total amount of \$89,720.14 paid by IUSD on behalf of ICCP.

10. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 0.00 01-005-712-00-8699
- \$39,374.27 01-005-712-00-8689

11. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 40,738.00 01-005-50100-8290
- \$ 18,724.00 01-005-50100-8290
- \$ 98,665.00 01-005-50100-8590

12. CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FOR FY 2018-19

ACTION: Submitted for the Board's information.

13. SUBCONTRACT AGREEMENT WITH CHILD DEVELOPMENT CENTERS, INC. FOR CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING

ACTION: Submitted for the Board's information.

14. ICF SCHOLARSHIP FUNDING ALLOCATION THE ICCP FOR FY 2018-19

ACTION: Accepted an ICF allocation of \$130,000 for child care scholarships for FY 2018-19.

15. RENEWAL OF MEMORANDUM OF UNDERSTANDING FOR ICCP USE OF PERMANENT CHILD CARE BUILDINGS AT BEACON PARK K-8 SCHOOL CAMPUS

ACTION: Received and filed a Memorandum of Understanding for ICCP use of permanent child care buildings at the Beacon Park K-8 school campus for the time period July 1, 2018 through June 30, 2019.

16. MEMORANDUM OF UNDERSTANDING FOR ICCP USE OF PERMANENT CHILD CARE BUILDINGS AT CADENCE PARK K-8 SCHOOL CAMPUS

ACTION: Received and filed a Memorandum of Understanding for ICCP use of permanent child care buildings at the Cadence Park K-8 school campus for the time period July 1, 2018 through June 30, 2019.

BOARD BUSINESS

1. ICCP FY 2017-18 GENERAL CHILD CARE DEVELOPMENT (CCTR) SCHOOL AGE GRANT PROGRAM CONTRACT MONITORING REVIEW

Community Services Supervisor Traci Stubbler presented the item and responded to board inquiries.

Discussion included: California Department of Education (CDE) auditors were complimentary about the site visit at Deerfield Child Development Center (CDC) and CDC's overall record keeping process. The audit concluded on May 24, 2018 with one finding that was corrected and resulted in revised staff training to ensure continued compliance.

ACTION: Submitted for the Board's information.

2. ICCP TECHNOLOGY UPDATE

Supervisor Stubler presented the item and responded to board inquiries.

Discussion included: IUSD Assistant Superintendent Fogarty confirmed that newly constructed schools access IUSD technology upon school opening.

ACTION: Submitted for the Board's information.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in the packet was reviewed.

Discussion included: Potential construction cost increase for FY 2018-19.

2. ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER

Report included in the packet was reviewed.

Discussion included: August 23 opening of Cadence Park Rainbow Rising.

ADJOURNMENT at 8:47 AM on Monday, September 10, 2018.

Darin Loughrey, President
Irvine Child Care Project

Date _____

Shane Dineen
Recording Secretary



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

CHILD CARE SITE TOURS

October 15, 2018

**Cadence Park
Rainbow Rising
750 Benchmark
Irvine, California 92618
8:30 AM**

**Oak Creek
Child Development Center
1 Dove Creek
Irvine, California 92618
9:15 AM**

**Springbrook
Child Development Center
655 Springbrook North
Irvine, California 92614
10 AM**

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CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, October 15, 2018 at 8:36 a.m. at Cadence Park Rainbow Rising, located at 750 Benchmark, Irvine, California, followed by a tour of additional locations, as noted above.

ROLL CALL

CLERK:
VICE PRESIDENT:
PRESIDENT:

IRA GLASKY
ALAN BATTENFIELD
DARIN LOUGHREY

ABSENT

BOARDMEMBER:
BOARDMEMBER:

RUTH ANDERSON
MELISSA FOX

BOARD BUSINESS

1. TOUR OF CADENCE PARK RAINBOW RISING – 8:30 AM

ACTION:

- a) Site tour.

- b) Board Member comments.

Amy Nordquist, Cadence Park Rainbow Rising Site Director, led a tour of the center.

The tour was concluded at 8:55 a.m.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person.

RECESS FOR TRAVEL TO NEXT SITE

RECONVENE AT OAK CREEK CHILD DEVELOPMENT CENTER

Meeting was reconvened at 9:25 a.m.

2. TOUR OF OAK CREEK CHILD DEVELOPMENT CENTER – 9:15 AM

ACTION:

- a) Site tour.
- b) Board Member comments.

Amy Luzzi, Oak Creek Child Development Center, led a tour of the center.

The tour was concluded at 9:52 a.m.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person.

RECESS FOR TRAVEL TO NEXT SITE

RECONVENE AT SPRINGBROOK CHILD DEVELOPMENT CENTER

Meeting was reconvened at 10:06 a.m.

3. TOUR OF SPRINGBROOK CHILD DEVELOPMENT CENTER – 10 AM

ACTION:

- a) Site tour.
- b) Board Member comments.

Aubrie Neavel, Springbrook Child Development Center, led a tour of the center.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person.

ADJOURNMENT at 10:23 a.m. on Monday, October 15, 2018.

Next Regular Board Meeting: **Monday, November 5, 2018**, at 8:30 a.m., City of Irvine, One Civic Center Plaza, Conference Room L102, Irvine, California.

Darin Loughrey, President
Irvine Child Care Project

Date _____

Shane Dineen
Recording Secretary

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.**

DESCRIPTION: Child Development Centers, Inc. has submitted an invoice in the amount of \$36,613.25 for child care development services for the month September 2018. This provider served a total of 76 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$36,613.25 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$36,613.25 to Child Development Centers, Inc. for child care development services for September 1-30, 2018.

IRVINE CHILD CARE PROJECT

DATE: November 5, 2018

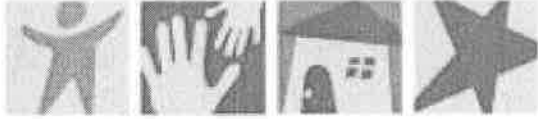
<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CHILD DEVELOPMENT CENTERS	00550159-5810	\$36,613.25
TOTAL		\$36,613.25

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810 \$36,613.25

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 5th day of November, 2018 BE IT RESOLVED that the above warrant for reimbursement to Child Development Centers, Inc. for Child Development services from State grant funds for September 2018 was approved for payment from the General Child Care fund of the Irvine Child Care Project.

Alan Battenfield, Clerk, Irvine Child Care Project



Child Development Centers

350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-SEP18

DATE: October 15, 2018

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubbler / Barbara Belfield

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>September 1, 2018</u> through <u>September 30, 2018</u>		
Fiscal Year 2018-2019 Contract Type: CCTR-8158		
Service fees of <u>896.05</u> days @ \$45.44	\$40,716.51	
Less Certified Parent fees	- \$3,371.00	
Contract earnings to District	\$37,345.51	
Adjustment for District Indirect Cost $\$37,345.51 \div 1.02 =$	\$732.26	
Balance due to Child Development Centers		\$36,613.25
Billing Summary:		
Cumulative Prior Period Amount Billed	\$103,216.21	
Current Period Billing	<u>\$36,613.25</u>	
Cumulative Fiscal Year Amount Billed	\$139,829.45	
Contract Maximum Billable	\$620,166.67	
Available remaining balance	\$480,337.21	

ITEM 3

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$10,164.16 are submitted for the Board’s review and approval for ICF Scholarships during the month of September 2018. The warrants to be issued are as follows:

The amounts of:
\$ 7,908.66 to Rainbow Rising
\$ 1,047.50 to Kids Stuff
\$ 1,208.00 to Child Development Centers, Inc.
\$ 0.00 to Creekers Club
\$ 0.00 to Dolphin Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$10,164.16 for ICF Scholarships during the month of September 2018.

IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: November 5, 2018

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 7,908.66
Kids Stuff	00571259-5817	\$ 1,047.50
Child Development Centers, Inc.	00571259-5817	\$ 1,208.00
Creekers Club	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
	TOTAL	\$ 10,164.16

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$ 10,164.16

On motion of _____, seconded by
_____, at a regular meeting of the Irvine Child
Care Project Board on this 5th day of November 2018, BE IT RESOLVED that the above
warrants were approved for payment from the Irvine Child Care Project Fund.

Alan Battenfield, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
September 2018

<i>Alderwood</i>	1 child served		<i>Northwood</i>	8 children served
<i>Beacon Park</i>	2 children served		<i>Oak Creek</i>	1 child served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	3 children served		<i>Portola Springs</i>	1 children served
<i>Cadence Park</i>	2 child served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	2 child served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	3 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	1 child served		<i>Turtle Rock</i>	1 children served
<i>Deerfield</i>	0 children served		<i>University Park</i>	1 children served
<i>Eastshore</i>	0 children served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	1 children served		<i>Westpark</i>	1 child served
<i>Greentree</i>	2 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	3 children served			

Number of Children Served This Month: 33
 Number of Child Days of Enrollment This Month: 546
 Number of Sites Served This Month: 16
 Funds Awarded This Month: \$ 10,164.16
 Number of Children Served Year-to-Date: 40
 Number of Child Days of Enrollment This Year: 1,315
 Number of Sites Served Year-to-Date: 17
 Funds Awarded Year-to-Date: \$28,762.99
 Number of Children Added to Program This Month: 8
 Number of Children Removed From Program This Month: 7
 Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

September 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **September 2018**, reimbursement in the amount of **\$282.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Beacon Park** School, Irvine, for **September 2018**, reimbursement in the amount of **\$550.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cadence Park** School, Irvine, for **September 2018**, reimbursement in the amount of **\$542.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **College Park** School, Irvine, for **September 2018**, reimbursement in the amount of **\$349.76**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **September 2018**, reimbursement in the amount of **\$1,040.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **September 2018**, reimbursement in the amount of **\$267.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Eastwood** School, Irvine, for **September 2018**, reimbursement in the amount of **\$350.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **September 2018**, reimbursement in the amount of **\$565.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **September 2018**, reimbursement in the amount of **\$900.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **September 2018**, reimbursement in the amount of **\$2,143.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Portola Springs** School, Irvine, for **September 2018**, reimbursement in the amount of **\$479.40**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Westpark** School, Irvine, for **September 2018**, reimbursement in the amount of **\$439.00**.

Total amount due to Rainbow Rising is \$7,908.66.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

September 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Kids Stuff** program operating at **Brywood** School, Irvine, for **September 2018**, reimbursement in the amount of **\$1,047.50**.

Total amount due to Kids Stuff is \$1,047.50.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

September 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **Oak Creek** School, Irvine, for **September 2018**, reimbursement in the amount of **\$389.00**.

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **Turtle Rock** School, Irvine, for **September 2018**, reimbursement in the amount of **\$471.00**.

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **University Park** School, Irvine, for **September 2018**, reimbursement in the amount of **\$348.00**.

Total amount due to Child Development Corporation is \$1,208.00

ITEM 4

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval for Program Administration, Grant Administration and Supplies for the month of September 2018 in the total amount of \$22,785.46.

The specific breakdown is as follows:

- \$ 21,755.46 for Program Administration
- \$ 1,030.00 for Grant Administration
- \$ 0.00 for Supplies

RECOMMENDATION: Approve payment of \$22,785.46 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of September 2018.

IRVINE CHILD CARE PROJECT

DATE: November 5, 2018

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 21,755.46
CITY OF IRVINE	005501-59-5810	\$ 1,030.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$ 22,785.46

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 21,755.46
005501-59-5810	\$ 1,030.00
005710-59-5811	\$
005710-59-4305	\$

Total \$ 22,785.46

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 5th day of November 2018, BE IT
RESOLVED that the above warrant was approved for payment from the Irvine
Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



City of Irvine

FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CALIFORNIA 92623-9575
(949) 724-6049

CUSTOMER NO. C4604
INVOICE NO. 195306
INVOICE DATE 10/17/2018

IRVINE CHILD CARE PROJECT
5050 BARRANCA PKWY
IRVINE, CA 92604-4652

**Terms: Please remit payment within
30 days to avoid 10% late fee and
interest charges.**

**Past due accounts are referred to a
collection agent.**

22,785.46

SEPTEMBER 2018 STAFFING: ADMINISTRATION = \$20,695.46
STAFFING: GRANT ADMINISTRATION = \$1,030.00
SUPPLIES = \$0
DUPLICATING = \$200.00
CONTRACT SERVICES PAID ON PCARD = \$0
CONTRACT SERVICES = \$860.00
LOCAL TRAVEL = \$0

Total Due 22,785.46

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Please make checks payable to:

CITY OF IRVINE
FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CALIFORNIA 92623-9575

Account Number: C4604
Invoice Number: 195306
Invoice Date: 10/17/2018
Total Amount Due: \$22,785.46

Total Payment: \$ _____

We accept all major credit cards. To make a payment by credit card, please call 949-724-6011.

ITEM 5

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of September 2018.

The specific breakdown is as follows:

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

RECOMMENDATION: Approve payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of September 2018.

IRVINE CHILD CARE PROJECT

DATE: November 5, 2018

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$36,459.34
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,262.75
IUSD	00571059-5861	\$ 6,250.00
	TOTAL	\$61,236.51 IUSD

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$36,459.34	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
00571081-5500	\$ 7,262.75	
00571059-5861	\$ 6,250.00	
	TOTAL	\$61,236.51

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 5th day of November 2018, BE IT RESOLVED that the above warrants were approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75MI0031
DIVISION:	75GN
TERM:	1819
INVOICE DATE:	09/01/18
DUE DATE:	10/01/18
AMOUNT DUE	\$61,236.51

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	36459.34		0100505400 8699	SEPT 2018 - CUSTODIAL SERVICES	36,459.34
2	1	675.00		0100000000 8699	SEPT 2018 - CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	SEPT 2018 - SALE OF IUSD OWNED PORTABLE CLASSROOM TO ICCP	10,589.42
4	1	7,262.75		0100000000 8650	SEPT 2018 - UTILITIES	7,262.75
5	1	6,250.00		0100000000 8699	SEPT 2018 - FACILITIES & FINANCIAL SUPPORT	6,250.00
Tax						
INVOICE TOTAL						\$61,236.51

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75MI0031
DIV:	75GN
TERM:	1819
Due Date	10/01/18
Amount Due	\$61,236.51
Amount Paid	\$ _____

ITEM 6

IRVINE CHILD CARE PROJECT

TOPIC:

**IRVINE CHILD CARE PROJECT (ICCP)
ADDITIONAL RELOCATABLES PURCHASE**

DESCRIPTION:

In June 2018, the Board approved the plan to spend up to \$979,600 for the purchase and installation of three 24'x40' child care portables, one to be placed at each of the following sites in FY 2017-18: Stonegate Elementary, Eastshore Elementary and Portola Springs Elementary.

Staff requests approval to pay the attached invoice to the Irvine Unified School District for \$979,600.

RECOMMENDATION:

Approve payment of \$979,600 for the purchase of three additional child care portables.



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75MI0047
DIVISION:	75GN
TERM:	1819
INVOICE DATE:	09/05/18
DUE DATE:	10/05/18
AMOUNT DUE	\$979,600.00

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	79600.00		4000564000 8699	REIMBURSE FOR COSTS ASSOCIATED WITH THE ADDITION OF THREE CHILD CARE RELOCATABLES: ONE (1) 24' X 40' CHILD CARE RELOCATABLE BUILDING AT EASTSHORE ELEMENTARY SCHOOL \$295,290.00 ONE (1) 24' X 40' CHILD CARE RELOCATABLE BUILDING AT PORTOLA SPRINGS ELEMENTARY SCHOOL \$373,065.00 ONE (1) 24' X 40' CHILD CARE RELOCATABLE BUILDING AT STONEGATE ELEMENTARY SCHOOL \$311,245.00	979,600.00
INVOICE TOTAL						\$979,600.00

Please remit a copy with payment-thank you

Remit to: Irvine Unified School District
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75MI0047
DIV:	75GN
TERM:	1819
Due Date	10/05/18
Amount Due	\$979,600.00
Amount Paid	\$ _____

ITEM 7

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS FOR OCTOBER 2018**

DESCRIPTION: The ICCP Board was not scheduled to meet in October 2018, therefore, the following invoices were approved by ICCP President Darin Loughrey and Clerk Ira Glasky.

The accounting sheet is attached for review.

RECOMMENDATION: Review and approve October 2018 payments attached.

IRVINE CHILD CARE PROJECT

Board Approval Date: _____ Date Accounting Received: _____

Traci Stubbler 949-724-6635

IUSD Contact Person: Richard Felix 949-936-5013

ICCP Contact Person:	Traci Stubbler	949-724-6635	Date Accounting Received:
Child Development Centers (CDC)	VENDOR #	DESC.	EXP./Classification
	V4100001	State Grants	01-005-501-59-5810
			SVC Month/Inv #
			5040 Aug 2018
			AMT. DUE
			\$ 50,108.00

Rainbow Rising	VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
Kids Stuff	V4100007	Scholarships	01-005-712-59-5817	Aug-18	\$ 8,771.58
CDC	V4100005	Scholarships	01-005-712-59-5817	Aug-18	\$ 1,038.75
Creekers Club	V4100001	Scholarships	01-005-712-59-5817	Aug-18	\$ 194.50
Dolphin Club	V4100002	Scholarships	01-005-712-59-5817	Aug-18	\$ 220.00
	V4100003	Scholarships	01-005-712-59-5817		\$ 10,224.83

Rainbow Rising	VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
Kid's Stuff	V4100007	Scholarships-ICCP	01-005-710-59-5817		
Dolphin Club	V4100005	Scholarships-ICCP	01-005-710-59-5817		
	V4100003	Scholarships-ICCP	01-005-710-59-5817		\$ -

Irvine Unified School District	VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
	V4100011	Custodial Service	01-005-710-59-5862	75MI0010 Aug 18	\$ 36,459.34
	V4100011	Custodial Equip-5 yr amortization	01-005-710-91-7439	75MI0010 Aug 18	\$ 675.00
	V4100011	Debt Service on Portable Purchase	01-005-710-91-7439	75MI0010 Aug 18	\$ 10,589.42
	V4100011	Utilities	01-005-710-81-5500	75MI0010 Aug 18	\$ 7,262.75
	V4100011	Facilities & Financial Support	01-005-710-59-5861	75MI0010 Aug 18	\$ 6,250.00
	V4100011	Work Order Charges	01-005-710-81-4306		
	V4100011	Site improvement	01-005-710-85-6110		
	V4100011	Rehab & Repair	01-005-710-85-5601		
	V4100011	Portable Replacement	01-005-710-85-6230		
					\$ 61,236.51

CITY OF IRVINE	VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
	V4100010	Program Administration	01-005-710-59-5864	194786 Aug 18	\$ 20,956.96
	V4100010	Grant Administration	01-005-501-59-5810	194786 Aug 18	\$ 1,030.00
	V4100010	Program Supplies	01-005-710-59-4305		
					\$ 21,986.96

This is to certify that the above items were approved for payment on 10-15-18

(Authorized Board Member)

Richard Felix
(Authorized Board Member)

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.**

DESCRIPTION: Child Development Centers; Inc. has submitted an invoice in the amount of \$50,108.00 for child care development services for the month August 2018. This provider served a total of 90 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$50,108.00 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$50,108.00 to Child Development Centers, Inc. for child care development services for August 1-31, 2018.

ICCP/Stubbler
Board Agenda
No Meeting

IRVINE CHILD CARE PROJECT

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CHILD DEVELOPMENT CENTERS	00550159-5810	\$50,108.00
TOTAL		\$50,108.00

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810 \$50,108.00

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 5th day of November, 2018 BE IT RESOLVED that the above warrant for reimbursement to Child Development Centers, Inc. for Child Development services from State grant funds for August 2018 was approved for payment from the General Child Care fund of the Irvine Child Care Project.

Alan Battenfield, Clerk, Irvine Child Care Project

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**August 2018
(23 days of service)**

CHILD DEVELOPMENT CENTERS:

Stonegate	3 children served 25 child days of enrollment
Oak Creek	18 children served 321 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	18 children served 363 child days of enrollment
Canyon View	5 children served 79 child days of enrollment
Turtle Rock	15 children served 166 child days of enrollment
Springbrook	14 children served 228 child days of enrollment
Deerfield	17 children served 278 child days of enrollment

**TOTALS: 90 children served
1,460 child days of enrollment**

**YEAR-TO-
DATE: 93 children served
2,880 child days of enrollment**



Child Development Centers

350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-AUG18

DATE: September 11, 2018

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubbler / Barbara Belfield

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>August 1, 2018</u> through <u>August 31, 2018</u>		
Fiscal Year 2018-2019 Contract Type: CCTR-8158		
Service fees of <u>1,201.72</u> days @ \$45.44	\$54,606.16	
Less Certified Parent fees	- \$3,496.00	
Contract earnings to District	\$51,110.16	
Adjustment for District Indirect Cost $51,110.16 \div 1.02 =$	\$1,002.16	
Balance due to Child Development Centers		\$50,108.00
Billing Summary:		
Cumulative Prior Period Amount Billed	\$53,108.21	
Current Period Billing	<u>\$50,108.00</u>	
Cumulative Fiscal Year Amount Billed	\$103,216.21	
Contract Maximum Billable	\$620,166.67	
Available remaining balance	\$516,950.46	

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$10,224.83 are submitted for the Board’s review and approval for ICF Scholarships during the month of August 2018. The warrants to be issued are as follows:

The amounts of:
\$8,771.58 to Rainbow Rising
\$1,038.75 to Kids Stuff
\$ 194.50 to Child Development Centers, Inc.
\$ 220.00 to Creekers Club
\$ 0.00 to Dolphin Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$10,224.83 for ICF Scholarships during the month of August 2018.

IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 8,771.58
Kids Stuff	00571259-5817	\$ 1,038.75
Child Development Centers, Inc.	00571259-5817	\$ 194.50
Creekers Club	00571259-5817	\$ 220.00
Dolphin Club	00571259-5817	\$ 0.00
	TOTAL	\$10,224.83

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$10,224.83

On motion of _____, seconded by
_____, at a regular meeting of the Irvine Child
Care Project Board on this 5th day of November 2018, BE IT RESOLVED that the above
warrants were approved for payment from the Irvine Child Care Project Fund.

Alan Battenfield, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
August 2018

<i>Alderwood</i>	1 child served		<i>Northwood</i>	6 children served
<i>Beacon Park</i>	2 children served		<i>Oak Creek</i>	1 child served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	3 children served		<i>Portola Springs</i>	0 children served
<i>Cadence Park</i>	1 child served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	1 child served		<i>Stone Creek</i>	2 children served
<i>Culverdale</i>	5 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	1 child served		<i>Turtle Rock</i>	0 children served
<i>Deerfield</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastshore</i>	0 children served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	2 children served		<i>Westpark</i>	1 child served
<i>Greentree</i>	2 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	4 children served			

Number of Children Served This Month: 32
 Number of Child Days of Enrollment This Month: 413
 Number of Sites Served This Month: 14
 Funds Awarded This Month: \$10,224.83
 Number of Children Served Year-to-Date: 32
 Number of Child Days of Enrollment This Year: 769
 Number of Sites Served Year-to-Date: 14
 Funds Awarded Year-to-Date: \$18,598.83
 Number of Children Added to Program This Month: 8
 Number of Children Removed From Program This Month: 0
 Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

August 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **August 2018**, reimbursement in the amount of **\$454.20**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Beacon Park** School, Irvine, for **August 2018**, reimbursement in the amount of **\$843.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cadence Park** School, Irvine, for **August 2018**, reimbursement in the amount of **\$101.70**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **College Park** School, Irvine, for **August 2018**, reimbursement in the amount of **\$101.70**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **August 2018**, reimbursement in the amount of **\$1,431.90**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **August 2018**, reimbursement in the amount of **\$418.80**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Eastwood** School, Irvine, for **August 2018**, reimbursement in the amount of **\$713.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **August 2018**, reimbursement in the amount of **\$893.40**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **August 2018**, reimbursement in the amount of **\$1,616.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **August 2018**, reimbursement in the amount of **\$1,757.88**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Westpark** School, Irvine, for **August 2018**, reimbursement in the amount of **\$439.00**.

Total amount due to Rainbow Rising is \$8,771.58

IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE

August 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Kids Stuff** program operating at **Brywood** School, Irvine, for **August 2018**, reimbursement in the amount of **\$1,038.75**.

Total amount due to Kids Stuff is \$1,038.75.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

August 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **Oak Creek** School, Irvine, for **August 2018**, reimbursement in the amount of **\$194.50**.

Total amount due to Child Development Corporation is \$194.50.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

August 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Creekers Club** program operating at **Stone Creek** School, Irvine, for **August 2018**, reimbursement in the amount of **\$220.00**.

Total amount due to Creekers Club is \$220.00.

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of August 2018.

The specific breakdown is as follows:

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

RECOMMENDATION: Approve payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of August 2018.

ICCP/Stubbler
Board Agenda
No Meeting

IRVINE CHILD CARE PROJECT

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$36,459.34
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,262.75
IUSD	00571059-5861	\$ 6,250.00
	TOTAL	\$61,236.51 IUSD

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$36,459.34	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
00571081-5500	\$ 7,262.75	
00571059-5861	\$ 6,250.00	
	TOTAL	\$61,236.51

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 5th day of November 2018, BE IT
RESOLVED that the above warrants were approved for payment from the Irvine
Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75MI0010
DIVISION:	75GN
TERM:	1819
INVOICE DATE:	08/01/18
DUE DATE:	08/31/18
AMOUNT DUE	\$61,236.51

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	36459.34		0100505400 8699	AUG 2018 - CUSTODIAL SERVICES	36,459.34
2	1	675.00		0100000000 8699	AUG 2018 - CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	AUG 2018 - SALE OF IUSD OWNED PORTABLE CLASSROOM TO I.C.C.P.	10,589.42
4	1	7,262.75		0100000000 8650	AUG 2018 - UTILITIES	7,262.75
5	1	6,250.00		0100000000 8699	AUG 2018 - FACILITIES & FINANCIAL SUPPORT	6,250.00
Tax						
INVOICE TOTAL						\$61,236.51

Please remit a copy with payment-thank you

Remit to: Irvine Unified School District
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75MI0010
DIV:	75GN
TERM:	1819
Due Date	08/31/18
Amount Due	\$61,236.51
Amount Paid	\$ _____

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CITY OF IRVINE

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval for Program Administration, Grant Administration and Supplies for the month of August 2018 in the total amount of \$21,986.96.

The specific breakdown is as follows:

- \$ 20,956.96 for Program Administration
- \$ 1,030.00 for Grant Administration
- \$ 0.00 for Supplies

RECOMMENDATION: Approve payment of \$21,986.96 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of August 2018.

ICCP/Stubler
Board Agenda
No Meeting

IRVINE CHILD CARE PROJECT

DATE: *No Meeting*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 20,956.96
CITY OF IRVINE	005501-59-5810	\$ 1,030.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$ 21,986.96

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 20,956.96
005501-59-5810	\$ 1,030.00
005710-59-5811	\$
005710-59-4305	\$

Total \$ 21,986.96

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 5th day of November 2018, BE IT RESOLVED that the above warrant was approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CALIFORNIA 92623-9575
 (949) 724-6049

INVOICE NO. 194786
 INVOICE DATE 10/15/18

C4604
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10% late fee and interest charges.

Past due accounts are referred to a collection agent.

AUGUST 2018 STAFFING ADMINISTRATION: \$19,916.96
 STAFFING GRANT ADMINISTRATION: \$1,030.00
 SUPPLIES: \$0.00
 DUPLICATING: \$0.00
 CONTRACT SERVICES PAID ON PCARD: \$0.00
 CONTRACT SERVICES: \$1,040.00
 LOCAL TRAVEL: \$0.00

 TOTAL DUE \$21,986.96

AMOUNT DUE CITY OF IRVINE: \$ 21,986.96
 =====

THANK YOU FOR YOUR PROMPT PAYMENT

ACC ID: C4604

REMITTANCE ADVICE

Please make check payable to: City of Irvine, include invoice#, and mail in enclosed envelope.

City of Irvine, Finance Department, P.O. Box 19575, CA 92623-9575

DATE 10/15/18
 INVOICE NO. 194786
 \$ _____



<input type="radio"/> Check <input type="radio"/> Credit Card <input type="radio"/> Cash Card # _____ Exp _____ Verification Code _____ _____ Authorized Credit Card Holder Signature	 DISC VER:
---	-------------------

ITEM 8

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: The following invoice, in the amount of \$13,780.90, has been paid by IUSD on behalf of ICCP:

- \$13,780.90 to Bear Communications Inc to purchase heavy duty VHF radios with charging bases for each ICCP child care site and the Irvine Child Resource Center.

RECOMMENDATION: Review and accept attached invoice in the total amount of \$13,780.90 paid by IUSD on behalf of ICCP.

LEDGER: 41 DATE ISSUED: 09/11/18 VENDOR NAME: BEAR COMMUNICATIO VENDOR: V4100111 CHECK: 41003446

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
09/04/18	4728050	M41R0001	13,780.90
COPY			
TOTAL AMOUNT OF INVOICES			13,780.90

PAID BY:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698
 949-651-0444

SUMMARY
 0100571059 4305 13,780.90

Sub Fund
 0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
 IRVINE CHILD CARE PROJECT

56-382
412

No. 41003446
 Date: 09/11/18
 Acct#: 9600058619

Pay THIRTEEN Thousand SEVEN Hundred EIGHTY Dollars and NINETY Cents

To The Order of **COPY**
 BEAR COMMUNICATIONS INC
 3505 CADILLAC AVE
 UNIT L1
 COSTA MESA, CA 92626

\$*****13,780.90

COPY

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 WELLS FARGO BANK, N.A.
 115 HOSPITAL DRIVE
 VAN HERT, OH. 45991

COPY

NOT NEGOTIABLE

NOT NEGOTIABLE

NOT NEGOTIABLE

NOT NEGOTIABLE

ITEM 9

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF SCHOLARSHIP FUNDS FROM
IRVINE CHILDREN'S FUND (ICF)**

DESCRIPTION: The Irvine Child Care Project has received checks in the total amount of \$28,762.99 from ICF for scholarships awarded in July, August and September 2018.

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 0.00 01-005-712-00-8699
- \$ 28,762.99 01-005-712-00-8689

Irvine



Project

BOARD
DARIN LOUGHREY, President
ALAN BATTENFIELD, Vice President
IRA GLASKY, Clerk
RUTH ANDERSON, Member
MELISSA FOX, Member

September 25, 2018

TO: Becky Meyers

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed a check from the Irvine Children's Fund (ICF) in the amount of \$8,374.00 for the month of July 2018.

Please deposit into the following account as follows:

\$ 0.00	ICF – deposit to account # 01-005-712-00-8689
\$ 8,374.00	ICF/CDBG - deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

bb



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
 14301 YALE AVENUE
 IRVINE, CA 92604
 (949) 786-6454

WELLS FARGO BANK
 16-24/1220

4823

9/6/2018

PAY TO THE ORDER OF Irvine Child Care Project

\$**8,374.00

Eight Thousand Three Hundred Seventy-Four Only*****

DOLLARS

Traci Stubler

14341 Yale Ave
 Irvine, CA 92604

MEMO

July 2018

AUTHORIZED SIGNATURE

⑈004823⑈ ⑆122000247⑆3096683101⑈

IRVINE CHILDREN'S FUND

4823

Irvine Child Care Project
 ICF:PROGRAMS:SCHOLARSHIPS:CDBG 20 July 2018

9/6/2018

8,374.00

Wells Fargo Checking July 2018

8,374.00



Irvine Children's Fund

Irvine Children's Fund
Children Helping Children

Celebrating 32 Years

Board of Directors

ICF President

Greg S. Goodrich
Wells Fargo Advisors

Past President

Marcy Brown
Hoag Hospital Irvine

Vice President

Dan Borland
Wells Fargo

Secretary
Susan Whittaker
Whittaker Planning Services

Treasurer

Charisse Redd
HBLA
Certified Public Accountants

Anthony Kuo
Irvine Planning Commissioner

Michael Means
KLAA-AM 830, Retired

Mary D. Miller
Past ICF President
Citizens Business Bank

Rob Poetsch
Taco Bell

Sheri Reynolds
SPLATT Design

Honorary
Lauren Brooks
IUSD Board of Trustees

Beckie Desmet
Community Leader
Stan Machesky
Irvine Unified School District

Ex Officio
Mayor Donald P. Wagner
City of Irvine

Terry Walker
Superintendent
Irvine Unified School District

Sharon Wellikson
Executive Director
Irvine Junior Games
Irvine Children's Fund

Theresa Collins
Director
Irvine Junior Games
Irvine Children's Fund

Darin Loughrey
President
Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear Darin:

Enclosed please find:

Check #4823 in the amount of \$8,374.00 for the before and after school child care scholarships provided in July 2018. This provided scholarships for 24 children at 11 child care sites. Of this amount, \$8,374 is from CDBG 2018-2019 Before and After School Child Care Scholarship Funds.

July 1, 2018 – July 30, 2018 scholarship funding totals \$8,374 from CDBG 2018-2019 Scholarship Funds and \$0.00 from ICF Scholarship Funds and has served 24 children at 11 child care sites. The Before and After School Child Care Scholarship Fund provided 356 child care days through from July 1, 2018 – July 31, 2018.

Please mark your calendars for the 32nd annual Irvine Junior Games on Sunday, May 5, 2019.

Sincerely,

Sharon Wellikson
Irvine Children's Fund

2018 – 2019 Before and After School Child Care Scholarship Funds \$130,000 ICF Funds - \$82,843 and CDBG 2018 – 2019 Funds - \$47,157				
Month 2018 – 2019	ICF Funds	CDBG 2018 – 2019	Total	Check #
July 2018	\$0.00	\$8,374.00	\$8,374.00	4823
August 2018				
September 2018				
Total	\$0.00	\$8,374.00	\$8,374.00	

C: Traci Stubbler & Barbara Belfield, ICCP
John Fogarty, ICCP Treasurer

Irvine



Project

BOARD
DARIN LOUGHREY, President
ALAN BATTENFIELD, Vice President
IRA GLASKY, Clerk
RUTH ANDERSON, Member
MELISSA FOX, Member

October 11, 2018

TO: Becky Meyers
FROM: TRACI STUBBLER
ICCP ADMINISTRATOR
SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed two checks from the Irvine Children's Fund (ICF) in the total amount of \$20,388.99 for the months of August and September 2018.

Please deposit into the following account as follows:

\$ 0.00	ICF – deposit to account # 01-005-712-00-8689
\$20,388.99	ICF/CDBG - deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

bb



Irvine Children's Fund

Irvine Children's Fund
Children Helping Children

Celebrating 32 Years

Board of Directors

ICF President
Greg S. Goodrich
Wells Fargo Advisors
Past President
Marcy Brown
Hoag Hospital Irvine
Vice President
Dan Borland
Wells Fargo
Secretary
Susan Whittaker
Whittaker Planning Services
Treasurer
Charisse Redd
HBLA
Certified Public Accountants

Anthony Kuo
Irvine Planning Commissioner
Michael Means
KLAA-AM 830, Retired
Mary D. Miller
Past ICF President
Citizens Business Bank
Rob Poetsch
Taco Bell
Sheri Reynolds
SPLATT Design

Honorary
Lauren Brooks
IUSD Board of Trustees
Beckie Desmet
Community Leader
Stan Machesky
Irvine Unified School District
Ex Officio
Mayor Donald P. Wagner
City of Irvine
Terry Walker
Superintendent
Irvine Unified School District

Sharon Wellikson
Executive Director
Irvine Junior Games
Irvine Children's Fund

Theresa Collins
Director
Irvine Junior Games
Irvine Children's Fund

Darin Loughrey
President
Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear Darin:

Enclosed please find:
Check #4826 in the amount of \$10,164.16 for the before and after school child care scholarships provided in September 2018. This provided scholarships for 33 children at 15 child care sites. Of this amount, \$10,164.16 is from CDBG 2018-2019 Before and After School Child Care Scholarship Funds.

July 1, 2018 – September 30, 2018 scholarship funding totals \$10,164.16 from CDBG 2018-2019 Scholarship Funds and \$0.00 from ICF Scholarship Funds and has served 33 children at 15 child care sites. The Before and After School Child Care Scholarship Fund provided 1,315 child care days through from July 1, 2018 – September 30, 2018.

Sincerely,

Sharon Wellikson
Irvine Children's Fund

2018 – 2019 Before and After School Child Care Scholarship Funds \$130,000				
ICF Funds - \$82,843 and CDBG 2018 – 2019 Funds - \$47,157				
Month 2018 – 2019	ICF Funds	CDBG 2018 – 2019	Total	Check #
July 2018	\$0.00	\$8,374.00	\$8,374.00	4823
August 2018	\$0.00	\$10,224.83	\$10,224.83	4825
September 2018	\$0.00	\$10,164.16	\$10,164.16	4826
Total	\$0.00	\$18,598.83	\$28,762.99	

C: Traci Stubbler & Barbara Belfield, ICCP
John Fogarty, ICCP Treasurer



Irvine Children's Fund

Irvine Children's Fund
Children Helping Children

Celebrating 32 Years

Board of Directors

ICF President
Greg S. Goodrich
Wells Fargo Advisors
Past President
Marcy Brown
Hoag Hospital Irvine
Vice President
Dan Borland
Wells Fargo
Secretary
Susan Whittaker
Whittaker Planning Services
Treasurer
Charisse Redd
HBLA
Certified Public Accountants

Anthony Kuo
Irvine Planning Commissioner
Michael Means
KLAAM-AM 830, Retired
Mary D. Miller
Past ICF President
Citizens Business Bank
Rob Poetsch
Taco Bell
Sheri Reynolds
SPLATT Design

Honorary
Lauren Brooks
IUSD Board of Trustees
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Community Leader
Stan Machesky
Irvine Unified School District
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Mayor Donald P. Wagner
City of Irvine
Terry Walker
Superintendent
Irvine Unified School District

Sharon Wellikson
Executive Director
Irvine Junior Games
Irvine Children's Fund

Theresa Collins
Director
Irvine Junior Games
Irvine Children's Fund

Darin Loughrey
President
Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear Darin:

Enclosed please find:
Check #4825 in the amount of \$10,224.83 for the before and after school child care scholarships provided in August 2018. This provided scholarships for 32 children at 14 child care sites. Of this amount, \$10,224.83 is from CDBG 2018-2019 Before and After School Child Care Scholarship Funds.

July 1, 2018 – August 31, 2018 scholarship funding totals \$18,598.83 from CDBG 2018-2019 Scholarship Funds and \$0.00 from ICF Scholarship Funds and has served 32 children at 14 child care sites. The Before and After School Child Care Scholarship Fund provided 769 child care days through from July 1, 2018 – August 31, 2018.

Sincerely,

Sharon Wellikson
Irvine Children's Fund

2018 – 2019 Before and After School Child Care Scholarship Funds \$130,000				
ICF Funds - \$82,843 and CDBG 2018 – 2019 Funds - \$47,157				
Month 2018 – 2019	ICF Funds	CDBG 2018 – 2019	Total	Check #
July 2018	\$0.00	\$8,374.00	\$8,374.00	4823
August 2018	\$0.00	\$10,224.83	\$10,224.83	4825
September 2018				
Total	\$0.00	\$18,598.83	\$18,598.83	

C: Traci Stubbler & Barbara Belfield, ICCP
John Fogarty, ICCP Treasurer



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVENUE
IRVINE, CA 92604
(949) 786-6454

WELLS FARGO BANK
16-24/1220

Oct. 8, 2018

PAY TO THE ORDER OF

Irvine Child Care Project

\$10,224.83

Ten thousand two hundred twenty four dollars and

83/100

DOLLARS

MEMO

August 2018 Scholarships

[Handwritten Signature]

AUTHORIZED SIGNATURE

⑈004825⑈ ⑆ 2 2000 24 7⑆ 3096683 10 1⑈

Details on Back
Constituents Enclosed

IRVINE CHILDREN'S FUND

10/8/2018

Irvine Child Care Project

August 2018 Scholarships

ICF 2018-2019 Scholarships \$0

CDBG 2018-2019 Scholarships \$10,224.83



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
 14301 YALE AVENUE
 IRVINE, CA 92604
 (949) 786-6454

WELLS FARGO BANK
 16-24/1220

4826

10/9/2018

PAY TO THE ORDER OF Irvine Child Care Project

\$**10,164.16

Ten Thousand One Hundred Sixty-Four and 16/100*****

DOLLARS

Traci Stubbler

14341 Yale Ave
 Irvine, CA 92604

MEMO

Sept 2018

Susan M. Kelly
Sharon W. Ellison
 AUTHORIZED SIGNATURE

⑈004826⑈ ⑆⑆22000247⑆3096683101⑈

IRVINE CHILDREN'S FUND

4826

Irvine Child Care Project

10/9/2018

ICF:PROGRAMS:SCHOLARSHIPS:CDBG 20 Sept 2018

10,164.16

CDBG 2018-2019

Wells Fargo Checking Sept 2018

10,164.16

ITEM 10

IRVINE CHILD CARE PROJECT

TOPIC: DEPOSIT OF STATE GRANT APPORTIONMENT

DESCRIPTION: The Irvine Child Care Project has received a check in the total amount of \$52,519.00 from the State Department of Education, Child Development Division.

- \$52,519.00 represents the 2nd apportionment received for the FY 2018-19 State Grant

RECOMMENDATION: Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

\$ 13,535.00	01-005-50100-8290
\$ 6,225.00	01-005-50100-8290
\$ 32,759.00	01-005-50100-8590

Irvine



Project

BOARD
DARIN LOUGHREY, President
ALAN BATTENFIELD, Vice President
IRA GLASKY, Clerk
RUTH ANDERSON, Member
MELISSA FOX, Member

October 11, 2018

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-8158

I have enclosed a check from the State of California to deposit as the 2nd State Grant Apportionment, for FY 2018-19, in the amount \$52,519.00.

Please deposit into the following accounts:

2nd Apportionment:

\$ 13,535.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 6,225.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 32,759.00 Grant CDD-deposit to account # 01-005-50100-8590

Submitted for your action.

Thank you for your help,

A handwritten signature in black ink that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

bb

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - VIEW AT AN ANGLE



STATE OF CALIFORNIA 08-626710

WARRANT NUMBER

THE TREASURER OF THE STATE WILL PAY OUT OF THE
IDENTIFICATION NO.

FUND NO. FUND NAME
0001 GENERAL FUND

MO. DAY YR.
6100 09 17 2018

90-1342/1211
08626710

TO: 626710
IRVINE CHILD CARE PROJECT

DOLLARS	CENTS
\$***52519	00

Betty T. Yee
BETTY T. YEE
CALIFORNIA STATE CONTROLLER

FORM 04-08 (2-87) CONTROLLERS WARRANT

⑆121113423⑆ 086267106⑈

REMITTANCE ADVICE

STD. 404C (REV. 4-95)

VENDOR-ID
000000Q553-00

PAGE 1

STATE OF CALIFORNIA
DOF

THE ENCLOSED WARRANT IS IN PAYMENT OF THE INVOICES SHOWN BELOW

DEPARTMENT NAME	ORG. CODE	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT	RPI
DEPARTMENT OF EDUCATION	6100	09/04/18	13609 CCTR8158	13535.00	
DEPARTMENT ADDRESS 1430 N ST STE 2213 SACRAMENTO CA 95814-5901	CLAIM SCHED. NO. 1890045D	09/04/18	15136 CCTR8158	6225.00	
VENDOR IRVINE CHILD CARE PROJECT ONE CIVIC CENTER PLAZA PO BOX 19575 IRVINE CA 92623-9575		09/04/18	23254 CCTR8158	32759.00	
PYMT INQUIRIES: (916)445-3497				TOTAL PAYMENT 52519.00	
FEDERAL TAX ID NO. OR SSAN	RP TYPE	TAX YR	TOTAL REPORTED TO IRS		
			.00		

ITEM 11

IRVINE CHILD CARE PROJECT

TOPIC: **CALIFORNIA DEPARTMENT OF EDUCATION
GENERAL CHILD CARE AND DEVELOPMENT
PROGRAM GRANT FUNDING
FY 2017-18 AMENDMENT 02**

DESCRIPTION: The California Department of Education (CDE) has approved a decrease in the General Child Care and Development (CCTR) grant to the Irvine Child Care Project (ICCP) for FY 2017-18 of \$28,242 for a total grant amount of \$604,328.

A copy of CCTR-7161 Amendment 02 is attached for the Board's information.

RECOMMENDATIONS: Submitted for the Board's information.



CALIFORNIA DEPARTMENT OF EDUCATION
 1430 N Street
 Sacramento, CA 95814-5901

F.Y. 17 - 18

Amendment 02

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

VTT \$ Transfer of \$28,242 to CCTR-7159

DATE: July 01, 2017

CONTRACT NUMBER: CCTR-7161

PROGRAM TYPE: GENERAL CHILD CARE & DEV PROGRAMS

PROJECT NUMBER: 30-Q553-00-7

CONTRACTOR'S NAME: IRVINE CHILD CARE PROJECT

This agreement with the State of California dated July 01, 2017 designated as number CCTR-7161, and Amendment #01 (Budget Act) shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$632,570.00 and inserting \$604,328.00 in place thereof.


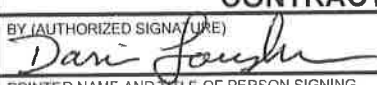
The Maximum Rate per child day of enrollment payable pursuant to the provisions of the agreement shall be \$45.44. (No change)

SERVICE REQUIREMENTS

The minimum Child Days of Enrollment (CDE) Requirement shall be amended by deleting reference to 13,921.0 and inserting 13,299.0 in place thereof.

Minimum Days of Operation (MDO) Requirement shall be 249. (No change)

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

STATE OF CALIFORNIA		CONTRACTOR	
BY (AUTHORIZED SIGNATURE) 		BY (AUTHORIZED SIGNATURE) 	
PRINTED NAME OF PERSON SIGNING Jaymi Brown,		PRINTED NAME AND TITLE OF PERSON SIGNING Darin Loughrey, President	
TITLE Contract Manager		ADDRESS One Civic Center Plaza, Irvine, CA 92606	
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ -28,242	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE	
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 632,570	(OPTIONAL USE) See Attached		
TOTAL AMOUNT ENCUMBERED TO DATE \$ 604,328	ITEM See Attached	CHAPTER	STATUTE
	OBJECT OF EXPENDITURE (CODE AND TITLE) 706	FISCAL YEAR	
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER See Attached		DATE Jul 06 2018	

Department of General Services
use only

CONTRACTOR'S NAME: IRVINE CHILD CARE PROJECT

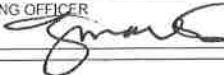
CONTRACT NUMBER: CCTR-7161

Amendment 02

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ -7,233	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 162,003	(OPTIONAL USE)0656 FC# 93.596 13609-Q553	PC# 000321		
TOTAL AMOUNT ENCUMBERED TO DATE \$ 154,770	ITEM 30.10.020.001 6100-194-0890	CHAPTER B/A	STATUTE 2017	FISCAL YEAR 2017-2018
OBJECT OF EXPENDITURE (CODE AND TITLE) 706 SACS: Res-5025 Rev-8290				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ -3,325	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 74,466	(OPTIONAL USE)0656 FC# 93.575 15136-Q553	PC# 000324		
TOTAL AMOUNT ENCUMBERED TO DATE \$ 71,141	ITEM 30.10.020.001 6100-194-0890	CHAPTER B/A	STATUTE 2017	FISCAL YEAR 2017-2018
OBJECT OF EXPENDITURE (CODE AND TITLE) 706 SACS: Res-5025 Rev-8290				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ -17,684	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 396,101	(OPTIONAL USE)0656 23254-Q553			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 378,417	ITEM 30.10.020.001 6100-194-0001	CHAPTER B/A	STATUTE 2017	FISCAL YEAR 2017-2018
OBJECT OF EXPENDITURE (CODE AND TITLE) 706 SACS: Res-6105 Rev-8590				

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.	T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER 	DATE JUL 06 2018	

ITEM 1

IRVINE CHILD CARE PROJECT (ICCP)

TOPIC: **ICCP 2019 MEETING SCHEDULE**

DESCRIPTION: Submitted for approval is the ICCP Board Meeting schedule for calendar year 2019.

During the final meeting of each calendar year, the Board approves the meeting schedule for the subsequent year.

The proposed meeting dates for calendar year 2019 are presented as Attachment 1.

RECOMMENDATION: Approve the ICCP 2019 meeting schedule.

**ICCP MEETING SCHEDULE
2019**

<u>Date</u>	<u>Meeting Status</u>	<u>Board Business</u>
January 14, 2019	2 nd Monday	
February 11, 2019	No Meeting	
March 11, 2019	2 nd Monday	Election of Officers; Preliminary Review of Multi-Year Budget
April 15, 2019	No Meeting	
May 13, 2019	2 nd Monday	Review of Budget and Goals
June 10, 2019	2 nd Monday	Approval of Budget and Goals
July 2019	No Meeting	
August 2019	No Meeting	
September 9, 2019	2 nd Monday	
October 21, 2019	3 rd Monday	Site Tours
November 4, 2019	1 st Monday (due to Veteran's Day Holiday)	Approval of 2020 Meeting Schedule
December 9, 2019	No Meeting	

All Meetings begin at 8:30 a.m. in room L-102, unless otherwise noted.

With the exception of July and August, Board members shall remain available for months with no meetings scheduled should a special meeting need to be called.

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) SITE
LICENSED CAPACITY UPDATE**

DESCRIPTION: In November 2017, the ICCP Board approved the plan to spend up to \$884,668 for the purchase and installation of a 24'x40' child care portable to be placed at each of the following sites in FY 2017-18: Stonegate Elementary, Eastshore Elementary and Portola Springs Elementary. At the June 28, 2018 meeting a cost increase to \$979,600 was approved. The three portables were installed in July and August of 2018 and each was licensed for an increase in capacity by the State of California Community Care Licensing Division (CCLD) as of August 23, 2018.

In addition, the new Cadence Park Elementary School permanent child care facility was licensed by CCLD as of August 23, 2018.

A total of 348 slots were added to licensed school age child care due to the above listed expansions as of August 23, 2018 (ATTACHMENT 1).

RECOMMENDATION: Submitted for the Board's information.

ICCP Summer 2018 Site Expansion Licensed Capacity Summary

Site	Previously Licensed Capacity	Reason for Expansion	Licensed Capacity as of August 23, 2018	Increase
Cadence Park RR	N/A	New Site	136	136
Eastshore Dolphin Club	70	New Building/Educational Occupancy	135	65
Portola Springs RR	105	New Building/Educational Occupancy	180	75
Stonegate CDC	105	New Building/Educational Occupancy	177	72

Total Increase in Licensed Capacity 348

ATTACHMENT 1

ITEM 3

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) FUNDS FOR QUALITY ASSESSMENT CONSULTING SERVICES BEGINNING FY 2019-20**

DESCRIPTION: The Program Assessment and Review Committee (PARC) was established by the ICCP Board in 1985 with the purpose of conducting annual reviews at all ICCP sites to ensure continuous quality. PARC consists of a minimum of seven members including ICCP Administrator, City Child Care Coordinator, Irvine Unified School District Representative and four or more Early Childhood and Elementary Professionals who volunteer their time to complete assessments and attend meetings.

Since the establishment of PARC in 1985 the number of ICCP sites has grown from 3 to 27.

The Program Assessment Process has evolved over the past 33 years from an informal self-evaluation completed annually by each Site Director to an extensive process with multiple components that take place throughout the year. The following is completed for each of the 27 sites each year:

- One regularly scheduled assessment review to include on-site observation lasting approximately 3.5 hours and completion of Quality Assessment Tool consisting of 54 criteria covering the areas of supervision, planning and documentation of learning, interactions, indoor and outdoor space, administration, health and emergency preparedness.
- Additional on-site follow-up reviews as needed to ensure any required program adjustments have been made.

- One unannounced visit during a non-school/full-day program to complete the Unannounced Visit Assessment Tool consisting of 14 criteria.
- Review of the PARC Notebook submitted by each site which includes documentation to support compliance with each of 19 criteria in the areas of staffing, staff development, programming and documentation of learning, communication with inclusion facilitation agencies, communication with school, parent communication and involvement and communication with the State of California Community Care Licensing Division (CCLD).

This process detailed above requires approximately 189 volunteer hours annually. The PARC committee is comprised of 7 volunteer members for the 2018-19 school year.

As the number of sites increases and the depth and breadth of the quality assessment process has grown, it has become increasingly difficult for volunteers to commit the necessary time to complete assessments.

In order to ensure consistent, high quality programming and continued compliance with ICCP and CCLD requirements across all ICCP sites, it is proposed the Board allocate \$25,000.00 in the FY 2019-20 budget and going forward to fund consultant services to complete all ICCP quality assessment reviews including on-site observations, completion of assessment tools, drafting written communication with ICCP sites and writing and maintaining all necessary reports.

RECOMMENDATION:

Allocate \$25,000 to fund consultant services to provide quality assessment services beginning in FY 2019-20 and going forward.

ITEM 1

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of September 30, 2018

Fiscal Year 2018-19 Budget

Program Description	2018-19			Actual		% Used/ Rec'd
	Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Recvd/Spent To Date	Balance	
OPERATING FUND						
ICCP - Regular Programs						
COST CENTER 005710						
REVENUE						
8650 Portable Fees Cnty	\$1,789,167	\$1,789,167	\$0	\$422,336	\$1,366,831	24%
8660 Interest Income Cnty	\$31,668	\$31,668	\$0	\$8,125	\$23,543	26%
Total Revenue:	\$1,820,835	\$1,820,835	\$0	\$430,460	\$1,390,375	24%
OPERATING EXPENDITURES						
4305 Program Supplies	\$1,600	\$1,600	\$0	\$0	\$1,600	0%
4305 Security Radio	\$14,000	\$14,000	\$0	\$13,781	\$219	98%
4305 Emergency AED	\$58,000	\$58,000	\$0	\$0	\$58,000	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$0	\$40,000	0%
5450 Insurance	\$74,878	\$74,878	\$0	\$0	\$74,878	0%
5500 Utilities (\$7,262.79X12)	\$87,153	\$87,153	\$0	\$7,263	\$79,890	8%
5601 Non-Cap Site/Bldg Improve./Rehab	\$25,000	\$25,000	\$0	\$122	\$24,878	0%
5811 Consultants	\$27,000	\$27,000	\$0	\$0	\$27,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$0	\$30,000	0%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$0	\$2,200	0%
5838 Audit	\$9,100	\$9,100	\$0	\$0	\$9,100	0%
5861 Facilities & Financial Support / IUSD	\$75,000	\$75,000	\$0	\$6,250	\$68,750	8%
5862 Custodial Services	\$437,512	\$437,512	\$0	\$36,459	\$401,053	8%
5864 Program Coordination / City	\$326,000	\$326,000	\$0	\$20,337	\$305,663	6%
Total Operating Expenditures:	\$1,207,443	\$1,207,443	\$0	\$84,212	\$1,123,231	7%
Total Excess (Deficiency):	\$613,392	\$613,392	\$0	\$346,248		
CAPITAL EXPENDITURES						
6210 Building Improvement / \$5K Threshold	\$140,000	\$140,000	\$0	\$0	\$140,000	0%
6230 Portables (Replacement/New)	\$350,000	\$350,000	\$0	\$0	\$350,000	0%
7439 Debt Service	\$135,173	\$135,173	\$0	\$11,264	\$123,909	8%
Total Capital Expenditures:	\$625,173	\$625,173	\$0	\$11,264	\$613,909	2%
Net Increase (Decrease):	(\$11,780)	(\$11,781)		\$334,984		
Beginning Balance, July 1	\$1,339,078	\$1,339,078		\$1,339,078		
Ending Balance, June 30	\$1,327,298	\$1,327,297		\$1,674,062		
Components of Ending Balance:						
Capital Facilities (Modular Replacement) Reserve	\$1,272,320	\$1,272,319		\$1,671,198		
3% Operation Reserve	\$54,978	\$54,978		\$2,864		

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of September 30, 2018

Fiscal Year 2018-19 Budget

GRANT PROGRAM FUNDS	2018-19 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
STATE GRANT/CDD						
COST CENTER 005501						
REVENUE						
8290 Child Development Apportionments	\$236,469	\$237,902	\$0	\$86,634	\$151,268	36%
8590 Other State Revenue	\$396,101	\$394,668	\$0	\$133,945	\$260,723	34%
8660 Interest	\$2,600	\$2,600	\$0	\$0	\$2,600	0%
Total Revenue:	\$635,170	\$635,170	\$0	\$220,579	\$414,591	35%
EXPENDITURES						
5810 Serv./Contracts	\$635,170	\$635,170	\$0	\$54,138	\$581,032	9%
Total Expenditures:	\$635,170	\$635,170	\$0	\$54,138	\$581,032	9%
Deferred Revenue (Carry-over):						
	\$0	\$0	\$0	\$166,440		
LOCAL GRANT / Irvine Childrens Fund (ICF)						
COST CENTER 005712						
REVENUE						
8689 All Other Fees & Contracts	\$96,554	\$82,843	\$0	\$0	\$82,843	0%
8699 Other Local Revenue/CDBG	\$33,446	\$47,157	\$0	\$0	\$47,157	0%
Total Revenue:	\$130,000	\$130,000	\$0	\$0	\$130,000	0%
EXPENDITURES						
5817 Scholarships	\$130,000	\$130,000	\$0	\$8,374	\$121,626	6%
Total Expenditures:	\$130,000	\$130,000	\$0	\$8,374	\$121,626	6%
Fund Balance (U):						
	\$0	\$0	\$0	(\$8,374)		
GRANT PROGRAM FUND SUMMARY						
REVENUE	\$765,170	\$765,170	\$0	\$220,579	\$544,591	29%
EXPENDITURES	\$765,170	\$765,170	\$0	\$62,512	\$702,658	8%
Total Excess (Deficiency):	\$0	\$0	\$0	\$158,066		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$158,066		
TOTAL ICCP FUND BALANCE:	\$1,327,298	\$1,327,297	\$0	\$1,832,129		
(Operating Fund + Grant Program Funds)						

ITEM 2

Irvine Child Care Project (ICCP) Administrator's Report
November 5, 2018

Finances:

- First quarter report for the General Child Care and Development (CCTR) grant was submitted to the California Department of Education by the October 20, 2018 deadline.
- First quarter report for the Irvine Children's Fund Community Development Block Grant (CDBG) was submitted to the City by the October 10, 2018 deadline.

Scholarships/Financial Assistance:

- ICCP distributed Irvine Children's Fund (ICF) applications for \$1,000 materials grants to sites. Deadline for application submittals is November 15, 2018.
- Change in qualification criteria for ICCP scholarship applicants:
 - Previously: All adults (18 and older) must be working full time or attending school full time and working part time to be eligible for funds.
 - At its June 20, 2018 meeting, the ICF Board approved the following change to criteria: adult children in the home under the age of 23 do not need to be working if attending college full-time.

Program Quality:

- On September 20, 2018 ICCP Program Assessment Review Committee (PARC) met to sign up for the 2018-19 school year PARC visits and to review pre-site visit notebooks submitted by each ICCP site.
- PARC program assessment review visits commenced on October 23, 2018 for the 2018-19 school year.
- "Understanding Adverse Childhood Experiences (ACE's): What is Predictable is Preventable!" presented by Isabel Valazquez, Western Youth Services was held at Turtle Rock Community Center on Thursday, October 4. The documentary film "Resilience," which delves into the science of Adverse Childhood Experiences and a new movement to treat and prevent toxic stress, was viewed by 49 leadership staff members representing all 27 ICCP sites.
 - The second presentation of this two-part series will take place on December 6.
- Super Saturday Staff Development Day for School-Age Care and Education Professionals (5-12 years) was held on October 13, 2018 at Lakeview Senior Center. The event filled to capacity with 270 registered participants who went to four sessions on topics including Children's Mental Health and Wellness, Behavior Guidance, Leadership Development, Supporting Children with Special Needs, STEM (Science, Technology, Engineering and Math), Physical Activity, Literacy, and Visual Arts.