



AGENDA

IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD REGULAR MEETING

APRIL 2, 2019

6:00 PM

Irvine Civic Center
Conference and Training Center
1 Civic Center Plaza
Irvine, California

Speaker's Form/Request to Speak: If you would like to address the Board on a scheduled agenda item, please complete a Request to Speak Form, located on the table at the entrance to the meeting room. Please return completed form to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board. City policy is to limit public testimony to three minutes per speaker (unless extended by Chair) which includes the presentation of electronic or audio visual information.

CALL TO ORDER

ROLL CALL

BOARD MEMBER:	JUSTIN CHOI
BOARD MEMBER:	ANDREA DRAYER
BOARD MEMBER:	GREGORY FELIX
BOARD MEMBER:	DAVID GIBBONS
BOARD MEMBER:	PAUL HARVEY
BOARD MEMBER:	KAY KALRA
BOARD MEMBER:	JUNE McLAUGHLIN
BOARD MEMBER:	DAYNA MONEY
BOARD MEMBER:	DENNIS NIGGL
BOARD MEMBER:	RICHARD ROBERT
BOARD MEMBER:	BARBARA STERN
VICE CHAIR:	CAROL CONSTANTIN
CHAIR:	MEENA CHOCKALINGAM

INTRODUCTIONS

PRESENTATIONS

1. Disability Friendly Community Member Award: MOD Pizza, Jason Koenigs – Chair Chockalingam

ANNOUNCEMENTS/COMMITTEE REPORTS/BOARD REPORTS

Announcements are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

Announcements/Reports

1. Staff Announcements/Reports
 - Board Recruitment and Marketing
2. Board Member Announcements/Reports
 - Presentation Requests
 - Confirmation of Meeting Attendance

Committee Announcements/Reports

3. Disability Friendly Community Member Award

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

BOARD BUSINESS

1. MINUTES

ACTION: Approve the minutes of a regular meeting of the Irvine Residents with Disabilities Advisory Board held on March 5, 2019.

2. PLAZA PARK ADA IMPROVEMENTS

RECOMMENDED ACTION: Receive report and provide input on the Illustrative Concept Design.

3. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD SELECTION COMMITTEE TO CONDUCT INTERVIEWS TO FILL BOARD VACANCY

RECOMMENDED ACTION: Appoint two Board Members to serve on a selection committee to interview candidates for appointment to fill one Board vacancy.

4. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN

ACTION: Review and update the Irvine Residents with Disabilities Advisory Board Work Plan to include goals and assignment of task oversight.

END OF BOARD BUSINESS

ADJOURNMENT

Adjourn to a regular meeting of the Irvine Residents with Disabilities Advisory Board, **Tuesday, May 7, 2019, 6:00 PM.**

NOTICE TO THE PUBLIC

At 7:30 p.m., the Irvine Residents with Disabilities Advisory Board (Board) will determine which of the remaining agenda items can be considered and acted upon prior to 8 p.m. and will continue all other items on which additional time is required until a future Board meeting. All meetings are scheduled to terminate at 8 p.m.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Board liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Board meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact the Board liaison at (949) 724-6690.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Board regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Board at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

AMERICANS WITH DISABILITIES ACT: It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is *normally* provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Board liaison at 949-724-6690 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Residents with Disabilities Advisory Board are held on the first Tuesday of each month at 6:00 p.m. unless otherwise noted. The Irvine Residents with Disabilities Advisory Board Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at cityofirvine.org.

I hereby certify that the agenda for the Irvine Residents with Disabilities Advisory Board meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California by March 28, 2019 by 5:00 p.m. as well as on the City's web page.

 Board Liaison

MINUTES

ITEM 1



MINUTES

IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD REGULAR MEETING

March 5, 2019

Irvine Civic Center
Conference and Training Center
1 Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting was of the Irvine Residents with Disabilities Advisory Board was called to order at 6:02 p.m. by Chair Chockalingam.

ROLL CALL

Present:

BOARD MEMBER:	ANDREA DRAYER
BOARD MEMBER:	DAVID GIBBONS
BOARD MEMBER:	KAY KALRA
BOARD MEMBER:	JUNE McLAUGHLIN
BOARD MEMBER:	DAYNA MONEY
VICE CHAIR:	CAROL CONSTANTIN
CHAIR:	MEENA CHOCKALINGAM

Absent:

BOARD MEMBER:	JUSTIN CHOI
BOARD MEMBER:	GREGORY FELIX
BOARD MEMBER:	PAUL HARVEY
BOARD MEMBER:	DENNIS NIGGL
BOARD MEMBER:	RICHARD ROBERT
BOARD MEMBER:	BARBARA STERN

INTRODUCTIONS

Community Services Supervisor Susie Blanco introduced new Board Member Kay Kalra.

PRESENTATION

1. Disability Friendly Community Member Award: Chronic Tacos

This item was tabled to a future meeting.

2. TRIPS Program Update

Community Services Superintendent Sandra Salcedo provided a presentation and responded to Board inquiries.

Discussion included: Program overview; program policy changes; ridership statistics; and route demographics.

ANNOUNCEMENTS/COMMITTEE REPORTS/BOARD REPORTS

Announcements/Reports

1. Staff Announcements/Reports
 - Sweet Shade Update - Supervisor Blanco provided an update on the construction timeline and progress.
 - Board Members were reminded to submit Board Member Biographies.
 - Supervisor Blanco announced Board Member Gustin has resigned from the Board and a recruitment would be initiated to fill the vacancy.
2. Board Member Announcements/Reports
 - Board Work Plan Update - Board Member Gibbons shared information on the Work Plan subcommittee's findings for presentation topics to the Board.

Committee Announcements/Reports

3. Community Awards Program Nominations
 - Board Member McLaughlin will be interviewing upcoming Community Awards recipients.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

BOARD BUSINESS

1. MINUTES

ACTION: Moved by Board Member Drayer and seconded by Board Member McLaughlin to approve the minutes of a regular meeting of the Irvine Residents with Disabilities Advisory Board held on February 5, 2019.

The motion carried as follows:

Ayes: 7 Chockalingam, Constantin, Drayer, Gibbons, Kalra, McLaughlin, Money

Noes:

Absent: 6 Choi, Felix, Harvey, Niggel, Robert, Stern

2. IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD WORK PLAN

ACTION: Reviewed and updated the Irvine Residents with Disabilities Advisory Board Work Plan to include goals and assignment of task oversight.

END OF BOARD BUSINESS

ADJOURNMENT

Moved by Board Member Gibbons, seconded by Board Member McLaughlin, and unanimously carried by members present to adjourn the meeting at 7:27 p.m.

Meena Chockalingam, Chair

Ryan McGraw
Community Services Program Coordinator
Recording Secretary

Date

ITEM 2



REQUEST FOR IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD ACTION

MEETING DATE: APRIL 2, 2019

TITLE: PLAZA NEIGHBORHOOD PARK AMERICANS WITH
DISABILITIES ACT IMPROVEMENTS

A handwritten signature in black ink, appearing to read "S. O. O.", positioned above a horizontal line.

Community Services Manager

RECOMMENDED ACTION

Receive report and provide input on the Illustrative Concept Design.

EXECUTIVE SUMMARY

Plaza Neighborhood Park (Plaza Park) originally opened to the public in May 1996. The park offers recreational opportunities such as a playground, restroom, picnic tables, shade structures, and group barbeques. In January 2009, the City prepared a comprehensive Americans with Disabilities Act (ADA) inspection of Plaza Park. The inspection report identified several noncompliant areas--most notably the parking lot and the walkways surrounding the playground areas. In 2017, the adopted Parks Master Plan identified "Connectivity and Access" to parks, outdoor recreation, and open space areas as a community priority, and distinguished Plaza Park as a key site requiring enhanced connectivity and access within the park, as well as rehabilitated play areas. As such, the Plaza Park ADA Improvement Project was developed as part of the City's Capital Improvement Program (CIP) to upgrade the park to comply with ADA accessibility and State playground safety requirements.

In December 2018, the City selected Nuvis Landscape Architecture to develop a design and provide construction support services for implementation of the Plaza Park ADA Improvement Project. Staff has prepared a presentation on the proposed Illustrative Concept Design for Irvine Residents with Disabilities Advisory Board (IRDAB) review and feedback regarding accessibility prior to moving forward with the project.

ANALYSIS

Background

Plaza Park is located in Planning Area 38 "Westpark II" off Warner Avenue at 610 Paseo Westpark. Situated at the intersection of Paseo Westpark and Warner Avenue adjacent to Plaza Vista School, Plaza Park is 7.7 acres in size and includes such park amenities as a playground, restrooms, and picnic areas.

Originally built in 1996, Plaza Park has remained a popular neighborhood park due to its location, shaded areas, and relatively tranquil environment. In 2009, a comprehensive ADA inspection of the park was prepared, which noted areas that most required improvement – namely the walkways, parking lot, and playground. City Council approved the Plaza Park ADA Improvements project (CIP No. 371303) as part of the City's CIP, which focused on upgrading the existing park to comply with ADA accessibility requirements and State playground safety requirements. On April 24, 2018, the City Council approved award of a Housing and Urban Development Community Development Block Grant (CDBG) grant to further fund the Plaza Park ADA Improvements project. The project would eliminate material and architectural barriers and improve accessibility by addressing path of travel barriers for residents and ambulatory difficulties, including paths that connect to the restroom facilities and other areas of Plaza Park.

On September 27, 2018, the City issued RFP 19-1475 for project design and construction support services. The RFP contained specific language for Illustrative Concept Design review and public input from IRDAB. Nuvis Landscape Architecture was selected and has prepared a Draft Illustrative Concept Plan.

ADA Improvements

The project addresses the City's CDBG Consolidated Plan - Strategic Goal No. 8 – City of Irvine Public Facilities Improvements. Specifically, the project will support the disabled community by:

- 1) removing existing accessibility barriers such as the playground equipment and sand pits;
- 2) creating accessible paths of travel from the parking lot to the playground area;
- 3) providing inclusive playground equipment elements which may include ramps, decks, sensory panels, interactive units, and pretend play panels;
- 4) providing accessible site furnishings including ADA picnic tables; and
- 5) updating way-finding and regulatory signage.

The following table details the primary accessibility features included in the proposed design:

Park Area	Existing Condition	Proposed ADA Improvement
Parking Lot	Incorrectly sized parking stalls, no signage	Reconfigure parking stall size; restripe spaces and provide signage
Parking Lot	No curb cut	Create new concrete curb ramp with detectable warning surface
Sidewalks surrounding playground area	Areas exceed 2% maximum cross slope	Replace existing sidewalk to meet grade requirements
Sidewalks surrounding restrooms	Areas exceed 2% maximum cross slope	Replace existing sidewalk to meet grade requirements
Site Furnishings	No accessible tables	Provide four (4) accessible tables
Playground	No inclusive playground elements	Provide minimum 10% inclusive equipment
Playground	Play surface is all sand	Install majority rubberized surfacing with partial sand area

Next Steps

The IRDAB’s input on the project design will be incorporated to the extent feasible. With comments received from IRDAB and other pertinent parties, staff will continue working with Nuvis Landscape Design to finalize the Illustrative Concept Design drawings and prepare final Construction Design drawings, which will include identification of specific site furnishings and playground elements. Construction is expected to begin in late 2019, with a project completion date in early 2020.

FINANCIAL IMPACT

The Plaza Park ADA Improvement CIP project (CIP No. 371303) total approved allocation is \$1,202,096 for design and construction. See Table 1.0 for a summary of expense and fund allocations for the project.

Table 1.0 Plaza Park ADA Improvement Project - Current Budget

EXPENSE	
Preliminary Design/Planning	\$147,216
<i>Final Design (estimate)</i>	\$273,985
<i>Construction (estimate)</i>	\$778,352
Other Project Administrative Costs	\$2,543
Total Project Budget Expense	\$1,202,096

FUNDING SOURCE	
CDBG Grant	\$508,000
City CIP Budget	\$694,096
Total Project Budget Funding	\$1,202,096

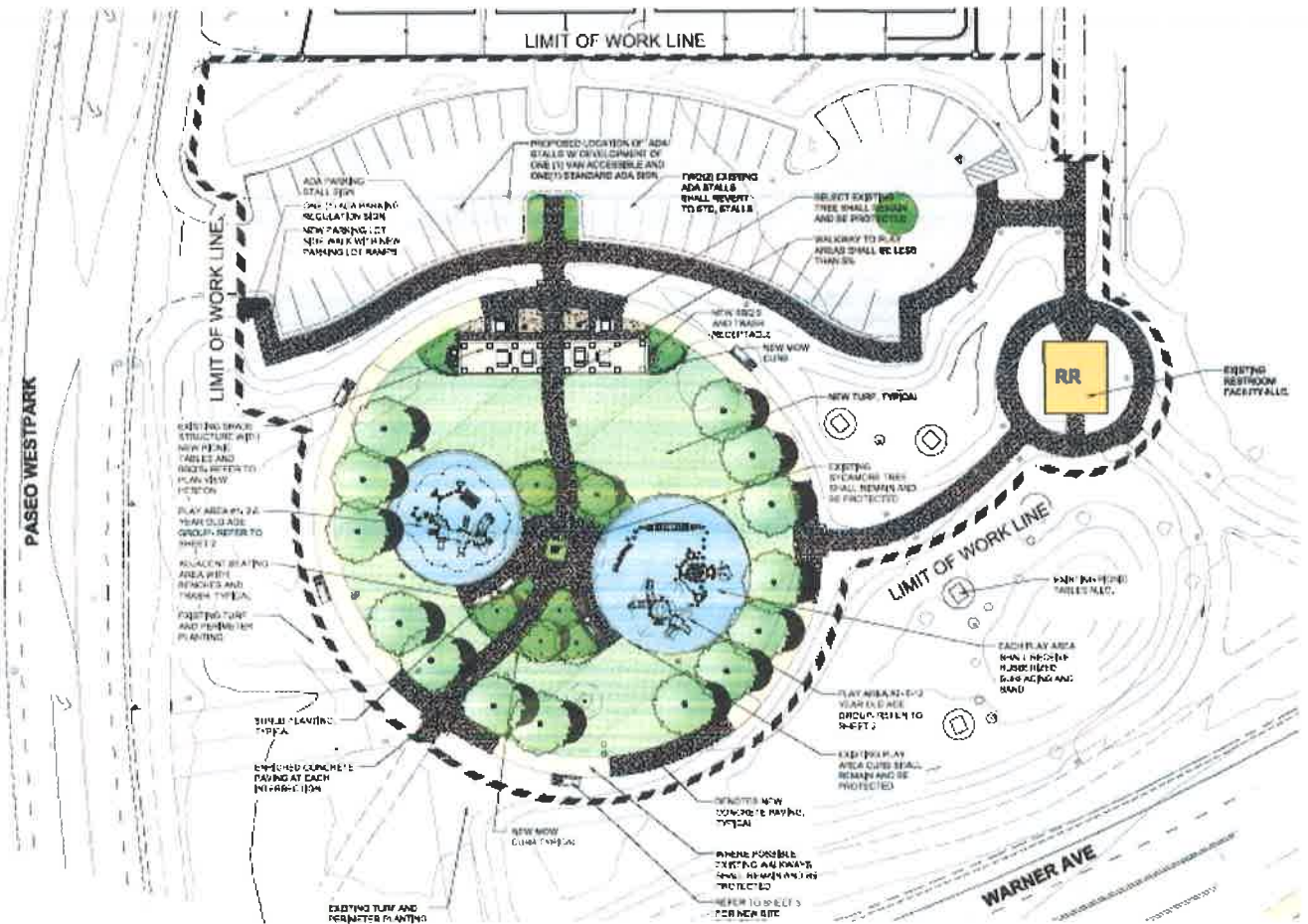
REPORT PREPARED BY Debby Platt, Community Services Administrator
Rachel McLure, Senior Planner

ATTACHMENTS

1. Site Plan
2. Illustrative Concept Design



ATTACHMENT 1 - Site Plan



ATTACHMENT 2 - Illustrative Concept Design

ITEM 3



REQUEST FOR IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD ACTION

MEETING DATE: APRIL 2, 2019

TITLE: IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD
SELECTION COMMITTEE TO CONDUCT INTERVIEWS TO
FILL BOARD VACANCY

Community Services Manager

RECOMMENDED ACTION

Appoint two Board Members to serve on a selection committee to interview candidates for appointment to fill one Board vacancy.

EXECUTIVE SUMMARY

In accordance with the Irvine Residents with Disabilities Advisory Board (Board) Bylaws (Attachment), Section 5.2.2. Vacancies, in the event a vacancy is created, it shall be filled by the same method by which the vacancy was previously filled, at a timeline established by the Board.

The Board Bylaws, Section 5.1 Member Appointments and Terms, outlines the method in which Board appointments are made.

COMMISSIONS/BOARDS/COMMITTEE RECOMMENDATIONS

Not applicable.

ANALYSIS

On February 22, 2019, the Board received a notice of resignation that creates one vacancy on the Board. According to the Board Bylaws, Board Members shall be selected through a public recruitment process. Qualified applicants will be invited to participate in an oral interview conducted by a panel designated by the Board consisting of its Board Members.

The City of Irvine will accept applications for one vacant position on the Board for a three week period closing on Monday, April 22, 2019. The selection committee will conduct oral interviews no later than three weeks after the closing date. The selected Board Member will serve an unlimited term commencing the first regular meeting after appointment by the Community Services Commission.

Additionally, an eligibility list of qualified applicants will be established consisting of the remaining candidates in case of future vacancies, as per Board Bylaws, Section 5.5.1

ALTERNATIVES CONSIDERED

The Board could choose to postpone the appointment of selection committee members to a future time.

FINANCIAL IMPACT

There is no financial impact in designating two to three Board members to serve on a selection committee of the Board.

REPORT PREPARED BY

Susie Blanco, Community Services Supervisor

ATTACHMENT:

Irvine Residents with Disabilities Advisory Board Bylaws



IRVINE RESIDENTS WITH DISABILITIES ADVISORY BOARD BYLAWS

Community Services Resolution Number: 18-05
Community Services Commission Approved: 06/06/2018


Director of Community Services

1.0 NAME

The name of this advisory body of the City of Irvine shall be the Irvine Residents with Disabilities Advisory Board (hereinafter "Board").

2.0 LOCATION

The principal office for the transaction of business is hereby fixed and located at One Civic Center Plaza in Irvine, California.

3.0 PURPOSE, MISSION, AND DUTIES

3.1 Purpose - The Board's purpose is to serve as an advisory body of the City of Irvine, reporting to the Community Services Commission (hereinafter "Commission"). The Board shall represent residents with disabilities in their deliberations and actions.

3.2 Mission - The Board's mission is to identify and recommend programs and services that would meet the social, physical and emotional needs of residents who have disabilities, regardless of age.

3.3 Duties - The Board's duties include, but shall not be limited to, providing advocacy and support for programs related to its mission; assessing community needs and providing appropriate recommendations to City departments; working collaboratively with organizations within Irvine and the surrounding areas that have an impact on Irvine residents with disabilities by informally sharing information learned at meetings, promoting City events for individuals with disabilities and sharing questions, concerns and ideas from the community with the Commission.

The Board shall have all the primary powers and authorities necessary and convenient to carry out the business and affairs of the Board, including the power to invite City residents to serve on ad hoc committees and non-voting participants. The Board shall recommend to the Commission such actions as they deem appropriate, and the Commission can convey such recommendations to the City Council as it deems appropriate.

The Board shall report annually to the Commission on its goals and accomplishments.

4.0 GENERAL STATEMENT OF POLICY

Provisions of the Irvine Municipal Code, Title I, Division 4-Commissions and Committees, are applicable to all Commissions and Committees appointed by, or otherwise operating under authority of the City of Irvine, the City Council and/or its properly appointed delegate.

5.0 MEMBERSHIP

The Board shall consist of no more than fourteen (14) voting members ("Board Members"). All Board Members must live or work in Irvine. The majority (i.e. greater than 50 percent) of the Board must be either 1) a person with disabilities or 2) an immediate family member of a person with a disability.

5.1 Member Appointments and Terms

Board Members shall be selected through a public recruitment process conducted by City staff. All interested persons shall submit written applications and applicants that meet one of the two criteria discussed above will be invited to participate in an oral interview conducted by a panel designated by the Board consisting of its Board Members.

Recommendations of the panel shall be presented to the Board for consideration, and the Board's nominations shall be forwarded to the Commission for their review, at which point such a nominee may be formally appointed by the Commission.

The Board's recruitment process will be continuous and qualified applicants will be placed on a list for future vacancies should the need arise. Appointed Board Members shall serve unlimited terms, subject to the constraints of these Bylaws.

5.2 Resignation, Vacancies, and Removal

5.2.1 Resignation - Any Board Member or officer may resign at any time by giving written notice to the Chair or Vice Chair.

5.2.2 Vacancies - In the event a vacancy is created, it shall be filled by the same method by which the vacancy was previously filled, at a timeline established by the Board.

5.2.3. Removal - Absence from five (5) meetings per calendar year may constitute the removal of the member. In the event a Board Member fails to attend five meetings in a calendar year, the Board may, by motion, move to remove the Board Member from the Board. A majority vote of the Board Members present at the duly constituted meeting shall be required to carry such a motion.

6.0 VOTING

6.1 One Vote Per Member - Board Members shall be entitled to one vote.

6.2 Proxy Votes - No proxy votes are permitted.

7.0 OFFICERS

Officers of the Board shall include a Chair and a Vice Chair, each of whom shall be a voting member of the Board. The officers shall be elected by the Board every other year.

7.1 Election - Regular election of officers shall be held every other year, at the Board's November meeting of even-numbered years. The term of office shall be two (2) years, commencing upon election.

7.2 Chair - The Chair shall be responsible for the general supervision, direction, and control of the business and affairs of this Board. The Chair shall preside over all meetings and represent the Board to the Commission, the City Council and City staff.

7.3 Vice Chair - In the absence or resignation of the Chair, the Vice Chair shall perform all of the duties of the Chair, and in so acting, shall have all of the authority of the Chair. The Vice Chair shall have such other powers and perform such other duties as may be prescribed by the Board.

8.0 MEETINGS

All meetings shall be open to the public and shall conform to the provisions of the "Ralph M. Brown Act".

8.1 Agenda - Agenda items may be submitted thirty (30) days in advance by any Board Member upon notification to the Chair or City liaison. The agenda shall be established with items as coordinated by the Chair and City liaison.

8.2 Procedures - Robert's Rules of Order shall govern the general conduct of meetings.

8.3 Quorum - A majority of the Board Members shall constitute a quorum. A majority vote of the Board Members at a duly constituted meeting shall be required to carry a motion, proposal and/or resolution.

8.4 Regular Meetings - The Board shall meet on the first Tuesday of the month as noted on the annual schedule approved by the Board. All regular meeting agendas shall be posted in a location accessible to the public at least 72 hours before the time of the meeting and must describe the business to be transacted.

8.5 Special Meetings - A special meeting may be called at any time by the Chair or by a majority of the members of the Board, by delivering personally, by mail, or by email written notice to each member and by circulating the agenda as required by law, and by posting the agenda in a location freely accessible to the public at least 24 hours before the meeting. The special meeting notice must specify both the time and the place of the meeting and the business to be transacted.

9.0 BYLAWS

Amendments to these bylaws are subject to approval and adoption by the Commission by a majority of the members present at a duly constituted meeting of the Commission.