



# AGENDA

## IRVINE CHILD CARE COMMITTEE REGULAR MEETING

**SEPTEMBER 10, 2019  
9:00 AM**

**Heritage Park Community Center  
14301 Yale Ave.  
Irvine, California 92604**

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**Speaker's Form/Request to Speak.** If you would like to address the Committee on a scheduled agenda item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the meeting room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Committee are recognized. Your name will be called at the time the matter is heard by the Committee. City policy is to limit public testimony to three minutes per speaker (unless extended by the Chair) which includes the presentation of electronic or audiovisual information.

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### CALL TO ORDER

### ROLL CALL

COMMITTEE MEMBER:	Dawn Antis	Appointed by Councilmember Fox
COMMITTEE MEMBER:	Joshua Arnaldo	Parent Representative
COMMITTEE MEMBER:	Dr. Seema Choudhary	Appointed by Councilmember Khan
COMMITTEE MEMBER:	Linda Hunter	Community Representative
COMMITTEE MEMBER:	Tyrone Ledford	Irvine Valley College Appointee
COMMITTEE MEMBER:	Dayna Money	Appointed by Mayor Shea
COMMITTEE MEMBER:	Scott Schultz	Appointed by Councilmember Carroll
COMMITTEE MEMBER:	Jessica Winn	Provider Representative
COMMITTEE MEMBER:	Jenny Woo	Parent Representative
COMMITTEE MEMBER:	Michelle Yost	Appointed by Mayor Pro Tem Kuo
COMMITTEE MEMBER:	Vacant	Community Representative
COMMITTEE MEMBER:	Shelby Clatterbuck	Irvine Unified School District Appointee
VICE CHAIR:	Wenli Lin	University of California, Irvine Appointee
CHAIR:	Donna Schwartze	Provider Representative

### PLEDGE OF ALLEGIANCE

### INTRODUCTIONS

Scan this QR code for an electronic copy of the Community Services Agenda and staff reports.



**PRESENTATIONS**

1. Irvine Child Care Committee Accomplishments – Traci Stubbler, Community Services Supervisor, Donna Schwartz, Irvine Child Care Committee Chair
2. Irvine Child Care Update – Traci Stubbler, Community Services Supervisor

**ANNOUNCEMENTS**

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Announcements, Committee Reports and Committee Comments are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

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**PUBLIC COMMENTS**

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Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during Public Comments; however, no action may be taken on matters that are not part of the posted agenda. Public comments are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

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**COMMITTEE REPORTS**

1. Irvine Child Development Center Operating Corporation – Committee Member Winn
2. Irvine Children, Youth and Families Advisory Committee – Committee Member Money

**ADDITIONS AND DELETIONS TO THE AGENDA**

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Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Committee meeting.

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**COMMITTEE BUSINESS**

1. **APPROVAL OF IRVINE CHILD CARE COMMITTEE MINUTES FOR MEETING HELD MAY 14, 2019**

**RECOMMENDED ACTION:**

Approve the minutes of the Irvine Child Care Committee meeting held May 14, 2019.

**ADJOURNMENT**

Next meeting: IRVINE CHILD CARE COMMITTEE regular meeting, October 8, 2019, 9:00 a.m., Heritage Park Community Center, 14301 Yale Avenue, Irvine, California.

**NOTICE TO THE PUBLIC**

At 11:30 a.m., the Irvine Child Care Committee will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate by 12:00 noon.

**STAFF REPORTS**

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Committee liaison and are available for public inspection and copying once the agenda is publicly posted (at least 72 hours prior to a regular Irvine Child Care Committee meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Committee liaison at (949) 724-6647.

**SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Committee regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

**SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS**

Written Materials/handouts: Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Committee. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Committee at the time testimony is given.

**CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS AMERICANS WITH DISABILITIES ACT:**

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Committee liaison at 949-724-6647 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.


**COMMUNICATION DEVICES**

To minimize distractions, please ensure all personal communication devices are turned off or on silent mode.

**MEETING SCHEDULE**

Regular meetings of the Irvine Child Care Committee are held on the second Tuesday of select months at 9 AM unless otherwise noted. The Irvine Child Care Committee agenda is posted in the Police Department and is also available on the City web site at [cityofirvine.org](http://cityofirvine.org). Meeting agendas and approved minutes are kept current on the City web site at [cityofirvine.org](http://cityofirvine.org).

I hereby certify that the agenda for the Irvine Child Care Committee meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, One Civic Center Plaza, Irvine, California on September 3, 2019 by 5:30 p.m. as well as on the City's web page.

 \_\_\_\_\_, Committee Liaison

# Irvine Child Care Committee Update

Presented by  
Traci Stubbler, Child Care Coordination Supervisor  
Donna Schwartz, Chair

Irvine Child Care Committee  
September 10, 2019

CITY OF IRVINE



# IRVINE CHILD CARE COMMITTEE

- Established in 1987
- Serves as an advisory body to the Community Services Commission
- Provide input on the needs of the community pertaining to child care related issues



# IRVINE CHILD CARE COMMITTEE

## Up to Fourteen Voting Members

- Liaison Members
  - Community Members (2)
  - Child Care Provider Members (2)
  - Parent/Guardian Members (2)
- Appointee Members
  - Irvine Unified School District (1)
  - University of California, Irvine (1)
  - Irvine Valley College (1)
  - Each member of the City Council to appoint one member (5)

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# IRVINE CHILD CARE COMMITTEE

Board duties include:

- Working to enhance the provision of child care and early education services
- Providing outreach
- Serving as liaison to the community

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# COMMITTEE ACCOMPLISHMENTS

Assisted in planning and implementation of two Super Saturday Professional Development Mini-Conferences for Early Care and Education Professionals



- School Age 10/13/2018
- Infant, Toddler, Preschool 3/9/2019

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# COMMITTEE ACCOMPLISHMENTS

- Hosted Early Development Index Data Town Hall Meeting
- Heritage Community Park Master Plan Input
- Loma Ridge Provider Selection Panel
- Starting a Home Child Care Business



# Questions?

CITY OF IRVINE





# Irvine Child Care Update

Presented by  
Traci Stubbler, Child Care Coordination Supervisor

Irvine Child Care Committee  
September 10, 2019

CITY OF IRVINE



# CITY OF IRVINE CHILD CARE COORDINATION SERVICES

- City of Irvine staff work with individuals, organizations, and businesses to provide a variety of services designed to enhance and maintain the quality of child care in the community
- Irvine is the only City in Orange County to provide these services

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# CHILD CARE PROVIDERS

- **Center Based Providers**
  - Preschools serving children 3 to 5 years
  - School age programs serving children in kindergarten through 6<sup>th</sup> grade
  - Variety of facility types: free standing commercial building, retail space, religious institution, University campus, portable buildings on an elementary school campus
- **Home Based Providers**
  - Family child care providers caring for children in their own home
- **Licensed by the State of California Community Care Licensing Division to provide child care**



# QUANTITY OF CHILD CARE IN IRVINE

## 2016 Irvine Child Care Needs Assessment

### EXISTING CONDITIONS

#### 1. Children ages 0-12 years old

Study Area	Children Requiring Licensed Care	Total Existing Spaces	Existing (Shortage)/Surplus
North	5,227	3,029	(2,198)
Central	5,789	4,970	(819)
South	1,933	2,517	584
Citywide	12,949	10,516	(2,433)

#### **Key Finding**

Citywide, there is a shortfall of 2,433 child care spaces across all age groups, with the majority of the shortage (2,198 spaces) located in the North area.

# AVAILABILITY OF CHILD CARE FOR WORKING FAMILIES

<b>California</b>	<b>Percent</b>			
<b>Availability of Slots</b>	<b>2010</b>	<b>2012</b>	<b>2014</b>	<b>2017</b>
Children for Whom Slots Are Available	26%	25%	25%	23%
Children for Whom Slots Are Not Available	75%	75%	75%	77%

<b>Orange County</b>	<b>Percent</b>			
<b>Availability of Slots</b>	<b>2010</b>	<b>2012</b>	<b>2014</b>	<b>2017</b>
Children for Whom Slots Are Available	25%	25%	26%	25%
Children for Whom Slots Are Not Available	75%	75%	74%	75%

<b>Irvine</b>	<b>Percent</b>
<b>Availability of Slots</b>	<b>2016 Assessment</b>
Children for Whom Slots Are Available	81%
Children for Whom Slots Not Available	19%





# QUANTITY OF CHILD CARE IN IRVINE

## 2016 Irvine Child Care Needs Assessment

### FUTURE PROJECTIONS

#### 1. Children ages 0-12 years old

Study Area	Additional Children Requiring Licensed Care by 2035	Existing (Shortage)/Surplus 2014	Projected (Shortage)/Surplus 2035
North	2,907	(2,198)	(5,105)
Central	1,162	(819)	(1,981)
South	482	584	102
Citywide	4,551	(2,433)	(6,984)

#### **Key Finding**

The City will require an additional 4,551 new child care spaces by 2035 to meet child care demand, with more than 2,900 new spaces needed in the North area. Combined with the existing shortfall of 2,433 spaces, the total need for new spaces citywide by 2035 is 6,984.

# NEW CHILD CARE SLOTS IN IRVINE

## New child care centers in Irvine

- **Preschool**
  - Milestones Montessori (2015)
  - Spectrum Montessori Woodbury (2015)
  - Learning Lab Preschool (2018)
  - Marco Polo Children's Preschool (2019)



- **School Age**
  - Beacon Park Rainbow Rising (2016)
  - Eastwood Rainbow Rising (2017)
  - Cadence Park Rainbow Rising (2018)



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# NEW CHILD CARE SLOTS IN IRVINE

## Family Child Care

- 42 Small Family Child Care Homes
- 34 Large Family Child Care Homes

## Child Care Center Expansions



Total number of citywide child care slots added:  
**2,261** (21.5 % increase over last five years)

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# EXPANDING CHILD CARE CAPACITY

## Guiding Documents

<b>General Plan</b>	<p>Facility Standards:</p> <p>Site Size: 1.3 acres for 150-200 children, including infants and toddlers.</p> <p>All child care centers shall meet the minimum requirements as defined in the California Code Title 22, division 12, Chapters 1 and 2.</p>
<b>Zoning Ordinance</b>	<p>A. <i>Approvals required.</i> The applicant shall obtain the following: (1) a child day care center license from the State Department of Social Services, (2) a conditional use permit, and (3) a business license from the City of Irvine, prior to operating a child care center in the City of Irvine.</p> <p>B. <i>Outdoor area development standards.</i></p> <ol style="list-style-type: none"><li>1. <i>Area requirements per child.</i> The application shall demonstrate</li></ol>



# EXPANDING CHILD CARE CAPACITY

- Provide technical support to individuals and businesses interested in opening a child care center or family child care home
- City staff ensure zoning requirements for land set-asides for child care are met by developers
- Irvine Child Care Project: Joint Powers Agreement



# ENHANCING THE QUALITY OF CHILD CARE

- Provide training to early childhood educators
- Maintain on-line calendar listing of professional development opportunities



# ENHANCING THE QUALITY OF CHILD CARE



Child Resource Center Lending Library

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# HELPING FAMILIES FIND CHILD CARE

- On-line information on all 81 licensed center based and approximately 144 family based child care programs in Irvine
- Guidance on the types of child care available and how to select quality care
- Financial assistance information for income eligible families
- Information on additional community resources

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# Questions?

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# the launch of our **new website**

COMMUNITY



FOR  
FAMILIES



FOR  
CHILD CARE  
PROVIDERS



DONATE  
HERE



Need Help  
**FINDING  
CHILD CARE?**



Need Help  
**PAYING FOR  
CHILD CARE?**

## CHS HIGHLIGHTS

CHS is a leader in providing family support services in California and nationwide. We provide vital services to children and their families to help strengthen the family unit and help them achieve lifelong self-sufficiency. ☺



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CALIFORNIA

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Los Angeles, CA 90017

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CHS's newly redesigned website is a comprehensive educational tool for parents, child care providers, and the greater community.

## Our new website features:

- Responsive user-friendly design
- Intuitive navigation
- Podcasts in English and Spanish
- Regular blog posts
- Interactive presentations
- News & events
- Online workshop registration
- Expanded planned giving section which includes free estate planning resources
- More exciting content to come!

To learn more about CHS's programs and services,  
please visit [www.chs-ca.org](http://www.chs-ca.org).



# SUPER SATURDAY

Saturday, October 12  
7:45 a.m.–2 p.m.

## Staff Development Day for Early Care and Education Professionals

This one-day professional development conference for individuals working with young children (0–5 years) offers four one-hour workshop sessions with eight to 10 different workshop topics to choose from, including:

- Effective Communication Strategies
- Guiding Behavior
- Supporting Children's Social Emotional Development
- Working with Children Having Special Needs
- Caring for Infants and Toddlers
- Science, Technology, Engineering, and Math (STEM)
- Creative Art, Sensory, and Gross Motor Activities

\$15 for Irvine residents; \$20 for nonresidents. Light lunch provided.



Register online at [yourirvine.org](http://yourirvine.org) with course #21445. Registration is on a first-come, first-served basis. Reserve your space today.

### Workshop location:

#### Lakeview Senior Center

20 Lake Road, Irvine

For more information: 949-724-6632

To view workshop titles, visit [cityofirvine.org/supersaturday](http://cityofirvine.org/supersaturday).



**COMMITTEE BUSINESS  
MINUTES**

**ITEM 1**



# MINUTES

## IRVINE CHILD CARE COMMITTEE REGULAR MEETING

**May 14, 2019**

Heritage Park Community Center  
14301 Yale Avenue  
Irvine, California 92604

### CALL TO ORDER

A regular meeting of the Irvine Child Care Committee was called to order on May 14, 2019, at 9:17 a.m. by Chair Schwartz.

### Roll Call

Present: 8	Committee Member:	Joshua Arnaldo
	Committee Member:	Cristina Blevins
	Committee Member:	Dr. Seema Choudhary
	Committee Member:	Dayna Money
	Committee Member:	Jessica Winn*
	Committee Member:	Jenny Woo
	Vice Chair:	Wenli Lin
	Chair:	Donna Schwartz
		<i>*Arrived at 9:45 a.m.</i>

Absent: 4	Committee Member:	Dawn Antis
	Committee Member:	Linda Hunter
	Committee Member:	Tyrone Ledford
	Committee Member:	Michelle Yost

### PLEDGE OF ALLEGIANCE

Chair Schwartz lead the Pledge of Allegiance.

### INTRODUCTIONS

There were no Introductions.

### PRESENTATIONS

Cristina Blevins, Early Learning Specialist, from Irvine Unified School District presented Child Development and Milestones followed by committee questions.

## **ANNOUNCEMENTS**

Community Services Supervisor Traci Stubbler announced the following:

- Rainbow Rising was selected as the child care provider at the new Loma Ridge Elementary School to open this August.
- The Irvine Child Care Project (ICCP) Directors' Forum held roundtable discussions on Thursday, May 9. Topics include: inclusion, policy and curriculum development, and reflective practice.
- Dr. Jerry Weichman presented a workshop for City and ICCP staff working with school age children on Mental Health on May 8.
- ICCP will open a "Request for Proposals" for Quality Assessment Services that will include the assessment of all (28) ICCP programs.
- How to Best Support Children from Special Populations, HELP Inclusion Conference on Saturday, September 7 at the Orange County Department of Education. Proposals will be accepted through May 20.
- Orange County Excellence in Early Care and Education Awards will be held on Saturday, May 18, at 5:30 p.m. at, Pretend City Children's Museum. The Orange County Child Care and Development Planning Council will be honoring early care and education professionals, as well as recognize Susan McClintic with the Outstanding Advocate Award.

Program Coordinator Diana Magallón announced the following:

- Super Saturday for School Age Care and Education Professionals will be held on October 13, 2019, at the Lakeview Senior Center. A request for workshop proposals will be released in June. A subcommittee will be invited to review proposals in July.
- The "Preschool Child Care Centers Most Common Deficiencies for All Visit Types in 2018" handout from the State of California Community Care Licensing Division was distributed.
- "Starting a Home Child Care Business" workshop was held April 30, and attended by 21 individuals. Representatives from the Children's Home Society provided information and resources to potential providers.

## **ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions or deletions.

## **PUBLIC COMMENTS**

There were no public comments.

## **COMMITTEE REPORTS**

1. Irvine Child Development Center Operating Corporation – Committee Member Jessica Winn reported the school successfully completed its trike-a-thon fundraiser. School enrollment is currently full.

2. Irvine Children, Youth and Families Advisory Committee – No report.

**COMMITTEE BUSINESS**

**1. MINUTES**

**ACTION: Moved by Committee Member Winn, seconded by Committee Member Lin to approve the minutes of the regular meeting of the Irvine Child Care Committee held March 12, 2019.**

The motion carried as follows:

Ayes: 4 Committee Members: Antis, Arnaldo, Blevins, Choudhary, Lin, Schwartz, Winn, Woo

Absent: 1 Committee Members: Hunter, Ledford, Money, Yost

**2. IRVINE CHILD CARE COMMITTEE RECRUITMENT**

**ACTION: Moved by Committee Member Blevins, seconded by Committee Member Lin to approve:**

- 1) **Open recruitment for two Community and two center- or home-based Child Care Provider Members to serve two-year terms on the Irvine Child Care Committee from January 2020 through December 2021.**
- 2) **Appoint Irvine Child Care Committee Members to serve on a selection committee.**

The motion carried as follows:

Ayes: 4 Committee Members: Antis, Arnaldo, Blevins, Choudhary, Lin, Schwartz, Winn, Woo

Absent: 1 Committee Members: Hunter, Ledford, Money, Yost

**ADJOURNMENT**

Moved by Committee Member Winn, seconded by Committee Member Arnaldo, and unanimously carried to adjourn the meeting at 10:26 a.m.

\_\_\_\_\_  
DONNA SCHWARTZE  
CHAIR

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
TRACI STUBBLER  
CHILD CARE COORDINATION SUPERVISOR