



AGENDA

IRVINE SPORTS COMMITTEE REGULAR MEETING

October 8, 2019
7:00 PM

QUAIL HILL COMMUNITY CENTER
39 SHADY CANYON DRIVE
IRVINE, CALIFORNIA

Speaker's Card/Request to Speak: If you would like to address the Sports Committee on a scheduled agenda item, please complete the [Request to Speak Form](#). Please identify on the card your name, address (optional), and the item on which you would like to speak and return to the Recording Secretary. The [Request to Speak Form](#) assists the Chair in ensuring that all persons wishing to address the Sports Committee are recognized. Your name will be called at the time the matter is heard by the Sports Committee. City policy is to limit public testimony to three minutes per speaker (unless extended by the Chair) which includes the presentation of electronic or audio visual information.

CALL TO ORDER

ROLL CALL

COMMITTEE MEMBER:	AYSO Region 213*	Doug Birozy
COMMITTEE MEMBER:	Irvine Baseball Club	Jeff Peterson
COMMITTEE MEMBER:	Irvine Dolphins Baseball Club	Clint Collins
COMMITTEE MEMBER:	Irvine Futbol Club*	Frank Fortier
COMMITTEE MEMBER:	Irvine Girls Softball Association*	Brian Tatro
COMMITTEE MEMBER:	Irvine Knights Baseball Club	Dick Owens
COMMITTEE MEMBER:	Irvine Pony Baseball*	Eric Gourley
COMMITTEE MEMBER:	Irvine Ranch Little League*	John Grijalva
COMMITTEE MEMBER:	Irvine Rancheros Baseball Club	Doug Euper
COMMITTEE MEMBER:	Irvine Rangers Lacrosse*	Geoff Giglio
COMMITTEE MEMBER:	Irvine Travel Softball*	Chris Dallas
COMMITTEE MEMBER:	Irvine Youth Football*	Paul King

Scan this QR code for an electronic copy of the Community Services Agenda and staff reports.



COMMITTEE MEMBER:	LA Galaxy OC*	Dave Brown
COMMITTEE MEMBER:	Matt Leinart Flag Football*	Ryan Bertoni
COMMITTEE MEMBER:	Northwood Little League*	Eddie Ollmann
COMMITTEE MEMBER:	OC Fury Youth Baseball	Gary Wood
COMMITTEE MEMBER:	Orange County United FC	Bart Hess
COMMITTEE MEMBER:	Rox Baseball*	Michelle McNab
COMMITTEE MEMBER:	Ryan Lemmon Foundation	Larry Michaels
COMMITTEE MEMBER:	Simply Pure Baseball	Alex Guenette
COMMITTEE MEMBER:	So Cal Elite Sports, Basketball	Cary Lambeth
COMMITTEE MEMBER:	Strikers FC Irvine*	Don Ebert
COMMITTEE MEMBER:	Member-At-Large*	Dan Brady
COMMITTEE MEMBER:	Member-At-Large*	James Bailey
COMMITTEE MEMBER:	Member-At-Large*	Jeff Bussel
COMMITTEE MEMBER:	Member-At-Large*	Kenton Fibel
VICE CHAIR:	So Cal Elite Sports, Volleyball*	Cary Lambeth
CHAIR:	Pateadores Irvine*	Jon Szczuka

**Voting Member*

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

PRESENTATIONS

ANNOUNCEMENTS

- 1. MEMBER-AT-LARGE RECRUITMENT**
- 2. ATHLETICS FEE AND RESERVATION POLICY UPDATE/CHANGES**

COMMITTEE REPORTS

PUBLIC COMMENTS

Any member of the public may address the Sports Committee on items within the Sports Committee's subject matter jurisdiction but which are not listed on this agenda during Public Comments. However, no action may be taken on matters that are not part of the posted agenda. Public Comments are scheduled for 30 minutes and are limited to three minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Sports Committee request specific items to be removed from the Consent Calendar for separate discussion. Any member of the public may address the Sports Committee on items on the Consent Calendar. Public Comments on any item or items on the Consent Calendar are limited to three minutes per speaker. If you wish to speak to a particular item or items, please complete a Speaker's Form and give it to the Recording Secretary.

1. MINUTES

ACTION:

Approve the minutes of the Irvine Sports Committee Regular Meeting held on July 9, 2019.

2. TOURNAMENT AND EVENTS CALENDAR

ACTION:

Receive and file.

COMMITTEE BUSINESS

1. ELECTION OF IRVINE SPORTS COMMITTEE OFFICERS

ACTION:

Conduct elections of Irvine Sports Committee Chair and Vice-Chair.

ADJOURNMENT

Next Meeting: Irvine Sports Committee regular meeting, January 7, 2020, 7:00 p.m., Quail Hill Community Center, Multipurpose Room, 30 Shady Canyon, Irvine, California.

NOTICE TO THE PUBLIC

At 11:00 p.m., the Irvine Sports Committee will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 midnight and will continue all other items on which additional time is required until a future Sports Committee meeting. All meetings are scheduled to terminate at 12:00 midnight.

STAFF REPORTS

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Sports Committee liaison at (949) 724-6155.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Sports Committee regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Sports Committee. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Sports Committee at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

AMERICANS WITH DISABILITIES ACT: It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Sports Committee liaison at 949-724-6155 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Sports Committee are held on the second Tuesday of January, April, July, and October at 7:00 PM, unless otherwise noted. The Irvine Sports Committee Agenda is posted in the Police Department and on the City's web page at cityofirvine.org.

I hereby certify that the agenda for the Irvine Sports Committee meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on October 2, 2019 by 5:30 pm as well as on the City's web page.


Sports Committee Liaison

CONSENT CALENDAR – ITEM 1
MINUTES



MINUTES

IRVINE SPORTS COMMITTEE REGULAR MEETING

July 9, 2019

7:00 PM

Quail Hill Community Center
Multipurpose Room
39 Shady Canyon Drive
Irvine, CA 92603

CALL TO ORDER

The regular meeting of the Irvine Sports Committee was called to order at 7:00 p.m. by Chair Szczuka.

ROLL CALL

PRESENT:

COMMITTEE MEMBER:	AYSO Region 213*	Doug Birozy
COMMITTEE MEMBER:	Irvine Dolphins Baseball Club	Clint Collins
COMMITTEE MEMBER:	Irvine Futbol Club*	Frank Fortier
COMMITTEE MEMBER:	Irvine Girls Softball Association*	Dean Hoang
COMMITTEE MEMBER:	Irvine Knights Baseball Club	Dick Owens
COMMITTEE MEMBER:	Irvine Pony Baseball*	Eric Gourley
COMMITTEE MEMBER:	Irvine Travel Softball*	Chris Dallas
COMMITTEE MEMBER:	Irvine Youth Football*	Paul King
COMMITTEE MEMBER:	LA Galaxy OC*	Dave Brown
COMMITTEE MEMBER:	Matt Leinart Flag Football*	Ryan Bertoni
COMMITTEE MEMBER:	Northwood Little League*	Eddie Ollmann
COMMITTEE MEMBER:	Orange County United FC	Bart Hess
COMMITTEE MEMBER:	Rox Baseball*	Michelle McNab
COMMITTEE MEMBER:	Simply Pure Baseball	Alex Guenette
COMMITTEE MEMBER:	So Cal Elite Sports, Basketball	Cary Lambeth
COMMITTEE MEMBER:	Strikers FC Irvine*	Don Ebert*
COMMITTEE MEMBER:	Member-At-Large*	Jeff Bussel
VICE CHAIR:	Cary Lambeth	So Cal Elite Sports, Volleyball*
CHAIR:	Jon Szczuka	Pateadores Irvine*

ABSENT

COMMITTEE MEMBER:	AYSO Region 144*	Brian Foster
COMMITTEE MEMBER:	Irvine Baseball Club	Jeff Peterson
COMMITTEE MEMBER:	Irvine Ranch Little League*	Erik Peterson
COMMITTEE MEMBER:	Irvine Rancheros Baseball Club	Doug Euper
COMMITTEE MEMBER:	Irvine Rangers Lacrosse*	Geoff Giglio
COMMITTEE MEMBER:	Northwood Little League*	Eddie Ollmann
COMMITTEE MEMBER:	OC Fury Youth Baseball	Gary Wood
COMMITTEE MEMBER:	Ryan Lemmon Foundation	Larry Michaels
COMMITTEE MEMBER:	Strikers FC Irvine*	Don Ebert*
COMMITTEE MEMBER:	Member-At-Large*	Dan Brady
COMMITTEE MEMBER:	Member-At-Large*	James Bailey

** Voting Member*

PLEDGE OF ALLEGIANCE

Chair Szczuka led the Pledge of Allegiance

INTRODUCTIONS

There were no introductions.

PUBLIC COMMENTS

There were no public comments.

PRESENTATIONS

Ryan Harrison representing Neurodynamic Vision provided an overview on specialized vision training for athletes.

Vice Chair of Community Services Commission Kevin Trussell, along with Community Services Administrator Michael Dominguez, provided an overview related to upcoming changes to the Athletic Reservation Fee Policy. Community Services Commissioner Dick Owens also provided comments. During the discussion, several Committee Members expressed concern and/or ideas for improvements or enhancements to the updates and changes presented.

ANNOUNCEMENTS

Community Services Manager Dena Diggins announced a community workshop to discuss the Heritage Community Park Master Plan on July 22. Deputy Director Darlene Nicandro provided additional information and an update on the conceptual ideas for the park.

COMMITTEE REPORTS

There were no committee reports.

COMMITTEE BUSINESS

1. MINUTES

ACTION: Moved by Committee Member Frank Fortier, seconded by Committee Member Christina Padilla and unanimously carried by those members present to approve the Meeting Minutes as follows the minutes of the Irvine Sports Committee regular meeting held April 9, 2019.

2. TOURNAMENT AND EVENTS CALENDAR

ACTION: Moved by Committee Member Ryan Bertoni, seconded by Committee Member Eddie Ollman and unanimously carried by those members present to receive and provide input to the Community Services Department.

ADJOURNMENT

Moved by Committee Member Frank Fortier, seconded by Committee Member Ryan Bertoni, and unanimously carried by those members present to adjourn the meeting at 8:36 p.m. to a regular meeting on Tuesday, October 8, 2019 at 7 p.m.

JON SZCZUKA, CHAIR

DENA DIGGINS
MANAGER OF COMMUNITY SERVICES

Date Approved: _____

CONSENT CALENDAR – ITEM 2
TOURNAMENT AND EVENTS CALENDAR



REQUEST FOR IRVINE SPORTS COMMITTEE ACTION

MEETING DATE: October 8, 2019

TITLE: TOURNAMENTS AND EVENTS CALENDAR



Community Services Manager

RECOMMENDED ACTION

Receive and file.

EXECUTIVE SUMMARY

The Irvine Sports Committee (Committee) serves in an advisory body reporting to the Community Services Commission, that was established in 1979, and its purpose is to provide input on the needs of the community pertaining to Irvine's youth sports programs, facilities, and services. They also strive to ensure the equitable allocation of athletic facilities.

The Committee is made up of voting and non-voting organizations representing youth recreation and club sports programs. There are no term limits for committee members as they serve at the pleasure of their agencies.

The Committee meets quarterly to review field allocations, event calendars, and reservation and allocation policies and procedures.

The Tournaments and Events Calendar (Calendar) is presented as Attachment 1 for the Committee's review, discussion, and input.

ANALYSIS

Tournaments and large events are reserved in accordance with the Public Facilities Reservation and Fee Policies. These policies provide priorities and methodologies for approving tournaments and large events while meeting the needs of the Irvine community.

The Calendar is created to document tournament and large event requests that extend beyond the activities in the seasonal allocation process. While events remain in the planning

process, the Committee reviews the Calendar to ensure facilities are adequate to meet the needs of the event, and the needs of local programs.

ALTERNATIVES CONSIDERED

The Committee may request a modification of one or more events.

FINANCIAL IMPACT

Modifications to the Calendar resulting in a reduction of tournament hours may have a financial impact.

REPORT PREPARED BY Chris Alfaro, Community Services Supervisor

ATTACHMENT

1. Tournaments and Events Calendar

CITY OF IRVINE TOURNAMENTS AND EVENTS CALENDAR

TOURNAMENTS/EVENTS	DAYS	DATES	LOCATION
Fall Classic Baseball Tournament	Fri-Sun	October 4-6, 2019	Windrow, Cypress
Fall Pumpkin Softball Tournament	Fri-Sun	October 11-13, 2019	Bill Barber, David Sills, Mark Daily
Mayor's Cup Soccer Tournament	Fri-Sat	November 22-23, 2019	Hicks Canyon, Las Lomas, Plaza
Early Thanksgiving Showcase Softball Tournament	Fri-Sun	November 23-24, 2019	Bill Barber, Harvard
Thanksgiving Memorial Baseball Tournament	Fri-Sun	November 29-December 1, 2019	Windrow, Cypress
OC Tournament of Champions	Sat-Sun	December 7-8, 2019	Soccer Fields (multiple sites)
Christmas Classic Baseball Tournament	Fri-Sun	December 13-15, 2019	Windrow, Cypress
Junior Cup	Sat-Sun	January 4-5, 2020	Soccer Fields (multiple sites)
Surf City Winter Showcase	Sat-Sun	January 11-12, 2020	Bill Barber
OC Coastal Classic Softball Tournament	Sat-Sun	January 25-26, 2020	Bill Barber, Mark Daily
Timberwolf Classic Softball Tournament	Fri & Sat	February 14, 15, 21 & 22, 2020	Bill Barber
Irvine Pony - Opening Day	Sat	February 22-22, 2020	Harvard
Irvine Ranch Little League - Opening Day	Sat	February 22-22, 2020	Las Lomas
Irvine Girls Softball Association - Opening Day	Sun	February 23-23, 2020	Bill Barber
Northwood Little League - Opening Day	Sat	March TBA	Hicks Canyon
Woodbridge Softball Tournament JV	Sat	March 28 & April 4, 2020	Mark Daily
Woodbridge Softball Tournament Varsity	Sat, Mon	March 28, 30 & April 4, 2020	Bill Barber
CIF Girl's Softball Championships	Fri-Sat	May 15-16, 2020	Bill Barber

CITY OF IRVINE TOURNAMENTS AND EVENTS CALENDAR

TOURNAMENTS/EVENTS	DAYS	DATES	LOCATION
Baseball Tournament	Fri-Sun	May 16-17, 2020	TBA
Baseball Tournament	Sat-Sun	May 16-17, 2020	TBA
Softball Event	Tues	May 19-19, 2020	Bill Barber
Baseball Tournament	Thur-Mon	May 21-25, 2020	All City Baseball Fields
Softball Tournament	Sat-Mon	May 23-25, 2020	Bill Barber
Baseball Tournament	Fri-Sat	June 5-7, 2020	Cypress, Windrow
Softball Tournament	Fri-Sun	June 5-7, 2020	Softball Fields (multiple sites)
Softball Tournament	Fri-Sun	June 12-14, 2020	Barber, Harvard
Baseball Tournament	Fri-Sat	June 26-July 3, 2020	Windrow, Cypress
Baseball Tournament	Fri-Sat	July 3-11, 2020	Windrow, Cypress
Baseball Tournament	Sat-Sun	July TBA	TBA
Softball Tournament	Thur-Mon	July 10-12, 2020	Harvard
Softball Tournament	Wed-Sun	July 15-19, 2020	Harvard
Baseball Tournament	Thur-Tue	July 9-14, 2020	Hicks Canyon
Baseball Tournament	Sat-Sun	July TBA	TBA
Soccer Tournament	Sat-Sun	July 25-26,2020	Multiple City Park Sites
Softball Tournament	Sat-Fri	July 18-25, 2020	Bill Barber, Harvard
Soccer Tournament	Sat-Sun	July/August TBA	Multiple City Park Sites

**CITY OF IRVINE
TOURNAMENTS AND EVENTS CALENDAR**

TOURNAMENTS/EVENTS	DAYS	DATES	LOCATION
Softball Tournament	Sun-Sat	July 26-August 1, 2020	Bill Barber, Harvard
Soccer Tournament	Sat-Sun	August 8-9, 2020	Multiple City Park Sites
Soccer Tournament	Sat-Sun	August 22-23, 2020	Multiple City Park Sites
Soccer Tournament	Sat-Sun	August 25-26,2020	Multiple City Park Sites
Soccer Tournament	Sat-Sun	September 5-6, 2020	Multiple City Park Sites
FUTURE SPECIAL EVENTS AND TOURNAMENTS			
NCAA College Softball Tournament	Fri-Sun	February 12-14, 2021	Bill Barber Park

COMMITTEE BUSINESS – ITEM 1

**ELECTION OF IRVINE SPORTS COMMITTEE
OFFICERS**



REQUEST FOR IRVINE SPORTS COMMITTEE ACTION

MEETING DATE: OCTOBER 8, 2019

TITLE: ELECTION OF IRVINE SPORTS COMMITTEE OFFICERS



Community Services Manager

RECOMMENDED ACTION

Conduct elections of Irvine Sports Committee Chair and Vice-Chair.

EXECUTIVE SUMMARY

The Irvine Sports Committee (Committee) was established in 1979 to serve as an advisory body for the Community Services Commission (Commission). The Committee provides input to the Commission on Irvine youth sports programs, facilities, and services. The Committee also strives to ensure the equitable allocation of athletic facilities.

The Committee is made up of voting and non-voting organizations representing youth recreation and club sports programs. There are no term limits for Committee members as they serve at the pleasure of their agencies.

In accordance with the Committee Bylaws (Attachment 1), the Committee shall elect a Chair and Vice Chair at the last regular meeting of the calendar year.

COMMISSION/BOARD/COMMITTEE RECOMMENDATION

Not applicable.

ANALYSIS

In accordance with Committee Bylaws (Attachment 1), Section 8, the Committee Chair shall preside over all meetings and is responsible for approval of the final agenda. The Chair shall represent the Committee to the Community Services Commission, the City Council, and City staff. The Vice Chair shall assume these duties in the absence of the Chair.

ALTERNATIVES CONSIDERED

The Committee may delay the election of Chair and Vice Chair to a future meeting.

FINANCIAL IMPACT

There is no financial impact to the Committee conducting its election of officers.

REPORT PREPARED BY Dena Diggins, Community Services Superintendent

ATTACHMENT

1. Irvine Sports Committee Bylaws



IRVINE SPORTS COMMITTEE BYLAWS

Community Services Resolution Number: 18-03
Community Services Commission Approved: 06/06/2018


Director of Community Services

1.0 NAME

The name of this advisory body of the City of Irvine shall be the Irvine Sports Committee (hereinafter "Committee").

2.0 LOCATION

The principal office for the transaction of business is hereby fixed and located at One Civic Center Plaza in Irvine, California.

3.0 PURPOSE, MISSION, AND DUTIES

3.1 Purpose - The Committee's purpose is to serve as an advisory body of the City of Irvine, reporting to the Community Services Commission (hereinafter "Commission"). The Committee shall provide input on the needs of the community pertaining to Irvine's youth sports programs, facilities and services. The Committee shall represent the interest of the entire athletic community in their deliberations and actions.

3.2 Mission - The Committee's mission is to ensure an equitable allocation of athletic facilities and maximum participation for all Irvine youth in the athletic endeavor of their choice, regardless of ability.

3.3 Duties - The Committee's duties include, but shall not be limited to, reviewing and providing input regarding reservation policies and allocation procedures, architectural drawings and other data for development of new parks and/or the rehabilitation of existing parks with athletic amenities and facilities.

The Committee shall report annually to the Commission on its goals and accomplishments.

4.0 GENERAL STATEMENT OF POLICY

Provisions of the Irvine Municipal Code, Title 1, Division 4 – Commissions and Committees are applicable to all Commissions and Committees appointed by or otherwise operating under authority of the City of Irvine, City Council and/or its properly appointed delegate.

5.0 MEMBERSHIP

The Committee is comprised of voting and non-voting members. There are no term limits for Committee Members as they serve at the will of their agencies. Irvine-based youth sports organizations (hereinafter "Organization") shall be entitled to one representative on the Committee. Organizations shall appoint a representative to serve on the Committee on its behalf. Representatives shall be designated in writing by the Organization president or his or her equivalent. Committee Members must meet all of the requirements below.

5.1 Members – Membership on the Committee is comprised of representatives of Organizations meeting the following requirements:

5.1.1 The Organization's primary mission must include youth sports leagues and/or activities.

5.1.2 The Organization is a nonprofit corporation registered with the State of California.

5.1.3 If the Organization is a recreation program, at least 90 percent of its participants must be Irvine residents. If the Organization is a club program, at least 57 percent of its participants must be Irvine residents. In addition, club programs must meet all team residency requirements as outlined in the City's Allocation Procedure for Sports Facilities.

5.1.4 Applications for membership will be considered by the Committee annually. Organizations interested in offering a youth sports program not offered in Irvine may be considered for membership at the next regular meeting of the Committee. Applications must be received by the City of Irvine no less than 30 days prior to the scheduled meeting.

5.2 Members-at-Large – The Commission shall appoint four (4) Members-at-Large. Members-at-Large shall be selected through a public recruitment process annually. The term shall be for a period of two (2) years.

5.3 Resignation and Vacancies

5.3.1 Resignation – Any Committee Member or officer may resign at any time by giving written notice to the Chair or Vice Chair.

5.3.2 Vacancies – In the event a vacancy is created, it shall be filled by the same method by which the vacancy was previously filled, at a timeline established by the Committee.

6.0 VOTING

- 6.1 One Vote Per Member – Except as set forth in Section 6.3, each Committee Member shall be entitled to one vote. Representatives are not permitted to cast votes representing more than one Organization.
- 6.2 Proxy Votes – When representatives cannot attend, the Organization may send a proxy from its own Organization to cast its vote.
- 6.3 Organizations are categorized by sport into either recreation or club program. Organizations and their representatives on the Committee will have voting privileges as follows:
- 6.3.1 Commission appointed Members-At-Large shall each cast one vote.
- 6.3.2 Representatives of Organizations with youth participation of 200 or more shall each cast one vote.
- 6.3.3 Sports that do not have a large organization with 200 or more participants shall cast one vote on behalf of the sport. The vote shall be cast by the Organization with the largest number of participants.

7.0 OFFICERS

Officers of the Committee shall include a Chair and Vice Chair, each of whom shall be a voting member of the Committee. The officers shall be elected by the Committee annually.

- 7.1 Election – Regular election of officers shall be held at the last regular meeting in October. The term of office shall be one (1) year, commencing upon election.
- 7.2 Chair – The Chair shall be responsible for the general supervision, direction, and control of the business and affairs of this Committee. The Chair shall preside over all meetings and shall represent the Committee to the Commission, the City Council and City staff.
- 7.3 Vice Chair – In the absence or resignation of the Chair, the Vice Chair shall perform all of the duties of the Chair, and in so acting, shall have all of the authority of the Chair. The Vice Chair shall have such other powers and perform such other duties as may be prescribed by the Committee.

8.0 MEETINGS

All meetings shall be open to the public and shall conform to the provisions of the "Ralph M. Brown Act."

- 8.1 Agenda – Agenda items may be submitted thirty (30) days in advance by any Committee Member upon notification to the Chair or City liaison. The agenda shall be established with items as coordinated by the Chair and City liaison. When agenda items requiring a vote are distributed less than thirty (30) days prior to a meeting, Committee Members shall have the right to consult their Organization's Board of Directors prior to a final vote.
- 8.2 Procedures – Robert's Rules of Order shall govern the general conduct of meetings.
- 8.3 Quorum – A majority of the voting Committee Members shall constitute a quorum. A majority vote of Committee Members present at a duly constituted meeting shall be required to carry a motion, proposal and/or resolution.
- 8.4 Regular Meetings – The Committee shall meet on the second Tuesday in January, April, July and October. All regular meeting agendas shall be posted in a location accessible to the public at least 72 hours before the time of the meeting and must describe the business to be transacted.
- 8.5 Special Meetings – A special meeting may be called at any time by the Chair or by a majority of the members of the Committee, by delivering personally, by mail, or by email written notice to each member and by circulating the agenda as required by law, and by posting the agenda in a location freely accessible to the public at least 24 hours before the meeting. The special meeting notice must specify both the time and the place of the meeting and the business to be transacted.
- 8.6 Organizations must be represented at no less than three-fourths of regularly scheduled Committee meetings in a twelve-month period. Failure to adhere to attendance requirements will result in the Organization losing voting privileges and subject to losing field allocation privileges. Organizations will receive written notice and a six-month grace period before allocation privileges and membership will be revoked.

9.0 BYLAWS

Amendments to these bylaws are subject to approval and adoption by the Commission by a majority vote of the members present at a duly constituted meeting of the Commission.