



AGENDA

IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD REGULAR MEETING

**February 5, 2019
6:00 PM**

**Irvine Civic Center
Conference and Training Center
1 Civic Center Plaza
Irvine, California**

Speaker's Form/Request to Speak: If you would like to address the Board on a scheduled agenda item, please complete a Request to Speak Form, located on the table at the entrance to the meeting room. Please return completed form to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board. City policy is to limit public testimony to three minutes per speaker (unless extended by Chair) which includes the presentation of electronic or audio visual information.

CALL TO ORDER

A regular meeting of the Irvine Residents with Disabilities Advisory Board will be called to order on Tuesday, February 5, 2019, at 6:00 PM in the Conference and Training Center of the Irvine Civic Center, located at 1 Civic Center Plaza, Irvine, California.

ROLL CALL

BOARD MEMBER:	JUSTIN CHOI
BOARD MEMBER:	ANDREA DRAYER
BOARD MEMBER:	GREGORY FELIX
BOARD MEMBER:	DAVID GIBBONS
BOARD MEMBER:	FRAN GUSTIN
BOARD MEMBER:	PAUL HARVEY
BOARD MEMBER:	JUNE McLAUGHLIN
BOARD MEMBER:	DAYNA MONEY
BOARD MEMBER:	DENNIS NIGGL
BOARD MEMBER:	RICHARD ROBERT
BOARD MEMBER:	BARBARA STERN
VICE CHAIR:	CAROL CONSTANTIN
CHAIR:	MEENA CHOCKALINGAM

INTRODUCTIONS

PRESENTATION

Brown Act Refresher – Molly McLaughlin, City of Irvine City Clerk

ANNOUNCEMENTS/COMMITTEE REPORTS/BOARD REPORTS

Announcements are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

Announcements/Reports

1. Staff Announcements/Reports
 - Board Appointment recommendation to Community Services Commission
 - Approval of past minutes
2. Board Member Announcements/Reports

Committee Announcements/Reports

3. Community Awards Program Nominations

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

BOARD BUSINESS

1. MINUTES

ACTION:

1. Approve the September 4, 2018 regular meeting minutes.

2. Approve the October 2, 2018 regular meeting minutes.
3. Approve the November 6, 2018 regular meeting minutes.
4. Approve the January 8, 2019 regular meeting minutes.

2. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD APPOINTMENT

ACTION: Recommend the Community Services Commission appoint Kay Kalra to serve as an Irvine Residents with Disabilities Advisory Board Member commencing March 5, 2019.

3. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN

ACTION: Review and update the Irvine Residents with Disabilities Advisory Board Work Plan to include goals and assignment of task oversight.

END OF BOARD BUSINESS

ADJOURNMENT

Adjourn to an Irvine Residents with Disabilities Advisory Board regular meeting, **Tuesday, March 5, 2019, 6:00 PM.**

NOTICE TO THE PUBLIC

At 7:30 p.m., the Irvine Residents with Disabilities Advisory Board (Board) will determine which of the remaining agenda items can be considered and acted upon prior to 8 p.m. and will continue all other items on which additional time is required until a future Board meeting. All meetings are scheduled to terminate at 8 p.m.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Board liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Board meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact the Board liaison at (949) 724-6690.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Board regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Board at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

AMERICANS WITH DISABILITIES ACT: It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is *normally* provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Board liaison at 949-724-6690 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Residents with Disabilities Advisory Board are held on the first Tuesday of each month at 6:00 p.m. unless otherwise noted. The Irvine Residents with Disabilities Advisory Board Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at cityofirvine.org.

I hereby certify that the agenda for the Irvine Residents with Disabilities Advisory Board meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on January 31, 2019 by 5:00 p.m. as well as on the City's web page.

Alicia Martinez, Board Liaison

MINUTES

ITEM 1



MINUTES

IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD REGULAR MEETING

September 4, 2018

Lakeview Senior Center
Homer W. Guimond Studio
20 Lake Road
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Residents with Disabilities Advisory Board was called to order on Tuesday, September 4, 2018, at 6:07 PM in the Homer W. Guimond Studio of the Lakeview Senior Center, located at 20 Lake Road, Irvine, California; Vice Chair Chockalingam presiding.

ROLL CALL

Present:

BOARD MEMBER:	JUSTIN CHOI
BOARD MEMBER:	CAROL CONSTANTIN
BOARD MEMBER:	ANDREA DRAYER
BOARD MEMBER:	DAVID GIBBONS
BOARD MEMBER:	PAUL HARVEY
BOARD MEMBER:	DAYNA MONEY
BOARD MEMBER:	RICHARD ROBERT
VICE CHAIR:	MEENA CHOCKALINGAM
CHAIR:	JUNE McLAUGHLIN

**Arrived 6:15 p.m.*

Absent:

BOARD MEMBER:	FRAN GUSTIN
BOARD MEMBER:	GREGORY FELIX
BOARD MEMBER:	DENNIS NIGGL
BOARD MEMBER:	BARBARA STERN

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS/COMMITTEE REPORTS/BOARD REPORTS

Announcements/Reports

1. Staff Announcements/Reports

- Staff reminded Board Members to submit names for areas of interest for activity opportunities within the Work Plan.
- Staff responded to Board's inquiry regarding filling Board vacancy and the application process.

2. Board Member Announcements/Reports

- Board Member Harvey announced a recently opened community center at Mariner's Church features programs for individuals with disabilities.
- Board Member Money thanked Disability Services staff for offering the Angelfish: Learn to Swim program.
- Board Member Gibbons shared he learned that a school for individuals with special needs existed within the main city of Tanzania while on a recent visit there.
- Vice Chair Chockalingham observed an inclusive work environment at Pretend City Children's Museum and would like to connect with this organization.

Committee Announcements/Reports

3. Community Awards Program Nominations

- Chair McLaughlin nominated Manager Manny Vallejo of Goodwill of Orange County.
- Board Member Money nominated Pediatric Ophthalmologist Dr. Rahul Bhole of Children's Hospital of Orange County (CHOC).

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

BOARD BUSINESS

1. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD MINUTES

ACTION: Moved by Board Member Drayer, seconded by Board Member Harvey and carried unanimously by members present to approve the minutes of the Irvine Residents with Disabilities Advisory Board regular meeting held August 7, 2018.

Ayes: 9 Chockalingam, Choi, Constantin, Drayer, Gibbons, Harvey, McLaughlin, Money, Robert

Noes:

Absent: 4 Gustin, Felix, Niggel, Stern

END OF BOARD BUSINESS

ADJOURNMENT at 6:45 p.m. on Tuesday, September 4, 2018.

June McLaughlin
Chair

Ryan McGraw
Community Services Program Coordinator
Recording Secretary

Date



MINUTES

IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD REGULAR MEETING

October 2, 2018

Lakeview Senior Center
Homer W. Guimond Studio
20 Lake Road
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Residents with Disabilities Advisory Board was called to order on Tuesday, October 2, 2018, at 6:03 PM in the Homer W. Guimond Studio of the Lakeview Senior Center, located at 20 Lake Road, Irvine, California; Chair June McLaughlin presiding.

ROLL CALL

Present:

BOARD MEMBER:	CAROL CONSTANTIN
BOARD MEMBER:	ANDREA DRAYER
BOARD MEMBER:	DAVID GIBBONS
BOARD MEMBER:	FRAN GUSTIN
BOARD MEMBER:	BARBARA STERN
VICE CHAIR:	MEENA CHOCKALINGAM
CHAIR:	JUNE McLAUGHLIN

Absent:

BOARD MEMBER:	JUSTIN CHOI
BOARD MEMBER:	GREGORY FELIX
BOARD MEMBER:	PAUL HARVEY
BOARD MEMBER:	DAYNA MONEY
BOARD MEMBER:	DENNIS NIGGL
BOARD MEMBER:	RICHARD ROBERT

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS/COMMITTEE REPORTS/BOARD REPORTS

Announcements/Reports

1. Staff Announcements/Reports

- Recording Secretary Ryan McGraw provided the current Board roster for updating.

2. Board Member Announcements/Reports

- Chair McLaughlin announced the Board will discuss attendance compliance at the next meeting.
- Board Member Gustin announced the Elements Affordable Housing Program Interest List is available online. Board discussion included income guidelines and rental rates.
- The Board discussed local affordable housing resources.

Committee Announcements/Reports

3. Community Awards Program Nominations

There were no nominations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

BOARD BUSINESS

1. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD MINUTES

ACTION: Moved by Board Member Drayer, seconded by Board Member Stern, and unanimously carried by members present to approve the minutes of the Irvine Residents with Disabilities Advisory Board regular meeting held September 4, 2018.

Ayes: 7 Chockalingam, Constantin, Drayer, Gibbons, Gustin, McLaughlin,
Stern

Noes:

Absent: 6 Choi, Felix, Harvey, Money, Niggl, Robert

2. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN

Chair McLaughlin presented this item and responded to Board inquiries.

Discussion included:

- The Board discussed goals and strategic areas in which to serve.
- The Board will create a Board Member profile to identify Board strengths and interests.

END OF BOARD BUSINESS

ADJOURNMENT at 6:59 p.m. on Tuesday, October 2, 2018.

June McLaughlin
Chair

Ryan McGraw
Community Services Program Coordinator
Recording Secretary

Date



MINUTES

IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD REGULAR MEETING

November 6, 2018

Lakeview Senior Center
Homer W. Guimond Studio
20 Lake Road
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Residents with Disabilities Advisory Board was called to order on Tuesday, November 6, 2018, at 6:08 PM in the Homer W. Guimond Studio of the Lakeview Senior Center, located at 20 Lake Road, Irvine, California; Chair McLaughlin presiding.

ROLL CALL

Present:

BOARD MEMBER:	JUSTIN CHOI
BOARD MEMBER:	CAROL CONSTANTIN
BOARD MEMBER:	ANDREA DRAYER
BOARD MEMBER:	GREGORY FELIX
BOARD MEMBER:	FRAN GUSTIN
BOARD MEMBER:	PAUL HARVEY
BOARD MEMBER:	DAYNA MONEY
BOARD MEMBER:	DENNIS NIGGL
BOARD MEMBER:	RICHARD ROBERT
BOARD MEMBER:	BARBARA STERN*
VICE CHAIR:	MEENA CHOCKALINGAM
CHAIR:	JUNE McLAUGHLIN**

**arrived at 6:16 PM*
***arrived at 6:08 PM*

Absent:

BOARD MEMBER:	JUSTIN CHOI
BOARD MEMBER:	DAVID GIBBONS

INTRODUCTIONS

There were no introductions.

PRESENTATION

Housing Development Projects for the Developmentally Disabled - Irvine Community Land Trust Executive Director Mark Asturias and CivicStone, Inc. Principal Adam Eliason provided a presentation.

Discussion included: Current and upcoming Irvine Community Land Trust housing projects.

ANNOUNCEMENTS/COMMITTEE REPORTS/BOARD REPORTS

Announcements/Reports

1. Staff Announcements/Reports – There were none.
2. Board Member Announcements/Reports
 - Board Member Robert announced Innovative Results will host an Adaptive Bocce Ball Clinic in Costa Mesa later this month.
 - Board Member Harvey announced Mariner's Church will host Dancing without Limits, a dance for individuals with disabilities, later this month.

Committee Announcements/Reports

3. Community Awards Program Nominations

Board Member Constantine nominated Jennette and Tim Gormon of Chronic Tacos, and Jason Conigs of Mod Pizza.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

BOARD BUSINESS

1. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD MINUTES

ACTION: Moved by Board Member Drayer and seconded by Board Member Harvey to approve the minutes of the Irvine Residents with Disabilities Advisory Board regular meeting held October 2, 2018.

The motion carried as follows:

Ayes: 11 Chockalingam, Constantin, Drayer, Felix, Gustin, Harvey,
McLaughlin, Money, Niggl, Robert, Stern
Noes: 0
Absent: 2 Choi, Gibbons

2. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD 2019 MEETING SCHEDULE

Community Services Supervisor Susie Blanco presented the item.

ACTION: Moved by Board Member Gustin and seconded by Board Member Stern to approve the proposed Irvine Residents with Disabilities Advisory Board 2019 meeting schedule.

The motion carried as follows:

Ayes: 11 Chockalingam, Constantin, Drayer, Felix, Gustin, Harvey,
McLaughlin, Money, Niggl, Robert, Stern
Noes: 0
Absent: 2 Choi, Gibbons

3. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN

Supervisor Blanco presented the item.

Discussion included: Goals and strategic areas in which to serve; Board to review Brown Act standards every 2 years.

ACTION: Reviewed and updated the Irvine Residents with Disabilities Advisory Board Work Plan to include goals and assignment of task oversight.

4. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD ELECTION OF OFFICERS

Chair McLaughlin opened the floor for election of Board Chair.

Board Member Gustin nominated Vice Chair Chockalingam for the position of Board Chair; nomination was accepted.

Moved by Board Member Gustin and seconded by Board Member Stern to appoint Vice Chair Chockalingam as Board Chair.

The motion carried as follows:

Ayes: 11 Chockalingam, Constantin, Drayer, Felix, Gustin, Harvey, McLaughlin, Money, Niggl, Robert, Stern

Noes:

Absent: 2 Choi, Gibbons

The floor was opened for election of Vice Chair.

Board Member McLaughlin nominated Board Member Constantin for the position of Board Vice Chair; nomination was accepted.

Moved by Board Member Money and seconded by Chair Chockalingam to appoint Board Member Constantin as Board Vice Chair.

The motion carried as follows:

Ayes: 11 Chockalingam, Constantin, Drayer, Felix, Gustin, Harvey, McLaughlin, Money, Niggl, Robert, Stern

Noes:

Absent: 2 Choi, Gibbons

END OF BOARD BUSINESS

ADJOURNMENT at 7:18 p.m. on Tuesday, November 6, 2018.

June McLaughlin, Chair

Ryan McGraw
Community Services Program Coordinator
Recording Secretary

Date



MINUTES

IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD REGULAR MEETING

January 8, 2019

Irvine Civic Center
Meeting Room L-102
1 Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Residents with Disabilities Advisory Board was called to order at 6:04 PM by Chair Chockalingam.

ROLL CALL

Present:

BOARD MEMBER:	ANDREA DRAYER
BOARD MEMBER:	DAVID GIBBONS
BOARD MEMBER:	FRAN GUSTIN
BOARD MEMBER:	PAUL HARVEY <i>*Arrived 6:06 p.m.</i>
BOARD MEMBER:	JUNE McLAUGHLIN
BOARD MEMBER:	DAYNA MONEY
BOARD MEMBER:	DENNIS NIGGL
BOARD MEMBER:	RICHARD ROBERT
BOARD MEMBER:	BARBARA STERN
VICE CHAIR:	CAROL CONSTANTIN
CHAIR:	MEENA CHOCKALINGAM

Absent:

BOARD MEMBER:	JUSTIN CHOI
BOARD MEMBER:	GREGORY FELIX

INTRODUCTIONS

Chair Chockalingam introduced Community Services Senior Planner Kathleen Haton.

PRESENTATION

There were no presentations.

ANNOUNCEMENTS/COMMITTEE REPORTS/BOARD REPORTS

Announcements/Reports

1. Staff Announcements/Reports

Chair Chockalingam announced the Brown Act will be reviewed at the February Board meeting.

2. Board Member Announcements/Reports

The Board reviewed attendance requirements listed in the Bylaws.

Committee Announcements/Reports

3. Community Awards Program Nominations

Board Members McLaughlin and Constantin presented Goodwill Industries Program Manager Manuel Vallejo with the Disability-Friendly Community Member Award.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

BOARD BUSINESS

1. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD MINUTES

ACTION: Moved by Board Member Drayer and seconded by Board Member Stern to approve minutes of the Irvine Residents with Disabilities Advisory Board regular meeting held November 6, 2018.

The motion carried as follows:

Ayes: 11 Chockalingam, Constantin, Drayer, Gibbons, Gustin,
Harvey, McLaughlin, Money, Niggl, Robert, Stern
Noes: 0
Absent: 2 Choi, Felix

2. BOMMER CANYON COMMUNITY PARK CATTLE CAMP REHABILITATION PROJECT.

Senior Planner Haton presented the item and responded to Board inquiries.

Discussion included: proposed renovations to Bommer Canyon Cattle Camp.

The Board provided accessibility recommendations for the project.

ACTION: The staff report was received and Board input was provided.

3. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN

Supervisor Susie Blanco presented the item.

Discussion included: goals and strategic areas in which to serve.

ACTION: Reviewed and updated the Irvine Residents with Disabilities Advisory Board Work Plan to include goals and assignment of task oversight.

END OF BOARD BUSINESS

ADJOURNMENT at 7:08 PM on Tuesday, January 8, 2019.

Meena Chockalingam, Chair

Ryan McGraw
Community Services Program Coordinator
Recording Secretary

Date

ITEM 2



REQUEST FOR IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD ACTION

MEETING DATE: FEBRUARY 5, 2019

TITLE: IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD
APPOINTMENT

Community Services Manager

RECOMMENDED ACTION

Recommend the Community Services Commission appoint Kay Kalra to serve as an Irvine Residents with Disabilities Advisory Board Member commencing March 6, 2019.

EXECUTIVE SUMMARY

The Irvine Residents with Disabilities Advisory Board (Board) serves as an advisory body to the Community Services Commission recommending programs and services that meet the social, physical, and emotional needs of residents who have disabilities, regardless of age.

In accordance with Board Bylaws, presented as Attachment 1, the Board shall consist of no more than 14 voting members. All Board Members must live or work in Irvine, and the majority of the Board must be either 1) a person with disabilities or 2) an immediate family member of a person with a disability. Board Members shall be selected through a public recruitment process conducted by City staff and interviewed by a panel designated by the Board, consisting of its Board Members. The Board's recruitment process is continuous and qualified applicants are placed on an eligibility list to fill future vacancies.

In April 2018, the resignation of Board Member Jewel created a vacancy. At the May 1, 2018 meeting, the Board expressed interest in filling the vacancy from the existing eligibility list, which was created from the most recent Board recruitment in 2016.

In September 2018, Kay Kalra, the top applicant on the eligibility list, accepted the invitation to serve as a Board Member. The application for appointive position for Kay Kalra is presented as Attachment 2. The Community Services Commission has the authority for final approval and appointment.

COMMITTEE RECOMMENDATION

Not applicable.

ANALYSIS

In 2016, a public recruitment was conducted to fill Board vacancies. Qualified applicants were invited to participate in an oral interview by a panel designated by the Board, consisting of its Board Members. Applicants were rated on their experience and awareness of disability-related issues and their ability to assess, articulate, and advocate for the concerns and needs of persons with disabilities. With more qualified applicants than available positions, select candidates were placed on an eligibility list for future vacancies.

To fill the Board vacancy created in 2018, Kay Kalra, the next qualified candidate, accepted the invitation to join the Board. Ms. Kalra has lived in Irvine since 1987 and is the family member of a person with a disability. Ms. Kalra's professional experience includes working for the Santa Ana Unified School District as a school psychologist evaluating children with special needs. Ms. Kalra is a member of the National Alliance on Mental Illness and is interested in expanding programs and services that foster mental health for the Irvine Community. If approved, the Board's recommendation for appointment will be brought to the Community Services Commission on February 20, 2019.

ALTERNATIVES CONSIDERED

The Board may consider not forwarding the recommended candidate to the Community Services Commission and request a new recruitment be conducted to fill the vacancy.

FINANCIAL IMPACT

There are no new fiscal or staff impacts associated with forwarding a recommendation to the Community Services Commission for Board appointment.

REPORT PREPARED BY Sandra Salcedo, Community Services Superintendent

ATTACHMENTS:

1. Irvine Residents with Disabilities Advisory Board Bylaws
2. Candidate Application



IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD BYLAWS

Community Services Resolution Number: 18-05
Community Services Commission Approved: 06/06/2018


Director of Community Services

1.0 NAME

The name of this advisory body of the City of Irvine shall be the Irvine Residents with Disabilities Advisory Board (hereinafter "Board").

2.0 LOCATION

The principal office for the transaction of business is hereby fixed and located at One Civic Center Plaza in Irvine, California.

3.0 PURPOSE, MISSION, AND DUTIES

3.1 Purpose - The Board's purpose is to serve as an advisory body of the City of Irvine, reporting to the Community Services Commission (hereinafter "Commission"). The Board shall represent residents with disabilities in their deliberations and actions.

3.2 Mission - The Board's mission is to identify and recommend programs and services that would meet the social, physical and emotional needs of residents who have disabilities, regardless of age.

3.3 Duties - The Board's duties include, but shall not be limited to, providing advocacy and support for programs related to its mission; assessing community needs and providing appropriate recommendations to City departments; working collaboratively with organizations within Irvine and the surrounding areas that have an impact on Irvine residents with disabilities by informally sharing information learned at meetings, promoting City events for individuals with disabilities and sharing questions, concerns and ideas from the community with the Commission.

The Board shall have all the primary powers and authorities necessary and convenient to carry out the business and affairs of the Board, including the power to invite City residents to serve on ad hoc committees and non-voting participants. The Board shall recommend to the Commission such actions as they deem appropriate, and the Commission can convey such recommendations to the City Council as it deems appropriate.

The Board shall report annually to the Commission on its goals and accomplishments.

4.0 GENERAL STATEMENT OF POLICY

Provisions of the Irvine Municipal Code, Title I, Division 4-Commissions and Committees, are applicable to all Commissions and Committees appointed by, or otherwise operating under authority of the City of Irvine, the City Council and/or its properly appointed delegate.

5.0 MEMBERSHIP

The Board shall consist of no more than fourteen (14) voting members ("Board Members"). All Board Members must live or work in Irvine. The majority (i.e. greater than 50 percent) of the Board must be either 1) a person with disabilities or 2) an immediate family member of a person with a disability.

5.1 Member Appointments and Terms

Board Members shall be selected through a public recruitment process conducted by City staff. All interested persons shall submit written applications and applicants that meet one of the two criteria discussed above will be invited to participate in an oral interview conducted by a panel designated by the Board consisting of its Board Members.

Recommendations of the panel shall be presented to the Board for consideration, and the Board's nominations shall be forwarded to the Commission for their review, at which point such a nominee may be formally appointed by the Commission.

The Board's recruitment process will be continuous and qualified applicants will be placed on a list for future vacancies should the need arise. Appointed Board Members shall serve unlimited terms, subject to the constraints of these Bylaws.

5.2 Resignation, Vacancies, and Removal

5.2.1 Resignation - Any Board Member or officer may resign at any time by giving written notice to the Chair or Vice Chair.

5.2.2 Vacancies - In the event a vacancy is created, it shall be filled by the same method by which the vacancy was previously filled, at a timeline established by the Board.

5.2.3. Removal - Absence from five (5) meetings per calendar year may constitute the removal of the member. In the event a Board Member fails to attend five meetings in a calendar year, the Board may, by motion, move to remove the Board Member from the Board. A majority vote of the Board Members present at the duly constituted meeting shall be required to carry such a motion.

6.0 VOTING

6.1 One Vote Per Member - Board Members shall be entitled to one vote.

6.2 Proxy Votes - No proxy votes are permitted.

7.0 OFFICERS

Officers of the Board shall include a Chair and a Vice Chair, each of whom shall be a voting member of the Board. The officers shall be elected by the Board every other year.

7.1 Election - Regular election of officers shall be held every other year, at the Board's November meeting of even-numbered years. The term of office shall be two (2) years, commencing upon election.

7.2 Chair - The Chair shall be responsible for the general supervision, direction, and control of the business and affairs of this Board. The Chair shall preside over all meetings and represent the Board to the Commission, the City Council and City staff.

7.3 Vice Chair - In the absence or resignation of the Chair, the Vice Chair shall perform all of the duties of the Chair, and in so acting, shall have all of the authority of the Chair. The Vice Chair shall have such other powers and perform such other duties as may be prescribed by the Board.

8.0 MEETINGS

All meetings shall be open to the public and shall conform to the provisions of the "Ralph M. Brown Act".

8.1 Agenda - Agenda items may be submitted thirty (30) days in advance by any Board Member upon notification to the Chair or City liaison. The agenda shall be established with items as coordinated by the Chair and City liaison.

8.2 Procedures - Robert's Rules of Order shall govern the general conduct of meetings.

8.3 Quorum - A majority of the Board Members shall constitute a quorum. A majority vote of the Board Members at a duly constituted meeting shall be required to carry a motion, proposal and/or resolution.

8.4 Regular Meetings - The Board shall meet on the first Tuesday of the month as noted on the annual schedule approved by the Board. All regular meeting agendas shall be posted in a location accessible to the public at least 72 hours before the time of the meeting and must describe the business to be transacted.

8.5 Special Meetings - A special meeting may be called at any time by the Chair or by a majority of the members of the Board, by delivering personally, by mail, or by email written notice to each member and by circulating the agenda as required by law, and by posting the agenda in a location freely accessible to the public at least 24 hours before the meeting. The special meeting notice must specify both the time and the place of the meeting and the business to be transacted.

9.0 BYLAWS

Amendments to these bylaws are subject to approval and adoption by the Commission by a majority of the members present at a duly constituted meeting of the Commission.



2016 APR 20 PM 5:03

APPLICATION FOR APPOINTIVE POSITION

IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD (IRDAB)

INSTRUCTIONS: A separate application is required for each appointive position for which you apply. Applications should be filled out completely so that the City may fully evaluate your qualifications. Applications will be kept on file for one (1) year. If you are not selected for appointment during that period of time, it will be necessary for you to resubmit an application if you are still interested in being considered.

APPLICANT INFORMATION

FIRST NAME KAJAL (KAY)		MIDDLE NAME —	LAST NAME KALRA	
ADDRESS* [REDACTED]			DRIVER'S LICENSE NUMBER* [REDACTED]	
CITY IRVINE	STATE CA <input checked="" type="checkbox"/>	ZIP 92620	HOW LONG HAVE YOU LIVED IN IRVINE? 1987 - 1999 = 12 yrs. 2014 - Current = 2 yrs.	
BUSINESS ADDRESS —			HOME PHONE* Cell [REDACTED]	
CITY	STATE <input checked="" type="checkbox"/>	ZIP	WORK PHONE	

HAVE YOU EVER BEEN CONVICTED OF ANY CRIME OR VIOLATION OTHER THAN MINOR TRAFFIC VIOLATIONS?
 NO YES (If yes, explain below)

EDUCATION INFORMATION

NAME AND LOCATION OF HIGH SCHOOL/COLLEGES/UNIVERSITIES ATTENDED	MAJOR	DEGREE
<i>University of California, Irvine, CA</i>	<i>Finance/Healthcare</i>	<i>MBA</i>
<i>Alfred University, New York</i>	<i>School Psychology</i>	<i>MA</i>
<i>SUNY - Brockport, N.Y.</i>	<i>Psychology</i>	<i>MA</i>
<i>Punjab University, Chandigarh, India</i>	<i>Economics/Psychology</i>	<i>BA</i>

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APPLICATION FOR APPOINTIVE POSITION

IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD (IRDAB)

CIVIC EXPERIENCE

LIST PRIOR OR CURRENT CIVIC EXPERIENCE (Include membership(s) in professional, charity or community organizations).

NAME OF ORGANIZATION	DATES SERVED		OFFICE HELD (if any)
	START DATE	END DATE	
SLOC (Sikh Center of Orange Plz)	2000	2001	Divinity Queens + Fund Raiser
UCI Seelig Team	1997	1998	Fund Raising, Chairperson

OCCUPATIONAL HISTORY

LIST OCCUPATIONAL HISTORY BEGINNING WITH YOUR PRESENT OR MOST RECENT POSITION (List all positions held for the last five (5) years).

FIRM OR ORGANIZATION	EMPLOYMENT		TYPE OF BUSINESS	TITLE
	START DATE	END DATE		
T.M. KALRA, M.D. APC	2007	2015	Healthcare	VP Operations
Lumi Drinks, LLC	2005	2008	Beverage Development	Manager
American Express	1999	2002	Financial Firm	Advisor

REFERENCES

INCLUDE NAMES OF AT LEAST TWO (2) RESIDENTS OF IRVINE WHO ARE NOT OFFICIALLY CONNECTED WITH THE CITY.

NAME	ADDRESS*	PHONE*
Dr. Fazeel Bagpi		
Darlene Herman		

COMMITTEE SERVICE SUMMARY

BRIEFLY SUMMARIZE WHY YOU WISH TO SERVE ON THIS COMMITTEE. INCLUDE ANY SPECIAL QUALIFICATIONS WHICH ARE PARTICULARLY APPROPRIATE TO THE POSITION FOR WHICH YOU ARE APPLYING (Attach additional sheet if necessary).

I would like to get involved in the city and the community we live in. I have a family member with a disability so I feel this would be a committee I could help contribute and hopefully make it reach to all segments of our city.

SIGNATURE K. Kalra DATE April 11, 2016

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