



AGENDA

IRVINE CHILD CARE PROJECT REGULAR MEETING

January 14, 2019
8:30 AM

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

Speaker's Form/Request to Speak - If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the Conference Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

CALL TO ORDER

ROLL CALL

Board Member:	Ruth Anderson
Board Member:	Melissa Fox
Clerk:	Ira Glasky
Vice President:	Alan Battenfield
President:	Darin Loughrey

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ANNOUNCEMENTS

PRESENTATIONS

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person.

CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Board request specific items to be removed from the Consent Calendar for separate discussion. Any member of the public may address the Board on items on the Consent Calendar. Public comments on any item or items on the consent calendar are limited to three minutes per speaker. If you wish to speak to a particular item or items, please complete a Speakers Form and submit to Recording Secretary.

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES**ACTION:**

- 1) Approve minutes of the Irvine Child Care Project regular meeting of November 5, 2018.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

RECOMMENDED ACTION: Approve payment of \$39,394.68 to Child Development Centers, Inc. for child care development services for November 1-30, 2018.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

RECOMMENDED ACTION: Approve payments for warrants totaling the amount of \$10,269.91 for ICF Scholarships during the month of November 2018.

- \$8,139.41 to Rainbow Rising
- \$1,047.50 to Kids Stuff
- \$1,083.00 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION: Approve payment of \$33,588.71 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of November 2018.

- \$32,558.71 for Program Administration
- \$ 1,030.00 for Grant Administration
- \$ 0.00 for Supplies

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION: Approve payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of November 2018.

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization

- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

6. ICCP PAYMENTS FOR DECEMBER 2018

RECOMMENDED ACTION: Review and approve December 2018 payments attached.

7. IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION: Review and accept attached invoices in the total amount of \$11,043.42 paid by IUSD on behalf of ICCP.

8. DEPOSIT OF STATE GRANT APPORTIONMENT

RECOMMENDED ACTION: Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 27,218.00 01-005-50100-8290
- \$ 12,512.00 01-005-50100-8290
- \$ 81,922.00 01-005-50100-8590

9. DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)

RECOMMENDED ACTION: Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 635.00 01-005-712-00-8699
- \$ 10,021.50 01-005-712-00-8689

10. PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS

RECOMMENDED ACTION: PARC recommends the Board approve lease renewal for Greentree Rainbow Rising, Meadow Park Rainbow Rising, Portola Springs Rainbow Rising, and Westpark Rainbow Rising.

11. CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FY 2018-19 AMENDMENT 01

RECOMMENDED ACTION: Submitted for the Board's information

BOARD BUSINESS

1. FISCAL YEAR 2017-18 FINANCIAL YEAR-END AUDIT

RECOMMENDED ACTION: Receive and file FY 2017-18 Year-end Financial Audit.

2. **IRVINE CHILD CARE PROJECT (ICCP) PURCHASE OF CHILD CARE PORTABLES**

RECOMMENDED ACTION: Approve the plan to spend up to \$425,000 for the purchase and installation of new child care portables to be placed at Loma Ridge Elementary to open August 2019.

3. **IRVINE CHILD CARE PROJECT (ICCP) APPOINTMENT PROCEDURE FOR PROVIDER SELECTION AT LOMA RIDGE**

RECOMMENDED ACTION: Submitted for the Board's information.

4. **IRVINE CHILD CARE PROJECT (ICCP) TECHNOLOGY UPDATE**

RECOMMENDED ACTION: Submitted for the Board's information.

REPORTS

1. **FACILITIES AND BUDGET REPORT – JOHN FOGARTY**
2. **ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER**

ADJOURNMENT

Next Meeting: IRVINE CHILD CARE PROJECT Regular Board meeting **Monday, March 11, 2019**, 8:30 AM, City of Irvine, One Civic Center Plaza, Meeting Room L-102, Irvine, California.

NOTICE TO THE PUBLIC

At 11:00 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Irvine Child Care Project meeting). Staff reports can also be downloaded from the City's website at cityofirvine.org beginning the Friday prior to the scheduled Irvine Child Care Project Board meeting on Monday.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6503.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Project liaison at 949-724-6647 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of each month at 8:30 a.m. unless otherwise noted. The Irvine Child Care Project Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at cityofirvine.org.

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on January 7, 2019 by 5:30 p.m. as well as on the City's web page.

Subrina Palmer
Board Recording Secretary



IRVINE CHILD CARE COMMITTEE

FOR RECORDING SECRETARY USE ONLY

TIME SUBMITTED _____

ITEM NO. _____

REQUEST TO SPEAK

MEETING DATE	CHECK APPROPRIATE BOX
Monday, January 14, 2019	<input type="checkbox"/> AGENDIZED ITEM <input checked="" type="checkbox"/> PUBLIC COMMENT

AGENDA TITLE OR SUBJECT TO BE ADDRESSED

PARC Review Process

NAME	ORGANIZATION/GROUP AFFILIATION	PHONE* (Optional)
<i>Lindsay Cullen</i>	<i>Rainbow Posing</i>	
ADDRESS* (Optional)		EMAIL* (Optional)

REGISTERED WITH THE CITY OF IRVINE AS A LOBBYIST?

- YES If YES, provide name of lobbyist and client(s) representing:
- NO

If you desire to speak before the **Commission/Committee**, complete one form for each item to be addressed and return to the Recording Secretary. Public Comment on all items (including Consent Calendar, Committee Business and the Public Comment portion of the agenda) is limited to three (3) minutes each, unless further time is granted by the presiding officer. **NOTE: Completing this form is voluntary unless you are a lobbyist representing a client in the City of Irvine pursuant to Irvine Municipal Code Section 1-7-101 through 1-7-110. This form is intended to assist the Chair in ensuring that all persons wishing to address the Commission/Committee are recognized and names of speakers are accurately reflected in the record.**

The personal information marked with an asterisk (*) on this form will be utilized by the City for the specific and limited purpose of future City correspondence regarding the agenda title(s) or subject(s) on which you have requested to speak. Pursuant to Measure S, an initiative ordinance passed by City voters in 2008, such personal information will be kept confidential unless you expressly indicate to us otherwise or unless compelled by a court order to disclose it.

CONSENT

MINUTES

ITEM 1



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

November 5, 2018

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, November 5, 2018 at 8:37 AM in Meeting Room L-102 at the Irvine Civic Center, located at One Civic Center Plaza, Irvine; President Loughrey presiding.

ROLL CALL

Present:	3	Alternate:	Sharon Wallin
		Vice President:	Alan Battenfield
		President:	Darin Loughrey
Absent:	3	Clerk:	Ira Glasky
		Boardmember:	Ruth Anderson
		Boardmember:	Melissa Fox

PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance.

INTRODUCTIONS

President Loughrey introduced Sharon Wallin as the alternate in attendance on behalf of Clerk Glasky.

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

Moved by Board Member Wallin and seconded by Vice President Battenfield to approve Consent Calendar items 1 through 16.

Ayes: 3 Battenfield, Loughrey, Wallin*

Noes: 0

Absent: 2 Fox, Anderson, Glasky

**Alternate Board Member Wallin voting in Clerk Glasky's absence.*

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION:

- 1) Approved minutes of the Irvine Child Care Project regular meeting of September 10, 2018.
- 2) Approved minutes of the Irvine Child Care Project special meeting of October 15, 2018.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$36,613.25 to Child Development Centers, Inc. for child care development services for September 1-30, 2018.

3. WARRANT REQUESTS – IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$10,164.16 for ICF Scholarships during the month of September 2018.

- \$7,908.66 to Rainbow Rising
- \$1,047.50 to Kids Stuff
- \$1,208.00 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$22,785.46 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of July 2018.

- \$21,755.46 for Program Administration
- \$ 1,030.00 for Grant Administration
- \$ 0.00 for Supplies

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of July 2018.

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

6. IRVINE CHILD CARE PROJECT (ICCP) ADDITIONAL RELOCATABLES PURCHASE

ACTION: Approved payment of \$979,600 for the purchase of three additional child care portables.

7. ICCP PAYMENTS FOR OCTOBER 2018

ACTION: Reviewed and approved October 2018 payments.

8. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted invoice in the total amount of \$13,780.90 paid by IUSD on behalf of ICCP.

9. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 0.00 01-005-712-00-8699
- \$28,762.99 01-005-712-00-8689

10. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 13,535.00 01-005-50100-8290
- \$ 6,225.00 01-005-50100-8290
- \$ 32,759.00 01-005-50100-8590

11. CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FOR FY 2017-18 AMENDMENT 2

ACTION: Submitted for the Board's information.

BOARD BUSINESS

1. ICCP 2019 MEETING SCHEDULE

Community Services Supervisor Traci Stubbler presented the item.

ACTION: Moved by Board Member Wallin and seconded by Vice President Battenfield to approve the ICCP 2019 Meeting Schedule.

Ayes: 3 Battenfield, Loughrey, Wallin*
Noes: 0
Absent: 2 Anderson, Fox, Glasky

**Alternate Board Member Wallin voting in Clerk Glasky's absence.*

2. IRVINE CHILD CARE PROJECT (ICCP) SITE LICENSED CAPACITY UPDATE

Community Services Supervisor Stubbler presented the item.

Discussion included: Explanation of how sites were chosen for expansion, and how children will be moved from the waitlist to enrollment.

ACTION: Submitted for the Board's information.

3. IRVINE CHILD CARE PROJECT (ICCP) FUNDS FOR QUALITY ASSESSMENT CONSULTING SERVICES BEGINNING FY 2019-20

Community Services Supervisor Stubbler presented the item.

Discussion included: Advantages and disadvantages of having a contractor complete quality assessments, existing challenges regarding time commitment required of volunteers as ICCP continues to expand, board members' desire to keep PARC connected to the Irvine community and facilitating a transitional phase between PARC and the new Quality Assessment consultant.

ACTION: Allocate \$25,000 to fund consultant services to provide quality assessment services beginning in FY 2019-20 and going forward. Moved by Board Member Wallin and seconded by Vice President Battenfield to approve the Irvine Child Care Project (ICCP) Funds for Quality Assessment Consulting Services Beginning FY 2019-20.

Ayes: 3 Battenfield, Loughrey, Wallin*
Noes: 0
Absent: 2 Anderson, Fox, Glasky

**Alternate Board Member Wallin voting in Clerk Glasky's absence.*

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in the packet was reviewed and discussion included the increase in cost of the Loma Ridge ICCP portable, which will be presented at the January 2019 meeting.

2. ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER

Report included in the packet was reviewed.

ADJOURNMENT at 9:08 AM on Monday, November 5, 2018.

Darin Loughrey, President
Irvine Child Care Project

Date _____

Shane Dineen
Recording Secretary

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.**

DESCRIPTION: Child Development Centers, Inc. has submitted an invoice in the amount of \$39,394.68 for child care development services for the month November 2018. This provider served a total of 79 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$39,394.68 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$39,394.68 to Child Development Centers, Inc. for child care development services for November 1-30, 2018.

IRVINE CHILD CARE PROJECT

DATE: January 14, 2019

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CHILD DEVELOPMENT CENTERS	00550159-5810	\$39,394.68
TOTAL		\$39,394.68

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810 \$39,394.68

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 14th day of January, 2019 BE IT RESOLVED that the above warrant for reimbursement to Child Development Centers, Inc. for Child Development services from State grant funds for November 2018 was approved for payment from the General Child Care fund of the Irvine Child Care Project.

Alan Battenfield, Clerk, Irvine Child Care Project

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**November 2018
(19 days of service)**

CHILD DEVELOPMENT CENTERS:

Stonegate	1 child served 1 child day of enrollment
Oak Creek	10 children served 187 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	21 children served 369 child days of enrollment
Canyon View	4 children served 74 child days of enrollment
Turtle Rock	16 children served 260 child days of enrollment
Springbrook	12 children served 191 child days of enrollment
Deerfield	15 children served 249 child days of enrollment

**TOTALS: 79 children served
1,331 child days of enrollment**

**YEAR-TO-
DATE: 103 children served
7,000 child days of enrollment**



Child Development Centers

350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
 5040-NOV18

DATE: December 10, 2018

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubbler / Barbara Belfield

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>November 1, 2018</u> through <u>November 30, 2018</u>		
Fiscal Year 2018-2019 Contract Type: CCTR-8158		
Service fees of <u>913.33</u> days @ \$47.98	\$43,821.57	
Less Certified Parent fees	\$3,639.00	
Contract earnings to District	\$40,182.57	
Adjustment for District Indirect Cost $40,182.57 \div 1.02 =$	\$787.89	
Balance due to Child Development Centers		\$39,394.68
Billing Summary:		
Cumulative Prior Period Amount Billed	\$184,554.79	
Current Period Billing	<u>\$39,394.68</u>	
Cumulative Fiscal Year Amount Billed	\$223,949.47	
Contract Maximum Billable	\$651,564.71	
Available remaining balance	\$427,615.23	

ITEM 3

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

DESCRIPTION: Warrant requests in the amount of \$10,269.91 are submitted for the Board’s review and approval for ICF Scholarships during the month of November 2018. The warrants to be issued are as follows:

The amounts of:
\$ 8,139.41 to Rainbow Rising
\$ 1,047.50 to Kids Stuff
\$ 1,083.00 to Child Development Centers, Inc.
\$ 0.00 to Creekers Club
\$ 0.00 to Dolphin Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$10,269.91 for ICF Scholarships during the month of November 2018.

IRVINE CHILD CARE PROJECT

IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: January 14, 2019

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 8,139.41
Kids Stuff	00571259-5817	\$ 1,047.50
Child Development Centers, Inc.	00571259-5817	\$ 1,083.00
Creekers Club	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
	TOTAL	\$ 10,269.91

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$ 10,269.91

On motion of _____, seconded by
_____, at a regular meeting of the Irvine Child
Care Project Board on this 14th day of January 2019, BE IT RESOLVED that the above
warrants were approved for payment from the Irvine Child Care Project Fund.

Alan Battenfield, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
November 2018

<i>Alderwood</i>	1 child served		<i>Northwood</i>	7 children served
<i>Beacon Park</i>	2 children served		<i>Oak Creek</i>	1 child served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	3 children served		<i>Portola Springs</i>	1 child served
<i>Cadence Park</i>	1 child served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	2 children served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	5 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	1 child served		<i>Turtle Rock</i>	1 child served
<i>Deerfield</i>	0 children served		<i>University Park</i>	1 child served
<i>Eastshore</i>	0 children served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	1 child served		<i>Westpark</i>	1 child served
<i>Greentree</i>	2 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	4 children served			

Number of Children Served This Month: 34
Number of Child Days of Enrollment This Month: 537
Number of Sites Served This Month: 16
Funds Awarded This Month: \$ 10,269.91
Number of Children Served Year-to-Date: 43
Number of Child Days of Enrollment This Year: 2,564
Number of Sites Served Year-to-Date: 17
Funds Awarded Year-to-Date: \$49,689.40
Number of Children Added to Program This Month: 1
Number of Children Removed From Program This Month: 2
Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

November 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **November 2018**, reimbursement in the amount of **\$282.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Beacon Park** School, Irvine, for **November 2018**, reimbursement in the amount of **\$530.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cadence Park** School, Irvine, for **November 2018**, reimbursement in the amount of **\$282.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **College Park** School, Irvine, for **November 2018**, reimbursement in the amount of **\$565.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **November 2018**, reimbursement in the amount of **\$1,401.91**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **November 2018**, reimbursement in the amount of **\$267.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Eastwood** School, Irvine, for **November 2018**, reimbursement in the amount of **\$350.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **November 2018**, reimbursement in the amount of **\$565.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **November 2018**, reimbursement in the amount of **\$1,167.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **November 2018**, reimbursement in the amount of **\$1,935.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Portola Springs** School, Irvine, for **November 2018**, reimbursement in the amount of **\$352.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Westpark** School, Irvine, for **November 2018**, reimbursement in the amount of **\$439.00**.

Total amount due to Rainbow Rising is \$8,139.41.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

November 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Kids Stuff** program operating at **Brywood** School, Irvine, for **November 2018**, reimbursement in the amount of **\$1,047.50**.

Total amount due to Kids Stuff is \$1,047.50.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

November 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **Oak Creek** School, Irvine, for **November 2018**, reimbursement in the amount of **\$389.00**.

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **Turtle Rock** School, Irvine, for **November 2018**, reimbursement in the amount of **\$345.50**.

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **University Park** School, Irvine, for **November 2018**, reimbursement in the amount of **\$348.50**.

Total amount due to Child Development Corporation is \$1,083.00.

ITEM 4

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval for Program Administration, Grant Administration and Supplies for the month of November 2018 in the total amount of \$33,588.71.

The specific breakdown is as follows:

- \$ 32,558.71 for Program Administration
- \$ 1,030.00 for Grant Administration
- \$ 0.00 for Supplies

RECOMMENDATION: Approve payment of \$33,588.71 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of November 2018.

IRVINE CHILD CARE PROJECT

DATE: *January 14, 2019*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 32,558.71
CITY OF IRVINE	005501-59-5810	\$ 1,030.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$ 33,588.71

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 32,558.71
005501-59-5810	\$ 1,030.00
005710-59-5811	\$
005710-59-4305	\$

Total \$ 33,588.71

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 14th day of January 2019, BE IT
RESOLVED that the above warrant was approved for payment from the Irvine
Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



City of Irvine

FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CALIFORNIA 92623-9575
(949) 724-6049

CUSTOMER NO. C4604

INVOICE NO. 196516

INVOICE DATE 12/13/2018

IRVINE CHILD CARE PROJECT
5050 BARRANCA PKWY
IRVINE, CA 92604-4652

**Terms: Please remit payment within
30 days to avoid 10% late fee and
interest charges.**

**Past due accounts are referred to a
collection agent.**

\$33,588.71

NOVEMBER 2018
STAFFING: ADMINISTRATION = \$31,775.35
STAFFING: GRANT ADMINISTRATION = \$1,030.00
SUPPLIES = \$91.48
DUPLICATING = \$200.00
CONTRACT SERVICES PAID ON PCARD = \$0
CONTRACT SERVICES = \$440.00
LOCAL TRAVEL = \$51.88

Total Due \$33,588.71

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Please make checks payable to:

CITY OF IRVINE
FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CALIFORNIA 92623-9575

Account Number: C4604
Invoice Number: 196516
Invoice Date: 12/13/2018
Total Amount Due: \$33,588.71
Total Payment: \$ _____

The City of Irvine accepts all major credit cards. To make a payment by credit or debit card,
please call 949-724-6011.

ITEM 5

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of November 2018.

The specific breakdown is as follows:

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

RECOMMENDATION: Approve payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of November 2018.

IRVINE CHILD CARE PROJECT

DATE: *January 14, 2019*

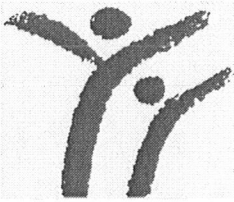
<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$36,459.34
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,262.79
IUSD	00571059-5861	\$ 6,250.00
	TOTAL	\$61,236.51 IUSD

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$36,459.34	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
00571081-5500	\$ 7,262.79	
00571059-5861	\$ 6,250.00	
	TOTAL	\$61,236.51

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 14th day of January 2019, BE IT
RESOLVED that the above warrants were approved for payment from the Irvine
Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75MI0056
DIVISION:	75GN
TERM:	1819
INVOICE DATE:	11/01/18
DUE DATE:	11/30/18
AMOUNT DUE	\$61,236.51

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	36459.34		0100505400 8699	NOV 2018 - CUSTODIAL SERVICES	36,459.34
2	1	675.00		0100000000 8699	NOV 2018 - CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	NOV 2018 - SALE OF IUSD OWNED PORTABLE CLASSROOM TO ICCP	10,589.42
4	1	7,262.75		0100000000 8650	NOV 2018 - UTILITIES	7,262.75
5	1	6,250.00		0100000000 8699	NOV 2018 - FACILITIES & FINANCIAL SUPPORT	6,250.00
						Tax
INVOICE TOTAL						\$61,236.51

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID V7501158
Account Name IRVINE CHILD CARE PROJECT (ICC
Invoice Number 75MI0056
DIV: 75GN
TERM: 1819
Due Date 11/30/18
Amount Due \$61,236.51

Amount Paid \$ _____

ITEM 6

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS FOR DECEMBER 2018**

DESCRIPTION: The ICCP Board was not scheduled to meet in December 2018, therefore, the following invoices were approved by ICCP President Darin Loughrey and Vice President Alan Battenfield.

The accounting sheet is attached for review.

RECOMMENDATION: Review and approve December 2018 payments attached.

IRVINE CHILD CARE PROJECT

Board Approval Date:

Date Accounting Received:

ICCP Contact Person:

Traci Stubbler 949-724-6635

USD Contact Person: Richard Felix

949-936-5013

	VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE	
Child Development Centers (CDC)	V4100001	State Grants	01-005-501-59-5810	5040 Oct 2018	\$ 44,725.34	\$ 44,725.34
Rainbow Rising	V4100007	Scholarships	01-005-712-59-5817	Oct-18	\$ 8,545.00	
Kids Stuff	V4100005	Scholarships	01-005-712-59-5817	Oct-18	\$ 1,060.00	
CDC	V4100001	Scholarships	01-005-712-59-5817	Oct-18	\$ 1,051.50	
Creekers Club	V4100002	Scholarships	01-005-712-59-5817			
Dolphin Club	V4100003	Scholarships	01-005-712-59-5817			\$ 10,656.50
Rainbow Rising	V4100007	Scholarships-ICCP	01-005-710-59-5817			
CDC	V4100001	Scholarships-ICCP	01-005-710-59-5817			
Kid's Stuff	V4100005	Scholarships-ICCP	01-005-710-59-5817			
Dolphin Club	V4100003	Scholarships-ICCP	01-005-710-59-5817			
Creekers Club	V4100002	Scholarships-ICCP	01-005-712-59-5817			\$ -
Irvine Unified School District	V4100011	Custodial Service	01-005-710-59-5862	75MI0042 Oct 2018	\$ 36,459.34	
	V4100011	Custodial Equip-5 yr amortization	01-005-710-91-7439	75MI0042 Oct 2018	\$ 675.00	
	V4100011	Debt Service on Portable Purchase	01-005-710-91-7439	75MI0042 Oct 2018	\$ 10,589.42	
	V4100011	Utilities	01-005-710-81-5500	75MI0042 Oct 2018	\$ 7,262.75	
	V4100011	Facilities & Financial Support	01-005-710-59-5861	75MI0042 Oct 2018	\$ 6,250.00	
	V4100011	Work Order Charges	01-005-710-81-4306			
	V4100011	Site Improvement	01-005-710-85-6110			
	V4100011	Rehab & Repair	01-005-710-85-5601			\$ 61,236.51
	V4100011	Portable Replacement	01-005-710-85-6230			
CITY OF IRVINE	V4100010	Program Administration	01-005-710-59-5864	195822 Oct 2018	\$ 21,861.12	
	V4100010	Grant Administration	01-005-501-59-5810	195822 Oct 2018	\$ 1,030.00	
	V4100010	Program Supplies	01-005-710-59-4305			\$ 22,891.12

This is to certify that the above items were approved for payment on 12-18-18


(Authorized Board Member)


(Authorized Board Member)

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.**

DESCRIPTION: Child Development Centers, Inc. has submitted an invoice in the amount of \$44,725.34 for child care development services for the month October 2018. This provider served a total of 78 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$44,725.34 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$44,725.34 to Child Development Centers, Inc. for child care development services for October 1-31, 2018.

ICCP/Stubbler
Board Agenda
No Meeting

IRVINE CHILD CARE PROJECT

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CHILD DEVELOPMENT CENTERS	00550159-5810	\$44,725.34
TOTAL		\$44,725.34

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810 \$44,725.34

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 14th day of January, 2019 BE IT RESOLVED that the above warrant for reimbursement to Child Development Centers, Inc. for Child Development services from State grant funds for October 2018 was approved for payment from the General Child Care fund of the Irvine Child Care Project.

Alan Battenfield, Clerk, Irvine Child Care Project

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**October 2018
(23 days of service)**

CHILD DEVELOPMENT CENTERS:

Stonegate	2 children served 14 child days of enrollment
Oak Creek	10 children served 224 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	21 children served 440 child days of enrollment
Canyon View	4 children served 90 child days of enrollment
Turtle Rock	17 children served 312 child days of enrollment
Springbrook	12 children served 226 child days of enrollment
Deerfield	12 children served 242 child days of enrollment

TOTALS: **78 children served**
1,548 child days of enrollment

YEAR-TO-
DATE: **101 children served**
5,669 child days of enrollment



Child Development Centers

350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-OCT18

DATE: November 8, 2018

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubbler / Barbara Belfield

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>October 1, 2018</u> through <u>October 31, 2018</u>		
Fiscal Year 2018-2019 Contract Type: CCTR-8158		
Service fees of <u>1,091.81</u> days @ \$45.44	\$49,611.85	
Less Certified Parent fees	- \$3,992.00	
Contract earnings to District	\$45,619.85	
Adjustment for District Indirect Cost $45,619.85 \div 1.02 =$	\$894.51	
Balance due to Child Development Centers		\$44,725.34
Billing Summary:		
Cumulative Prior Period Amount Billed	\$139,829.45	
Current Period Billing	<u>\$44,725.34</u>	
Cumulative Fiscal Year Amount Billed	\$184,554.79	
Contract Maximum Billable	\$620,166.67	
Available remaining balance	\$435,611.87	

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$10,656.50 are submitted for the Board’s review and approval for ICF Scholarships during the month of October 2018. The warrants to be issued are as follows:

The amounts of:
\$ 8,545.00 to Rainbow Rising
\$ 1,060.00 to Kids Stuff
\$ 1,051.50 to Child Development Centers, Inc.
\$ 0.00 to Creekers Club
\$ 0.00 to Dolphin Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$10,656.50 for ICF Scholarships during the month of October 2018.

IRVINE CHILD CARE PROJECT

IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 8,545.00
Kids Stuff	00571259-5817	\$ 1,060.00
Child Development Centers, Inc.	00571259-5817	\$ 1,051.50
Creekers Club	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
	TOTAL	\$ 10,656.50

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$ 10,656.50

On motion of _____, seconded by
_____, at a regular meeting of the Irvine Child
Care Project Board on this 14th day of January 2019, BE IT RESOLVED that the above
warrants were approved for payment from the Irvine Child Care Project Fund.

Alan Battenfield, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
October 2018

<i>Alderwood</i>	1 child served		<i>Northwood</i>	8 children served
<i>Beacon Park</i>	2 children served		<i>Oak Creek</i>	1 child served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	3 children served		<i>Portola Springs</i>	1 children served
<i>Cadence Park</i>	2 children served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	2 children served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	4 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	1 child served		<i>Turtle Rock</i>	1 child served
<i>Deerfield</i>	0 children served		<i>University Park</i>	1 child served
<i>Eastshore</i>	0 children served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	1 child served		<i>Westpark</i>	1 child served
<i>Greentree</i>	2 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	4 children served			

Number of Children Served This Month: 35
Number of Child Days of Enrollment This Month: 709
Number of Sites Served This Month: 16
Funds Awarded This Month: \$ 10,656.50
Number of Children Served Year-to-Date: 42
Number of Child Days of Enrollment This Year: 2,024
Number of Sites Served Year-to-Date: 17
Funds Awarded Year-to-Date: \$39,419.49
Number of Children Added to Program This Month: 2
Number of Children Removed From Program This Month: 0
Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

October 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **October 2018**, reimbursement in the amount of **\$282.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Beacon Park** School, Irvine, for **October 2018**, reimbursement in the amount of **\$530.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cadence Park** School, Irvine, for **October 2018**, reimbursement in the amount of **\$542.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **College Park** School, Irvine, for **October 2018**, reimbursement in the amount of **\$565.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **October 2018**, reimbursement in the amount of **\$1,340.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **October 2018**, reimbursement in the amount of **\$267.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Eastwood** School, Irvine, for **October 2018**, reimbursement in the amount of **\$350.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **October 2018**, reimbursement in the amount of **\$565.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **October 2018**, reimbursement in the amount of **\$1,167.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **October 2018**, reimbursement in the amount of **\$2,143.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Portola Springs** School, Irvine, for **October 2018**, reimbursement in the amount of **\$352.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Westpark** School, Irvine, for **October 2018**, reimbursement in the amount of **\$439.00**.

Total amount due to Rainbow Rising is \$8,545.00.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

October 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Kids Stuff** program operating at **Brywood** School, Irvine, for **October 2018**, reimbursement in the amount of **\$1,060.00**.

Total amount due to Kids Stuff is \$1,060.00.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

October 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **Oak Creek** School, Irvine, for **October 2018**, reimbursement in the amount of **\$389.00**.

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **Turtle Rock** School, Irvine, for **October 2018**, reimbursement in the amount of **\$314.00**.

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **University Park** School, Irvine, for **October 2018**, reimbursement in the amount of **\$348.50**.

Total amount due to Child Development Corporation is \$1,051.50.

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of October 2018.

The specific breakdown is as follows:

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

RECOMMENDATION: Approve payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of October 2018.

ICCP/Stubler
Board Agenda
No Meeting

IRVINE CHILD CARE PROJECT

DATE: *No Meeting*

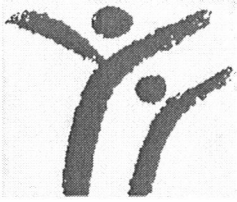
<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$36,459.34
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,262.75
IUSD	00571059-5861	\$ 6,250.00
	TOTAL	\$61,236.51 IUSD

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$36,459.34	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
00571081-5500	\$ 7,262.75	
00571059-5861	\$ 6,250.00	
	TOTAL	\$61,236.51

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 14th day of January 2019, BE IT
RESOLVED that the above warrants were approved for payment from the Irvine
Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75MI0042
DIVISION:	75GN
TERM:	1819
INVOICE DATE:	10/01/18
DUE DATE:	11/05/18
AMOUNT DUE	\$61,236.51

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	36459.34		0100505400 8699	OCT 2018 - CUSTODIAL SERVICES	36,459.34
2	1	675.00		0100000000 8699	OCT 2018 - CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	OCT 2018 - SALE OF IUSD OWNED PORTABLE CLASSROOM TO ICCP	10,589.42
4	1	7,262.75		0100000000 8650	OCT 2018 - UTILITIES	7,262.75
5	1	6,250.00		0100000000 8699	OCT 2018 - FACILITIES & FINANCIAL SUPPORT	6,250.00
						Tax
INVOICE TOTAL						\$61,236.51

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75MI0042
DIV:	75GN
TERM:	1819
Due Date	11/05/18
Amount Due	\$61,236.51
Amount Paid	\$ _____

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval for Program Administration, Grant Administration and Supplies for the month of October 2018 in the total amount of \$22,891.12

The specific breakdown is as follows:

- \$ 21,861.12 for Program Administration
- \$ 1,030.00 for Grant Administration
- \$ 0.00 for Supplies

RECOMMENDATION: Approve payment of \$22,891.12 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of October 2018.

IRVINE CHILD CARE PROJECT

DATE: *No Meeting*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 21,861.12
CITY OF IRVINE	005501-59-5810	\$ 1,030.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$ 22,891.12

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 21,861.12
005501-59-5810	\$ 1,030.00
005710-59-5811	\$
005710-59-4305	\$

Total \$ 22,891.12

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 14th day of January 2019, BE IT
RESOLVED that the above warrant was approved for payment from the Irvine
Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



City of Irvine

FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CALIFORNIA 92623-9575
(949) 724-6049

CUSTOMER NO. C4604

INVOICE NO. 195822

INVOICE DATE 11/13/2018

IRVINE CHILD CARE PROJECT
5050 BARRANCA PKWY
IRVINE, CA 92604-4652

**Terms: Please remit payment within
30 days to avoid 10% late fee and
interest charges.**

**Past due accounts are referred to a
collection agent.**

22,891.12

OCTOBER 2018 STAFFING: ADMINISTRATION = \$19,261.12
STAFFING: GRANT ADMINISTRATION = \$1,030.00
SUPPLIES = \$0
DUPLICATING = \$200.00
CONTRACT SERVICES PAID ON PCARD = \$0
CONTRACT SERVICES = \$2,400.00
LOCAL TRAVEL = \$0

Total Due \$22,891.12

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Please make checks payable to:

CITY OF IRVINE
FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CALIFORNIA 92623-9575

Account Number: C4604
Invoice Number: 195822
Invoice Date: 11/13/2018
Total Amount Due: \$22,891.12
Total Payment: \$ _____

**The City of Irvine accepts all major credit cards. To make a payment by credit or debit card,
please call 949-724-6011.**

ITEM 7

IRVINE CHILD CARE PROJECT

TOPIC: IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

DESCRIPTION: The following invoices, in the total amount of \$11,043.42, have been paid by IUSD on behalf of ICCP:

- \$1,216.00 to Philadelphia Insurance Companies Inc for Flexi Plus Five insurance coverage for 2018-19.
- \$186.02 to Pringles Draperies and Blinds for mini blinds at Portola Springs.
- \$186.02 to Pringles Draperies and Blinds for mini blinds at Stonegate.
- \$1,380.00 to Floor Tech America Inc for carpet seam repair at Oak Creek.
- \$5,846.00 to PRB Construction for bathroom renovation at Greentree.
- \$2,229.38 to Floor Tech America Inc for sheet vinyl replacement for bathroom renovation at Greentree.

RECOMMENDATION: Review and accept attached invoices in the total amount of \$11,043.42 paid by IUSD on behalf of ICCP.

LEDGER: 41 DATE ISSUED: 11/09/18 VENDOR NAME: PHILADELPHIA INSU VENDOR: V4100044 CHECK: 41003465

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
10/01/18	2000028184		1,216.00
TOTAL AMOUNT OF INVOICES			1,216.00
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 5450 1,216.00	

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

Sub Fund
0101

56-382
412

No. 41003465
Date: 11/09/18
Acct#: 9600058619

Pay ONE Thousand TWO Hundred SIXTEEN Dollars and ZERO Cents

\$*****1,216.00

To The PHILADELPHIA INSURANCE COMPANIES
Order P O BOX 70251
of PHILADELPHIA, PA 19176-0251

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

LEDGER: 41 DATE ISSUED: 11/29/18 VENDOR NAME: PRINGLES DRAPERIE VENDOR: V4100065 CHECK: 41003469

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
08/14/18	145119	M41R0003	186.02
TOTAL AMOUNT OF INVOICES			186.02
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 5601 186.02	

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

56-382
412

No. 41003469
Date: 11/29/18
Acct#: 9600058619

Sub Fund
0101

Pay ONE Hundred EIGHTY SIX Dollars and TWO Cents

\$*****186.02

To The PRINGLES DRAPERIES AND BLINDS
Order 12020 WESTERN AVENUE
of GARDEN GROVE, CA 92841

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

LEDGER: 41 DATE ISSUED: 11/29/18 VENDOR NAME: PRINGLES DRAPERIE VENDOR: V4100065 CHECK: 41003470

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
08/14/18	145118	M41R0004	186.02
TOTAL AMOUNT OF INVOICES			186.02

PAID BY:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698
 949-651-0444

SUMMARY
 0100571059 5601 186.02

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
 IRVINE CHILD CARE PROJECT

Sub Fund
 0101

No. 41003470
 Date: 11/29/18
 Acct#: 9600058619

Pay ONE Hundred EIGHTY SIX Dollars and TWO Cents

\$*****186.02

To The Order of PRINGLES DRAPERIES AND BLINDS
 12020 WESTERN AVENUE
 GARDEN GROVE, CA 92841

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 WELLS FARGO BANK, N.A.
 115 HOSPITAL DRIVE
 VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

Rehab & Repair Plan FY 2018-19				
Alderwood	Kitchen Renovations-Replace sinks, cabinets and extend counter top	\$ 15,000		
Bonita Canyon	Gutters - Replace gutters and down spouts	\$ 5,000		
Brywood	Kitchen Renovations - Replace counters, cabinets and farm sink.	\$ 13,000		
Brywood	Flooring - Replace carpet and sheet vinyl flooring in CC 1 and CC-2	\$ 17,000		
Brywood	Asphalt - Add asphalt band around portables	\$ 3,000		
Stonegate	Kitchen Renovations - Replace counter tops and sinks	\$ 13,000		
Meadow Park	Roof - Replace	\$ 35,000		
Meadow Park	Kitchen Renovations - Replace sinks and counter tops	\$ 17,500		
Meadow Park	Flooring - Replace carpet and sheet vinyl flooring in CC 5	\$ 12,000		
Turtle Rock	Kitchen Renovations - Replace sink and counter top	\$ 17,500		
Various Sites	Painting - Exterior or interior as needed	\$ 6,000		
Various Sites	Balance to be allocated	\$ 11,000		
			Carpet Seam Repair - Oak Creek	\$ 1,380
			Bathroom Renovation-Greentree	\$ 8,075
			Total	\$ 9,455
			Remaining Balance to be allocated	\$ 1,545
		Total \$	165,000	

LEDGER: 41 DATE ISSUED: 11/29/18 VENDOR NAME: FLOOR TECH AMERIC VENDOR: V4100100 CHECK: 41003467

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
10/31/18	11937	M41R0007	1,380.00
TOTAL AMOUNT OF INVOICES			1,380.00
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 5601 1,380.00	

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

56-382
412

Sub Fund
0101

No. 41003467
Date: 11/29/18
Acct#: 9600058619

Pay ONE Thousand THREE Hundred EIGHTY Dollars and ZERO Cents

\$*****1,380.00

To The
Order
of
FLOOR TECH AMERICA INC
125 MERCURY CIRCLE
POMONA, CA 91768

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
10/15/18	18-113	M41R0005	5,846.00
TOTAL AMOUNT OF INVOICES			5,846.00
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571085 6210 5,846.00	

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
 IRVINE CHILD CARE PROJECT

Sub Fund
 0101

56-382
 412

No. 41003468
 Date: 11/29/18
 Acct#: 9600058619

Pay FIVE Thousand EIGHT Hundred FORTY SIX Dollars and ZERO Cents

\$*****5,846.00

To The Order of
 PRB CONSTRUCTION
 27172 PASEO BURLADERO
 UNIT C
 SAN JUAN CAPISTRANO, CA 92675

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 WELLS FARGO BANK, N.A.
 115 HOSPITAL DRIVE
 VAN WERT, OH. 45391

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

LEDGER: 41 DATE ISSUED: 11/29/18 VENDOR NAME: FLOOR TECH AMERIC VENDOR: V4100100 CHECK: 41003466

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
10/20/18	11927	M41R0006	2,229.38
TOTAL AMOUNT OF INVOICES			2,229.38
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 5601 2,229.38	

Sub Fund
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

No. 41003466
Date: 11/29/18
Acct#: 9600058619

Pay TWO Thousand TWO Hundred TWENTY NINE Dollars and THIRTY EIGHT Cents

*****2,229.38

To The Order of FLOOR TECH AMERICA INC
125 MERCURY CIRCLE
POMONA, CA 91768

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN HERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

ITEM 8

IRVINE CHILD CARE PROJECT

TOPIC: DEPOSIT OF STATE GRANT APPORTIONMENT

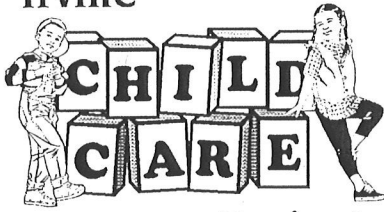
DESCRIPTION: The Irvine Child Care Project has received 2 checks in the total amount of \$121,652.00 from the State Department of Education, Child Development Division.

- \$52,498.00 represents the 3rd apportionment received for the FY 2018-19 State Grant
- \$69,154.00 represents the 4th apportionment received for the FY 2018-19 State Grant

RECOMMENDATION: Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

\$ 27,218.00	01-005-50100-8290
\$ 12,512.00	01-005-50100-8290
\$ 81,922.00	01-005-50100-8590

Irvine



Project

BOARD

DARIN LOUGHREY, President
ALAN BATTENFIELD, Vice President
IRA GLASKY, Clerk
RUTH ANDERSON, Member
MELISSA FOX, Member

November 5, 2018

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-8158

I have enclosed a check from the State of California to deposit as the 3rd State Grant Apportionment, for FY 2018-19, in the amount \$52,498.00.

Please deposit into the following accounts:

3rd Apportionment:

\$ 13,525.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 6,216.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 32,757.00 Grant CDD-deposit to account # 01-005-50100-8590

Submitted for your action.

Thank you for your help,

Traci Stubbler
BUB

Traci Stubbler
ICCP Administrator

bb

REMITTANCE ADVICE

VENDOR-ID
000000Q553-00

PAGE 1

STATE OF CALIFORNIA
DOF

STD. 404C (REV. 4-95)

THE ENCLOSED WARRANT IS IN PAYMENT OF THE INVOICES SHOWN BELOW

DEPARTMENT NAME	ORG. CODE	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT	RPI
DEPARTMENT OF EDUCATION	6100	10/02/18	13609 CCTR8158	13525.00	
DEPARTMENT ADDRESS 1430 N ST STE 2213 SACRAMENTO CA 95814-5901	CLAIM SCHED. NO. 1890058A	10/02/18	15136 CCTR8158	6216.00	
VENDOR IRVINE CHILD CARE PROJECT ONE CIVIC CENTER PLAZA PO BOX 19575 IRVINE CA 92623-9575		10/02/18	23254 CCTR8158	32757.00	
PYMT INQUIRIES: (916)445-3497				52498.00	
FEDERAL TAX ID NO. OR SSAN	RPTYPE	TAX YR	TOTAL REPORTED TO IRS	TOTAL PAYMENT	
			.00		

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - VIEW AT AN ANGLE



STATE OF CALIFORNIA

WARRANT NUMBER

08-677619

H THE TREASURER OF THE STATE WILL PAY OUT OF THE
IDENTIFICATION NO.

FUND NO. FUND NAME
0001 GENERAL FUND

6100

MO. | DAY | YR.
10 | 19 | 2018

90-1342/1211

08677619

TO: 677619
--- IRVINE CHILD CARE PROJECT

DOLLARS	CENTS
\$***52498	.00

Betty T. Yee
BETTY T. YEE



CALIFORNIA STATE CONTROLLER

01211134230 0867761911

FORM 04-06 (2-97) CONTROLLERS WARRANT

Irvine



Project

BOARD
DARIN LOUGHREY, President
ALAN BATTENFIELD, Vice President
IRA GLASKY, Clerk
RUTH ANDERSON, Member
MELISSA FOX, Member

December 11, 2018

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-8158

I have enclosed a check from the State of California to deposit as the 4th State Grant Apportionment, for FY 2018-19, in the amount \$69,154.00.

Please deposit into the following accounts:

4th Apportionment:

\$ 13,693.00 Grant CDD-deposit to account # 01-005-50100-8290

\$ 6,296.00 Grant CDD-deposit to account # 01-005-50100-8290

\$ 49,165.00 Grant CDD-deposit to account # 01-005-50100-8590

Submitted for your action.

Thank you for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

bb

REMITTANCE ADVICE

VENDOR-ID
000000Q553-00

STD. 404C (REV. 4-95)

THE ENCLOSED WARRANT IS IN PAYMENT OF THE INVOICES SHOWN BELOW

DEPARTMENT NAME		ORG. CODE	INVOICE DATE	INVOICE NUMBER	RPI
DEPARTMENT OF EDUCATION		6100			
DEPARTMENT ADDRESS		CLAIM SCHED. NO.	INVOICE AMOUNT		
1430 N ST STE 2213		1890071D	11/08/18	13609 CCTR8158	13693.00
SACRAMENTO CA 95814-5901			11/08/18	15136 CCTR8158	6296.00
VENDOR			11/08/18	23254 CCTR8158	49165.00
IRVINE CHILD CARE PROJECT					
ONE CIVIC CENTER PLAZA					
PO BOX 19575					
IRVINE CA 92623-9575					
PYMT INQUIRIES: (916)445-3497					
FEDERAL TAX ID NO. OR SSAN	RP TYPE	TAX YR	TOTAL REPORTED TO IRS	TOTAL PAYMENT	
			.00	69154.00	

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - VIEW AT AN ANGLE



STATE OF CALIFORNIA

WARRANT NUMBER

08-727681

H THE TREASURER OF THE STATE WILL PAY OUT OF THE
IDENTIFICATION NO.

FUND NO. FUND NAME
0001 GENERAL FUND

MO. | DAY | YR.
11 | 29 | 2018


90-1342/1211

08727681

TO: 727681
--- IRVINE CHILD CARE PROJECT

DOLLARS	CENTS
***69154	00

Betty T. Yee
BETTY T. YEE
CALIFORNIA STATE CONTROLLER



FORM 04-08 (2-97) CONTROLLERS WARRANT

⑈121113423⑈ 087276816⑈

ITEM 9

IRVINE CHILD CARE PROJECT

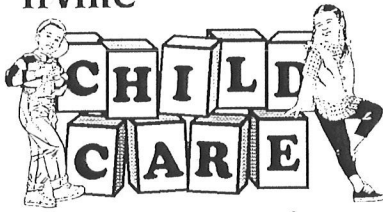
TOPIC: DEPOSIT OF SCHOLARSHIP FUNDS FROM
IRVINE CHILDREN'S FUND (ICF)

DESCRIPTION: The Irvine Child Care Project has received checks in the total amount of \$10,656.50 from ICF for scholarships awarded in October 2018.

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 635.00 01-005-712-00-8699
- \$ 10,021.50 01-005-712-00-8689

Irvine



Project

BOARD
DARIN LOUGHREY, President
ALAN BATTENFIELD, Vice President
IRA GLASKY, Clerk
RUTH ANDERSON, Member
MELISSA FOX, Member

December 11, 2018

TO: Becky Meyers

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed a check from the Irvine Children's Fund (ICF) in the amount of \$10,656.50 for the month of October 2018.

Please deposit into the following account as follows:

\$ 635.00	ICF – deposit to account # 01-005-712-00-8689
\$10,021.50	ICF/CDBG - deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

bb

4831



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVENUE
IRVINE, CA 92604
(949) 786-6454

WELLS FARGO BANK
16 24/1220

11/29/2018

PAY TO THE ORDER OF Irvine Child Care Project

\$ **10,656.50

Ten Thousand Six Hundred Fifty-Six and 50/100*****

DOLLARS

Traci Stubbler

14341 Yale Ave
Irvine, CA 92604

MEMO

October 2018

Susan White
Doreen K. Peckin
AUTHORIZED SIGNATURE

⑈004831⑈ ⑆122000247⑆3096683101⑈

IRVINE CHILDREN'S FUND

4831

Irvine Child Care Project

11/29/2018

ICF:PROGRAMS:SCHOLARSHIPS:CDBG 20 October 2018
ICF:PROGRAMS:SCHOLARSHIPS:ICF2018- October 2018

10,021.50
635.00

Wells Fargo Checking October 2018

10,656.50



Irvine Children's Fund

Irvine Children's Fund
Children Helping Children

Celebrating 32 Years

Board of Directors

ICF President

Greg S. Goodrich
Wells Fargo Advisors

Past President

Marcy Brown
Hoag Hospital Irvine

Vice President

Dan Borland
Wells Fargo

Secretary

Susan Whittaker
Whittaker Planning Services

Treasurer

Charlsse Redd
HBLA
Certified Public Accountants

Lauren Brooks

IUSD Board of Trustees

Anthony Kuo

Irvine Planning Commissioner

Michael Means

KLAA-AM 830, Retired

Mary D. Miller

Past ICF President
Citizens Business Bank

Rob Poetsch

Taco Bell

Sheri Reynolds

SPLATT Design

Honorary

Beckle Desmet

Community Leader

Stan Machesky

Irvine Unified School District

Ex Officio

Mayor Donald P. Wagner

City of Irvine

Terry Walker

Superintendent
Irvine Unified School District

Sharon Wellikson

Executive Director
Irvine Junior Games
Irvine Children's Fund

Theresa Collins

Director
Irvine Junior Games
Irvine Children's Fund

Darin Loughrey
President
Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear Darin:

Enclosed please find:

Check #4831 in the amount of \$10,656.50 for the before and after school child care scholarships provided in October 2018. This provided scholarships for 35 children at 16 child care sites. Of this amount, \$10,021.50 is from CDBG 2018-2019 Before and After School Child Care Scholarship Funds and \$635.00 is from ICF 2018 – 2019 Before and After School Child Care Scholarship Funds.

July 1, 2018 – October 31, 2018 scholarship funding totals \$38,784.49 from CDBG 2018-2019 Scholarship Funds and \$635.00 from ICF Scholarship Funds and has served 42 children at 17 child care sites. The Before and After School Child Care Scholarship Fund provided 2,024 child care days from July 1, 2018 – October 31, 2018.

Sincerely,

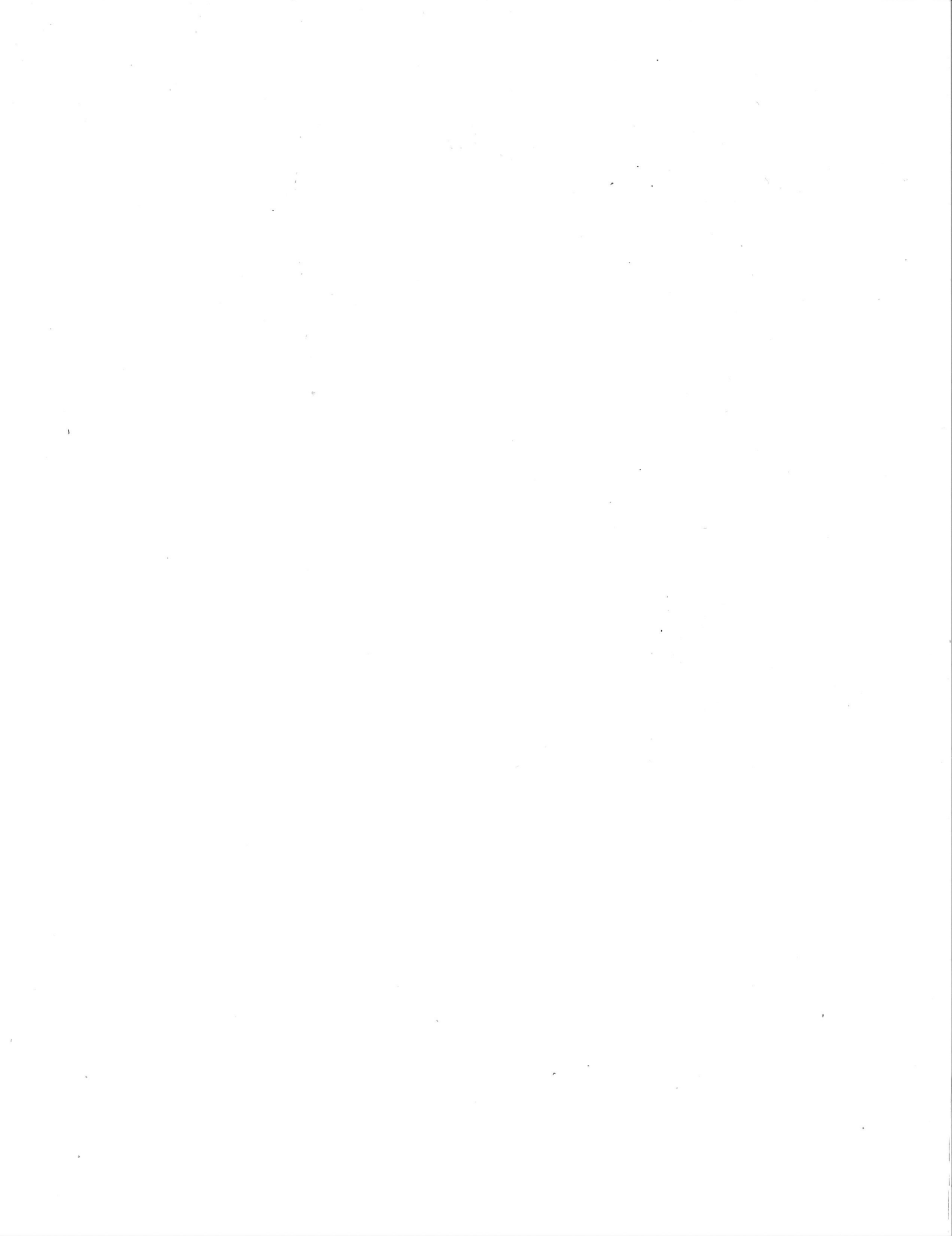
Greg Goodrich
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

2018 – 2019 Before and After School Child Care Scholarship Funds \$130,000 ICF Funds - \$82,843 and CDBG 2018 – 2019 Funds - \$47,157				
Month 2018 – 2019	ICF Funds	CDBG 2018 – 2019	Total	Check #
July 2018	\$0.00	\$8,374.00	\$8,374.00	4823
August 2018	\$0.00	\$10,224.83	\$10,224.83	4825
September 2018	\$0.00	\$10,164.16	\$10,164.16	4826
October 2018	\$635.00	\$10,021.50	\$10,656.50	
Total	\$635.00	\$38,784.49	\$39,419.49	

C: Traci Stubbler & Barbara Belfield, ICCP
John Fogarty, ICCP Treasurer

ITEM 10



IRVINE CHILD CARE PROJECT

TOPIC: **PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS**

DESCRIPTION: Volunteer Program Assessment Review Committee (PARC) members, accompanied by Peer Reviewers, are currently conducting comprehensive reviews at ICCP sites. The following four programs met the ICCP program quality criteria for lease renewal in November 2018:

Greentree, Rainbow Rising
Meadow Park, Rainbow Rising
Portola Springs, Rainbow Rising
Westpark, Rainbow Rising

RECOMMENDATION: PARC recommends the Board approve lease renewal for Greentree Rainbow Rising, Meadow Park Rainbow Rising, Portola Springs Rainbow Rising and Westpark Rainbow Rising.

ITEM 11

IRVINE CHILD CARE PROJECT

TOPIC: CALIFORNIA DEPARTMENT OF EDUCATION
GENERAL CHILD CARE AND DEVELOPMENT
PROGRAM GRANT FUNDING
FY 2018-19 AMENDMENT 01

DESCRIPTION: The California Department of Education (CDE) has approved an increase in the General Child Care and Development (CCTR) grant to the Irvine Child Care Project (ICCP) for FY 2018-19 of \$32,026 for a total grant amount of \$664,596.

A copy of CCTR-8158 Amendment 01 is attached for the Board's information.

RECOMMENDATIONS: Submitted for the Board's information.



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 18 - 19

Amendment 01

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

Budget Act

DATE: July 01, 2018

CONTRACT NUMBER: CCTR-8158

PROGRAM TYPE: GENERAL CHILD CARE & DEV PROGRAMS

PROJECT NUMBER: 30-Q553-00-8

CONTRACTOR'S NAME: IRVINE CHILD CARE PROJECT

This agreement with the State of California dated July 01, 2018 designated as number CCTR-8158 shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$632,570.00 and inserting \$664,596.00 in place thereof.

The Maximum Rate per child day of enrollment payable pursuant to the provisions of the agreement shall be amended by deleting reference to \$45.44 and inserting \$47.98 in place thereof.

SERVICE REQUIREMENTS

The minimum Child Days of Enrollment (CDE) Requirement shall be amended by deleting reference to 13,921.0 and inserting 13,853.0 in place thereof.

Minimum Days of Operation (MDO) Requirement shall be 249. (No Change)

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

STATE OF CALIFORNIA		CONTRACTOR	
BY (AUTHORIZED SIGNATURE) 		BY (AUTHORIZED SIGNATURE) 	
PRINTED NAME OF PERSON SIGNING Jaymi Brown,		PRINTED NAME AND TITLE OF PERSON SIGNING Darin Loughrey, President	
TITLE Contract Manager		ADDRESS One Civic Center Plaza, Irvine, CA 92606	
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 32,026	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE	
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 632,570	(OPTIONAL USE) See Attached	Department of General Services use only	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 664,596	ITEM See Attached	CHAPTER	STATUTE
	OBJECT OF EXPENDITURE (CODE AND TITLE) 706	FISCAL YEAR	
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER See Attached		DATE OCT 29 2018	

CONTRACTOR'S NAME: IRVINE CHILD CARE PROJECT

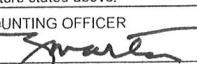
CONTRACT NUMBER: CCTR-8158

Amendment 01

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 0	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 162,981	(OPTIONAL USE)0656 FC# 93.596 13609-Q553	PC# 000321		
TOTAL AMOUNT ENCUMBERED TO DATE \$ 162,981	ITEM 30.10.020.001 6100-194-0890	CHAPTER B/A	STATUTE 2018	FISCAL YEAR 2018-2019
OBJECT OF EXPENDITURE (CODE AND TITLE) 706 SACS: Res-5025 Rev-8290				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 0	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 74,921	(OPTIONAL USE)0656 FC# 93.575 15136-Q553	PC# 000324		
TOTAL AMOUNT ENCUMBERED TO DATE \$ 74,921	ITEM 30.10.020.001 6100-194-0890	CHAPTER B/A	STATUTE 2018	FISCAL YEAR 2018-2019
OBJECT OF EXPENDITURE (CODE AND TITLE) 706 SACS: Res-5025 Rev-8290				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 32,026	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 394,668	(OPTIONAL USE)0656 23254-Q553			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 426,694	ITEM 30.10.020.001 6100-194-0001	CHAPTER B/A	STATUTE 2018	FISCAL YEAR 2018-2019
OBJECT OF EXPENDITURE (CODE AND TITLE) 706 SACS: Res-6105 Rev-8590				

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.	T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER 	DATE OCT 29 2018	

BUSINESS

BUSINESS

ITEM 1

IRVINE CHILD CARE PROJECT

TOPIC: **FISCAL YEAR 2017-18 FINANCIAL YEAR-END
AUDIT**

DESCRIPTION: The Irvine Child Care Project FY 2017-18 Financial Year-end Audit has been completed by the independent auditing firm of Vavrinek, Trine, Day & Co., LLP as required by the California Department of Education.

There were no significant findings or notations. Tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

RECOMMENDATION: Receive and file FY 2017-18 Year-end Financial Audit.

**COPIES OF THE ANNUAL FINANCIAL
REPORT FOR THE IRVINE CHILD CARE
PROJECT FOR THE YEAR ENDED
JUNE 30, 2018, PROVIDED TO BOARD
MEMBERS ONLY.**

COPIES ARE AVAILABLE:

- **ON THE CITY'S WEB SITE –
WWW.CITYOFIRVINE.ORG**
- **UPON REQUEST THROUGH THE CITY'S
RECORDS DEPARTMENT.**

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC:

**IRVINE CHILD CARE PROJECT (ICCP)
PURCHASE OF CHILD CARE PORTABLES**

DESCRIPTION:

At the June 11, 2018 meeting, the Irvine Child Care Project Board approved the Proposed Budget for FY 2018-19 which included \$350,000 for the purchase and installation of new child care portables to be placed at Loma Ridge Elementary.

Due to increased costs for construction, the total amount for the purchase and installation of Loma Ridge Elementary new child care portables is now estimated at \$425,000. This represents an increase of \$75,000.

RECOMMENDATION:

Approve the plan to spend up to \$425,000 for the purchase and installation of new child care portables to be placed at Loma Ridge Elementary to open August 2019.



**SILVER
CREEK**

Building for the Next Generation

December 14th, 2018

Jesse Barron
Irvine Unified School District
5050 Barranca Parkway
Irvine, CA 92604

Attn: Jesse Barron

RE: Proposal for (1) 48' x 40' and (1) 24' x 40' Modular Daycare Buildings for Irvine Unified School District – Loma Ridge Elementary School

Mr. Barron,

Thank you for the opportunity to provide a quote for the modular daycare buildings. This proposal is based on SCI PC drawings #04-113886, 2013 CBC, as well as Irvine Unified School District's 48' x 40' and 24' x 40' Typical Daycare Floor Plan. All terms and conditions shall be per the Irvine Unified School District contract. Appendices A & B attached here to.

(1) 48' x 40' Modular Daycare Building	\$ 255,174.27
(1) 24' x 40' Modular Daycare Building	\$ 151,256.47

Proposed Construction Schedule:

DSA approval, Manufacturing, Based on 2013 CBC, Installation and Completion will be negotiated upon notice of award. All concepts and/or files are to be considered instruments of services and intellectual property of Silver Creek Industries;

Sample schedule will vary, depending on project. This is for a "range" reference only. However, it's imperative these durations are factored into your production schedule. Please note – any delay can affect your production date.

Sample Schedule:

- Submittals2-3 weeks
- Fabrications ...3-4 wks (3-6 wks procurement ahead of fabrication needed) Depending on project
- Delivery.....3-7 Days
- Completion10-12 weeks

Payment schedule:

Monthly progress billings and payment based on approved schedule of values, as well as 5% retention.

This proposal is valid for 90 days. Due to the potential for significant price fluctuations, we reserve the right to review this quote prior to the execution of a contract and request a change to the pricing and terms of this proposal with appropriate substantiation.

Important Note: *The actual dates may vary based upon the District's Architect receipt of DSA approval for the Building and the project site. In addition, the availability of the project site to begin construction may vary the proposed schedule. Delays in the schedule may impact the project cost.*



Building for the Next Generation

Proposal Pricing Includes: (1) 48'x40' Modular Daycare Building

Base Building Price
Delivery w/o any Obstructions
Installation w/o any Obstructions
Wood Foundations w/ 50+15# Load
Wood Floors w/ 50+15# Load
Tandus Carpet
Geo Tile Entry
Armstrong H624 Iced Blue Sheet Vinyl (In Restroom)
Fire Sprinklers
Casework
26ga Single Slope Roof System
Hardi Panel Exterior Siding – (Sierra Pattern 8" OC Groove)
Overhangs 5'-0" on Front & 2'-6" on Rear w/ Box Soffit
Standard Vinyl Tackboard Interior Siding
Standard FRP Interior Siding
(2) Exterior 3070 HM Doors w/18ga KD Frames
Panic Hardware
(2) Interior 3070 Legacy Walnut Door w/ Louver
(1) Interior 3070 Legacy Walnut Door w/ Vision Lite
(3) 8040 XOX Anodized Windows
8'-6" Ceiling Main Grid w/ 769 Armstrong Cortega Ceiling Tile
LED Interior Light Fixtures
LED Exterior Lights – per PC
Lighting Control System – per PC
GFI's at Wet Area
(8) Wall Data Stubbed Above Ceiling
(2) Three Phase 125amp Load Center
(2) 4 Ton Three Phase Wall Mounted QC
Exhaust Fans
(2) Stainless Steel Sinks
(2) Classroom Sinks w/ Bubbler
(2) Wall Mounted Flush Valve Toilet Fixtures
8-gallon Water Heater
(1) Hose Bib w/ Locking Cover
Grab Bars and Mirrors
Plumbing Manifolds
Wall Hung Fire Extinguishers
Switch Back Landing and Ramps Per Drawings
Engineering and Design
Contract and Project Supervision

Proposal Pricing Includes: (1) 24'x40' Modular Daycare Building

Base Building Price
Delivery w/o any Obstructions
Installation w/o any Obstructions
Wood Foundations w/ 50+15# Load
Wood Floors w/ 50+15# Load
Tandus Carpet



Building for the Next Generation

Geo Tile Entry
Armstrong H624 Iced Blue Sheet Vinyl (In Restroom)
Fire Sprinklers
Casework
26ga Single Slope Roof System
Hardi Panel Exterior Siding (Sierra Pattern 8" OC Groove)
Overhangs 5'-0" on Front & 2'-6" on Rear w/ Box Soffit
Standard Vinyl Tackboard Interior Siding
Standard FRP Interior Siding
(2) Exterior 3070 HM Doors w/18ga KD Frames
Panic Hardware
(1) Interior 3070 Legacy Walnut Door w/ Louver
(2) 8040 XOX Anodized Windows
8'-6" Ceiling Main Grid w/ 769 Armstrong Cortega Ceiling Tile
LED Interior Light Fixtures
LED Exterior Lights – per PC
Lighting Control System – per PC
GFI's at Wet Area
(4) Wall Data Stubbed Above Ceiling
(1) Three Phase 125amp Load Center
(1) 4 Ton Three Phase Wall Mounted QC – 2 HVAC Unit
Exhaust Fans
(1) Stainless Steel Sinks
(1) Wall Mounted Flush Valve Toilet Fixtures
6-gallon Water Heater
(1) Hose Bib w/ Locking Cover
Grab Bars and Mirrors
Plumbing Manifolds
Wall Hung Fire Extinguishers
Standard Ramp & Landing and Switch Back Landing and Ramp
Engineering and Design
Contract and Project Supervision

Exclusions:

- The omission of any item(s) not specifically listed in the above scope of work shall not be construed on the pricing or scope
- All site work. Including but not limited to:
 - Site preparation and access
 - Spoils, asphalt or sod removal from site
 - Engineered pad
 - Connection of all utilities
 - Walkways, landscaping, and irrigation
 - Concrete curb and flatwork
- Soil testing and reports.
- Survey and Staking
- Grading, excavating
- Backfill and compaction around buildings
- Special unloading or craning



Building for the Next Generation

- Fees for blocking streets
- Special transportation routing
- Local permits, pilot cars, police escorts, if required
- Concrete stem wall or slab foundations
- Foundation vents and grates – Note: Installation of vents and grates by GC is followed after building installation
- Concrete slurry (2" slurry in crawlspace is necessary for enhanced air quality);
- Weld plates
- Custom extended stem walls and footing, concrete ramps, landings, handrails, or walkways required due to poor or unlevelled site conditions or soils reports requirements
- Under building drainage / drywells
- Site construction fences and gates
- In plant / on site DSA approved inspectors
- Any fire rating requirements due to building sighting
- Fire rated assemblies, unless noted.
- Fire sprinklers
- Water flow tests and rates (required for sprinkler design)
- Water system Chlorination testing/ certification
- Roof water testing/ Door flood test/ Flood test
- Condensation for roof mount units
- All permanent or temporary power, telephone, fencing, security, dust control, project trailer, and toilets
- All wire, controls, devices, equipment and connections for all low voltage systems including but not limited to energy management system, fire alarm, communication, signal, smoke and heat detector, and security systems
- Special back boxes for phone system, FA, security and intercom system
- Conduit, raceways, boxes, cable trays above ceiling
- Electrical grounding system or components
- Wire mold
- EMS system
- Exterior lighting other than standard door way lights
- Lighting control panel
- Motion sensors (exception: sensors for interior lighting controls)
- Utility meters, pressure regulators and shut-off valves
- Electrical transformers and main switch gear
- Architect fees
- Casework
- All appliances
- Signage
- Window shades- manual or operable
- Toilet accessories
- Seamless gutters
- HVAC hard ducting
- No furniture or equipment included
- Full time superintendent
- Professional cleaning – including waxing floors, stripping and sealing
- Prevailing Wage in SCI Factory
- WUI Code



Building for the Next Generation

- PSA/PLA Labor Union Agreements – all site labor will be non-union
- PSA/PLA Labor Union Agreements does not apply to SCI Factory or any other off-site manufacturing
- Working weekends and/or holidays is not included

Thank you again for the opportunity to provide this proposal. Should you have any questions, concerns or require additional information, please do not hesitate to contact me on my cell at (909) 721-6176, the office at (951) 943-5393 or via email at adela@silver-creek.net. If everything looks correct and you would like to move forward, please sign this proposal and return to me via email so that engineering can start on the drawings and we can confirm schedule

Sincerely,

Adela Ells
Business Development Manager

Acceptance of Proposal

Name: _____

Signature: _____

Date: _____

APPENDICES: A

Structural / Foundation System Disclaimer:

This proposal has been prepared based upon the information provided to Silver Creek Industries (SCI) by the client. In the event that documentation regarding the Structural Design Parameters and the Geotechnical features for the site have not been provided this proposal utilizes the following assumptions (unless otherwise noted within the proposal):

Site Class = D (Stiff Soil)



Building for the Next Generation

Ss	=	1.875 g (Non-Reduced Value)
Risk Category	=	II (Single Story Structures) III (Multi Story Structures)
Soil Bearing Pressure	=	1,000 psf (Wood Foundations) 1,500 psf (Concrete Foundations)
Continuous Footing Width	=	12" (minimum)
Isolated Footing Width	=	36" square (minimum)
Footing Depth	=	12" below lowest adjacent grade
Liquefaction Potential	=	None
Seismic Settlement	=	None
Differential Settlement	=	None
Soil Corrosivity	=	Low (No Special Measures / Protection Required)
Mapped Seismic Hazards	=	None
Wind Speed	=	129 (Ultimate, 3 Second Gust)
Wind Exposure	=	C
Floor Live Load	=	50 psf (50+15 psf at partition locations)
Roof Live Load	=	20 psf
Roof Snow Load	=	None

In the event that additional information is provided to SCI, following the preparation of the proposal, which conflicts with the values indicated above the client agrees to accept and approve a change order for any cost increases associated with the change in design parameters.

APPENDICES: B

Fire / Life Safety and Energy Compliance Features Disclaimer:

This proposal has been prepared based upon the information provided to SCI by the client. This proposal reflects the relevant requirements of the California Code of Regulations (Title 24), any local amendments or modifications are excluded unless specifically noted other in this proposal. In the event that a partial set of design documentation was provided by the client SCI has prepared this proposal utilizing the following assumptions (unless otherwise noted within the proposal):



Building for the Next Generation

Type of Construction	=	V-B
Unspecified Construction Materials =		Any type of material permitted by code
Occupancy Group	=	E (Any School Structure)
	=	B (Any Non-school Structure)
Mixed Occupancies	=	Nonseparated
Automatic Fire Sprinkler System	=	None (Single Story Structure)
	=	Yes (Multi-story "E Occupancy" Structure)
	=	None (Multi-story "B Occupancy" Structure)
Fire Alarm System Pathways	=	Yes ("E Occupancy" Structure)
	=	None ("B Occupancy" Structure)
Fire Resistance Rated Construction:		
Exterior Walls	=	None
Interior Walls	=	None
Floors	=	None
Roofs	=	None
Structural Frame =		None
Fire Separation Distance	=	10' Minimum
Fire Hazard Severity Zone	=	No
Wildland Urban Interface Fire Area =		No
Electrical Service	=	120/208 1-Phase
Circuit Breaker AIC Rating	=	5k
Climate Zone	=	CZ 15
EMS Controls / Interface	=	None
Thermal Insulation	=	Per applicable PC or minimum required by code
Cool Roof	=	None
HVAC System Efficiency	=	Minimum required by code

In the event that additional information is provided to SCL, following the preparation of the proposal, which conflicts with the values indicated above, the client agrees to accept and approve a change order for any cost increases associated with the change in design parameters.

ITEM 3

IRVINE CHILD CARE PROJECT

TOPIC: **APPOINTMENT PROCEDURE FOR PROVIDER SELECTION AT LOMA RIDGE**

DESCRIPTION: The Provider Selection Committee will be reviewing provider applications and holding oral interviews in March/April 2019 for the provider selection at Loma Ridge Elementary School. The Provider Selection Committee will consist of one member of the Irvine Child Care Project Board, one Irvine Unified School District representative, up to two members of the Program Assessment and Review Committee (PARC), one member of the Irvine Child Care Committee, the school site principal, one parent representative and one teacher representative. The ICCP Administrator will coordinate the process and observe the interviews. Staff will present the Committee's recommendation for the Board's approval at the May 13, 2019 ICCP Board meeting. The draft timeline for the selection process is attached.

RECOMMENDATION: Submitted for the Board's information.

**IRVINE CHILD CARE PROJECT
Draft Provider Selection Process Timeline**

Child care provider selection process timeline for Loma Ridge School:

January	Identify Selection Committee Members*
January 28	Publish Press Release
January 28 – Mar 11	Application Process Open
March 12 – April 9	Selection Committee Review of Applications <ul style="list-style-type: none">• March 12 - 19 ICCP staff preparation and delivery of proposals to Selection Committee Members• March 20 – April 8 Selection Committee Review of Applications
Mid April	Applicant Interviews/Provider Selection
April 30	Notify Selected Provider of Recommendation to ICCP Board
May 13	ICCP Board Approval
May 13	Notify Selected Provider Notify Providers Not Selected Child Care Information to Principal for School Website
June	Registration Open
August	Provider Given Access to Portables
August 22	Opening Date

*The Provider Applicant Selection Committee will consist of:

- Irvine Child Care Project Board (1 member)
- Irvine Unified School District representative (1)
- The school site principal
- Parent representative (1)
- Teacher representative (1)
- Program Assessment and Review Committee (PARC) (up to 2 members)
- Irvine Child Care Committee (1 member)

City of Irvine ICCP Administrator to coordinate and observe interviews.

ITEM 4

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP)
TECHNOLOGY UPDATE**

DESCRIPTION: At the March 13, 2017 ICCP Board meeting, the Board approved the plan to spend up to \$105,072 for the purchase of data cabling and conduit, one network switch and two wireless access points per ICCP child care site.

As indicated in the FY 2018-19 ICCP Goals/Action Plan adopted at the Board's June 11, 2018 meeting, quarterly updates are to be provided to the Board on the status of ICCP child care programs' ability to access the internet wirelessly through Irvine Unified School District (IUSD) technology infrastructure until all sites are operational.

As of December 17, 2018, twenty three ICCP sites are fully operational. The four remaining sites (Brywood, Meadow Park, Springbrook and Westpark) will be transitioned during their campus modernization project.

All ICCP child care facilities at new IUSD campuses are equipped to access the internet wirelessly through IUSD technology infrastructure during the initial build of the center.

RECOMMENDATION: Submitted for the Board's information.

REPORTS

Facilities and Budget Report

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of November 30, 2018

Fiscal Year 2018-19 Budget

Percentage of Year Completed: 42%

OPERATING FUND	2018-19 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
ICCP - Regular Programs						
COST CENTER 005710						
REVENUE						
8650 Portable Fees Cnty	\$1,789,167	\$1,789,167	\$0	\$724,850	\$1,064,317	41%
8660 Interest Income Cnty	\$31,668	\$31,668	\$0	\$17,023	\$14,646	54%
Total Revenue:	\$1,820,835	\$1,820,835	\$0	\$741,873	\$1,078,962	41%
OPERATING EXPENDITURES						
4305 Program Supplies	\$1,600	\$1,600	\$0	\$0	\$1,600	0%
4305 Security Radio	\$14,000	\$14,000	\$0	\$13,781	\$219	98%
4305 Emergency AED	\$58,000	\$58,000	\$0	\$0	\$58,000	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$0	\$40,000	0%
5450 Insurance	\$74,878	\$74,878	\$0	\$1,216	\$73,662	2%
5500 Utilities (\$7,262.79X12)	\$87,153	\$87,153	\$0	\$21,788	\$65,365	25%
5601 Non-Cap Site/Bldg Improve./Rehab	\$25,000	\$25,000	\$0	\$4,103	\$20,897	16%
5811 Consultants	\$27,000	\$27,000	\$0	\$0	\$27,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$0	\$30,000	0%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$0	\$2,200	0%
5838 Audit	\$9,100	\$9,100	\$0	\$0	\$9,100	0%
5861 Facilities & Financial Support / IUSD	\$75,000	\$75,000	\$0	\$18,750	\$56,250	25%
5862 Custodial Services	\$437,512	\$437,512	\$0	\$109,378	\$328,134	25%
5864 Program Coordination / City	\$326,000	\$326,000	\$583	\$63,050	\$262,367	20%
Total Operating Expenditures:	\$1,207,443	\$1,207,443	\$583	\$232,066	\$974,794	19%
Total Excess (Deficiency):	\$613,392	\$613,392	(\$583)	\$509,807		
CAPITAL EXPENDITURES						
6210 Building Improvement / \$5K Threshold	\$140,000	\$140,000	\$0	\$5,846	\$134,154	4%
6230 Portables (Replacement/New)	\$350,000	\$350,000	\$0	\$0	\$350,000	0%
7439 Debt Service	\$135,173	\$135,173	\$0	\$33,793	\$101,380	25%
Total Capital Expenditures:	\$625,173	\$625,173	\$0	\$39,639	\$585,534	6%
Net Increase (Decrease):	(\$11,780)	(\$11,781)		\$470,167		
Beginning Balance, July 1	\$1,339,078	\$1,339,078		\$1,339,078		
Ending Balance, June 30	\$1,327,298	\$1,327,297		\$1,809,246		
Components of Ending Balance:						
Capital Facilities (Modular Replacement) Reserve	\$1,272,320	\$1,272,319		\$1,801,095		
3% Operation Reserve	\$54,978	\$54,978		\$8,151		

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of November 30, 2018

Fiscal Year 2018-19 Budget

GRANT PROGRAM FUNDS Program Description	2018-19 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
STATE GRANT/CDD						
COST CENTER 005501						
REVENUE						
8290 Child Development Apportionments	\$236,469	\$237,902	\$0	\$126,135	\$111,767	53%
8590 Other State Revenue	\$396,101	\$394,668	\$0	\$199,461	\$195,207	51%
8660 Interest	\$2,600	\$2,600	\$0	\$0	\$2,600	0%
Total Revenue:	\$635,170	\$635,170	\$0	\$325,596	\$309,574	51%
EXPENDITURES						
5810 Serv./Contracts	\$635,170	\$635,170	\$0	\$142,919	\$492,251	23%
Total Expenditures:	\$635,170	\$635,170	\$0	\$142,919	\$492,251	23%
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$182,676		
LOCAL GRANT / Irvine Childrens Fund (ICF)						
COST CENTER 005712						
REVENUE						
8689 All Other Fees & Contracts	\$96,554	\$82,843	\$0	\$0	\$82,843	0%
8699 Other Local Revenue/CDBG	\$33,446	\$47,157	\$0	\$28,763	\$18,394	61%
Total Revenue:	\$130,000	\$130,000	\$0	\$28,763	\$101,237	22%
EXPENDITURES						
5817 Scholarships	\$130,000	\$130,000	\$0	\$28,763	\$101,237	22%
Total Expenditures:	\$130,000	\$130,000	\$0	\$28,763	\$101,237	22%
Fund Balance (U):	\$0	\$0	\$0	\$0		
GRANT PROGRAM FUND SUMMARY						
REVENUE	\$765,170	\$765,170	\$0	\$354,359	\$410,811	46%
EXPENDITURES	\$765,170	\$765,170	\$0	\$171,682	\$593,488	22%
Total Excess (Deficiency):	\$0	\$0	\$0	\$182,676		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$182,676		
TOTAL ICCP FUND BALANCE:	\$1,327,297	\$1,327,297	\$0	\$1,991,922		
(Operating Fund + Grant Program Funds)						

ICCP Administrator's Report

Irvine Child Care Project (ICCP) Administrator's Report
January 14, 2019

Finances

- Fiscal Year 2018-19 Continued Funding Application for the General Child Care and Development (CCTR) grant was submitted to the California Department of Education by the November 8, 2018 deadline.

Scholarships/Financial Assistance:

- Irvine Children's Fund approved \$27,000 in materials grants to ICCP sites (\$1,000 per site). Site proposals have been submitted and approved.

Program Quality:

- "Understanding Adverse Childhood Experiences (ACEs): What is Predictable is Preventable! Part 2" presented by Nicole Wohlgemuth and Zane Meints, Western Youth Services was held at Las Lomas Community Center on Thursday, December 6. The 46 leadership staff members representing all 27 ICCP sites learned about brain plasticity and strategies to help support children, and adults, who have experienced Adverse Childhood Experiences.
 - Don Grudem, Safety and Security, IUSD, distributed heavy duty VHF radios at this meeting, one to each ICCP site, and provided a brief introduction to the equipment and overview of the IUSD emergency communication system. December 11 was the first monthly radio roll-call to include ICCP sites to test their equipment.

Facilities:

- Developing timeline to coordinate the following program/child care license moves:
 - Brywood Kids Stuff relocation from Westwood Elementary campus back to Brywood Elementary campus, summer 2019.
 - Meadow Park Rainbow Rising relocation from El Camino campus back to Meadow Park Elementary campus, summer 2019.
 - Springbrook CDC temporary relocation to El Camino campus beginning August 22, 2019.