



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

**November 4, 2019
8:30 AM**

**Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California**

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, November 4, 2019 at 8:35 a.m. by President Battenfield.

ROLL CALL

Present:	BOARD MEMBER:	Stephanie Bynon
	CLERK:	Ira Glasky
	VICE PRESIDENT:	Adam Buchanan
	PRESIDENT:	Alan Battenfield
Absent:	BOARD MEMBER:	Anthony Kuo

PLEDGE OF ALLEGIANCE

President Battenfield led the Pledge of Allegiance.

INTRODUCTIONS

President Battenfield introduced and welcomed Board Member Stephanie Bynon to the ICCP Board.

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

Moved by Clerk Glasky, seconded by Vice President Buchanan, to approve Consent Calendar items 1 through 10.

The motion carried as follows:

Ayes: 4 Battenfield, Buchanan, Bynon, Glasky
Absent: 1 Kuo

1. APPROVAL OF IRVINE CHILD CARE PROJECT MINUTES

ACTIONS:

- 1) Approved minutes of the Irvine Child Care Project regular meeting of September 11, 2019.
- 2) Approved minutes of the Irvine Child Care Project regular meeting of October 21, 2019.

2. WARRANT REQUEST – CONTINUING DEVELOPMENT, INC.

ACTION:

Approved payment of \$52,188.73 to Continuing Development, Inc. for child care development services for September 1-30, 2019.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$9,805.93 for ICF Scholarships during the month of September 2019.

- \$8,750.43 to Rainbow Rising
- \$ 838.00 to Kids Stuff
- \$ 0.00 to Continuing Development Inc.
- \$ 217.50 to Dolphin Club
- \$ 0.00 to Creekers Club

4. WARRANT REQUEST – CITY OF IRVINE

ACTION:

Approved payment of \$24,013.91 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of September 2019.

- \$22,928.91 for Program Administration
- \$ 1,085.00 for Grant Administration
- \$ 0.00 for Supplies

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Approved payment of \$69,646.76 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of September 2019.

- \$44,452.92 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,666.67 for Facilities & Financial Support

6. ICCP PAYMENTS FOR OCTOBER 2019

ACTION:

Reviewed and approved October 2019 payments attached.

7. ICCP EXPENSES PAID BY IUSD

ACTION:

Reviewed and accepted attached invoice in the total amount of \$410,364.54 paid by IUSD on behalf of ICCP.

8. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION:

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 777.75 01-005-712-00-8689
- \$14,774.50 01-005-712-00-8699

9. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION:

Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 23,376.00 01-005-50100-8290
- \$ 10,748.00 01-005-50100-8290
- \$ 61,191.00 01-005-50100-8590

10. CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FOR FY 2019-20

ACTION:

Submitted for the Board's information.

BOARD BUSINESS

1. ICCP 2020 MEETING SCHEDULE

Community Services Supervisor Stubbler presented the item.

ACTION: Moved by Clerk Glasky, seconded by President Battenfield and carried unanimously by members present to approve the ICCP 2020 meeting schedule.

Ayes: 4 Battenfield, Buchanan, Bynon, Glasky
 Absent: 1 Kuo

2. IRVINE CHILD CARE PROJECT (ICCP) FUNDS FOR QUALITY ASSESSMENT CONSULTING SERVICES BEGINNING FY 2020-21

Community Services Supervisor Stubbler presented the item and responded to board inquiry.

Discussion included: current levels of service, ICCP budget and financial resources to support two assessments per year, ICCP criteria vs. state Community Care Licensing criteria.

ACTION: Moved by President Battenfield, seconded by Clerk Glasky and carried unanimously by members present to approve Option A: Allocate a total of \$56,000 for FY 2019-20 and going forward to include two ICCP Quality Assessment visits per site.

Ayes: 4 Battenfield, Buchanan, Bynon, Glasky
 Absent: 1 Kuo

Option A: Allocate a total of \$56,000 for FY 2019-20 to include two ICCP Quality Assessment visits per site.

Option B: Allocate a total of \$28,000 for FY 2019-20 to include one ICCP Quality Assessment visit per site.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in packet was reviewed.

2. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Report included in packet was reviewed.

ADJOURNMENT

Moved by Clerk Glasky, seconded by Board Member Bynon, and unanimously carried to adjourn the meeting at 8:51 a.m.

The next Regular Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on **Monday, January 13, 2020.**



ALAN BATTENFIELD, PRESIDENT
IRVINE CHILD CARE PROJECT


SHANE DINEEN
RECORDING SECRETARY

Date Approved: 1/13/20