



AGENDA

IRVINE SENIOR CITIZENS COUNCIL REGULAR MEETING

**JANUARY 16, 2020
9:00 AM**

**Lakeview Senior Center
20 Lake Road
Irvine, California**

Speaker's Form/Request to Speak: If you would like to address the Senior Council on a scheduled agenda item, including a Consent Calendar item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the meeting room. Please identify on the form your name, address (optional) and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Senior Council are recognized. Your name will be called at the time the matter is heard by the Senior Council. City policy is to limit public testimony to three minutes per speaker (unless extended by the Chair) which includes the presentation of electronic or audio visual information.

CALL TO ORDER

ROLL CALL

COUNCILMEMBER	JERRY CHANG	Council Appointee: Kuo
COUNCILMEMBER	K. CAL HIBRAWI	Member-at-Large
COUNCILMEMBER	JUNEU KIM	Council Appointee: Fox
COUNCILMEMBER	HARISH MURTHY	Council Appointee: Khan
COUNCILMEMBER	BILL SANDLIN	Council Appointee: Carroll
VICE CHAIR	RACHEL OWENS	Council Appointee: Shea
CHAIR	CAROLYN INMON	Member-at-Large

PLEDGE OF ALLEGIANCE – Senior Council Member Chang

INTRODUCTIONS

1. New Senior Services Employees – Community Services Supervisors Denise Bennett-Arabatzis and Ed Kaleikini

PRESENTATIONS

1. Distinguished Service Awards: Senior Travelers – Chair Inmon
 - a. Judy Marsing-Bailey
 - b. Linda Lako

ANNOUNCEMENTS

Announcements, Committee Reports and Council Comments are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

Community Services Superintendent Sandra Salcedo

PUBLIC COMMENTS

Any member of the public may address the Senior Council on items within the Senior Council's subject matter jurisdiction, but which are not listed on this Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

ADDITIONS AND DELETIONS

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Senior Council meeting.

SENIOR COUNCIL MEMBER UPDATES

COMMITTEE/GROUP/AGENCY REPORTS

1. **Senior Services Support/Interest Groups**
(Please limit Committee Reports to 3 minutes per person)
 - A. Friends of Outreach – Pat Hendee, President
 - B. Irvine Adult Day Health Services, Inc. – Kimberly Beeson, Executive Director
 - C. Irvine Evergreen Chinese Senior Association – Jerry Chang, Director
 - D. Irvine Korean Evergreen Association – Juneu Kim, President
 - E. Irvine Senior Travelers – Natalie Chaikin, Representative
 - F. NEDA-Association of Iranian American Seniors – Nasser Fathi, President

2. **Orange County Senior Citizens Advisory Council-Affiliated Committees**
(Please limit Committee Reports to 3 minutes per person)
 - A. Orange County Senior Citizens Advisory Council – Chair Inmon and Vice Chair Owens
 - B. Health and Nutrition
 - C. Housing and Transportation – Chair Inmon and Senior Council Member Chang
 - D. Legislative – Senior Council Member Murthy
3. **Senior Citizens Council Committees**
(Please limit Committee Reports to 3 minutes per person)
 - A. Facilities Committee – Senior Council Member Murthy
 - B. Leadership Committee – Senior Council Members Chang and Kim
 - C. Nutrition Committee – Chair Inmon

COUNCIL BUSINESS

1. MINUTES

ACTION: Approve the minutes of the November 21, 2019 regular meeting.

2. IRVINE SENIOR CITIZENS COUNCIL COMMITTEE ASSIGNMENTS

ACTION: Appoint representatives to the Orange County Senior Citizens Advisory Council affiliated committees and the Irvine Senior Citizens Council subcommittees.

3. IRVINE SENIOR CITIZENS COUNCIL ELECTION OF OFFICERS

ACTION: Conduct election of Irvine Senior Citizens Council Chair and Vice Chair to serve in these capacities from January 2020 through December 2021.

END COUNCIL BUSINESS

ADJOURNMENT

Adjourn to a Senior Citizens Council Regular Meeting on **Thursday, February 20, 2020 at 1:00 PM** at Lakeview Senior Center, 20 Lake Road, Irvine, California.

NOTICE TO THE PUBLIC

At 11:00 a.m., the Senior Citizens Council will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Senior Citizens Council liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Senior Citizens Council meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Senior Citizens Council liaison at (949) 724-6690.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Senior Citizens Council regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts: Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Senior Citizens Council. Please provide 10 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Senior Citizens Council at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS AMERICANS WITH DISABILITIES ACT:

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Senior Citizens Council liaison at 949-724-6690 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

COMMUNICATION DEVICES

To minimize distractions, please silence or turn off all personal communication devices.

MEETING SCHEDULE

Regular meetings of the Senior Citizens Council are held on the third Thursday of each month at 9 a.m. unless otherwise noted. The Senior Citizens Council Agenda is posted in the Public Safety Lobby of City Hall, One Civic Center Plaza, Irvine, California and approved minutes are kept current on the City website at cityofirvine.org.

I hereby certify that the agenda for the Senior Citizens Council meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, One Civic Center Plaza, Irvine, California on January 9, 2020 by 5:00 p.m. as well as on the City's web page.

Amanda Martinez
Recording Secretary

MINUTES

ITEM 1



MINUTES

IRVINE SENIOR CITIZENS COUNCIL REGULAR MEETING

NOVEMBER 21, 2019

Lakeview Senior Center
20 Lake Road
Irvine, California

CALL TO ORDER

A regular meeting of the Senior Citizens Council (Senior Council) was called to order at 9:00 AM by Chair Inmon.

ROLL CALL

COUNCILMEMBER	JERRY CHANG	Council Appointee: Kuo
COUNCILMEMBER	K. CAL HIBRAWI	Member-at-Large
COUNCILMEMBER	JUNEU KIM	Council Appointee: Fox
COUNCILMEMBER	HARISH MURTHY	Council Appointee: Khan
COUNCILMEMBER	BILL SANDLIN*	Council Appointee: Carroll
VICE CHAIR	RACHEL OWENS	Council Appointee: Shea
CHAIR	CAROLYN INMON	Member-at-Large

**Left at 10:15 a.m.*

PLEDGE OF ALLEGIANCE

Chair Inmon led the Pledge of Allegiance.

INTRODUCTIONS

Community Services Superintendent Sandra Salcedo introduced new Senior Council Member Cal Hibrawi.

PRESENTATIONS

1. Feasibility Study Request for Proposal

Community Services Senior Planner Rachel McLure, along with Community Services Administrator Debby Platt, provided this presentation with handouts.

Discussion included: funding source; funds identified for study only and does not include funding for construction; timeline for scope of project; potential recommendations identified by study; how Senior Services Strategic Plan will be used to guide the study; incorporation of upgraded/enhanced safety and security features; Request for Proposal process and Senior Council role; meeting needs through constant change/demand.

Public Comment: Don Perdue, long time Irvine resident and former Senior Citizens Council Member, shared his thoughts and desires for the project.

2. Senior Services Strategic Plan Implementation Matrix Update

Supervisors Bennett-Arabatzis and Kaleikini provided a presentation on the Plan's Year 2, Quarter 1 outcomes and provided handouts.

Discussion included: the shift to electronic access/registration; marketing of services; items carried over from Year 1; awareness of affordable housing projects.

ANNOUNCEMENTS

Superintendent Salcedo made the following announcements:

- The annual Holiday Toy Drive benefiting the City's adopted 2/11 Marine Battalion will continue through December 13. Donation bins are located at the Irvine Civic Center, Police Department, and at the Great Park Visitors Center during each locations respective business hours.
- The annual Holiday Tree Lighting event will be held at the Irvine Civic Center on Saturday, December 7 from 4 to 6:30 p.m. Festivities will include live holiday music, games, crafts, a winter-themed train route, and a visit from Santa. A rack card and additional information was provided.

- The Senior Services Holiday Twilight Social is scheduled for Thursday, December 12 at the Trabuco Center from 2:30 to 4:30 p.m. The event will include hors d'oeuvres, entertainment, and pictures with Santa. There is a fee of \$7. A flyer was provided.
- The Irvine Civic Center and City facilities will be closed on Thursday, November 28 and Friday, November 29 in observance of the Thanksgiving holiday.

At this time, Chair Inmon presented a Distinguished Service Award to Senior Services volunteer Ann D'Uenger for providing over 1,000 hours of service to the Senior Nutrition program.

PUBLIC COMMENTS

Mahesh Bhagat, resident, provided a packet of information to Chair Inmon outlining some suggestions regarding the Senior Services and TRIPS programs.

RECESS

Chair Inmon recessed the Senior Citizens Council meeting at 10:12 a.m.

RECONVENE

Chair Inmon reconvened the Senior Citizens Council meeting at 10:26 a.m.

ADDITIONS AND DELETIONS

There were no additions or deletions to the agenda.

SENIOR COUNCIL MEMBER UPDATES

Chair Inmon attended the Trick or Treat event at Lakeview Senior Center and encouraged Senior Council member participation for next year.

Vice Chair Owens shared that Medicare Open Enrollment will end on December 7 and encouraged seniors to review information to ensure awareness of changes that will be in effect for 2020.

Senior Council Member Murthy reported the EKKTA Center held a Senior Information Day on November 16 to promote Irvine's Senior Services and thanked staff for providing the valuable informational materials.

Senior Council Member Hibrawi suggested a change in meeting time to increase attendance at Senior Council meetings.

COMMITTEE/GROUP/AGENCY REPORTS

1. Senior Services Support/Interest Groups

A. Friends of Outreach (FOO)

On behalf of FOO President Pat Hendee, Vice Chair Owens reported:

- The Bingo program is averaging \$450 per week despite inconsistent attendance; participants are enjoying the new pull tab games; the program will be dark in December and January due to the holidays and the installment of new flooring in the Lakeview Senior Center auditorium.
- International Crafters continue their work on holiday gift bag items, and gift bag assembly will occur during the first week of December.
- The final 2019 restaurant fundraiser at Stonefire Grill raised \$90, and options for the first event in 2020 are being considered.
- Ride with 24 Uber requests have totaled \$4,530.32 from January through October.
- The FOO Executive Board unanimously passed its 2020 budget.

B. Irvine Adult Day Health Services, Inc. – No report.

C. Irvine Evergreen Chinese Senior Association (IECSA)

Director Ann Hwu reported IECSA has a history of over 30 years serving the Chinese senior community, with over 350 members. Meetings are held the third Saturday of each month offering various programs such as karaoke, dancing, and calligraphy. The Chinese Chorus now has over 80 members. Regular weekly class offerings also include painting, Tai chi, Happy Living for Inactive Adults to increase mobility, mahjong, and harmonica classes. The annual year end appreciation lunch will be held on December 12 at Sam Woo's Restaurant, and the Chinese New Year event is scheduled for February 5, 2020. Director Hwu also reported that the US Census Bureau is working closely with the City and IECSA to provide presentations to seniors in the community on the importance of participating in the Census.

D. Irvine Korean Evergreen Association (IKEA)

President Juneu Kim reported IKEA is doing well, and shared his interest in exploring opportunities to have emergency alerts communicated on Korean language channels.

- E. Irvine Senior Travelers – No report.
- F. NEDA-Association of Iranian American Seniors (NEDA)

President Nasser Fathi reported NEDA has a history of almost 20 years serving the Iranian senior community. The weekly Tuesday gatherings were stopped due to transportation issues for participants, however the Thursday programs are still going strong from 2 to 6 p.m. averaging 50 participants weekly. Board elections, which are conducted every two years, will be held at the end of December. NEDA members are being encouraged to read all MediCare Open Enrollment materials. NEDA is interested in having a group presentation on fall prevention and safety in the home, and requests assistance from staff with the presentation.

2. Orange County Senior Citizens Advisory Council-Affiliated Committees

- A. Orange County Senior Citizens Advisory Council (SCAC)

Chair Inmon reported a new SCAC initiative requests every senior center in the county have a designated liaison, or Ambassador attending SCAC meetings. The last SCAC meeting featured a presentation on livable communities. Founding SCAC members have created an alumni social group. SCAC is working on long-term priorities that will be presented to the County Board of Supervisors in July. A new technology subcommittee has been created. Irvine will host the SCAC meeting at Trabuco on January 10, 2020.

- B. Health and Nutrition – No report.
- C. Housing and Transportation

Senior Council Member Chang reported there is a high demand and low supply of affordable housing countywide. California State University, Fullerton will be conducting an analysis of disparity.

Chair Inmon reported Lara Fisher, president and CEO of South County Outreach, provided a presentation on programs and services.

- D. Legislative

Senior Council Member Murthy reported a presentation was made by Tony Cardenas from California League of Cities regarding legislative bills in progress. Governor Newsom has issued a call for a Master

Plan on Aging to be completed by October of 2020 due to projected growth of senior population, which is expected to reach 8 million by 2030.

3. Senior Citizens Council Committees

A. Facilities Committee

Senior Council Member Murthy reported the computer lab at Lakeview Senior Center was officially renamed and reopened in October. Lakeview Senior Center auditorium and Rancho Senior Center ballroom flooring will be replaced in January 2020.

B. Leadership Committee

Senior Council Member Chang reported a meeting was held on November 6 and information on fraud prevention and scams was shared as this type of activity heavily increases during the holidays.

C. Nutrition Committee

Chair Inmon reported on the program’s statistics to date. The November 22 Thanksgiving lunch offered two sold out seatings, and the Veterans Day lunch was also well attended. The Rose Garden Café has a new 4-6 week menu cycle that will change quarterly. A campaign to recruit volunteers for the Meals on Wheels program will be underway in the near future.

COUNCIL BUSINESS

1. MINUTES

ACTION: Moved by Vice Chair Owens and seconded by Senior Council Member Murthy to approve the minutes of the October 17, 2019 regular meeting.

The motion carried as follows:

Ayes:	5	Chang, Inmon, Kim, Murthy, Owens
Noes:	0	
Abstentions:	1	Hibrawi
Absent:	1	Sandlin

2. IRVINE SENIOR CITIZENS COUNCIL 2020 MEETING SCHEDULE

Superintendent Salcedo presented the item.

Discussion included: convening later in the day or rotating location of meetings to allow for working or otherwise engaged seniors to attend meetings; purpose of meetings; open forums hosted by Senior Council members to disseminate information and speak to participants individually.

Action: Moved by Senior Council Member Hibrawi to change the Irvine Senior Citizens Council meeting start time to the afternoon on the proposed dates for calendar year 2020. The motion died due to the lack of a second.

Further discussion included selecting a few meeting dates to start later to see if attendance would increase.

ACTION: Moved by Vice Chair Owens and seconded by Senior Council Member Murthy to approve the Irvine Senior Citizens Council meeting dates for calendar year 2020, with the February meeting convening at 1 p.m., and the remaining dates to convene at 9 a.m.

The motion carried as follows:

Ayes:	5	Chang, Hibrawi, Kim, Murthy, Owens
Noes:	1	Inmon
Absent:	1	Sandlin

END COUNCIL BUSINESS

ADJOURNMENT

Moved by Senior Council Member Chang, seconded by Vice Chair Owens, and unanimously carried by members present to adjourn the meeting at 11:34 AM.

CAROLYN INMON, CHAIR

Athena Martinez
Recording Secretary

Date

ITEM 2



REQUEST FOR IRVINE SENIOR CITIZENS COUNCIL ACTION

MEETING DATE: JANUARY 16, 2020

TITLE: IRVINE SENIOR CITIZENS COUNCIL COMMITTEE
ASSIGNMENTS

Community Services Manager

RECOMMENDED ACTION

Appoint representatives to the Orange County Senior Citizens Advisory Council affiliated committees and the Irvine Senior Citizens Council subcommittees.

EXECUTIVE SUMMARY

The Irvine Senior Citizens Council (Senior Council) serves in an advisory capacity to the Irvine City Council on City policy matters that affect older adults and their families in Irvine. Member participation in committees at the County level and local level is important in order to remain informed on matters affecting older adults.

Senior Council is requested to identify representatives for calendar year 2020 to serve on the Orange County Senior Citizens Advisory Council (SCAC) affiliated committees, outlined in Attachment 1, and the Irvine Senior Council subcommittees, outlined in Attachment 2.

ANALYSIS

SCAC advises the Orange County Board of Supervisors and the Office on Aging on matters affecting older adults in Orange County. SCAC brings service providers and advocates together on behalf of the elderly and assists the Board of Supervisors and the Office on Aging in such matters as senior needs assessment, service planning, and legislative advocacy. The following is a description of each of the SCAC committees:

1. Senior Citizens Advisory Council (SCAC) – Consists of 40 volunteer citizens, including local elected officials, representatives of health care and supportive service provider organizations, persons with leadership experience, and members of the public. At least half of SCAC must be older adults and members do not need to be appointed. The Orange County Board of Supervisors appoints 12 members, the California League of Cities appoints 10 members, and SCAC appoints the remaining 18 members. SCAC has three standing committees and an Executive Board.
2. Health/Nutrition Committee – Addresses health issues that impact older adults, including access to health insurance and health care; and nutrition needs of older adults, especially the homebound and others in the greatest social and economic need.
3. Housing/Transportation Committee – Addresses the housing needs of older adults in Orange County including affordable housing and accommodations for individuals with disabilities. This committee also addresses transportation issues affecting older adults who are unable to drive and/or have a functional impairment.
4. Legislative Committee – Researches and tracks legislation affecting older adults.

The Senior Council subcommittees advise Senior Council and staff on matters affecting Irvine seniors, programs, and services offered at Lakeview and Rancho senior centers and Trabuco Center. The following is a description of the Senior Council subcommittees:

1. Facilities Committee – Provides input on safety and maintenance needs of the senior center facilities and serve as facility ambassadors by sharing input from facility users. Provides recommendations to Senior Council and staff on proposed facility improvement projects.
2. Leadership Committee – Provides input for the coordination of senior center activities and assists with dissemination of program and event information.
3. Nutrition Committee – Raises awareness of senior nutrition topics to solicit input on Nutrition program operations and menu. Provides support to nutrition-related special projects and events.

ALTERNATIVES CONSIDERED

Senior Council may decide to delay the selection of committee assignments until a future meeting.

FINANCIAL IMPACT

There is no financial impact to the Senior Council selection of committee representatives.

REPORT PREPARED BY Sandra Salcedo, Community Services Superintendent

ATTACHMENTS:

1. 2020 SCAC Full Council Monthly Meeting Schedule
2. Irvine Senior Citizens Council Subcommittees



2020 SCAC Full Council Monthly Meeting Schedule

Office on Aging
1300 S. Grand Avenue, Building B
Santa Ana, CA 92705



SCAC Full Council Monthly Meeting	
2 nd Friday	
9:30am to 11:30am	
January 10	Trabuco Center
February 14	Tustin Library
March 13	HB Senior Center in Central Park
April 17	San Clemente Senior Center
May 8	Norman P. Murray Senior Center
June 12	TBD
July 10	Yorba Linda Community Center
August 14	San Juan Capistrano Community Center
September 11	Lake Forest Community Center
October 9	Anaheim Downtown Community Center
November 13	Laguna Nigel Community Center
December	(DARK)

Legislative Committee	
Conference Room A/B	
3 rd Monday	
9:30am to 11:30am	
January 13 **	July 20
February 10 **	August 17
March 16	September 21
April 20	October 19
May 18	November 16
June (DARK)	December (DARK)

Housing/Transportation Committee	
Conference Room A/B	
2 nd Thursday	
9:30am to 11:30am	
January 9	July 9
February 13	August 13
March 12	September 10
April 9	October 8
May 14	November 12
June (DARK)	December (DARK)

Health/Nutrition Committee	
Conference Room F	
3 rd Wednesday	
9:30am to 11:30am	
January 15	July 15
February 19	August 19
March 18	September 16
April 15	October 21
May 20	November 18
June (DARK)	December (DARK)

Executive Board	
Conference Room C	
4 th Tuesday	
9:30am to 11:00am	
January 21*	July 28
February 25	August 25
March 24	September 22
April 28	October 27
May 26	November 24
June (DARK)	December (DARK)

* Revised date

** Reflects revised date due to a County Holiday

Updated: 12/13/19

Irvine Senior Citizens Council Subcommittees

Facilities Committee

Meets 2nd Wednesday, 2 p.m.

To provide input on safety and maintenance needs of the senior center facilities and serve as facility ambassadors by sharing input from facility users regarding any concerns. Provide recommendations to Senior Council on proposed projects to be considered as part of the City's annual budget and Capital Improvement Plan program.

Leadership Committee

Meets quarterly, 2nd Thursday, 1:30 p.m.

To provide input for the coordination of senior center activities and assist with dissemination of program and event information.

Nutrition Committee

Meets bi-monthly beginning in March, 2nd Tuesday, 9:30 a.m.

To raise awareness of senior nutrition topics, to solicit input on Nutrition program operations and menu. Provide support to nutrition-related special projects and events.

ITEM 3



REQUEST FOR IRVINE SENIOR CITIZENS COUNCIL ACTION

MEETING DATE: JANUARY 16, 2020

TITLE: IRVINE SENIOR CITIZENS COUNCIL ELECTION OF OFFICERS


Community Services Manager

RECOMMENDED ACTION

Conduct election of Irvine Senior Citizens Council Chair and Vice Chair to serve in these capacities from January 2020 through December 2021.

EXECUTIVE SUMMARY

In accordance with Senior Council Bylaws (Attachment 1), the Senior Council shall elect a Chair and Vice Chair from its membership in January of even-numbered years to each serve a two-year term. The Chair or Vice Chair may not serve more than two consecutive terms in their respective offices.

ANALYSIS

The Irvine Senior Citizens Council (Senior Council) serves in an advisory capacity to the Irvine City Council on City policy matters that affect older adults and their families. The Senior Council is comprised of seven members; five members are appointed, one by each City Councilmember, and two at-large members selected through a public recruitment process.

Duties of the Chair include:

1. Provide general supervision, direction and control of the business and affairs of the Senior Council.
2. Preside at the meetings and represent the Senior Council at its direction.
3. Provide input to staff on setting meeting agendas.

Duties of the Vice Chair include:

1. In the absence or resignation of the Chair, the Vice Chair shall perform all duties of the Chair, and in so acting shall have all of the powers of the Chair.
2. Provide input to staff and Chair on setting meeting agendas.

ALTERNATIVES CONSIDERED

The Senior Council may delay the election of Chair and Vice Chair to a future meeting.

FINANCIAL IMPACT

There is no financial impact to the Senior Council conducting its election of officers.

REPORT PREPARED BY Sandra Salcedo, Community Services Superintendent

ATTACHMENT:

City Council Resolution No. 10-45 (Irvine Senior Citizens Council Bylaws)

CITY COUNCIL RESOLUTION NO. 10-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE AMENDING CITY COUNCIL RESOLUTION NO. 07-113 OUTLINING THE DUTIES, RESPONSIBILITIES AND BYLAWS OF THE IRVINE SENIOR CITIZENS COUNCIL

WHEREAS, the Irvine City Council discussed the expansion of participation by senior-serving organizations in the selection of Senior Citizens Council At-large members; and

WHEREAS, the Irvine City Council discussed the process for filling at-large member vacancies from most recent recruitment, and

WHEREAS, the Irvine City Council expressed an interest in extending the terms of the Senior Citizens Council Chair and Vice Chair to two years and conducting elections of officers in January of even-numbered years, and

WHEREAS, the Irvine City Council expressed an interest in modifying the Senior Citizens Council attendance requirements to not exceed more than three absences per year from regular meetings with responsibility placed on the Chair and Vice Chair for approval of meeting absences.

NOW, THEREFORE, the City Council of the City of Irvine DOES HEREBY RESOLVE as follows:

SECTION 1. CREATION - The Senior Citizens Council shall be comprised of seven members; five members of which are to be appointed, one by each member of the City Council, and two at-large members through a public recruitment process.

A member of the Senior Citizens Council must be a resident of the City of Irvine, and each member of the Senior Citizens Council must have attained the minimum age of fifty-five years at the time of his/her appointment.

The City Manager shall appoint a staff member as liaison to the Senior Citizens Council.

SECTION 2. PROCESS FOR SELECTION OF AT-LARGE MEMBERS - A public recruitment will be conducted by City staff in October of odd-numbered years requesting applications to fill the two at-large members of the Senior Citizens Council. Qualified applicants (Irvine resident over the age of 55) will be invited to participate in an oral

ATTACHMENT

interview with a five-member panel identified by an ad hoc committee of the Senior Citizens Council. The five-member panel will select two at-large members to serve a two-year term beginning November of even-numbered years. Formal notification will be provided to City Council of the newly selected at-large members of the Senior Citizens Council. At conclusion of recruitment, an eligibility list of qualified applicants will be established for filling future at-large member vacancies during the current two-year term. A new eligibility list will be established every two years through a public recruitment process.

SECTION 3. TERMS OF OFFICE - The City Council-appointed members of the Senior Citizens Council shall serve at the pleasure of the City Council until replacements are appointed. The two at-large members selected through the public recruitment process shall serve a two-year term. The two at-large members will serve a term to begin November 2009, and expire at the end of October 2010. Thereafter, the two at-large members will serve for two years, beginning November of odd numbered years.

The Senior Citizens Council shall elect a chairperson and vice-chairperson from its membership in January of even-numbered years to serve a two-year term. The chairperson or vice-chairperson may not serve more than two consecutive terms in their respective offices.

If an at-large position on the Senior Citizens Council becomes vacant, the Chair of the Senior Citizens Council may fill the position from the most recent eligibility list with an appointment offered to the next person on the eligibility list, and the person appointed will serve for the remainder of the unexpired term.

Should there be no other qualified applicants on the eligibility list, the Senior Citizens Council Chairperson shall, by appointment, fill the vacant at-large position when the chairperson has solicited input from all members of the Senior Citizens Council, and the person appointed will serve for the remainder of the unexpired term.

SECTION 4. DUTIES - The Senior Citizens Council shall have the duty to:

- (a) Act in an advisory capacity to the City Council in establishing policy on all matters pertaining to the special interests and concerns of senior citizens;
- (b) Act as a sounding board for individuals, schools and organizations that have an interest in senior citizens activities and programs;
- (c) Consider the proposed annual budget for the City employees serving at the senior centers, and make recommendations with respect thereto to the City Council and the City Manager;
- (d) Advise in the planning of facilities, transportation, activities, and services and programs for the senior community;
- (e) Recommend policies for the acquisition, development, use and improvement of land and facilities relating to senior citizens and subject to the rights and powers of the City Council; and

(f) Perform such other duties as may be prescribed by the City Council.

SECTION 5. APPOINTMENT - The Senior Citizens Council may establish committees and sub-committees for the purpose of performing specific tasks within the respective general areas of concern of the Senior Citizens Council.

SECTION 6. APPROPRIATIONS - The City Council shall include in its annual budget such appropriations of funds as, in its opinion, shall be sufficient for the efficient and proper functioning of the Senior Citizens Council.

SECTION 7. COMPENSATION AND EXPENSES - This section has been modified by City Council Resolution No. 04-11, February 10, 2004. Please see Compensation and Expenses portion of Introduction section in the Commission Orientation packet.

SECTION 8. COMMUNICATIONS - Matters coming from the public including communications from individuals, community associations, and civic organizations, to be assured of consideration and action at a meeting of the Senior Citizens Council, must be received in writing at least fourteen days preceding the Senior Citizens Council meeting. All written communications from the Senior Citizens Council shall be sent out over the signature of the chairperson of that Council, or a designated officer thereof.

SECTION 9. ATTENDANCE - Members of the Senior Citizens Council are to attend and participate in all meetings of the Senior Citizens Council. Any member who is absent from three regular meetings of the Senior Citizens Council without the approval of the Senior Citizens Council Chairperson and Vice-Chairperson, shall be deemed to have resigned from the Senior Citizens Council and the Senior Citizens Council chairperson shall notify the City Council.

SECTION 10. MEETINGS - QUORUM - The Senior Citizens Council shall meet regularly on the third Thursdays of the month at 9:00 a.m., at either the Lakeview or Rancho Senior Centers, except as otherwise provided by law. Special meetings may be called by the chairperson or the majority members of the Senior Citizens Council. All meetings shall be open to the public except as otherwise authorized by the laws of the State of California. Regular minutes of each meeting shall be maintained by the Senior Citizens Council, or its designee, and posted in the senior centers for public review. A majority of the voting members of the Senior Citizens Council shall constitute a quorum.

SECTION 11. EMERITUS MEMBERS - Emeritus members to the Senior Citizens Council shall be appointed at the discretion of the City Council. Emeritus members will be appointed as honorary, non-voting members with lifelong terms. Emeritus members are not entitled compensation and will not sit at the dais during Senior Citizen Council meetings.

SECTION 12. AMBASSADOR PROGRAM - Senior Services Ambassadors shall be appointed at the discretion of the Senior Services staff. Ambassadors will volunteer their time to assist in the promotion of senior activities and services. Roles of the Ambassadors may include, but are not limited to, the following:

- o Provide leadership and guidance with senior-serving clubs and organizations;
- o Provide presentations to community groups to increase awareness of activities and services provided by the City of Irvine;
- o Represent the senior community on special task forces and committees; and
- o Provide input to Senior Citizens Council and staff on senior-related issues.

SECTION 13. - The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED AND ADOPTED by the City Council of the City of Irvine at a regular meeting held on the 11th day of May, 2010.



 MAYOR OF THE CITY OF IRVINE

ATTEST:



 CITY CLERK OF THE CITY OF IRVINE

STATE OF CALIFORNIA)
 COUNTY OF ORANGE) SS
 CITY OF IRVINE)

I, SHARIE APODACA, City Clerk of the City of Irvine, HEREBY DO CERTIFY that the foregoing resolution was duly adopted at a regular meeting of the City Council of the City of Irvine, held on the 11th day of May, 2010.

AYES: 5 COUNCILMEMBERS: Agran, Choi, Krom, Shea and Kang
 NOES: 0 COUNCILMEMBERS: None
 ABSENT: 0 COUNCILMEMBERS: None



 CITY CLERK OF THE CITY OF IRVINE