



## **CONSENT CALENDAR**

### **1. MINUTES**

**RECOMMENDED ACTION:** Approve the minutes of the North Irvine Transportation Mitigation (NITM) Advisory Committee Meeting held on February 22, 2017.

### **2. NITM QUARTERLY STATUS REPORT**

Andy Do, Senior Accountant, presented the item and answered questions.

Committee discussion included: 1) as of June 30, 2017, the NITM reserve fund balance for Fiscal Year 2017 – 18 shows a net increase of \$3.4 million, but when taking into consideration the market value based on investments at the time of reporting, the total is \$2.7 million; CIP expenditure and overhead is about \$434,000; 2) cash balance available as of June 30, 2018 is \$81 million; 3) moving forward, reporting of the fund balance include the actual cash balance, fund balance, budgeted amount, current estimate, and the amount of funding that has been allocated to active CIP projects; 4) quarterly reports will be prepared and made available for review; 5) it is important to see where funding is being allocated in order to identify CIPs that are not moving forward, and re-prioritize projects in order to reallocate funding; 6) clarification regarding the Jeffrey/Alton project information on page 4 – cost was revised but future year budgets not removed from this report, staff will remove; 7) Sand Canyon/Oak Canyon project – Irvine Company completed the project, and indicated that they think the cost for Irvine Company will exceed maximum that can be reimbursed; 8) when year-end report is printed, it can include projects that have been closed; and 8) interest earnings are expected to increase significantly next year.

**RECOMMENDED ACTION:** Receive and file.

**ACTION:** Moved by Committee Member Boslet, seconded by Committee Member Bohen and unanimously carried by those members present, to approve the Consent Calendar.

## **COMMITTEE BUSINESS**

### **3. 2018 CONSTRUCTION COST INDEX ADJUSTMENT OVERVIEW AND UPDATE**

Melissa Dugan, Supervising Transportation Analyst, presented the item.

Committee discussion: 1) Caltrans revised the cost sheets therefore the numbers provided had incorrect CCI, issue has been resolved, staff to revise using the corrected CCIs; and 2) increased all right-of-way values by five

percent, with the exception of those portions of the Trabuco/133 right-of-way that is subject to an existing irrevocable offer of dedication.

**ACTION: Discussion only.**

**4. NITM FIVE-YEAR TRAFFIC STUDY**

Scott Smith, Acting Director of Public Works, presented the item.

Committee discussion included: 1) the scope of the five-year traffic study included review of the conceptual design drawings prepared in the original NITM study; 2) some freeway improvements are included in the M2 Project; 3) review freeway approach ramp improvements; 3) the need to identify NITM projects that are no longer necessary, the total cost to complete each project, the current NITM revenue, and what is expected to be received; 4) current cash balance and whether or not there is enough money to implement all NITM projects; 5) actual value of a five-year study; 6) the need for a prioritization list to eliminate projects that are no longer needed, and follow the process to formally remove a project; 7) review and update scope and send to committee for review; and 8) staff will coordinate with Caltrans on the actual cost of freeway and/or ramps projects and an agreement so the City can move forward with payment.

**ACTION: Moved by Committee member Boslet, seconded by Committee Member Bohlen, motion carried 3-0 to:**

Recommend to look at the five-year traffic study and current ordinance that is in place, and provide a revised scope to the committee for comment.

**5. CHANGE OF COMMITTEE CHAIR/MEMBERS DUE TO ORGANIZATIONAL RESTRUCTURING**

Scott Smith, Acting Director of Public Works, presented the item.

Committee discussions: 1) the ordinance states that the Director of Public Works has approval authority; 2) because the Public Works Department was divided and now we have the Transportation Department, authority would now fall under the Transportation Director, no longer the Public Works Director; and 3) originally the responsibility fell onto the Community Development Director, because the Transportation and Planning Division was in that department.

**ACTION: Moved by Committee member Boslet, seconded by Committee Member Bohlen, motion carried 3-0 to:**

Recommend that the City Council revise the ordinance so that Director now means Director of Transportation.

6. NITM PROJECTS STATUS UPDATE

Melissa Dugan, Supervising Transportation Analyst, presented the item.

Committee discussion: 1) the City still needs to update the General Plan which affects the projects; 2) opening the public process soon for the Jeffrey and Irvine Center Drive project; 3) Jeffrey/Walnut is in right-of-way negotiations; 4) Culver/University beginning construction next month; 5) Jeffrey/Alton is going into the design phase next month; 6) Laguna Canyon/Lake Forest will be restriped for a triple southbound left-turn; and 7) a request for all future NITM meetings to include a status report on all active NITM projects.

ITEMS FOR FUTURE AGENDA

- 1. Five-year Scope Review
- 2. Quarterly Financial Report
- 3. CCI Updates
- 4. NITM Project Status
- 5. Budget Priorities

ADJOURNMENT

By consensus, Chair Smith adjourned the meeting at 4:27 p.m. to a date uncertain.

  
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 SCOTT SMITH  
 CHAIR, NITM ADVISORY COMMITTEE

11-8-18  
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 DATE APPROVED

  
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 MICHELLE CARDONA  
 COMMITTEE SECRETARY