



AGENDA

IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD REGULAR MEETING

November 6, 2018
6:00 PM

Lakeview Senior Center
Homer W. Guimond Studio
20 Lake Road
Irvine, California

Speaker's Form/Request to Speak: If you would like to address the Board on a scheduled agenda item, please complete a Request to Speak Form, located on the table at the entrance to the meeting room. Please return completed form to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board. City policy is to limit public testimony to three minutes per speaker (unless extended by Chair) which includes the presentation of electronic or audio visual information.

CALL TO ORDER

A regular meeting of the Irvine Residents with Disabilities Advisory Board will be called to order on Tuesday, November 6, 2018, at 6:00 PM in the Homer W. Guimond Studio of the Lakeview Senior Center, located at 20 Lake Road, Irvine, California.

ROLL CALL

BOARD MEMBER:	JUSTIN CHOI
BOARD MEMBER:	CAROL CONSTANTIN
BOARD MEMBER:	ANDREA DRAYER
BOARD MEMBER:	GREGORY FELIX
BOARD MEMBER:	DAVID GIBBONS
BOARD MEMBER:	FRAN GUSTIN
BOARD MEMBER:	PAUL HARVEY
BOARD MEMBER:	DAYNA MONEY
BOARD MEMBER:	DENNIS NIGGL
BOARD MEMBER:	RICHARD ROBERT
BOARD MEMBER:	BARBARA STERN
VICE CHAIR:	MEENA CHOCKALINGAM
CHAIR:	JUNE McLAUGHLIN

INTRODUCTIONS

PRESENTATION

Housing Development Projects for the Developmentally Disabled - Irvine
Community Land Trust Executive Director Mark Asturias and CivicStone
Principal Adam Eliason

ANNOUNCEMENTS/COMMITTEE REPORTS/BOARD REPORTS

Announcements are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

Announcements/Reports

1. Staff Announcements/Reports
2. Board Member Announcements/Reports

Committee Announcements/Reports

3. Community Awards Program Nominations

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

BOARD BUSINESS

1. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD MINUTES

ACTION: Approve minutes of the Irvine Residents with Disabilities Advisory Board regular meeting held October 2, 2018.

2. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD 2019 MEETING SCHEDULE

ACTION: Approve the proposed Irvine Residents with Disabilities Advisory Board 2019 meeting schedule.

3. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN

ACTION: Review and update the Irvine Residents with Disabilities Advisory Board Work Plan to include goals and assignment of task oversight.

4. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD ELECTION OF OFFICERS

ACTION: Conduct election of Irvine Residents with Disabilities Advisory Board Chair and Vice Chair for a two-year term commencing upon election.

END OF BOARD BUSINESS

ADJOURNMENT

Adjourn to an Irvine Residents with Disabilities Advisory Board regular meeting, **Tuesday, January 8, 2019, 6:00 PM.**

NOTICE TO THE PUBLIC

At 7:30 p.m., the Irvine Residents with Disabilities Advisory Board (Board) will determine which of the remaining agenda items can be considered and acted upon prior to 8 p.m. and will continue all other items on which additional time is required until a future Board meeting. All meetings are scheduled to terminate at 8 p.m.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Board liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Board meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact the Board liaison at (949) 724-6690.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Board regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Board at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

AMERICANS WITH DISABILITIES ACT: It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is *normally* provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Board liaison at 949-724-6690 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Residents with Disabilities Advisory Board are held on the first Tuesday of each month at 6:00 p.m. unless otherwise noted. The Irvine Residents with Disabilities Advisory Board Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at cityofirvine.org.

I hereby certify that the agenda for the Irvine Residents with Disabilities Advisory Board meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on November 1, 2018 by 5:00 p.m. as well as on the City's web page.

, Board Liaison

MINUTES

ITEM 1



MINUTES

IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD REGULAR MEETING

October 2, 2018

Lakeview Senior Center
Homer W. Guimond Studio
20 Lake Road
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Residents with Disabilities Advisory Board was called to order on Tuesday, October 2, 2018, at 6:03 PM in the Homer W. Guimond Studio of the Lakeview Senior Center, located at 20 Lake Road, Irvine, California; Chair June McLaughlin presiding.

ROLL CALL

Present:

BOARD MEMBER:	CAROL CONSTANTIN
BOARD MEMBER:	ANDREA DRAYER
BOARD MEMBER:	DAVID GIBBONS
BOARD MEMBER:	FRAN GUSTIN
BOARD MEMBER:	BARBARA STERN
VICE CHAIR:	MEENA CHOCKALINGAM
CHAIR:	JUNE McLAUGHLIN

Absent:

BOARD MEMBER:	JUSTIN CHOI
BOARD MEMBER:	GREGORY FELIX
BOARD MEMBER:	PAUL HARVEY
BOARD MEMBER:	DAYNA MONEY
BOARD MEMBER:	DENNIS NIGGL
BOARD MEMBER:	RICHARD ROBERT

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS/COMMITTEE REPORTS/BOARD REPORTS

Announcements/Reports

1. Staff Announcements/Reports
 - Recording Secretary Ryan McGraw provided the current Board roster for updating.
2. Board Member Announcements/Reports
 - Chair McLaughlin announced the Board will discuss attendance compliance at the next meeting.
 - Board Member Gustin announced the Elements Affordable Housing Program Interest List is available online. Board discussion included income guidelines and rental rates.
 - The Board discussed local affordable housing resources.

Committee Announcements/Reports

3. Community Awards Program Nominations

There were no nominations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

BOARD BUSINESS

1. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD MINUTES

ACTION: Moved by Board Member Drayer, seconded by Board Member Stern, and unanimously carried by members present to approve the minutes of the Irvine Residents with Disabilities Advisory Board regular meeting held September 4, 2018.

Ayes: 7 Chockalingam, Constantin, Drayer, Gibbons, Gustin, McLaughlin, Stern

Noes:

Absent: 6 Choi, Felix, Harvey, Money, Niggli, Robert

2. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN

Chair McLaughlin presented this item and responded to Board inquiries.

Discussion included:

- The Board discussed goals and strategic areas in which to serve.
- The Board will create a Board Member profile to identify Board strengths and interests.

END OF BOARD BUSINESS

ADJOURNMENT at 6:59 p.m. on Tuesday, October 2, 2018.

June McLaughlin
Chair

Ryan McGraw
Community Services Program Coordinator
Recording Secretary

Date

ITEM 2



REQUEST FOR IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD ACTION

MEETING DATE: NOVEMBER 6, 2018

TITLE: IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD
2019 MEETING SCHEDULE



Community Services Manager

RECOMMENDED ACTION

Approve the proposed Irvine Residents with Disabilities Advisory Board 2019 meeting schedule.

EXECUTIVE SUMMARY

The Irvine Residents with Disability Advisory Board (Board) mission is to identify and recommend programs and services that would meet the social, physical and emotional needs of residents with disabilities, regardless of age. The Board provides advocacy and support for programs serving persons with disabilities, assesses community needs, provides appropriate recommendations to City departments and works collaboratively with organizations within Irvine and the surrounding area that have an impact on Irvine residents with disabilities.

Each year the Board sets an annual meeting schedule as required by Board Bylaws to conduct the Board's mission and purpose. A proposed Board meeting schedule for calendar year 2019 (Attachment 1) is submitted for Board review and approval.

ANALYSIS

The Board sets an annual meeting schedule for January through December as required by Board Bylaws, Item 8.0, Section 8.4, Regular Meetings (Attachment 2).

Board meetings are held on the first Tuesday of designated months at 6:00 p.m. at the Irvine Civic Center, Irvine, California, unless otherwise noted. The proposed 2019 meeting schedule is presented for Board review, discussion, and adoption.

The proposed 2019 meeting schedule is prepared for Board approval in accordance with the Brown Act, which requires a 72-hour public notice posting of the Board meeting agenda and location.

ALTERNATIVES CONSIDERED

The Board may choose to amend the proposed 2019 meeting schedule to change regular meeting dates, add or reduce meetings, and/or change the meeting location.

FINANCIAL IMPACT

There is no financial impact to amending and/or approving the proposed meeting schedule for 2019.

REPORT PREPARED BY Sandra Salcedo, Community Services Superintendent

ATTACHMENTS

1. Irvine Residents with Disabilities Advisory Board Proposed 2019 Meeting Schedule
2. Irvine Residents with Disabilities Advisory Board Bylaws

IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD
PROPOSED 2019 MEETING SCHEDULE

<u>Date</u>	<u>Location</u>	<u>Time</u>
January 8*	Irvine Civic Center, L-102	6 p.m.
February 5	Irvine Civic Center, CTC	6 p.m.
March 5	Irvine Civic Center, CTC	6 p.m.
April 2	Irvine Civic Center, CTC	6 p.m.
May 7	Irvine Civic Center, CTC	6 p.m.
June 4	Irvine Civic Center, CTC	6 p.m.
July 2	No Meeting	
August 6	Irvine Civic Center, CTC	6 p.m.
September 3	Irvine Civic Center, CTC	6 p.m.
October 1	Irvine Civic Center, CTC	6 p.m.
November 5	Irvine Civic Center, CTC	6 p.m.
December 3	No Meeting	

**Second Tuesday due to New Year's Day holiday on January 1*



IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD BYLAWS

Community Services Resolution Number: 18-05
Community Services Commission Approved: 06/06/2018


Director of Community Services

1.0 NAME

The name of this advisory body of the City of Irvine shall be the Irvine Residents with Disabilities Advisory Board (hereinafter "Board").

2.0 LOCATION

The principal office for the transaction of business is hereby fixed and located at One Civic Center Plaza in Irvine, California.

3.0 PURPOSE, MISSION, AND DUTIES

3.1 Purpose - The Board's purpose is to serve as an advisory body of the City of Irvine, reporting to the Community Services Commission (hereinafter "Commission"). The Board shall represent residents with disabilities in their deliberations and actions.

3.2 Mission - The Board's mission is to identify and recommend programs and services that would meet the social, physical and emotional needs of residents who have disabilities, regardless of age.

3.3 Duties - The Board's duties include, but shall not be limited to, providing advocacy and support for programs related to its mission; assessing community needs and providing appropriate recommendations to City departments; working collaboratively with organizations within Irvine and the surrounding areas that have an impact on Irvine residents with disabilities by informally sharing information learned at meetings, promoting City events for individuals with disabilities and sharing questions, concerns and ideas from the community with the Commission.

The Board shall have all the primary powers and authorities necessary and convenient to carry out the business and affairs of the Board, including the power to invite City residents to serve on ad hoc committees and non-voting participants. The Board shall recommend to the Commission such actions as they deem appropriate, and the Commission can convey such recommendations to the City Council as it deems appropriate.

The Board shall report annually to the Commission on its goals and accomplishments.

4.0 GENERAL STATEMENT OF POLICY

Provisions of the Irvine Municipal Code, Title I, Division 4-Commissions and Committees, are applicable to all Commissions and Committees appointed by, or otherwise operating under authority of the City of Irvine, the City Council and/or its properly appointed delegate.

5.0 MEMBERSHIP

The Board shall consist of no more than fourteen (14) voting members ("Board Members"). All Board Members must live or work in Irvine. The majority (i.e. greater than 50 percent) of the Board must be either 1) a person with disabilities or 2) an immediate family member of a person with a disability.

5.1 Member Appointments and Terms

Board Members shall be selected through a public recruitment process conducted by City staff. All interested persons shall submit written applications and applicants that meet one of the two criteria discussed above will be invited to participate in an oral interview conducted by a panel designated by the Board consisting of its Board Members.

Recommendations of the panel shall be presented to the Board for consideration, and the Board's nominations shall be forwarded to the Commission for their review, at which point such a nominee may be formally appointed by the Commission.

The Board's recruitment process will be continuous and qualified applicants will be placed on a list for future vacancies should the need arise. Appointed Board Members shall serve unlimited terms, subject to the constraints of these Bylaws.

5.2 Resignation, Vacancies, and Removal

5.2.1 Resignation - Any Board Member or officer may resign at any time by giving written notice to the Chair or Vice Chair.

5.2.2 Vacancies - In the event a vacancy is created, it shall be filled by the same method by which the vacancy was previously filled, at a timeline established by the Board.

5.2.3. Removal - Absence from five (5) meetings per calendar year may constitute the removal of the member. In the event a Board Member fails to attend five meetings in a calendar year, the Board may, by motion, move to remove the Board Member from the Board. A majority vote of the Board Members present at the duly constituted meeting shall be required to carry such a motion.

6.0 VOTING

6.1 One Vote Per Member - Board Members shall be entitled to one vote.

6.2 Proxy Votes - No proxy votes are permitted.

7.0 OFFICERS

Officers of the Board shall include a Chair and a Vice Chair, each of whom shall be a voting member of the Board. The officers shall be elected by the Board every other year.

7.1 Election - Regular election of officers shall be held every other year, at the Board's November meeting of even-numbered years. The term of office shall be two (2) years, commencing upon election.

7.2 Chair - The Chair shall be responsible for the general supervision, direction, and control of the business and affairs of this Board. The Chair shall preside over all meetings and represent the Board to the Commission, the City Council and City staff.

7.3 Vice Chair - In the absence or resignation of the Chair, the Vice Chair shall perform all of the duties of the Chair, and in so acting, shall have all of the authority of the Chair. The Vice Chair shall have such other powers and perform such other duties as may be prescribed by the Board.

8.0 MEETINGS

All meetings shall be open to the public and shall conform to the provisions of the "Ralph M. Brown Act".

8.1 Agenda - Agenda items may be submitted thirty (30) days in advance by any Board Member upon notification to the Chair or City liaison. The agenda shall be established with items as coordinated by the Chair and City liaison.

8.2 Procedures - Robert's Rules of Order shall govern the general conduct of meetings.

8.3 Quorum - A majority of the Board Members shall constitute a quorum. A majority vote of the Board Members at a duly constituted meeting shall be required to carry a motion, proposal and/or resolution.

8.4 Regular Meetings - The Board shall meet on the first Tuesday of the month as noted on the annual schedule approved by the Board. All regular meeting agendas shall be posted in a location accessible to the public at least 72 hours before the time of the meeting and must describe the business to be transacted.

8.5 Special Meetings - A special meeting may be called at any time by the Chair or by a majority of the members of the Board, by delivering personally, by mail, or by email written notice to each member and by circulating the agenda as required by law, and by posting the agenda in a location freely accessible to the public at least 24 hours before the meeting. The special meeting notice must specify both the time and the place of the meeting and the business to be transacted.

9.0 BYLAWS

Amendments to these bylaws are subject to approval and adoption by the Commission by a majority of the members present at a duly constituted meeting of the Commission.

ITEM 3



REQUEST FOR IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD ACTION

MEETING DATE: NOVEMBER 6, 2018

TITLE: IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD
WORK PLAN



Community Services Manager

RECOMMENDED ACTION

Review and update the Irvine Residents with Disabilities Advisory Board Work Plan to include goals and assignment of task oversight.

EXECUTIVE SUMMARY

In June 2018, the Irvine Residents with Disabilities Advisory Board (Board) approved a three-year Work Plan to help guide Board activities. The Work Plan identifies four goals: 1) communication and community awareness; 2) input to City departments and programs on accessibility issues and programs; 3) special projects and collaborations; and 4) Board development.

To ensure task oversight and to track progress made in all goal areas, the Board requested the Work Plan be agenzized for discussion at each regular meeting of the Board.

ANALYSIS

The Board developed a Work Plan based on results from the Disability Services Needs Assessment, Board discussions, and Board duties and responsibilities as outlined in Board bylaws.

The Work Plan consists of four goals and 17 strategies. Board members will have the opportunity to provide updates during Board meetings on any progress or actions taken to meet Work Plan goals.

ALTERNATIVES CONSIDERED

The Board could choose to establish subcommittees to work on designated areas of the Work Plan and present progress updates to the Board during its regular meetings.

FINANCIAL IMPACT

There are no financial impacts associated with reviewing and updating the Work Plan.

REPORT PREPARED BY Sandra Salcedo, Community Services Superintendent

ATTACHMENT

Irvine Residents with Disabilities Advisory Board Work Plan – as of
November 5, 2018

ITEM 4



REQUEST FOR IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD ACTION

MEETING DATE: NOVEMBER 6, 2018

TITLE: IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD
ELECTION OF OFFICERS

A handwritten signature in black ink, appearing to read "J. Stoeber", positioned above a horizontal line.

Community Services Manager

RECOMMENDED ACTION

Conduct election of Irvine Residents with Disabilities Advisory Board Chair and Vice Chair for a two-year term commencing upon election.

EXECUTIVE SUMMARY

The mission of Irvine Residents with Disability Advisory Board (Board) is to identify and recommend programs and services that would meet the social, physical and emotional needs of residents who have disabilities, regardless of age. The Board also provides advocacy and support for programs related to its mission; assesses community needs and provides appropriate recommendations to City departments; and works collaboratively with organizations within Irvine and the surrounding areas that have an impact on Irvine residents with disabilities.

In accordance with Board Bylaws, Item 7.0, Officers, the officers of the Board shall be a Chair and a Vice Chair. In accordance with Section 7.1, Election, regular election of officers shall be held at the Board's November meeting of even-numbered years. The Board shall elect its officers from its membership, by majority vote of members present. The term of office shall be two years, commencing upon election.

ANALYSIS

In accordance with Board Bylaws, election of officers shall be held at the Board's November meeting of even-numbered years. The Board operates with a Chair and Vice Chair and the duties of the officers as stated in the Bylaws, Item 7.0, Officers are:

Section 7.2 - Chair:

- The Chair shall be responsible for the general supervision, direction and control of the business and affairs of this Board. The Chair shall preside over all meetings and represent the Board to the Commission, the City Council and City staff.

Section 7.3 - Vice-Chair:

- In the absence or resignation of the Chair, the Vice Chair shall perform all of the duties of the Chair, and in so acting, shall have all of the authority of the Chair. The Vice Chair shall have such other powers and perform such other duties as may be prescribed by the Board.

ALTERNATIVES CONSIDERED

The Board may choose to postpone elections until the January 2019 meeting.

FINANCIAL IMPACT

Board members serve as volunteers. There is no financial impact to the General Fund in conducting election of Board officers.

REPORT PREPARED BY Sandra Salcedo, Community Services Superintendent

ATTACHMENT

Irvine Residents with Disabilities Advisory Board Bylaws



IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD BYLAWS

Community Services Resolution Number: 18-05
Community Services Commission Approved: 06/06/2018


Director of Community Services

1.0 NAME

The name of this advisory body of the City of Irvine shall be the Irvine Residents with Disabilities Advisory Board (hereinafter "Board").

2.0 LOCATION

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The Board shall have all the primary powers and authorities necessary and convenient to carry out the business and affairs of the Board, including the power to invite City residents to serve on ad hoc committees and non-voting participants. The Board shall recommend to the Commission such actions as they deem appropriate, and the Commission can convey such recommendations to the City Council as it deems appropriate.

The Board shall report annually to the Commission on its goals and accomplishments.

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Board Members shall be selected through a public recruitment process conducted by City staff. All interested persons shall submit written applications and applicants that meet one of the two criteria discussed above will be invited to participate in an oral interview conducted by a panel designated by the Board consisting of its Board Members.

Recommendations of the panel shall be presented to the Board for consideration, and the Board's nominations shall be forwarded to the Commission for their review, at which point such a nominee may be formally appointed by the Commission.

The Board's recruitment process will be continuous and qualified applicants will be placed on a list for future vacancies should the need arise. Appointed Board Members shall serve unlimited terms, subject to the constraints of these Bylaws.

5.2 Resignation, Vacancies, and Removal

5.2.1 Resignation - Any Board Member or officer may resign at any time by giving written notice to the Chair or Vice Chair.

5.2.2 Vacancies - In the event a vacancy is created, it shall be filled by the same method by which the vacancy was previously filled, at a timeline established by the Board.

5.2.3. Removal - Absence from five (5) meetings per calendar year may constitute the removal of the member. In the event a Board Member fails to attend five meetings in a calendar year, the Board may, by motion, move to remove the Board Member from the Board. A majority vote of the Board Members present at the duly constituted meeting shall be required to carry such a motion.

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7.3 Vice Chair - In the absence or resignation of the Chair, the Vice Chair shall perform all of the duties of the Chair, and in so acting, shall have all of the authority of the Chair. The Vice Chair shall have such other powers and perform such other duties as may be prescribed by the Board.

8.0 MEETINGS

All meetings shall be open to the public and shall conform to the provisions of the "Ralph M. Brown Act".

8.1 Agenda - Agenda items may be submitted thirty (30) days in advance by any Board Member upon notification to the Chair or City liaison. The agenda shall be established with items as coordinated by the Chair and City liaison.

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9.0 BYLAWS

Amendments to these bylaws are subject to approval and adoption by the Commission by a majority of the members present at a duly constituted meeting of the Commission.