



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

November 5, 2018

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, November 5, 2018 at 8:37 AM in Meeting Room L-102 at the Irvine Civic Center, located at One Civic Center Plaza, Irvine; President Loughrey presiding.

ROLL CALL

Present:	3	Alternate:	Sharon Wallin
		Vice President:	Alan Battenfield
		President:	Darin Loughrey
Absent:	3	Clerk:	Ira Glasky
		Boardmember:	Ruth Anderson
		Boardmember:	Melissa Fox

PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance.

INTRODUCTIONS

President Loughrey introduced Sharon Wallin as the alternate in attendance on behalf of Clerk Glasky.

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

Moved by Board Member Wallin and seconded by Vice President Battenfield to approve Consent Calendar items 1 through 16.

Ayes: 3 Battenfield, Loughrey, Wallin*

Noes: 0

Absent: 2 Fox, Anderson, Glasky

**Alternate Board Member Wallin voting in Clerk Glasky's absence.*

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION:

- 1) Approved minutes of the Irvine Child Care Project regular meeting of September 10, 2018.
- 2) Approved minutes of the Irvine Child Care Project special meeting of October 15, 2018.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$36,613.25 to Child Development Centers, Inc. for child care development services for September 1-30, 2018.

3. WARRANT REQUESTS – IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$10,164.16 for ICF Scholarships during the month of September 2018.

- \$7,908.66 to Rainbow Rising
- \$1,047.50 to Kids Stuff
- \$1,208.00 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$22,785.46 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of July 2018.

- \$21,755.46 for Program Administration
- \$ 1,030.00 for Grant Administration
- \$ 0.00 for Supplies

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of July 2018.

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

6. IRVINE CHILD CARE PROJECT (ICCP) ADDITIONAL RELOCATABLES PURCHASE

ACTION: Approved payment of \$979,600 for the purchase of three additional child care portables.

7. ICCP PAYMENTS FOR OCTOBER 2018

ACTION: Reviewed and approved October 2018 payments.

8. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted invoice in the total amount of \$13,780.90 paid by IUSD on behalf of ICCP.

9. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 0.00 01-005-712-00-8699
- \$28,762.99 01-005-712-00-8689

10. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 13,535.00 01-005-50100-8290
- \$ 6,225.00 01-005-50100-8290
- \$ 32,759.00 01-005-50100-8590

11. CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FOR FY 2017-18 AMENDMENT 2

ACTION: Submitted for the Board's information.

BOARD BUSINESS

1. ICCP 2019 MEETING SCHEDULE

Community Services Supervisor Traci Stubbler presented the item.

ACTION: Moved by Board Member Wallin and seconded by Vice President Battenfield to approve the ICCP 2019 Meeting Schedule.

Ayes: 3 Battenfield, Loughrey, Wallin*
Noes: 0
Absent: 2 Anderson, Fox, Glasky

**Alternate Board Member Wallin voting in Clerk Glasky's absence.*

2. IRVINE CHILD CARE PROJECT (ICCP) SITE LICENSED CAPACITY UPDATE

Community Services Supervisor Stubbler presented the item.

Discussion included: Explanation of how sites were chosen for expansion, and how children will be moved from the waitlist to enrollment.

ACTION: Submitted for the Board's information.

3. IRVINE CHILD CARE PROJECT (ICCP) FUNDS FOR QUALITY ASSESSMENT CONSULTING SERVICES BEGINNING FY 2019-20

Community Services Supervisor Stubbler presented the item.

Discussion included: Advantages and disadvantages of having a contractor complete quality assessments, existing challenges regarding time commitment required of volunteers as ICCP continues to expand, board members' desire to keep PARC connected to the Irvine community and facilitating a transitional phase between PARC and the new Quality Assessment consultant.

ACTION: Allocate \$25,000 to fund consultant services to provide quality assessment services beginning in FY 2019-20 and going forward. Moved by Board Member Wallin and seconded by Vice President Battenfield to approve the Irvine Child Care Project (ICCP) Funds for Quality Assessment Consulting Services Beginning FY 2019-20.

Ayes: 3 Battenfield, Loughrey, Wallin*
Noes: 0
Absent: 2 Anderson, Fox, Glasky

**Alternate Board Member Wallin voting in Clerk Glasky's absence.*

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in the packet was reviewed and discussion included the increase in cost of the Loma Ridge ICCP portable, which will be presented at the January 2019 meeting.

2. ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER

Report included in the packet was reviewed.

ADJOURNMENT at 9:08 AM on Monday, November 5, 2018.



Darin Loughrey, President
Irvine Child Care Project



Shane Dineen
Recording Secretary

Date 11/14/19