



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

January 14, 2019

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, January 14, 2019 at 8:33 AM in Meeting Room L-102 at the Irvine Civic Center, located at One Civic Center Plaza, Irvine; President Loughrey presiding.

ROLL CALL

Present:	4	Board Member:	Ruth Anderson
		Clerk:	Ira Glasky
		Vice President:	Alan Battenfield
		President:	Darin Loughrey

Absent:	1	Board Member:	Melissa Fox
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PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS

Sharon Wellikson with Irvine Children's Fund announced athlete registration for the Irvine Junior Games opens today, January 14, 2019.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

Lindsay Cullen, on behalf of Rick Porter, President of the Board, Rainbow Rising Inc., requested that the Board consider allowing the ICCP providers to be involved in these aspects of the continued development of the quality assessment process: evaluating any changes in the process, reviewing the purpose, goals and mission of the process, and evaluating criteria that providers are to be assessed on as well as involvement in the selection of the ICCP Quality Assessment Consultant.

CONSENT CALENDAR

Moved by Board Member Anderson and seconded by Board Member Glasky to approve Consent Calendar items 1 through 11.

Ayes: 4 Anderson, Battenfield, Glasky, Loughrey
Absent: 1 Fox

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION: Approved minutes of the Irvine Child Care Project regular meeting of November 5, 2018.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$39,394.68 to Child Development Centers, Inc. for child care development services for November 1-30, 2018.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$10,269.91 for ICF Scholarships during the month of November 2018.

- \$8,139.41 to Rainbow Rising
- \$1,047.50 to Kids Stuff
- \$1,083.00 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$33,588.71 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of November 2018.

- \$32,558.71 for Program Administration
- \$ 1,030.00 for Grant Administration
- \$ 0.00 for Supplies

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of November 2018.

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

6. ICCP PAYMENTS FOR DECEMBER 2018

ACTION: Reviewed and approved December 2018 payments.

7. IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Reviewed and accepted invoices in the total amount of \$11,043.42 paid by IUSD on behalf of ICCP.

8. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 27,218.00 01-005-50100-8290
- \$ 12,512.00 01-005-50100-8290
- \$ 81,922.00 01-005-50100-8590

9. DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND (ICF)

ACTION: Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 635.00 01-005-712-00-8699
- \$ 10,021.50 01-005-712-00-8689

10. PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS

ACTION: Approved lease renewal for Greentree Rainbow Rising, Meadow Park Rainbow Rising, Portola Springs Rainbow Rising, and Westpark Rainbow Rising.

11. CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FY 2018-19 AMENDMENT 01

ACTION: Submitted for the Board's information

BOARD BUSINESS

1. FISCAL YEAR 2017-18 FINANCIAL YEAR-END AUDIT

John Fogarty, Irvine Unified School District (IUSD) Assistant Superintendent/Chief Financial Officer, presented the item and thanked IUSD staff member Becky Myers for her contributions to a successful audit.

Discussion included: No findings in the audit.

2. IRVINE CHILD CARE PROJECT (ICCP) PURCHASE OF CHILD CARE PORTABLES

Assistant Superintendent/Chief Financial Officer John Fogarty presented the item.

Discussion included: Rising material and other construction costs due to outside economic factors.

ACTION: Moved by Board Member Anderson and seconded by Board Member Glasky to approve the plan to spend up to \$425,000 for the purchase and installation of new child care portables to be placed at Loma Ridge Elementary to open August 2019.

Ayes: 4 Anderson, Battenfield, Glasky, Loughrey

Absent: 1 Fox

3. IRVINE CHILD CARE PROJECT (ICCP) APPOINTMENT PROCEDURE FOR PROVIDER SELECTION AT LOMA RIDGE

Community Services Supervisor Traci Stubler presented the item.

Discussion included: Anticipated licensed capacity, construction schedule, and provider selection timeline

4. IRVINE CHILD CARE PROJECT (ICCP) TECHNOLOGY UPDATE

Supervisor Stubler presented the item.

Discussion included: Several ICCP providers were present and expressed gratitude and satisfaction with the IUSD technology team.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY


Report included in the packet was reviewed.

2. ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER

Report included in the packet was reviewed.

ADJOURNMENT

Moved by President Loughrey, seconded by Board Member Anderson, and unanimously carried by those members present, to adjourn the meeting at 8:58 a.m.



Darin Loughrey, President
Irvine Child Care Project



Shane Dineen
Recording Secretary

Date Approved: March 14, 2019